



AGENDA
Nowthen City Council Workshop
July 20, 2021
@ 6:00 PM

1. **6:00 PM:** Capital Improvement Plan
2. **7:30 PM:** Budget Planning
3. **9:00 PM:** Close Meeting to Public
4. **9:05 PM:** RCA – Public Works Employee Compensation
5. **9:30 PM:** Adjourn

8188 199th Avenue Northwest
Nowthen, MN 55330
(763) 441-1347

Memo

To: City Clerk/Treasurer and Nowthen City Council

From: Lori Yager, RTY Consulting

Date: July 20, 2021

Re: Capital Improvement and Equipment Replacement Plans

The City of Nowthen Council expressed interest in preparing plans for future capital improvements and equipment replacements over the next five years. Such a plan provides the Council with tools for the upcoming budget process. Attached please find the proposed financial plans prepared by staff and consultants to assist the council in preparing a five-year capital improvement and equipment replacement plan.

Action Requested: Review and amend attached plans for future adoption by City Council.

CITY OF NOWTHEN
Capital Improvement Financial Planning

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
CAPITAL IMPROVEMENT FUND							
<u>SOURCES</u>							
Interest	446	3,565	1,391	2,206	3,174	4,308	5,187
Miscellaneous	17,920						
Transfers In	<u>125,000</u>	<u>35,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total Sources	<u>143,366</u>	<u>38,565</u>	<u>26,391</u>	<u>27,206</u>	<u>28,174</u>	<u>29,308</u>	<u>30,187</u>
<u>USES</u>							
Fire improvements							
New Well		80,000					
Public services building imprvmts	43,746						
City Hall-Main Bldg							
Furnace & Air conditioning city hall							
Council Chamber improvements		75,000					
Recycling Center modification							
Total Uses	<u>43,746</u>	<u>155,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Source/(Use)	99,620	(116,435)	26,391	27,206	28,174	29,308	30,187
CASH ENDING BALANCE	178,268	61,833	88,225	115,430	143,605	172,913	203,100

CITY OF NOWTHEN
Capital Improvement Financial Planning

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
ROAD IMPROVEMENT FUND							
<u>SOURCES</u>							
Issue bonds		1,940,000		1,188,960			760,000
Special Assessments	111,040		111,040		40,000	56,000	56,000
Intergovernmental							
Interest	11,841	5,677	17,514	7,429	22,759	16,414	14,411
Transfers In					20,000	20,000	40,000
Total Sources	<u>122,881</u>	<u>1,945,677</u>	<u>128,554</u>	<u>1,196,389</u>	<u>82,759</u>	<u>92,414</u>	<u>870,411</u>
<u>USES</u>							
Bond issue costs		64,940		54,640	0	0	40,000
Engineering/legal costs	0	0	0	0	0	0	0
2020 RIP	824,950						
2021 RIP		1,200,000					
2022 RIP			900,000				
2023 RIP				400,000			
2024 RIP					400,000		
2025 RIP						400,000	
RIP's							400,000
Pond cleanup							
Ditches							
Culverts	14,455						
Total Uses	<u>839,405</u>	<u>1,264,940</u>	<u>900,000</u>	<u>454,640</u>	<u>400,000</u>	<u>400,000</u>	<u>440,000</u>
Net Source/(Use)	<u>(716,524)</u>	680,737	<u>(771,446)</u>	741,749	<u>(317,241)</u>	<u>(307,586)</u>	430,411
CASH ENDING BALANCE	486,891	1,167,628	396,183	1,137,932	820,690	513,104	943,515

CITY OF NOWTHEN
Capital Improvement Financial Planning

	<u>2020</u>	<u>2021</u>	2022	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
PARK CAPITAL							
<u>Sources</u>							
Interest	908	1,092	2,618	3,643	4,895	5,142	5,396
Dedication fees	0	5,000	5,000	10,000	5,000	5,000	10,000
Donations							
Sale of property							
Transfer in							
Total Sources	<u>908</u>	<u>6,092</u>	<u>7,618</u>	<u>13,643</u>	<u>9,895</u>	<u>10,142</u>	<u>15,396</u>
<u>Uses</u>							
Park buildings							
Park siding improvements							
Improve concession area							
Park improvements							
Trails							
Park building painting							
Memorial Park improvements		50,000	0				
Dugouts							
Total Uses	<u>0</u>	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Source/(Use)	<u>908</u>	<u>(43,908)</u>	<u>7,618</u>	<u>13,643</u>	<u>9,895</u>	<u>10,142</u>	<u>15,396</u>
 CASH ENDING BALANCE	 218,435	 174,527	 182,145	 195,788	 205,683	 215,825	 231,220

CITY OF NOWTHEN
Equipment Replacement Plan Financial Projections

	2020	2021	2022	2023	2024	2025	2026
EQUIPMENT FUND							
<u>Sources</u>							
Interest earnings	2,120	1,286	8,877	811	970	1,323	2,671
Bond proceeds		620,000					
Transfer In	62,500	72,500	72,500	92,500	112,500	132,500	152,500
Total Sources	<u>64,620</u>	<u>693,786</u>	<u>81,377</u>	<u>93,311</u>	<u>113,470</u>	<u>133,823</u>	<u>155,171</u>
<u>Uses</u>							
Professional Services	0	20,000	0	0	0	0	0
16" Toro			80,000				
Sterling 9500 (2001)			200,000				
Trailer homemade (2007)							
Tanker 31 (1989)			550,000				
Grass 31 (2008)							
SCBA Cascade (2002)					30,000		
SCBA Compressor		20,000					
SCBA Fill Station		8,000					
SCBA Packs (8)		6,500					
Hose		6,500					
Thermal Imager (2012)				7,000			
Extrication Tools (2008)			30,000				
Mobile Computers				10,000			11,000
Turnout Gear	13,318	2,200	2,500	3,000	1,000	2,200	2,500
Principal on Bond			60,000	60,000	60,000	60,000	60,000
Interest on Bond			6,000	5,400	4,800	4,200	3,600
<i>Summary Capital - Equipment</i>	<u>13,318</u>	<u>43,200</u>	<u>832,500</u>	<u>20,000</u>	<u>31,000</u>	<u>2,200</u>	<u>13,500</u>
Total Uses	<u>14,098</u>	<u>63,200</u>	<u>928,500</u>	<u>85,400</u>	<u>95,800</u>	<u>66,400</u>	<u>77,100</u>
Net Source or (Use)	50,522	630,586	(847,123)	7,911	17,670	67,423	78,071
Ending Cash Balance	257,107	887,693	40,569	48,481	66,150	133,573	211,645

CASH BALANCE 12-31-27 **140,878**

8188 199th Avenue Northwest
Nowthen, MN 55330
(763) 441-1347

Memo

To: City Clerk/Treasurer and Nowthen City Council

From: Lori Yager, RTY Consulting

Date: July 20, 2021

Re: Proposed 2022 Budget worksession

Attached please find the 2022 proposed budget prepared by staff and the consultant to assist the council in preparing its' budget for 2022. Also attached please find a list of the detailed changes requested by staff.

Action Requested: Review and amend attached proposed 2022 budget.

PROPOSED 2022 BUDGET CHANGES - GENERAL FUND

<u>REVENUES</u>	<u>\$ CHANGE</u>	
Levy - general fund	\$ 221,580	general fund operations
Licenses & Permits	\$ 3,100	building permits
Intergovernmental Revenue	\$ (22,800)	no fire relief assoc. aid, budget for wetland
Charges for services	\$ 13,700	planning & zoning fees
Other revenues	\$ (1,500)	increase court fees, decrease interest earnings
Transfers In - Use of fund balance	\$ (96,425)	reduce use of fund balance & no transfer in
	<u>\$ 117,655</u>	
<u>EXPENDITURES</u>		
Salary & benefits	\$ (50,340)	FT to PT position in Admin, Reduce Fire budget include 3% COLA and mkt adj. for public works, reduced health insurance costs
Supplies & materials	\$ 19,175	increase in supplies for street maintenance
Printing, utilities & professional services	\$ 5,880	Increase in insurance & computer service contract
Maintenance	\$ 14,925	increase for cleaning at fire & old city hall, rental of equipment for fire & public works
Law enforcement contract	\$ 114,290	44% projected increase
Fire contract	\$ 2,325	3% increase
Building inspector	\$ 2,000	slight increase in services & fee
Planning & zoning	\$ 1,000	slight increase in use & fees
Legal	\$ 10,500	increase in civil attorney use, decrease prosecuting
Finance	\$ 1,900	increase in accountant use & audit fee
Assessing	\$ 1,000	slight increase in services & fee
Engineering	\$ 5,000	increase in use for general fund
Transfer out	\$ (10,000)	reduce amount transferred to building capital fund
	<u>\$ 117,655</u>	

PROPOSED 2022 BUDGET CHANGES - OTHER FUNDS

REVENUES	\$ CHANGE	
Levy - debt service	\$ (98,000)	less debt levy required, grader & 2012 refunding bonds are retired, new debt in 2023
Special assessments	\$ (10,031)	reduce special assessments
Intergovernmental revenue	\$ 2,000	projected increase in county aid
Charges for services	\$ 1,950	recycling fees
Other revenues	\$ (13,885)	reduce interest earnings based on current mkt rates
Bond issue	\$ (2,600,000)	no bond issue in 2022
Transfers In - Use of fund balance	\$ (10,000)	reduce amount transferred to building capital fund
	\$ (2,619,935)	
EXPENDITURES		
Salary & benefits	\$ 420	include 3% COLA and mkt adj. for public works, reduced health insurance costs
Fiscal fees	\$ 25	small increase in bond fiscal fee
Principal & interest on debt	\$ (29,005)	less principal & interest from grader debt
Park improvements	\$ (50,000)	no planned park improvements in 2022
Street improvements	\$ (1,106,000)	smaller street improvement project
Building improvements	\$ (148,000)	no planned building improvement project in 2022
Equipment fund	\$ 547,500	see list on individual sheet.
Transfers In - Use of fund balance	\$ (1,000)	reduce amt from Balsalt st debt, unsure of collection
	\$ (786,060)	

CITY OF NOWTHEN
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

GENERAL FUND	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
<u>REVENUES</u>							
Tax Levy	1,325,387	1,351,271	1,462,287	1,469,635	1,693,215	223,580	15.21%
Delinquent Taxes	12,195	8,314	8,000	2,000	-	(2,000)	-100.00%
Licenses & Permits	119,267	121,128	105,254	101,605	104,705	3,100	3.05%
Intergovernmental Revenue	39,526	74,669	54,433	77,105	54,305	(22,800)	-29.57%
Charges for Services	92,979	125,520	141,072	101,295	114,995	13,700	13.52%
Fines & Forfeits	16,218	5,574	10,094	8,800	9,300	500	5.68%
Interest Earnings	26,438	13,645	2,292	5,200	3,200	(2,000)	-38.46%
Miscellaneous	32,792	7,970	16,437	9,500	9,500	-	0.00%
Transfers In	-	-	1,000	1,000	-	(1,000)	100.00%
Use of Fund Balance				95,425	-	(95,425)	100.00%
TOTAL REVENUES	1,664,802	1,708,091	1,800,868	1,871,565	1,989,220	117,655	6.29%
						Taxes - proposed levy increase of 15%, eliminate budget for delinquent tax	221,580
						Licenses & Permits - Building permit revenues increased	3,100
						Intergovernmental Revenue - budget for wetland reimb., No fire aid	(22,800)
						Charges for Services - increase future planning and zoning fees	13,700
						Small increase in court fees	500
						Decrease interest income to reflect allocation to other funds	(2,000)
						Unsure of collections from Basalt Debt Service	(1,000)
						Use of fund balance - no use of fund balance in 2021	(95,425)
							117,655

CITY OF NOWTHEN
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

GENERAL FUND	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
<u>EXPENDITURES</u>							
Mayor Council	27,599	27,410	29,548	31,570	31,570	-	<u>0.00%</u>
Elections	-	11,093	1,852	-	14,475	14,475	<u>100.00%</u>
Elections in 2022						14,475	
Office Administration	150,223	193,688	200,016	270,730	231,000	(39,730)	<u>-14.68%</u>
Salary & benefit changes include 3% cola, reduce FT to PT						(33,130)	
Decrease in Supplies						(300)	
Move Newsletter printing back to General Government dept.						(5,900)	
Decrease in Membership Dues						(400)	
						(39,730)	
Finance and Assessing	73,173	52,441	46,131	48,250	51,150	2,900	<u>6.01%</u>
Increase professional accountant use and fee						1,100	
Increase audit fees						800	
Increase professional assessing fee						1,000	
						2,900	
Legal	56,253	68,691	84,766	67,000	77,500	10,500	<u>15.67%</u>
Decrease Prosecuting Attorney						(4,500)	
Increase Civil Attorney						15,000	
						10,500	
General Government/Buildings	123,875	117,601	110,087	111,450	129,175	17,725	<u>15.90%</u>
Moved supply budget from Administration						1,900	
Moved Newsletter printing from Admin, increase RB computer services						7,200	
Increase Insurance						2,900	
Decrease utilities						(500)	
Increase Dues & memberships, training						6,225	
						17,725	

CITY OF NOWTHEN
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

GENERAL FUND	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
<u>EXPENDITURES</u>							
Planning and Zoning	61,609	59,845	63,042	60,600	61,000	400	0.66%
Increase in planner fees						400	
Engineering	42,171	47,225	40,796	35,000	40,900	5,900	16.86%
Increase in engineering fees for general fund						5,900	
Sheriff's Contract	<u>236,561</u>	<u>249,080</u>	<u>259,695</u>	<u>259,695</u>	<u>373,985</u>	114,290	44.01%
Projected increase in contract compared to last years budget.						114,290	
Fire Management	111,650	116,592	170,172	308,955	276,475	(32,480)	-10.51%
Fire fighter pay (over budgeted in 2021), no fire aid contribution						(36,350)	
Increase in Fire pension contribution from City						3,895	
Decrease in supplies (over budgeted in 2021)						(6,500)	
Increase in Fire contract						2,325	
Increase in Fire testing & certification						1,150	
Increase for rental equipment and cleaning						3,000	
						(32,480)	
Building Inspection	125,744	102,254	94,068	98,075	100,075	2,000	2.04%
Increase in contract inspector time.						2,000	
Public Works	349,592	407,433	352,040	408,295	439,410	31,115	7.62%
Salary & benefit changes include 3% cola and market increase						4,515	
Increase in supplies for street maintenance						22,100	
Increase in maintenance & equipment rental						4,500	
						31,115	
Nowthen Farmers Market	2,044	540	1,500	1,500	2,500	1,000	66.67%
Council change in stipend for Farmers Market staff						1,000	

CITY OF NOWTHEN
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

GENERAL FUND	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
<u>EXPENDITURES</u>							
Park Areas	32,116	24,789	22,513	38,175	37,505	(670)	-1.76%
	Salary & benefit changes include 3% cola and market increase					430	
	Decrease in supplies					(500)	
	Decrease Gravel budget					(600)	
						(670)	
URRWMO	10,539	10,161	9,768	9,770	10,000	230	2.35%
	Slight change - not sure of projected budget					230	
Contingency	-	-	-	15,000	15,000	-	0.00%
Transfers Out	353,370	187,500	107,500	107,500	97,500	(10,000)	-9.30%
	transfers include \$72,500 for equipment and \$25,000 for capital, reduce capital transfer by \$10,000					(10,000)	
TOTAL EXPENDITURES	1,756,519	1,676,343	1,593,493	1,871,565	1,989,220	117,655	6.29%
Changes in Fund Balance	(91,717)	31,748	207,375	-	-		
Beginning Fund Balance	734,188	642,471	674,219		881,594		
Ending Fund Balance	642,471	674,219	881,594		881,594		
% Expenditures to Fund Balance	46%		59%		47%		

CITY OF NOWTHEN
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022

GENERAL FUND	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
REVENUES							
Property Tax	1,337,582	1,359,585	1,470,287	1,471,635	1,693,215	221,580	15.06%
Licenses & Permits	119,267	121,128	105,254	101,605	104,705	3,100	3.05%
Intergovernmental Revenue	39,526	74,669	54,433	77,105	54,305	(22,800)	-29.57%
Charges for Services	92,979	125,520	141,072	101,295	114,995	13,700	13.52%
Fines & Forfeits	16,218	5,574	10,094	8,800	9,300	500	5.68%
Other revenues	59,230	21,615	18,729	14,700	12,700	(2,000)	-13.61%
Transfer In-Use of Fund Balance	-	-	1,000	96,425	-	(96,425)	-100.00%
TOTAL REVENUES	1,664,802	1,708,091	1,800,869	1,871,565	1,989,220	117,655	6.29%
EXPENDITURES							
Mayor Council							
Salaries and Benefits	27,599	26,486	27,920	27,970	27,970		
Maintenance & Contract Services	-	924	1,628	3,600	3,600		
Total	27,599	27,410	29,548	31,570	31,570	-	0.00%
Office Administration							
Salaries and Benefits	148,939	182,521	180,375	255,030	221,900	(33,130)	-12.99%
Materials and Supplies	1,229	3,383	17,735	6,800	6,500	(300)	-4.41%
Printing, Utilities & Professional Serv.	-	(47)	458	5,900	-	(5,900)	-100.00%
Maintenance & Contract Services	55	(252)	832	3,000	2,600	(400)	-13.33%
Capital Outlay	-	8,083	616	-	-		
Total	150,223	193,688	200,016	270,730	231,000	(39,730)	-14.68%
Elections							
Salaries and Benefits	-	8,388	-	-	10,300	10,300	100.00%
Materials and Supplies	-	1,049	-	-	1,475	1,475	100.00%
Printing, Utilities & Professional Serv.	-	339	-	-	500	500	100.00%
Maintenance & Contract Services	-	1,317	1,852	-	2,200	2,200	100.00%
Total	-	11,093	1,852	-	14,475	14,475	100.00%

CITY OF NOWTHEN
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022

GENERAL FUND	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
Finance and Assessing							
Professional Services: Accounting	41,370	19,685	14,575	14,400	15,500	1,100	7.64%
Professional Services: Audit	8,749	9,650	3,800	8,800	9,600	800	9.09%
Professional Services: Assessing	22,988	23,106	27,756	25,000	26,000	1,000	4.00%
Other charges	66	-	-	50	50	-	
Total	<u>73,173</u>	<u>52,441</u>	<u>46,131</u>	<u>48,250</u>	<u>51,150</u>	2,900	6.01%
Legal							
Prosecuting Attorney	35,665	35,056	35,678	42,000	37,500	(4,500)	-10.71%
Civil Attorney	20,588	33,635	49,087	25,000	40,000	15,000	60.00%
Total - Legal	<u>56,253</u>	<u>68,691</u>	<u>84,766</u>	<u>67,000</u>	<u>77,500</u>	10,500	15.67%
General Government/Buildings							
Salaries and Benefits	10,213	(181)	-	-	-	-	
Materials and Supplies	8,404	2,389	1,396	1,250	3,150	1,900	152.00%
Printing, Utilities & Professional Serv.	68,684	98,458	88,990	89,500	99,100	9,600	10.73%
Maintenance & Contract Services	36,574	16,935	19,701	20,700	26,925	6,225	30.07%
Total	<u>123,875</u>	<u>117,601</u>	<u>110,087</u>	<u>111,450</u>	<u>129,175</u>	17,725	15.90%
Planning and Zoning							
Salaries and Benefits	-	-	-	-	-	-	
Printing, Utilities & Professional Serv.	61,467	56,595	59,780	60,600	61,000	400	
Maintenance & Contract Services	142	3,250	3,262	-	-	-	
Total	<u>61,609</u>	<u>59,845</u>	<u>63,042</u>	<u>60,600</u>	<u>61,000</u>	400	0.66%
Engineering							
Printing, Utilities & Professional Serv.	42,071	47,225	40,796	35,000	40,900	5,900	16.86%
Maintenance & Contract Services	100	-	-	-	-	-	
Total	<u>42,171</u>	<u>47,225</u>	<u>40,796</u>	<u>35,000</u>	<u>40,900</u>	5,900	16.86%
Sheriff's Contract							
Printing, Utilities & Professional Serv.	236,561	249,080	259,695	259,695	373,985	114,290	44.01%

CITY OF NOWTHEN
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022

GENERAL FUND	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
Fire Management							
Salaries and Benefits	-	-	27,482	116,455	84,000	(32,455)	-27.87%
Materials and Supplies	5,867	17,315	4,544	22,000	15,500	(6,500)	-29.55%
Printing, Utilities & Professional Serv.	99,050	95,425	133,212	121,750	125,225	3,475	2.85%
Maintenance & Contract Services	6,733	3,852	4,934	48,750	51,750	3,000	6.15%
Total	111,650	116,592	170,172	308,955	276,475	(32,480)	-10.51%
Building Inspection							
Materials and Supplies	-	-	-	-	-	-	
Printing, Utilities & Professional Serv.	125,744	101,520	94,008	98,000	100,000	2,000	2.04%
Maintenance & Contract Services	-	734	60	75	75	-	0.00%
Total	125,744	102,254	94,068	98,075	100,075	2,000	2.04%
Public Works							
Salaries and Benefits	154,865	178,314	133,707	172,835	177,350	4,515	2.61%
Materials and Supplies	68,726	96,936	57,394	62,300	84,400	22,100	35.47%
Printing, Utilities & Professional Serv.	770	1,101	1,946	2,160	2,160	-	
Maintenance & Contract Services	125,231	131,082	158,993	171,000	175,500	4,500	2.63%
Total	349,592	407,433	352,040	408,295	439,410	31,115	7.62%
Nowthen Farmers Market							
Salaries and Benefits	645	-	-	-	-	-	
Materials and Supplies	1,399	540	1,500	1,500	2,500	1,000	66.67%
Total	2,044	540	1,500	1,500	2,500	1,000	66.67%
Park Areas							
Salaries and Benefits	23,189	16,831	18,797	21,675	22,105	430	1.98%
Materials and Supplies	6,255	5,951	2,774	10,900	10,400	(500)	-4.59%
Printing, Utilities & Professional Serv.	785	498	488	1,300	1,300	-	
Maintenance & Contract Services	1,887	1,509	454	4,300	3,700	(600)	-13.95%
Total	32,116	24,789	22,513	38,175	37,505	(670)	-1.76%
URRWMO							
Printing, Utilities & Professional Serv.	10,539	10,161	9,768	9,770	10,000	230	2.35%

CITY OF NOWTHEN
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022

GENERAL FUND	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Projected</u>	<u>2021 Budget</u>	<u>2022 Budget</u>	<u>Dollar Change</u>	<u>% Change</u>
Unallocated Contingency	-	-	-	15,000	15,000	-	
Transfers Out	353,370	187,500	107,500	107,500	97,500	(10,000)	-9.30%
Total Expenditures	<u>1,756,519</u>	<u>1,676,343</u>	<u>1,593,493</u>	<u>1,871,565</u>	<u>1,989,220</u>	<u>117,655</u>	<u>6.29%</u>
Changes in Fund Balance	(91,717)	31,748	207,376	-	-		
Bengining Fund Balance	734,188	642,471	674,219		881,595		
Ending Fund Balance	642,471	674,219	881,595		881,595		
% Expenditures to Fund Balance	46%	45%	59%		47%		

City of Nowthen

General Fund Budget Summary

	2020 <u>ACTUAL</u>	2021 <u>PROJECTED</u>	2021 <u>BUDGET</u>	2022 <u>BUDGET</u>	% Change
Levy increase				15.06%	
Current Revenues					
PROPERTY TAX	\$ 1,359,585	\$ 1,470,287	\$ 1,471,635	\$ 1,693,215	15%
LICENSE, PERMITS	121,128	105,254	101,605	104,705	3%
INTERGOVERNMENTAL REVENUE	74,669	54,433	77,105	54,305	-30%
CHARGES FOR CURRENT SERVICES	125,520	141,072	101,295	114,995	14%
FINES & FORFEITURES	5,574	10,094	8,800	9,300	6%
OTHER REVENUES	21,615	18,729	14,700	12,700	-14%
TRANSFER IN		1,000	1,000		-100%
TOTAL REVENUES	<u>1,708,091</u>	<u>1,800,869</u>	<u>1,776,140</u>	<u>1,989,220</u>	12%
Current Expenses					
SALARIES AND BENEFITS	412,359	388,281	570,915	543,625	-5%
MATERIALS AND SUPPLIES	127,563	85,343	104,750	123,925	18%
PRINTING, UTILITIES & SERVICES	130,505	131,518	158,980	164,860	4%
MAINTENANCE	159,351	191,716	251,475	266,400	6%
LAW ENFORCEMENT CONTRACT	249,080	259,695	259,695	373,985	44%
FIRE CONTRACT	80,899	104,199	98,050	77,325	-21%
BUILDING INSPECTOR	96,931	94,008	95,000	97,000	2%
PLANNING & ZONING	56,595	59,780	60,000	61,000	2%
LEGAL	68,691	84,766	67,000	77,500	16%
FINANCE	29,335	18,375	23,200	25,100	8%
ASSESSING	23,106	27,756	25,000	26,000	4%
ENGINEERING	46,345	39,941	35,000	40,000	14%
CONTINGENCY	-	-	15,000	15,000	
CAPITAL OUTLAY	8,083	616	-	-	
TOTAL EXPENDITURES	<u>1,488,843</u>	<u>1,485,994</u>	<u>1,764,065</u>	<u>1,891,720</u>	7%
Other Financing Uses					
STREET IMPROVEMENT FUND		-	-	-	
CAPITAL FUND	125,000	35,000	35,000	25,000	-29%
EQUIPMENT FUND	62,500	72,500	72,500	72,500	
TOTAL FINANCING USES	<u>187,500</u>	<u>107,500</u>	<u>107,500</u>	<u>97,500</u>	-9%
TOTAL EXPENDITURES & USES	<u>1,676,343</u>	<u>1,593,494</u>	<u>1,871,565</u>	<u>1,989,220</u>	6%
CHANGE IN FUND BALANCE	31,748	207,375	(95,425)		
Total Fund Balance	652,828	860,203	557,403	860,203	
% unreserved fund balance to expenditures	44.09%	57.91%	31.60%	45.47%	

CITY OF NOWTHEN
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

RECYCLING	2019	2020	2021	2021	2022	Dollar	%
Revenues	Actual	Actual	Projected	Budget	Budget	Change	Change
Intergovernmental	49,378	49,529	30,000	30,000	32,000	2,000	6.67%
Charges for Services	21,064	14,432	24,392	16,950	18,900	1,950	11.50%
Interest Earnings		129	75	75	75	-	
TOTAL REVENUES	70,442	64,090	54,467	47,025	50,975	3,950	8.40%
						2,000	
						1,950	
						3,950	
Expenditures							
Salaries and Benefits	14,010	7,730	13,324	17,850	18,270	420	2.35%
Supplies	749	300	234	1,200	1,200	-	0.00%
Printing & utilities	12,778	29,628	5,970	11,450	11,450	-	0.00%
Maintenance	5,538	1,668	1,580	7,000	7,000	-	0.00%
Hauling	28,145	24,338	17,570	30,000	30,000	-	0.00%
Capital Outlay: Buildings & Structures	-	-	-	-	-	-	
TOTAL EXPENDITURES	61,220	63,664	38,678	67,500	67,920	420	0.62%
						420	
						420	
Change in Fund Balance	9,222	426	15,790	(20,475)	(16,945)	3,530	17.24%
Fund Balance	30,614	31,040	46,830		29,885		

CITY OF NOWTHEN
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
TOTAL DEBT							
Revenues							
Taxes	143,391	190,204	177,445	179,300	81,300	(98,000)	-54.66%
Special Assessments	228,796	56,197	49,275	59,306	49,275	(10,031)	-16.91%
Interest earnings	-	2,836	1,640	2,140	1,055	(1,085)	-50.70%
Transfer In	9,730	85,901	-	-	-	-	
TOTAL REVENUES	372,187	249,237	228,360	240,746	131,630	(109,116)	-45.32%
Expenditures							
County Fees	-	-	1,000	1,000	1,000	-	0.00%
Principal & interest	150,128	172,650	266,333	266,335	237,330	(29,005)	-10.89%
Fiscal agent fees	475	25	1,250	900	925	25	100.00%
Transfer out	-	-	1,000	1,000	-	(1,000)	
TOTAL EXPENDITURES	150,603	172,675	269,583	269,235	239,255	(29,980)	-11.14%
Changes in Fund Balance	221,584	76,562	(41,224)		(107,625)		
Ending Fund Balance	368,135	444,697	405,954		298,329		

CITY OF NOWTHEN
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

CAPITAL	2019	2020	2021	2021	2022	Dollar	%
Park Improvement	Actual	Actual	Projected	Budget	Budget	Change	Change
Revenues							
Park development fees	5,000	-	37,500	30,000	30,000	-	0.00%
Interest Earnings	1,941	908	500	2,500	500	(2,000)	-80.00%
TOTAL REVENUES	6,941	908	38,000	32,500	30,500	(2,000)	-6.15%
Expenditures							
Improvements	-	-	-	50,000	-	(50,000)	-100.00%
TOTAL EXPENDITURES	-	-	-	50,000	-	(50,000)	0.00%
Changes in Fund Balance	6,941	908	38,000		30,500		
Ending Fund Balance	217,527	218,435	255,527		286,027		
Building Improvement							
Revenues							
Miscellaneous	4,215	17,920	-	-	-	-	
Interest Earnings	-	446	250	500	200	(300)	-60.00%
Transfer In	-	125,000	35,000	35,000	25,000	(10,000)	-28.57%
TOTAL REVENUES	4,215	143,366	35,250	35,500	25,200	(10,300)	-29.01%
Expenditures							
Improvements	17,675	7,232	-	73,000	-	(73,000)	100.00%
Buildings & Structures	-	36,514	2,462	75,000	-	(75,000)	-100.00%
TOTAL EXPENDITURES	17,675	43,746	2,462	148,000	-	(148,000)	-100.00%
Changes in Fund Balance	(13,460)	99,620	32,788		25,200		
Ending Fund Balance	78,648	178,268	111,436		136,636		

CITY OF NOWTHEN
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

CAPITAL	2019	2020	2021	2021	2022	Dollar	%
Road Improvement Fund	Actual	Actual	Projected	Budget	Budget	Change	Change
Revenues							
Special Assessments	5,438	121,674	5,440	5,440	5,440	-	0.00%
Intergovernmental	-	-	-	-	-	-	
Interest Earnings	2,080	12,887	5,000	12,000	2,500	(9,500)	-79.17%
Bond issue	1,252,131	-	1,955,000	2,600,000	-	(2,600,000)	100.00%
Transfer In	261,140	-	-	-	-	-	
TOTAL REVENUES	1,520,789	134,561	1,965,440	2,617,440	7,940	(2,609,500)	-99.70%
Expenditures							
Repair & Maintenance - Contractual	27,241	108,661	125,700	60,000	54,000	(6,000)	-10.00%
Improvements	1,156,973	723,610	1,140,000	2,000,000	900,000	(1,100,000)	-55.00%
Transfer out	-	85,900	-	-	-	-	
TOTAL EXPENDITURES	1,184,214	918,171	1,265,700	2,060,000	954,000	(1,106,000)	-53.69%
Changes in Fund Balance	336,575	(783,610)	699,740		(946,060)		
Ending Fund Balance	1,266,010	482,400	1,965,750		1,019,690		

CITY OF NOWTHEN
 STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES
 BUDGET DETAIL - ACTUAL 2019 & 2020, 2021 PROJECTED, 2021 BUDGET, PROPOSED 2022 BUDGET

CAPITAL	2019 Actual	2020 Actual	2021 Projected	2021 Budget	2022 Budget	Dollar Change	% Change
Equipment Replacement							
Revenues							
Interest Earnings	-	2,120	1,000	2,000	1,000	(1,000)	-50.00%
Contributions	-	-	-	-	-	-	
Bond Issue			620,000				
Transfer In	82,500	62,500	72,500	72,500	72,500	-	0.00%
TOTAL REVENUES	82,500	64,620	693,500	74,500	73,500	(1,000) (1,000)	-1.34%
Expenditures							
Supplies	4,585	14,098	23,200	21,000	2,500	(18,500)	-88.10%
Professional			20,000				
Heavy Machinery	49,850	-	-	300,000	280,000	(20,000)	100.00%
Motor Vehicles	-	-	-	-	550,000	550,000	100.00%
Office Equipment & Furnishing	-	-	-	-	-	-	
Other Equipment	-	-	20,000	-	30,000	30,000	100.00%
Principal					60,000		
Interest Expense					6,000	6,000	100.00%
TOTAL EXPENDITURES	54,435	14,098	63,200	321,000	928,500	547,500	170.56%
					16" Toro	80,000	
					Sterling 9500 (2001)	200,000	
					Tanker	550,000	
					Compressor	30,000	
					Turnout gear	2,500	
					862,500		
Changes in Fund Balance	28,065	50,522	630,300	(246,500)	(855,000)		
Ending Fund Balance	206,585	257,107	887,407		32,407		

CITY OF NOWTHEN
HISTORIC, CURRENT AND PROJECTED TAX LEVIES AND CITY TAX RATES
INCLUDES GENERAL AND DEBT SERVICE FUNDS

Levy Payable Years	Total Levy Before Credits	NET Tax Capacity	General Tax Levy	Debt Tax Levy	Total City		Gross Tax Levy Increase	
					Tax Levy After Credits	Tax Capacity Rate		
2027/28	2,421,787	7,848,628	2,109,487	312,300		2,222,728	28.320%	3.64%
2026/27	2,336,759	7,735,184	2,024,459	312,300	-	2,140,593	27.673%	4.42%
2025/26	2,237,795	7,623,399	1,965,495	272,300	-	2,044,479	26.818%	3.76%
2024/25	2,156,763	7,485,465	1,884,463	272,300	-	1,966,965	26.277%	4.78%
2023/24	2,058,330	7,276,852	1,826,030	232,300	-	1,873,579	25.747%	6.09%
2022/23	1,940,197	7,058,074	1,747,397	192,800	-	1,762,063	24.965%	9.34%
2021/22	1,774,515	6,716,162	1,693,215	81,300		1,602,656	23.863%	7.62%
2020/21	1,648,935	6,038,527	1,469,635	179,300	-	1,490,261	24.679%	4.94%
2019/20	1,571,350	5,850,907	1,378,450	192,900	-	1,418,976	24.252%	5.48%
2018/19	1,489,716	5,478,598	1,345,349	144,367	-	1,323,858	24.164%	1.95%
2017/18	1,461,196	4,831,271	1,313,791	147,405	-	1,311,662	27.149%	7.34%
2016/17	1,361,332	4,596,394	1,217,312	144,020	-	1,214,194	26.416%	0.71%
2015/16	1,351,730	4,596,394	1,207,710	144,020	-	1,214,194	26.416%	8.71%
2014/15	1,243,409	4,596,394	1,099,389	144,020	-	1,214,194	26.416%	

NOWTHEN RESIDENTIAL CITY TAX SCENARIO'S

2019 Taxable Value	City Taxes Payable 2020	Change from Previous Year	2020 Market Value	2020 Taxable Value	City Taxes Payable 2021	Change from Previous Year	2021 Market Value	2021 Taxable Value	City Taxes Payable 2022	Increase over Previous Year	% Change
\$225,174	\$546	47	\$246,765	\$231,734	\$572	26	\$268,974	\$255,942	\$611	39	6.8%
\$351,133	\$852	70	\$365,213	\$360,842	\$891	39	\$398,082	\$396,670	\$946	56	6.3%
\$510,384	\$1,257	112	\$523,144	\$523,144	\$1,305	49	\$570,226	\$570,226	\$1,400	95	7.3%

MONTHLY CITY TAX EXAMPLES

\$225,174	\$46		\$231,734	\$48		\$255,942	\$51
\$351,133	\$71		\$360,842	\$74		\$396,670	\$79
\$510,384	\$105		\$523,144	\$109		\$570,226	\$117