

Nowthen City Council
January 10, 2023
Regular Meeting Minutes

1. **CALL TO ORDER**

Mayor Pilon called the meeting to order at 7:02 pm.

Please note: We are trying new technology with an "OWL" to present the meetings LIVE and RECORDED.

OATH OF OFFICE given to Mayor Jeff Pilon and Council Members Shanni Fladebo & Dan Breyen.

All present recited the Pledge of Allegiance.

Present: Mayor Pilon, Council Members Breyen, Fladebo, Alders, and Rainville attended via video; she participated in discussions but did not vote.

Also present: Administrator Lehner, Deputy Clerk Johnson, Lieutenant Jacobson, Chief Schmidt, , Assistant Fire Chief Schrag, Administrative Assistant Adrienne Christensen

MOTION BY COUNCIL MEMBER FLADEBO, SECONDED BY BREYEN TO APPROVE THE AGENDA AS PRESENTED. MOTION CARRIED. 4 AYES.

2. **FLOOR ITEMS** NONE

3. **CONSENT AGENDA**

- A) Approval of City Council Minutes of Regular Meeting December 13th, 2022
- B) Approval of Claims December 10, 2022 - January 9, 2023, and Treasurer's Report
- C) Approval of Resolution 2023-01 establishing City Council Annual Appointments
- D) Approval of Resolution 2023-02 approving COLA increases per the 2023 Budget

ADDED E) Approval of Resolution 2023-03 Authorizing the Hire of Robert Keto and Christie Wall as Part-Time Recycling Attendants

MOTION BY COUNCIL MEMBER FLADEBO, SECONDED BY BREYEN TO ACCEPT THE CONSENT AGENDA AS AMENDED. MOTION CARRIED. 4 AYES.

4. **ENGINEERING** NONE

5. **FIRE DEPARTMENT**

The Fire Department responded to 15 incidents (15 less than December, 2022) with an average response time of 13 minutes 31 seconds. Average number of Fire Fighters attending calls for service was 3.8.

Staff has done training on the Lucas Device – a mechanical CPR Device. It has shown to have 25-35% increased survival with the use of the device on patients.

The rescue boat is here and fits nicely in the fire hall. Staff has had hands on it but no outside training yet.

Recruitment is still a top priority. How can the city engage to recruit? Possible door to door to check smoke detectors? The posting is still posted on the League of MN Cities site. The department has a steady staff and great morale.

6. SHERIFF'S DEPARTMENT

Sheriff's Deputies responded to 116 calls for service. Total for 2022 is 1,437 calls which is 50 less than 2021.

Noteworthy calls include 2 dogs running off personal property onto the street and attacking a walking dog, impounded plates and driver with cancelled license resulting in an arrest, stolen property recovered resulting in an arrest, and a crash that involved a vehicle that left the roadway, resulting in a DWI arrest with a BAC of .22.

Question regarding the number of traffic stops and higher gross misdemeanors – why higher than last year? The Lieutenant responded they are a byproduct of proactive law enforcement that comes with the city's contract with Anoka County Sheriff's Department and having a dedicated car in Nowthen.

7. PLANNING AND ZONING NONE

8. ADMINISTRATOR'S UPDATE

A.) Administrator Lehner introduced the recycling attendant candidates, Mr. Robert Keto and Ms. Christie Wall. They both told the council a bit about themselves and why they wanted to work for the City of Nowthen Recycling Center.

Adrienne Christensen, the city Administrative Assistant and Recycling Coordinator, spoke of her excitement for 2 part-time staff members dividing 32 hours between them allowing for flexibility along with the possibility of them helping out Public Works and Parks Departments as needed. Training will be completed by Public Works and the Recycling Center hours will include two (2) evenings until 7:00pm to allow residents to recycle later in the day, as well as Saturdays 8:00 am – Noon. The city had no recent applications until a few weeks ago,

when five (5) were received. Administrator Lehner interviewed three (3) and narrowed it to the two (2) candidates.

Council Member Rainville thanked staff for working so hard to find recycling attendants.

B.) The Salt Spreader is working well! Thank you, council, for allowing this purchase. The staff has all been trained and it has been utilized quite often with the storms so far this season.

C.) The 2022 Staff Performance Reviews have been completed.

9. CITY COUNCIL

- a. **OLD BUSINESS** - None
- b. **NEW BUSINESS** – Set a Work Session date for the 2023 fee schedule.
After discussion the meeting will be February 9th at 5:30.

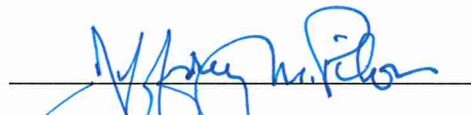
MOTION TO ADJOURN BY COUNCIL MEMBER ALDERS, SECONDED BY BREYEN. MOTION CARRIED. 4 AYES.

Meeting adjourned at 7:55 pm.

Respectfully Submitted,



Scott Lehner, City Administrator



Jeffrey M. Pilon, Mayor