

MINUTES

NOWTHEN PLANNING AND ZONING COMMISSION MEETING

JANUARY 25, 2022

1. CALL TO ORDER

Chair Ames called the meeting to order at 7:05pm.

All assembled recited the pledge of allegiance

Present: Bies, Carlson, Haapala, Jorgenson, Schiller

Also Present: Mayor Pilon, Planner Stockman, Interim City Administrator Boyles.

Absent: Pearo

MOTION MADE BY CARLSON SECOND BY HAAPALA TO APPROVE THE AGENDA AS SUBMITTED. MOTION CARRIED. SIX AYES.

Chair Ames announced that minutes have not been completed for the November 23, 2021, Meeting so they will be considered at the February Meeting.

2. ANNUAL REVIEW OF THE PLANNING AND ZONING COMMISSION POLICY ON COMMISSION STRUCTURE, MEETING ORDER AND GENERAL PROCEDURE Boyles

stated that the purpose of this agenda item is two-fold. First, to assure that commissioners are familiar with the document. Second, to recommend changes to the document for city council consideration and adoption.

The committee proceeded to review and propose modification to various aspects of the document. Boyles will put together a legislatively formatted document for the Commission to review at its February meeting. Once reviewed by the commission, revisions will be provided to the city council for their consideration and hopefully approval. The review was completed in approximately two hours.

3. ELECTION OF PLANNING AND ZONING COMMISSION CHAIR AND VICE CHAIR Chair

Ames announced that this meeting is the planning commission annual meeting and in accordance with the city code the election of a chair and vice chair should be accomplished.

Chair Ames opened the floor for nominations for chair:

Jorgenson nominated Ames for chair.

Schiller nominated Carlson for chair, Carlson declined the nomination.

MOTION MADE BY HAAPALA TO CLOSED NOMINATIONS, SECONDED BY CARLSON, PASSED UNANIMOUSLY. MOTION PASSED, 5 AYES, 0 NAYS, AND AMES ABSTAINED.

Chair Ames opened the floor for voting for vice chair

Ames nominated Jorgenson for vice chair.

Schiller nominated Bies for vice chair.

MOTION BY HAAPALA TO CLOSE NOMINATIONS, SECONDED BY BIES, PASSED UNANIMOUSLY.

The commission voted by roll call.

The vote was three votes (Haapala, Ames, Carlson) for Jorgenson, two votes (Schiller, Bies) for Bies and Jorgenson abstained.

Chair Ames announced that he and Jorgenson would respectively serve at chair and vice chair for the next year.

4. PRESENTATION: THE BASICS OF PLANNING

Chair Ames stated that considering the lateness of the hour that this item would be accomplished next meeting provided there is sufficient time.

5. UPCOMING PROJECTS AT THE FEBRUARY MEETING

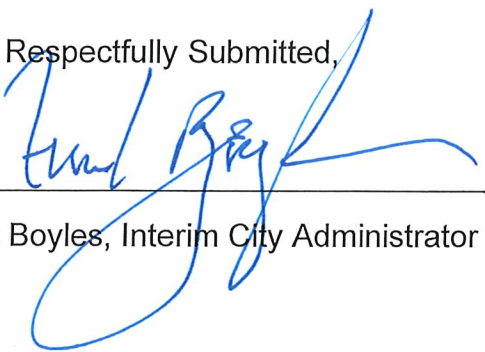
- a. Toft 2nd Addition Preliminary Plat- seven industrial Lots and eight residential Lots
- b. Continuation of Commercial/Industrial Architectural Standards and Performance Standards

b. MOTION TO ADJOURN

MOTION MADE BY SCHILLER SECOND BY BIES TO ADJOURN. MOTION CARRIED SIX AYES.

The meeting was adjourned at 9:21 pm.

Respectfully Submitted,



Frank Boyles, Interim City Administrator



Dale Ames, Chair