



NOWTHEN CITY COUNCIL MEETING
AUGUST 11, 2022, AGENDA
7:00 pm

1. Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Approve Agenda
2. City Administrator Installation
 - a) Oath of Office for Nowthen's First City Administrator Scott Lehner
 - b) Code of Ethics for Nowthen's First City Administrator Scott Lehner
3. Consent Agenda
 - a) Approval of City Council Minutes for Regular Meeting of July 19, 2022
 - b) Approval of Claims July 20, 2022, to August 11, 2022, and Treasurer's Report
 - c) Approval of Resolution 2022-xx Approving the Replacement of the Sink in the Memorial Park Concessions Building
 - d) Approval of Resolution 2022-xx Establishing a Per Meeting Policy for the Mayor and City Council Members
 - e) Approval of use of Golf Carts and Temporary Road Closure of 199th and Iguana to the end of Iguana on September 24, 2022, for the Ninth Annual Car Show
 - f) Approval of Resignation of Chad Sacre as a Nowthen Paid-on-Call Firefighter
 - g) Approval to Hire Jordan Lukanen as a Paid-on-Call Firefighter for the City of Nowthen
 - h) Approval of Resolution 2022-xx Authorizing the Hire of Two Temporary Part Time Individuals to Complete the Scanning of Paper Records
4. Floor Items
5. Sheriff's Report
6. Fire Department
7. Planning and Zoning
 - a) Consider Approval of Ordinance 2022-2 Amending Sections 11-2, 11-5 and 11-6 of the Nowthen City Code Regarding Architectural Standards for Commercial and Industrial Uses
8. City Council
 - a) Consider Approval of Ordinance 2022-3 Approving a One Year Moratorium Prohibiting the Sale, Gift or Usage of THC Products in the City of Nowthen, Minnesota
9. Adjourn



REQUEST FOR COUNCIL ACTION

Agenda Item: 2a	Department: Mayor and City Council	Requested Council Meeting Date: August 11, 2022	Submitted By: Mayor Pilon
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TITLE OF ISSUE: OATH OF OFFICE FOR NOWTHEN'S FIRST CITY ADMINISTRATOR SCOTT LEHNER

BACKGROUND AND SUPPLEMENTAL INFORMATION: It is an honor to serve one's community as a local government official. Regardless the capacity one serves, whether elected or appointed, the administration of one's official duties have a significant effect upon the community in the short and long run.

The oath is a public pledge that the official understands the responsibilities of the position, its impacts and will work to meet and even exceed job requirements. Oaths date back to at least the time of ancient Rome, and ever since then have become a staple of representative government. In the United States of America oaths have become a requirement for public office since the nation's inceptions.

State and Local Governments adopted oaths modeled after the federal oath and taking the oath has become a requisite for holding every public office in Minnesota and many of its principalities.

Here in Nowthen, the oath of office to City Administrator celebrates a new and exciting era for our community. We have moved from township to city and in form of government from city clerk and to city Administrator. As residents we should all acknowledge that this is an important next step in the development of our city.

To Mr. Lehner and to each of us as councilmembers our respective oaths not only affirm our understanding and commitment to our respective responsibilities but also our oaths bind us as a team to do the very best that each of us can for Nowthen, the community we all hold so dear.

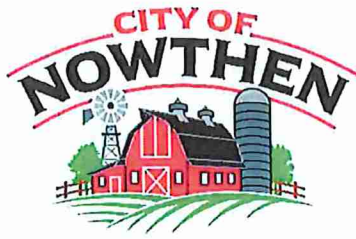
SOURCE OF FUNDING: NA

REQUESTED COUNCIL ACTION: Participate in the recitation of the oath of office silently while reaffirming your commitment to your oath and the responsibilities we share.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map

Other:



**CITY OF NOWTHEN
COUNTY OF ANOKA
STATE OF MINNESOTA**

CITY ADMINISTRATOR OATH OF OFFICE

I, Scott Lehner, do solemnly affirm that I will support the Constitution of the United States and of the State of Minnesota, and faithfully, for and on behalf of the citizens of the City of Nowthen discharge the duties of the office City Administrator for the City of Nowthen in the County of Anoka and the State of Minnesota, to the best of my judgment and ability. So, help me God.

Scott Lehner

Filed in the office of the Mayor of the City of Nowthen this 11th day of August 2022.

Jeff Pilon, Mayor



REQUEST FOR COUNCIL ACTION

Agenda Item: 2b	Department: Administration	Requested Council Meeting Date: August 11, 2022	Submitted By: Interim City Administrator
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TITLE OF ISSUE: CODE OF ETHICS FOR CITY ADMINISTRATOR SCOTT LEHNER

BACKGROUND AND SUPPLEMENTAL INFORMATION: We, collectively and individually expect a great deal from our elected and appointed public officials. We expect public officials to be beyond reproach, to be trusted with our money, to provide direction in community building, to take the necessary actions to protect our property, to build and maintain the infrastructure which is prerequisite to a healthy community and most important to do everything possible to protect and preserve our lives.

But public servants are only human and there is no simple formula which will lead to ethical perfection. Therefore, organizations like International City Management Association (ICMA) create codes of ethics for city administrators and managers to abide by. This agenda item is intended to publicly identify the conduct expected of every City Manager and City Administrator worldwide.

SOURCE OF FUNDING: NA

REQUESTED COUNCIL ACTION: The code of ethics for appointed officials like city managers and city administrators are very similar to those of elected officials like mayors and city council members. Since elected and appointed officials are the heart of our municipal teams, it is appropriate that each knows the ethical expectations of the other to be most effective for all members of our community today and tomorrow.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map

Other: ICMA Code of Ethics

ICMA CODE OF ETHICS

The mission of ICMA is to create excellence in local governance by developing and fostering professional local government management worldwide. To further this mission, certain principles, as enforced by the Rules of Procedure, shall govern the conduct of every member of ICMA, who shall:

1. We believe professional management is essential to efficient and democratic local government by elected officials.
2. Affirm the dignity and worth of local government services and maintain a deep sense of social responsibility as a trusted public servant.
3. Demonstrate by word and action the highest standards of ethical conduct and integrity in all public, professional, and personal relationships in order that the member may merit the trust and respect of the elected and appointed officials, employees, and the public.
4. Serve the best interests of the people.
5. Submit policy proposals to elected officials; provide them with facts, and technical and professional advice about policy options; and collaborate with them in setting goals for the community and organization.
6. Recognize that elected representatives are accountable to their community for the decisions they make; members are responsible for implementing those decisions.
7. Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body.
8. Make it a duty continually to improve the member's professional ability and to develop the competence of associates in the use of management techniques.
9. Keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
10. Resist any encroachment on professional responsibilities, believing the member should be free to carry out official policies without interference, and handle each problem without discrimination on the basis of principle and justice.
11. Handle all matters of personnel on the basis of merit so that fairness and impartiality govern a member's decisions pertaining to appointments, pay adjustments, promotions, and discipline.
12. Public office is a public trust. A member shall not leverage his or her position for personal gain or benefit.

Adopted by the ICMA Executive Board in 1924, and most recently revised by the membership in June 2020.

Nowthen City Council
July 19, 2022
Regular Meeting Minutes

1. CALL TO ORDER

Mayor Pilon called the meeting to order at 7:01 pm
All present recited the Pledge of Allegiance

Present: Council Members Blake, Greenberg, and Rainville.
Absent: Council Member Alders.

Also in attendance: Interim City Administrator Boyles, Deputy Clerk Johnson, City Planner Stockman, Lieutenant Jacobson, Fire Chief Schmidt and Future Administrator Lehner

Discussion to remove 2l from the agenda as it was already addressed.
Remove #7a – Contract is not ready for approval.
Add 7f to address Council Member Binders
7c – Correct “twelve gang” to “three gang”

**MOTION BY COUNCIL MEMBER GREENBERG, SECOND BY BLAKE TO APPROVE THE AGENDA AS AMENDED.
MOTION CARRIED. 4 AYES.**

2. CONSENT AGENDA

Discussion: Council would like to receive copies of all independent contractor invoices, specifically, the City Planner, City Engineer, City Attorney, and Interim City Administrator.

MOTION BY COUNCIL MEMBER BLAKE, SECONDED BY GREENBERG TO APPROVE THE CONSENT AGENDA WITH THE UNDERSTANDING COUNCIL WILL RECEIVE INDEPENDENT CONTRACTOR INVOICES. MOTION CARRIED. 4 AYES.

3. FLOOR ITEMS

Engineering Firm representatives for HR Green presented what they could offer the City of Nowthen and would like the council to consider them for future projects.

4. SHERIFF'S REPORT

Lieutenant Jacobson reported 147 calls in June.

Notable calls – 1 call to Bar None with suicidal teen where the deputies were able to safely disarm and get the teen to safe environment to receive the help needed. 1 – Hit and Run accident, the driver was arrested.

The Police/Fire substation is up and running. Deputies are working the longer days in Nowthen and working well with the fire department.

The 2023 contract should be available in the next few weeks. The contract will reflect a full year of the City having a dedicated car for 12 hours each day.

5. FIRE DEPARTMENT

Chief Schmidt reported 27 incidents in the month of June. The average respond time was 12 minutes, 26 seconds with an average of 4.1 fire fighters on the calls.

Most calls will see a Sheriff's Deputy on site possibly before firefighters. Information from Dispatch can get to the fire department as well as Allina Health Ambulances.

The fire department has a wonderful relationship with deputies and the substation is working well.

Chief Schmidt stated he will be on vacation July 25-29, 2022 leaving Assistant Chief Lawrence and Shrag in charge.

Mayor Pilon receive a note from an Allina Paramedic stating that firefighter Ginger Warren and the rest of the Nowthen Fire Department on site where a young patient had walked through hot coals were exceptional. Ginger provided medical care prior to their arrival and provided emotional care for the patient. The Mayor thanked the fire department for the help and care they provide to this community.

6. PLANNING AND ZONING

6a) Consider approval of a home occupation permit for 22280 Iman Street

The residents would like to transfer the Airbourne Arms LLC business from Ramsey to Nowthen. In order to do so, the City of Nowthen needs to approve it before the ATF will approve the license transfer.

ATF will do the background check. The Anoka County Sheriff's Department recommends the approval if ATF approves the change of address. No public meeting is need. The reason they are licensed is because they are serialized, meaning they keep track of each unique number for the firearms.

MOTION BY COUNCIL MEMBER RAINVILLE, SECONDED BY GREENBERG TO APPROVE A PERMITTED HOME OCCUPATION FOR 22280 IMAN STREET TO ALLOW AIRBOURNE ARMS, LLC TO OPERATE IN ACCORDING TO THE CONDITIONS AS OUTLINED IN THE ATTACHED FINDINGS OF FACT. MOTIONS CARRIED. 4 AYES.

6b) Consider approval of Resolution 2022-49 approving septic plan for 5160 204TH Ave

The required system for this property is Type 3, meaning extra sand needs to be brought in to create additional filtration. MnSpect has stated to Planner Stockman that after 2 years monitoring, the system should last as long as a type 1 system. If during the 2 years there is standing water, the system would have to be re-designed. MnSpect would be responsible for the monitoring over the course of the two years around the time of May 15th and Oct. 15th.

MOTION BY COUNCIL MEMBER BLAKE SECONDED BY RAINVILLE TO APPROVE THE TYPE 3 SEPTIC DESIGN FOR 5160 204TH AVE WITH CONDITIONS AS OUTLINED IN RESOLUTION 2022-49. MOTION CARRIED. 4 AYES.

6c) Consider approval to the Toft 2nd Addition preliminary plat

This plat lost 1 lot (Lot 7 is a larger lot).

City Engineer states there a couple of outstanding items to be completed. Tonto Street will get a stub and grade with ditches and ROW will still be dedicated. Planner Stockman to check with the City of Oak Grove to see plans for 205th and see if there is a possibility to connect into with trails. It is possible to accept cash for parks and asking for landscaping plan, suggesting a staggered row of trees with a variance.

MOTION BY COUNCIL MEMBER RAINVILLE, SECONDED BY BLAKE TO APPROVE THE PRELIMINARY PLAT FOR TOFT 2ND ADDITION INCLUSIVE OF 7 INDUSTRIAL LOTS AND 7 RESIDENTIAL LOTS, SUBJECT TO THE CONDITIONS AS OUTLINED IN THE ATTACHED FINDING OF FACT. MOTION CARRIED. 4 AYES.

6d) Update on the moratorium

7/26/22 A public hearing is scheduled to consider adoption of an ordinance amendment presented at 8/11/22 City Council Meeting. Planner Stockman has sent all commercial property owners' letters to this effect. No changes are retroactive.

CITY COUNCIL

7b) Consider report regarding hours of operation for the City Recycling Center

At the June, 2022 city council meeting, Mr. Sam Korn requested the recycling center be open additional hours to allow for more residents to use it. Staff looked back at records April – June and recommended the following hours. Wednesday and Friday, 11:00 am – 5:00 pm Tuesday and Thursday 11:00am – 7:00pm to allow daytime working residents a later time to use the facility. Continue Saturday hours as follows: 11:00am – 3:00pm. The recycling attendant has stated he would be available to begin these hours 7/25/22. Discussion to delay this a week so staff can post time changes on website and post on doors of recycling center. Discussion also took place regarding revising Saturday hours to 8:00am – 12:00pm if the recycling attendant concurred.

MOTION BY COUNCIL MEMBER RAINVILLE, SECONDED BY GREENBERG TO CHANGE THE HOURS OF THE RECYCLING CENTER TO TUESDAY/THURSDAY 11-7, WEDNESDAY/FRIDAY 11-5 WITH SATURDAY 11-2 TO BEGIN AUGUST 2ND, 2022. MOTION CARRIED. 4 AYES.

7c) Consider approval of Resolution 2022-51 authorizing the disposal of one 1998 Toro 580D Three gang production mower through MinnBid

This mower has served the city well and Public Works Supervisor has done well maintaining it throughout the years, which is greatly appreciated by the council. It is recommended to put the mower up for auction with MinnBid with a minimum price of \$5,000.00.

MOTION BY RAINVILLE, SECONDED BY GREENBERG TO ADOPT RESOLUTION 2022-21 AUTHORIZING DISPOSAL OF ONE 1998 580D GROUND MASTER PRODUCTION MOWER THROUGH MINNBID AUCTION WITH A MINIMUM PRICE OF \$5,000. MOTION CARRIED. 4 AYES.

7e) Consider approval of Resolution 2022-53 authorizing the hire of a temporary part-time employee to complete scanning of property files

Council Member Rainville reached out to previous employee Lisa Lorensen to see if she would consider applying for the position. She stated at this time she could volunteer 40 hours to help train a temporary, part-time employee how she had been scanning the property files.

MOTION BY GREENBERG, SECOND BY RAINVILLE TO ADOPT RESOLUTION 2022-53 AUTHORIZING THE HIRE OF A TEMPORARY PART-TIME EMPLOYEE TO COMPLETE SCANNING OF PROPERTY FILES. MOTION CARRIED. 4 AYES.

7f) Council Binders

Council Member Rainville thanked staff for creating the meeting binders and suggested a recycling bin be placed at the historic town hall for recycling paper. Council Members could then keep items they wanted and recycling the rest of the binder, minus the tabs, at the end of the meeting. So noted by present Council Members.

MOTION TO ADJOURN BY COUNCIL MEMBER GREENBERG, SECONDED BY RAINVILLE. MOTION CARRIED. 4 AYES.

Adjourn 9:31pm

NOTE: Planner Stockman will be on vacation July 27th – August 3rd.

CITY OF NOWTHEN TREASURER'S REPORT

July 31, 2022

CASH:

Submitted By: *Natalie Johnson*

DATE	LOCATION	ACCT. TYPE	Interest Earned	BALANCE
7/31/2022	Pine River State Bank	Checking Acct.		\$198,771.42
7/31/2022	Nowthen Economic Development Fund	PRSB Checking	NA	\$ 2,489.02
7/31/2022	PMA Financial Network	CD's Fixed Income		\$3,117,363.12
7/31/2022	4M, 4MP & GO Funds	Money Market Fund	\$0.00	\$1,225,351.84

\$4,543,975.40

\$ (73,897.58)

\$ 4,470,077.82

Adjusted Bank Total

SCHEDULE 1 Ending Balance:

\$ 4,470,077.82

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August 2022

Claim Type

Claim# 2104129 A&B Welding & Construction Inc

Cash Payment E 100-43110-221 Equipment Supplies for Ma Rental of scissor lift \$100.00
 Invoice 46605

Transaction Date 8/11/2022 Due 8/6/2022 Checking 10100 Total \$100.00

Claim Type

Claim# 2104145 ADVANTAGE SIGNS & GRAPHICS,

Cash Payment E 100-43110-226 Supplies; Sign 185th sign \$49.50
 Invoice 00053147

Transaction Date 8/11/2022 Due 8/6/2022 Checking 10100 Total \$49.50

Claim Type

Claim# 2104151 ALERT-ALL CORP.

Cash Payment E 100-42210-240 Small Tools and Minor Equ \$405.00
 Invoice W30450

Transaction Date 8/6/2022 Due 8/6/2022 Checking 10100 Total \$405.00

Claim Type

Claim# 2104128 ALEX WEICHEL T

Cash Payment R 100-34740 Facility Rental, Park Refund Shelter Rental Fee - Alex Weichelt paid \$53.44
 Invoice 6/16/22

Transaction Date 8/11/2022 Due 8/6/2022 Checking 10100 Total \$53.44

Claim Type

Claim# 2104155 Anoka County Treasurer

Cash Payment E 100-42210-580 Capital Outlay: Other Equip Radio for new Tanker \$4,920.75
 Invoice AR019872

Transaction Date 8/6/2022 Due 8/6/2022 Checking 10100 Total \$4,920.75

Claim Type

Claim# 2104161 Aspen Mills

Cash Payment E 603-43220-420 Uniforms Oveson and Collar Brass \$219.21
 Invoice

Transaction Date 8/8/2022 Due 8/8/2022 Checking 10100 Total \$219.21

Claim Type

Claim# 2104143 Boyer Ford Trucks

Cash Payment E 100-43110-221 Equipment Supplies for Ma \$59.65
 Invoice 003P24350

Cash Payment E 100-43110-221 Equipment Supplies for Ma \$391.38
 Invoice 003P24350

Transaction Date 8/11/2022 Due 8/6/2022 Checking 10100 Total \$451.03

Claim Type

Claim# 2104121 Crow River Farm Equipment Co.

Cash Payment E 100-43110-222 Tires for Vehicles & Equip Rope for skid trailer ramps \$103.50
 Invoice 204328

Transaction Date 8/4/2022 Due 8/4/2022 Checking 10100 Total \$103.50

Claim Type

Claim# 2104127 DAWN WICKLUND

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Cash Payment	R 100-34740 Facility Rental, Park	Refund Shelter Rental Fee - Dawn Wicklund paid 5/26/22				\$106.88
Invoice						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$106.88
Claim Type						
Claim#	2104153 DOCK & DOOR TEC, INC.					
Cash Payment	E 603-43220-310 Professional Services	Fix Door at Recycling Center				\$2,731.25
Invoice 015583						
Transaction Date	8/6/2022	Due 8/6/2022	Checking	10100	Total	\$2,731.25
Claim Type						
Claim#	2104133 Earl F. Anderson					
Cash Payment	E 100-43110-226 Supplies; Sign					\$361.30
Invoice 0130201-IN						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$361.30
Claim Type						
Claim#	2104136 ECM Publishers, Inc.					
Cash Payment	E 100-41710-351 Printing; Legal Notices	Legal Notices - Public Hearings				\$48.38
Invoice 903230						
Cash Payment	E 100-41710-352 Printing; General	General Notices				\$0.00
Invoice 903230						
Cash Payment	E 100-41710-353 Printing; Ordinance	Ordinances				\$0.00
Invoice 903230						
Cash Payment	E 100-41550-302 Prof Services; Accounting	2021 Year-End Reporting				\$198.75
Invoice 91120						
Cash Payment	E 100-41430-351 Printing; Legal Notices	Notice of Election				\$122.13
Invoice 904152						
Cash Payment	E 100-41430-351 Printing; Legal Notices	Candidate Filings for Office				\$52.25
Invoice 904153						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$421.51
Claim Type						
Claim#	2104132 EHLERS					
Cash Payment	E 315-47315-310 Professional Services	Continuing Disclosure Fee 2019A Bonds				\$375.00
Invoice 91225						
Cash Payment	E 320-47320-310 Professional Services	Continuing Disclosure Fee 2021A Bonds				\$375.00
Invoice 91225						
Cash Payment	E 100-41550-302 Prof Services; Accounting	2021 Year End Reporting OSA				\$198.75
Invoice 91120						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$948.75
Claim Type						
Claim#	2104134 Fire Safety USA, Inc.					
Cash Payment	E 100-42210-221 Equipment Supplies for Ma Annual Compressor Service					\$773.50
Invoice 161620						
Cash Payment	E 100-42210-221 Equipment Supplies for Ma Engine 50					\$1,715.50
Invoice 161713						
Cash Payment	E 100-42210-435 Training	Rescue Randy Combat Challenge				\$2,250.00
Invoice 161015						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$4,739.00

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Claim Type

Claim#	2104162	<i>First State Tire Recycling</i>				
Cash Payment	E 603-43220-441	Hauling	Tires			\$75.92
	Invoice	37994				
Cash Payment	E 603-43220-441	Hauling	Tires			\$183.52
	Invoice	37990				
Cash Payment	E 603-43220-441	Hauling	Tires			\$92.56
	Invoice	37987				
Cash Payment	E 603-43220-441	Hauling	Tires			\$69.68
	Invoice	37988				
Transaction Date	8/8/2022	Due 8/8/2022	Checking	10100	Total	\$421.68

Claim Type

Claim#	2104126	<i>FRANK BOYLES</i>				
Cash Payment	E 100-41420-439	Mileage/Travel	May Mileage			\$988.00
	Invoice	May				
Cash Payment	E 100-41420-310	Professional Services	May Hours			\$15,150.00
	Invoice	May				
Cash Payment	E 100-41420-439	Mileage/Travel	June Mileage			\$936.00
	Invoice	June				
Cash Payment	E 100-41420-310	Professional Services	June Hours			\$14,300.00
	Invoice	June				
Cash Payment	E 100-41420-310	Professional Services	July Hours			\$12,975.00
	Invoice	June				
Cash Payment	E 100-41420-439	Mileage/Travel	July Mileage			\$884.00
	Invoice	June				
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$45,233.00

Claim Type

Claim#	2104149	<i>Hakanson Anderson Associates,</i>				
Cash Payment	E 100-41910-303	Prof Services; Engineering	NT247 Breyens Bend			\$84.75
	Invoice	48891				
Cash Payment	E 100-41910-303	Prof Services; Engineering	NT248 Toft 1st Addition			\$2,898.40
	Invoice	48892				
Cash Payment	E 100-41910-303	Prof Services; Engineering	19477 St Francis Blvd - Carr's Tree Service			\$1,306.50
	Invoice	48893				
Cash Payment	E 100-41910-303	Prof Services; Engineering	NT 328 Ebony and Garnet Street			\$2,281.35
	Invoice	48894				
Cash Payment	E 320-47320-310	Professional Services	NT329 Rogers Lake Area Improvement Area			\$1,058.84
	Invoice	48895				
Cash Payment	E 415-41910-303	Prof Services; Engineering	NT330 2022 Microsurfacing Project			\$2,383.75
	Invoice	48896				
Cash Payment	E 100-41910-303	Prof Services; Engineering	NT405-2022 SWPPP			\$1,653.00
	Invoice	48897				
Cash Payment	E 100-41910-303	Prof Services; Engineering	NT901-2022 General Engineering			\$1,136.10
	Invoice	48898				
Cash Payment	E 100-41910-303	Prof Services; Engineering	NT905-2022 Misc Road Projects			\$367.25
	Invoice	48899				
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$13,169.94

Claim Type

Claim# 2104148 *JIMMYS JOHNNYS*

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August 2022

Cash Payment	E 603-43220-415 Rentals; Other Equipment	Recycle Center				\$69.00
	Invoice MP205715					
Cash Payment	E 603-43220-415 Rentals; Other Equipment	Recycle Center				\$69.00
	Invoice MP203600					
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$138.00

Claim Type

Claim# 2104144 *Kims Kleaning*

Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 Fire Dept				\$150.00
	Invoice 8523					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 Historic City Hall				\$150.00
	Invoice 8523					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 City Office				\$150.00
	Invoice 8523					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 Fire Depart				\$150.00
	Invoice 8602					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 Historic City Hall				\$150.00
	Invoice 8602					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 City Office				\$150.00
	Invoice 8602					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 Fire Depart				\$150.00
	Invoice 8685					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 Historic City Hall				\$150.00
	Invoice 8685					
Cash Payment	E 100-41710-438 Miscellaneous: Cleaning	May9,23, June 6,20,July 4,18 City Office				\$75.00
	Invoice 8685					
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$1,275.00

Claim Type

Claim# 2104154 *Menards*

Cash Payment	E 100-41710-201 Office Supplies	Gen Govt Supplies - Coffee, Creamer, Plates, Bowls				\$25.82
	Invoice 57203					
Cash Payment	E 100-45202-240 Small Tools and Minor Equ Parks Supplies					\$7.35
	Invoice 55903					
Cash Payment	E 100-43110-215 Operating Supplies: Shop	Shop Supplies				\$57.92
	Invoice 55654					
Cash Payment	E 100-43110-215 Operating Supplies: Shop	Shop Water				\$11.96
	Invoice 57402					
Cash Payment	E 100-45202-218 Operating Supplies; Gener	W&H Killer				\$11.88
	Invoice 57402					
Cash Payment	E 100-45202-218 Operating Supplies; Gener	Kit ATO Super Value Pack				\$11.99
	Invoice 57402					
Cash Payment	E 100-45202-218 Operating Supplies; Gener	Kit ATO Super Value Pack				\$38.97
	Invoice 57402					
Transaction Date	8/6/2022	Due 8/6/2022	Checking	10100	Total	\$165.89

Claim Type

Claim# 2104159 *MNSPECT LLC*

Cash Payment	E 100-42410-310 Professional Services	Commerical Inspection/Permit Fee				\$1,004.95
	Invoice 9050					
Cash Payment	E 100-42410-310 Professional Services	Commerical Plan Review				\$653.21
	Invoice 9050					

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August 2022

Cash Payment	E 100-42410-310 Professional Services	Residential Building Permits			\$6,769.99
	Invoice 9050				
Cash Payment	E 100-42410-310 Professional Services	Residential Code Review			\$2,733.24
	Invoice 9050				
Cash Payment	E 100-42410-310 Professional Services	Residential Mechanical Permit			\$906.26
	Invoice 9050				
Cash Payment	E 100-42410-310 Professional Services	Residential Plumbing Permit			\$218.13
	Invoice 9050				
Cash Payment	E 100-42410-310 Professional Services	License/Lead Look up fee			\$165.00
	Invoice 9050				
Cash Payment	E 100-42410-310 Professional Services	Septic - SSTS Permit			\$1,200.00
	Invoice 9050				
Cash Payment	E 100-42410-310 Professional Services	Special Investigation Fees			\$71.25
	Invoice 9050				
Transaction Date	8/8/2022	Due 8/8/2022	Checking	10100	Total \$13,722.03
Claim Type					
Claim#	2104158 <i>NAPA Auto Parts</i>				
Cash Payment	E 100-43110-221 Equipment Supplies for Ma				\$53.36
	Invoice 168921				
Cash Payment	E 100-45202-221 Equipment Supplies for Ma				\$77.04
	Invoice 168921				
Transaction Date	8/6/2022	Due 8/6/2022	Checking	10100	Total \$130.40
Claim Type					
Claim#	2104156 <i>North Country Const & Remodeli</i>				
Cash Payment	E 100-41710-310 Professional Services	Fire Dept Window Replacement			\$1,980.00
	Invoice				
Cash Payment	E 100-45202-404 Contractual Maintenance	Dug Out Roof Replacement			\$9,240.00
	Invoice				
Transaction Date	8/6/2022	Due 8/6/2022	Checking	10100	Total \$11,220.00
Claim Type					
Claim#	2104141 <i>Paris Companys</i>				
Cash Payment	E 100-43110-405 Contractual - Streets Repai R-R Culvert				\$1,550.00
	Invoice				
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total \$1,550.00
Claim Type					
Claim#	2104120 <i>RBs Computer Service</i>				
Cash Payment	E 100-41420-310 Professional Services	Monthly Service Contract			\$1,853.13
	Invoice 40333				
Cash Payment	E 100-42210-217 Computer, Office Equipme	Fire Department Computer and Support			\$1,220.00
	Invoice 40402				
Cash Payment	E 100-41420-217 Computer, Office Equipme	City office new work station computer			\$2,043.00
	Invoice 40402				
Cash Payment	E 100-41420-310 Professional Services	Additional IT services			\$385.00
	Invoice 40402				
Transaction Date	8/4/2022	Due 8/4/2022	Checking	10100	Total \$5,501.13
Claim Type					
Claim#	2104123 <i>RTY Consulting</i>				
Cash Payment	E 100-41550-302 Prof Services; Accounting	July Services			\$3,442.50
	Invoice 39				

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08-11-22 CC Checks

August 2022

Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$3,442.50
Claim Type						
Claim#	2104131 Sewer Works					
Cash Payment	E 100-41710-403 Repairs and Maintenance - Pumping Septic for Fire Station, Townhall, Memorial Park					\$1,585.00
	Invoice 7/25/22					
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$1,585.00
Claim Type						
Claim#	2104124 The Planning Company LLC					
Cash Payment	E 100-41810-310 Professional Services		21.01 Zoning Ord. Amend			\$143.00
	Invoice 7876					
Cash Payment	E 100-41810-310 Professional Services		21.02 Comm/Indust Architectural Stds			\$484.00
	Invoice 7877					
Cash Payment	E 100-41810-310 Professional Services		22.06 19477 St. Francis Blvd - Carr's Tree Service			\$390.00
	Invoice 7878					
Cash Payment	E 100-41810-310 Professional Services		22.08 Toft Second Addition			\$1,352.00
	Invoice 7879					
Cash Payment	E 100-41810-310 Professional Services		22.09 22280 Iman Street Home Occupation			\$494.00
	Invoice 7880					
Cash Payment	E 100-41810-310 Professional Services		21.66 5499 192nd Circle			\$132.00
	Invoice 7881					
Cash Payment	E 100-41810-310 Professional Services		21.78 22256 Xenon Admin Lot split			\$264.00
	Invoice 7882					
Cash Payment	E 100-41810-310 Professional Services		122.03 Zoning Adm			\$66.00
	Invoice 7883					
Cash Payment	E 100-41810-310 Professional Services		122.03 Zoning Adm			\$66.00
	Invoice 7884					
Cash Payment	E 100-41810-310 Professional Services		122.03 Zoning Adm			\$66.00
	Invoice 7885					
Cash Payment	E 100-41810-310 Professional Services		22.46 21010 Cleary Road NPDES			\$132.00
	Invoice 7886					
Cash Payment	E 100-41810-310 Professional Services		22.4719255 Fluorine			\$66.00
	Invoice 7887					
Cash Payment	E 100-41810-310 Professional Services		22.48 21900 Cleary Road NPDES			\$66.00
	Invoice 7888					
Cash Payment	E 100-41810-310 Professional Services		22.49 6471 224th Ave - Solar			\$46.20
	Invoice 7889					
Cash Payment	E 100-41810-310 Professional Services		22.50 19295 Burns Pkwy - Solar			\$46.20
	Invoice 7890					
Cash Payment	E 100-41810-310 Professional Services		22.51 18996 Yttrium Deck/Porch			\$33.00
	Invoice 7891					
Cash Payment	E 100-41810-310 Professional Services		22.52 6443 215th Ave Deck			\$19.80
	Invoice 7892					
Cash Payment	E 100-41810-310 Professional Services		22.53 6730 207th Ave Solar			\$59.40
	Invoice 7893					
Cash Payment	E 100-41810-310 Professional Services		122.03 General			\$641.68
	Invoice 7894					
Cash Payment	E 100-41810-310 Professional Services		Nowthen Meeting			\$750.00
	Invoice 7895					

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*Claim Register©

08-11-22 CC Checks

August 2022

Cash Payment	E 100-41810-310 Professional Services	Code Enforcement				\$1,696.20
Invoice 7896						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$7,013.48

Claim Type

Claim#	2104139 TJ ASSOCIATES PRINTING					
Cash Payment	E 100-41420-201 Office Supplies	Envelopes				\$647.20
Invoice 238754						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$647.20

Claim Type

Claim#	2104140 TrueNorth Steel Inc					
Cash Payment	E 100-43110-228 Culverts					\$1,459.20
Invoice BL0000014848						
Cash Payment	E 100-43110-228 Culverts					\$3,336.00
Invoice BL0000014848						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$4,795.20

Claim Type

Claim#	2104142 Unique Paving Materials					
Cash Payment	E 100-43110-224 Supplies; Street Maint	Cold Mix				\$256.50
Invoice 66519						
Cash Payment	E 100-43110-224 Supplies; Street Maint	Cold Mix				\$135.00
Invoice 66881						
Transaction Date	8/11/2022	Due 8/6/2022	Checking	10100	Total	\$391.50

Claim Type

Claim#	2104122 US Bank Equipment Finance					
Cash Payment	E 100-41420-415 Rentals; Other Equipment	Ricoh Lease - Equip ID 148568				\$1,193.50
Invoice 478749351						
Transaction Date	8/4/2022	Due 8/4/2022	Checking	10100	Total	\$1,193.50

Claim Type

Claim#	2104157 Westside Wholesale Tire, Inc.					
Cash Payment	E 100-43110-222 Tires for Vehicles & Equip					\$492.18
Invoice 910403						
Transaction Date	8/6/2022	Due 8/6/2022	Checking	10100	Total	\$492.18

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$127,698.75
Total	\$127,698.75

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*Claim Register©

Pay Trade Interest

July 2022

Claim Type

Claim#	2104163	4M FUND	Ck#	000472E	7/31/2022	
Cash Payment	R 100-36210	Interest Earning	US Treasury N/B	9128282ZY9	Maturity Date	\$245.86
				7/15/23	Purchased Trade Interest	

Invoice

Cash Payment	R 100-36210	Interest Earning	US Treasury N/B	91282CCL3	Maturity date	\$737.57
				7/12/24	Purchased Trade Interest	

Invoice

Transaction Date	7/31/2022	Due 8/9/2022	Checking	10100	Total	\$983.43
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Pre-Written Checks	\$983.43
Checks to be Generated by the Compute	\$0.00
Total	\$983.43

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July ACH Deposits

July 2022

Claim Type	Check					
Claim#	432	4M FUND				
Cash Receipt Invoice	R 100-36210 Interest Earning	General Fund				\$591.49
Cash Receipt Invoice	R 100-36210 Interest Earning	General Fund				\$1,251.28
Cash Receipt Invoice	R 320-36210 Interest Earning	2021A Bond Interest				\$319.27
Transaction Date	8/4/2022	Due 8/4/2022	Checking	10100	Total	\$2,162.04
Claim Type	Check					
Claim#	429	CROWN CASTLE				
Cash Receipt Invoice	R 100-34111 Tower Lease Pmts					\$1,216.70
Transaction Date	8/3/2022	Due 8/3/2022	Checking	10100	Total	\$1,216.70
Claim Type	Check					
Claim#	430	MN MANAGMENT & BUDGET				
Cash Receipt Invoice	R 100-35101 Court Fines	Is this court fines?				\$618.77
Cash Receipt Invoice	R 100-33431 Other State Grants/Aids	What is this for?				\$25,843.00
Cash Receipt Invoice	R 100-33431 Other State Grants/Aids	What is this for?				\$525.00
Transaction Date	8/3/2022	Due 8/3/2022	Checking	10100	Total	\$26,986.77
Claim Type	Check					
Claim#	431	Pine River State Bank				
Cash Receipt Invoice	R 100-36210 Interest Earning	July Bank Interest				\$11.77
Transaction Date	8/4/2022	Due 8/4/2022	Checking	10100	Total	\$11.77

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$30,377.28
Total	\$30,377.28

Thank you Natalie,

Your SWIFT Supplier ID is 0000199278

I am including below a screenshot of these payments. Please let me know if you have any questions.

0000199278-001	AP0007499450
NOWTHEN CITY OF	0007499639
CORRIE LADOUER TOWNSHIP CLERK TREASURER	7/11/2022
19800 NOWTHEN BLVD NW	Total Paid
ANOKA MN 55303	618.77

Payment Stub Information

Agcy	Number	Location Name	Phone	Invoice	Amount
J3301	01200874	TRIAL COURT-ANOKA	763/284-7257	02 JUN 22 REV 10000000397 06/22ANOFines & Fees	618.77

0000199278-001	AP0007522640
NOWTHEN CITY OF	0007523269
CORRIE LADOUER TOWNSHIP CLERK TREASURER	7/19/2022
19800 NOWTHEN BLVD NW	Total Paid
ANOKA MN 55303	25,843.00

Payment Stub Information

Agcy	Number	Location Name	Phone	Invoice	Amount
G9001	09658158	REVENUE/INTERGOVT	651/556-6092	22846A20207002L001 LOCAL GOVERNMENT AID	5,340.00
G9001	09658159	REVENUE/INTERGOVT	651/556-6092	22846A20207002Z001 SUPP LOCAL GOVT AID SUPPLEMENTAL LOCAL GOVT AID	20,503.00

0000199278-001	AP0007534373
NOWTHEN CITY OF	0007533508
CORRIE LADOUER TOWNSHIP CLERK TREASURER	7/27/2022
19800 NOWTHEN BLVD NW	Total Paid
ANOKA MN 55303	525.00

Payment Stub Information

Agcy	Number	Location Name	Phone	Invoice	Amount
P0701	00866229	MN FIRE TRNG	651/201-7257	879547,897697 879547,897697	525.00

FY22 Training ReimbursementsM

CITY OF NOWTHEN

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*Claim Register©

Additional 4M Intere

July 2022

Claim Type	Check					
Claim#	433 4M FUND					
Cash Receipt	R 100-36210 Interest Earning					\$1,241.58
Invoice						
Transaction Date	8/8/2022	Due 8/8/2022	Checking	10100	Total	\$1,241.58

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$1,241.58
Total	\$1,241.58

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July ACH Deposits

July 2022

Claim Type	Check					
Claim#	432	4M FUND				
Cash Receipt Invoice	R 100-36210 Interest Earning	General Fund				\$591.49
Cash Receipt Invoice	R 100-36210 Interest Earning	General Fund				\$1,251.28
Cash Receipt Invoice	R 320-36210 Interest Earning	2021A Bond Interest				\$319.27
Transaction Date	8/4/2022	Due 8/4/2022	Checking	10100	Total	\$2,162.04
Claim Type	Check					
Claim#	429	CROWN CASTLE				
Cash Receipt Invoice	R 100-34111 Tower Lease Pmts					\$1,216.70
Transaction Date	8/3/2022	Due 8/3/2022	Checking	10100	Total	\$1,216.70
Claim Type	Check					
Claim#	430	MN MANAGMENT & BUDGET				
Cash Receipt Invoice	R 100-35101 Court Fines					\$618.77
Cash Receipt Invoice	R 100-33431 Other State Grants/Aids					\$25,843.00
Cash Receipt Invoice	R 100-33431 Other State Grants/Aids					\$525.00
Transaction Date	8/3/2022	Due 8/3/2022	Checking	10100	Total	\$26,986.77
Claim Type	Check					
Claim#	431	Pine River State Bank				
Cash Receipt Invoice	R 100-36210 Interest Earning	July Bank Interest				\$11.77
Transaction Date	8/4/2022	Due 8/4/2022	Checking	10100	Total	\$11.77

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$30,377.28
Total	\$30,377.28

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*Claim Register©

Auto Pay July

July 2022

Claim Type

Claim#	2104079	<i>Cardmember Service</i>			
Cash Payment	E 100-41420-201	Office Supplies	Office Supplies		\$289.21
	Invoice				
Cash Payment	E 100-45202-218	Operating Supplies; Gener	Walmart		\$19.22
	Invoice				
Cash Payment	E 100-42210-240	Small Tools and Minor Equ	Emergency Medical Products		\$239.97
	Invoice				
Cash Payment	E 100-42210-310	Professional Services	Active911		\$225.00
	Invoice				
Cash Payment	E 100-41420-322	Postage	Postage		\$117.93
	Invoice				
Cash Payment	E 100-42210-215	Operating Supplies: Shop	Finken		\$10.71
	Invoice				
Transaction Date	7/16/2022	Due 7/11/2022	Checking	10100	Total \$902.04

Claim Type

Claim#	2104086	<i>CENTER POINT ENERGY</i>			
Cash Payment	E 100-41710-383	Utility Services: Gas Utilitie			\$242.83
	Invoice 8000040065-7				
Transaction Date	7/18/2022	Due 7/11/2022	Checking	10100	Total \$242.83

Claim Type

Claim#	2104097	<i>Century Link</i>			
Cash Payment	E 100-41710-321	Telephone	763-274-2312 639		\$636.52
	Invoice				
Cash Payment	E 100-42210-321	Telephone	763-441-2472 761		\$192.67
	Invoice				
Transaction Date	7/11/2022	Due 7/11/2022	Checking	10100	Total \$829.19

Claim Type

Claim#	2104082	<i>Connexus Energy</i>			
Cash Payment	E 603-43220-381	Utility Services: Electric Uti	Acct 303167 Recycle Street Light		\$0.00
	Invoice				
Cash Payment	E 100-42210-381	Utility Services: Electric Uti	Acct 303167 Fire Street Light		\$7.20
	Invoice				
Cash Payment	E 100-45210-381	Utility Services: Electric Uti	Acct 178679 Twin Lakes		\$50.67
	Invoice				
Cash Payment	E 100-41710-381	Utility Services: Electric Uti	Acct 179210 City Hall		\$123.94
	Invoice				
Cash Payment	E 100-42210-381	Utility Services: Electric Uti	Acct 239560 Fire Hall		\$177.15
	Invoice				
Cash Payment	E 100-41710-381	Utility Services: Electric Uti	Acct 240364 Salt Barn		\$21.10
	Invoice				
Cash Payment	E 603-43220-381	Utility Services: Electric Uti	Acct 254434 Recycle Center		\$57.63
	Invoice				
Cash Payment	E 100-41710-381	Utility Services: Electric Uti	Acct 294586 Shop & Office		\$436.67
	Invoice				
Cash Payment	E 100-42210-381	Utility Services: Electric Uti	Acct 311409 Ice Rinks		\$13.50
	Invoice				
Transaction Date	7/18/2022	Due 7/11/2022	Checking	10100	Total \$887.86

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*Claim Register©

Auto Pay July

July 2022

Claim Type

Claim# 2104087 DELTA DENTAL OF MINNESOTA

Cash Payment G 100-20240 Health Insurance July 2022 \$141.22

Invoice CNS0000995340

Transaction Date 7/5/2022 Due 7/11/2022 Checking 10100 Total \$141.22

Claim Type

Claim# 2104081 FIRSTNET

Cash Payment E 100-42210-321 Telephone \$38.23

Invoice 287306169645X01

Transaction Date 7/18/2022 Due 7/11/2022 Checking 10100 Total \$38.23

Claim Type

Claim# 2104115 Health Equity

Cash Payment E 100-43110-113 Health Savings Account H S A Contribution \$8.85

Invoice

Transaction Date 7/8/2022 Due 8/3/2022 Checking 10100 Total \$8.85

Claim Type

Claim# 2104101 MN Department of Labor and Ind

Cash Payment E 100-42410-387 Surcharge 2nd Quarter Building Permit Surcharge \$1,365.56

Invoice

Transaction Date 7/13/2022 Due 7/13/2022 Checking 10100 Total \$1,365.56

Claim Type

Claim# 2104117 MN PEIP

Cash Payment G 100-20240 Health Insurance 7/26/22 Auto pay \$3,678.20

Invoice

Transaction Date 8/4/2022 Due 8/4/2022 Checking 10100 Total \$3,678.20

Claim Type

Claim# 2104113 Pine River State Bank

Cash Payment E 100-41420-388 Fin.Charge, Late Fee, Ban ACH Fee \$7.00

Invoice

Transaction Date 8/3/2022 Due 8/3/2022 Checking 10100 Total \$7.00

Claim Type

Claim# 2104116 TASC SERVICE

Cash Payment E 100-41710-310 Professional Services \$360.84

Invoice

Transaction Date 8/4/2022 Due 8/4/2022 Checking 10100 Total \$360.84

Claim Type

Claim# 2104114 WALTERS RECYCLING AND REFU

Cash Payment E 603-43220-384 Utility Services: Refuse Dis Recycle Center Dumpster \$557.47

Invoice 0006287015

Transaction Date 7/8/2022 Due 8/3/2022 Checking 10100 Total \$557.47

Claim Type

Claim# 2104080 WEX Fleet Card

Cash Payment E 100-42210-212 Fuel Fire Admin Fuel \$432.55

Invoice

Cash Payment E 100-43110-212 Fuel Public Works Fuel \$197.00

Invoice

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***Claim Register©**

Auto Pay July

July 2022

Cash Payment Invoice	E 100-45210-212 Fuel		Parks Fuel			\$97.00
Cash Payment Invoice	E 100-42210-212 Fuel		Fire Admin Fuel			\$538.12
Cash Payment Invoice	E 100-45210-212 Fuel		Parks Fuel			\$291.84
Transaction Date	7/16/2022	Due 7/11/2022	Checking	10100	Total	\$1,556.51

Claim Type

Claim# 2104083 *Wright-Hennepin Cooperative EI*

Cash Payment Invoice	E 100-41710-321 Telephone		Security Acct #150-1681-6611			\$80.35
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Transaction Date	7/18/2022	Due 7/11/2022	Checking	10100	Total	\$80.35
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Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$10,656.15
Total	\$10,656.15

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***Claim Register©**

July CC Deposit

July 2022

Claim Type	Check		
Claim#	420	MISCELLANEOUS CUSTOMER	
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00108 - 19533 Halas Street	\$95.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	6/23/22 Recycling & CC Deposits	\$110.00
Cash Receipt Invoice	R 603-37321 Recycling Mattress	7/1/22 Recycling - 1 mattress	\$25.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00082 - 20970 Gypsy Valley Road	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00085 18500 Yakima Street NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	NT-2021-00307 - 19934 Birchwood Lane	\$350.00
Cash Receipt Invoice	R 603-37311 Recycling Appliances	7/8/22 Recycling - 1 mini fridge	\$10.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00098 - 6069 204th NW	\$95.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/12/22 - Recycling Tires	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00084 5533 Viking Blvd NW	\$50.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00076 20431 Potassium Street NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00092 - 21983 Zeolite Street	\$350.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/20/22 Recycling - 1 TV	\$55.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/22/22 - Recycling 14 -ties	\$35.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00119 - 21150 Cleary Road	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00126 - 6950 Hillendale Road	\$95.00
Cash Receipt Invoice	R 603-37321 Recycling Mattress	7/26/22 Recycling - 3 mattresses	\$75.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00082 - 20970 Gypsy Valley Road	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00108 - 19533 Halas Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00084 5533 Viking Blvd NW	\$1.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/20/22 Recycling - 6 tires	\$15.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Memorial Park DEPOSIT	\$50.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/26/22 Recycling - 4 tires	\$10.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-0095 - 8760 224th	\$95.00

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***Claim Register©**

July CC Deposit

July 2022

Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00098 - 6069 204th NW	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Refund Nathan Hunter Facility Use Deposit	-\$50.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	6/23/22 Recycling & CC Deposits	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00085 18500 Yakima Street NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00081 - 22272 Baugh Street NW	\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00126 - 6950 Hillendale Road	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00076 20431 Potassium Street NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00119 - 21150 Cleary Road	\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00108 - 19533 Halas Street	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00081 - 22272 Baugh Street NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00070 - 19295 Burns Parkway	\$273.70
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00101 - 18870 Peridot Street NW	\$100.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00098 - 6069 204th NW	\$5.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Town Hall DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00119 - 21150 Cleary Road	\$5.00
Cash Receipt Invoice	R 603-37314 Recycling Bulbs	7/20/22 Recycling - bulbs and ballast	\$21.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-0095 - 8760 224th	\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00085 18500 Yakima Street NW	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00083 - 22774 Olivine Street NW	\$95.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00076 20431 Potassium Street NW	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00126 - 6950 Hillendale Road	\$5.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Nadean Ricke Woodland Shelter Rental	\$26.72
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00101 - 18870 Peridot Street NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00073 - 19240 Fluorine Street	\$75.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Town Hall & Memorial Park	\$106.44

Invoice

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July CC Deposit

July 2022

Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00070 - 19295 Burns Parkway	\$6.90
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00107 - 19783 Peridot	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00122 - 18350 Waco Street	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00086 - 8033 181st Ave NW	\$75.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00081 - 22272 Baugh Street NW	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00113 - 18641 Yakima Street	\$50.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-0095 - 8760 224th	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00083 - 22774 Olivine Street NW	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Nadean Ricke Woodland Shelter Rental DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00047 5045 229th Ave NW - Additional Plan Review Fee	\$18.72
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	NT-2021-00274 - 18760 Nowthen Blvd	\$676.41
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00073 - 19240 Fluorine Street	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner -Kitchen Key DEPOSIT	\$25.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00086 - 8033 181st Ave NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00099- 5870 187th Ave NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00107 - 19783 Peridot	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00074 - 19502 Eaton Street NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00075 - 18996 Yttrium Street	\$289.10
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00113 - 18641 Yakima Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	NT-2021-00274 - 18760 Nowthen Blvd	\$22.73
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00083 - 22774 Olivine Street NW	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00070 - 19295 Burns Parkway	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00122 - 18350 Waco Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00099- 5870 187th Ave NW	\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00122 - 18350 Waco Street	\$5.00

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July CC Deposit

July 2022

Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	NT-2021-00274 - 18760 Nowthen Blvd	\$439.67
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00070 - 19295 Burns Parkway	\$177.91
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00112 - 20226 Wolfram Street	\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00074 - 19502 Eaton Street NW	\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00107 - 19783 Peridot	\$5.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/13/22 Recycling - 1 TV	\$30.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-0095 - 8760 224th	\$7.50
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-0095 - 8760 224th	\$187.92
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Kristin Rutz - Memorial Park Shelter DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	NT-2021-00274 - 18760 Nowthen Blvd	\$24.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-00070 - 19295 Burns Parkway	\$46.40
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00112 - 20226 Wolfram Street	\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00099- 5870 187th Ave NW	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00074 - 19502 Eaton Street NW	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00114 - 5160 Viking Blvd	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00120 - 22709 Xenon Street	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00100 - 6161 187TH Ave NW	\$95.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-0095 - 8760 224th	\$33.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00077 - 18725 St. Francis Blvd	\$95.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Kristin Rutz - Memorial Park Shelter rental fee Memorial Park and Concessions	\$80.16
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00112 - 20226 Wolfram Street	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00077 - 18725 St. Francis Blvd	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00100 - 6161 187TH Ave NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00078 - 8067 18TH Ave NW	\$836.35
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00114 - 5160 Viking Blvd	\$1.00

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July CC Deposit

July 2022

Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/19/22 Recycling - 1 TV	\$35.00			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Deanna Law - REFUND of DEPOSIT FEE	-\$50.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00120 - 22709 Xenon Street	\$1.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00077 - 18725 St. Francis Blvd	\$5.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00078 - 8067 18TH Ave NW	\$32.50			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00100 - 6161 187TH Ave NW	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00114 - 5160 Viking Blvd	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00120 - 22709 Xenon Street	\$5.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00075 - 19949 Sparre Road	\$95.00			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Katlyn Hawkins - Twin Lakes Park Shelter Rental	\$106.88			
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00078 - 8067 18TH Ave NW	\$543.63			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00091 - 9248 187th Ave NW	\$50.00			
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-00078 - 8067 18TH Ave NW	\$33.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00075 - 19949 Sparre Road	\$1.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00091 - 9248 187th Ave NW	\$1.00			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Katlyn Hawkins - Twin Lakes Park Shelter DEPOSIT	\$50.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00090 - 6518 215TH Ave NW	\$95.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00080 - 5040 - 184th Ave NW	\$50.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00075 - 19949 Sparre Road	\$5.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00090 - 6518 215TH Ave NW	\$1.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00080 - 5040 - 184th Ave NW	\$1.00			
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/15/22 Recycling 1 TV	\$30.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00090 - 6518 215TH Ave NW	\$5.00			
Transaction Date	7/18/2022	Due 8/3/2022	Checking	10100	Total	\$7,883.64

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July CC Deposit

July 2022

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	<u>\$7,883.64</u>
Total	\$7,883.64

CITY OF NOWTHEN

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*Claim Register©

Balance of 2022 tax

July 2022

Claim Type	CC				
Claim#	367	<i>Anoka County Treasurer</i>			
Cash Receipt Invoice	R 100-31001	General Property Taxes	Certified Net City Levy		\$170,402.26
Cash Receipt Invoice	R 100-31001	General Property Taxes	Fiscal Disparity		\$87,989.06
Cash Receipt Invoice	R 100-31002	Delinquent Collections	Delinquent Collections		\$6,226.80
Cash Receipt Invoice	R 100-31002	Delinquent Collections	Delinquent FD Project 0		-\$536.09
Cash Receipt Invoice	R 100-31005	Penalties/Interest	Penalties and Interest		\$680.28
Cash Receipt Invoice	R 312-31001	General Property Taxes	Fire Engine Debt		\$9,122.10
Cash Receipt Invoice	R 312-31001	General Property Taxes	Fiscal Disparity		\$994.13
Cash Receipt Invoice	R 312-31002	Delinquent Collections	Delinquent Bond & Interest		\$165.08
Cash Receipt Invoice	R 315-31001	General Property Taxes	2019A Improvement		\$30,965.83
Cash Receipt Invoice	R 315-31001	General Property Taxes	Fiscal Disparity		\$3,374.67
Cash Receipt Invoice	R 315-31002	Delinquent Collections	Delinquent Bond and Interest		\$560.39
Cash Receipt Invoice	R 315-31953	Special Assessments	2019A Improvement #85440		\$23,307.56
Cash Receipt Invoice	R 315-31954	Delinquent Assessments	Deliquent Assessments		\$55.78
Cash Receipt Invoice	R 320-31953	Special Assessments	2020 Improvements #85565-66		\$14,526.18
Cash Receipt Invoice	R 320-31953	Special Assessments	2121 Improvements #85682 and #85690		\$15,697.88
Cash Receipt Invoice	R 415-31953	Special Assessments	Pinnaker Lake Road #85682		\$2,300.87
Cash Receipt Invoice	R 100-31954	Delinquent Assessments	Delinquent Calls/Citations		\$1,079.70
Transaction Date	7/12/2022	Due 7/12/2022	Checking	10100	Total \$366,912.48

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$366,912.48
Total	\$366,912.48



Anoka County

PROPERTY RECORDS & TAXATION DIVISION

Respectful, Innovative, Fiscally Responsible

FIRST HALF 2022 PROPERTY TAX SETTLEMENT

CURRENT AND DELINQUENT

DISTRICT CITY OF NOWTHEN

DATE TO PAY July 1, 2022

Payments for:

Net Tax Capacity (TCAP) Tax		
Net Mkt Referendum Tax		
Penalty		
Interest		
Tax Increment (TIF)		
Special Assmts/Waste		
TOTAL PAYMENT	\$	914,509.08

Adjustments for:

Fiscal Disparities	\$	91,755.88
Respread Abatements Interest Fee/Judgments	\$	(720.98)
Redistribution of Property Tax Refunds	\$	-
Ag Preserve	\$	-
Correction to Prior Settlement	\$	-

Advances \$ (638,631.50)

NET PAYMENT \$ 366,912.48

Abdirizak Omar
Senior Accountant
763-324-1136
Abdirizak.Omar@co.anoka.mn.us

Serena Henjum
Senior Accountant
763-324-1134
Serena.Henjum@co.anoka.mn.us

Jodie Raymond
Department Director, Taxation
(763) 324-1117
Jodie.Raymond@co.anoka.mn.us

From Lori Y.

TAX LEVY DISTRIBUTION 2022

ACCT CODE	DESCRIPTION	BUDGET AMOUNT	JUNE ENTRY	JULY ENTRY	12-1-22 December SETTLEMENT	01/26/2023 January SETTLEMENT
General Taxes						
100-31001	Certified Net City Levy	\$1,637,410.00	\$638,631.50	\$170,402.26		
100-31001	Fiscal Disparity			87,989.06		
Delinquent and Misc.						
100-31002	Delinquent tax coll	\$0.00		6,226.80		
100-31002	Delinquent FD			(536.09)		
100-31005	Penalties/interest			680.28		
100-31003	Rents Lieu of Tax					
312-31001	Fire Engine Debt	\$18,500.00		9,122.10		
312-31001	Fiscal Disparity			994.13		
312-31002	Delinquent Bond & Int.			165.08		
315-31001	2019A Improvement	\$62,800.00		30,965.83		
315-31001	Fiscal Disparity			3,374.67		
315-31002	Delinquent Bond & Int.			560.39		
315-31001	2021A Improvement	\$0.00		0.00		
315-31001	Fiscal Disparity			0.00		
315-31002	Delinquent Bond & Int.			0.00		
PIR Special Assessment						
315-31953	2019A Improvement #85440			23,307.56		
315-31954	Delinquent Assessments			55.78		
315-31005	Penalties/interest					
320-31953	2020 improvements #85565-66			14,526.18		
320-31005	Penalties/interest					
320-31953	2021 improvements #8561	\$0.00		15,697.88		
320-31005	Penalties/interest					
415-31953	Pinnaker Lake Road #85296			2,300.87		
100-31953	Admin Citations					
100-31954	Delinquent Calls/Citations			1,079.70		
Total Settlement		<u>\$1,718,710.00</u>	<u>\$638,631.50</u>	<u>\$366,912.48</u>	<u>\$0.00</u>	<u>\$0.00</u>
Deposit				<u>\$1,005,543.98</u>		\$0.00
				\$0.00	\$0.00	\$51,862.00

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***Claim Register©**

ARPA Money Received

July 2022

Claim Type	CC					
Claim#	368	MN STATE-MMB, ACH				
Cash Receipt	R 100-33431	Other State Grants/Aids	2022 Covid Relief Deposit			\$259,053.55
Invoice						
Transaction Date	7/1/2022	Due 7/12/2022	Checking	10100	Total	\$259,053.55

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$259,053.55
Total	\$259,053.55

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***Claim Register©**

VOUCHERS07/21/22 PAY

July 2022

Claim Type

Claim#	-1 <i>EFTPS</i>	Ck# 000450E 7/21/2022		
Cash Payment	G 100-20200 Federal Withholding			\$892.95
	Invoice			
Cash Payment	G 100-20220 SocSec/Medicare			\$1,634.62
	Invoice			
Transaction Date	7/21/2022	Checking	10100	Total \$2,527.57

Claim Type

Claim#	-2 <i>MN DEPT OF REVENUE</i>	Ck# 000449E 7/21/2022		
Cash Payment	G 100-20210 State Withholding			\$435.27
	Invoice			
Transaction Date	7/21/2022	Checking	10100	Total \$435.27

Claim Type

Claim#	-3 <i>PERA</i>	Ck# 000448E 7/21/2022		
Cash Payment	G 100-20230 PERA			\$1,378.24
	Invoice			
Transaction Date	7/21/2022	Checking	10100	Total \$1,378.24

Pre-Written Checks	\$4,341.08
Checks to be Generated by the Compute	\$0.00
Total	\$4,341.08

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***Claim Register©**

July Cash Check Dep

July 2022

Claim Type Check						
Claim#	405	AFFORDABLE PRECISION METAL	Ck# 024922	7/8/2022		
Cash Receipt Invoice	R 100-34112	Newsletter Ads	2022 Spring News Letter			\$75.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$75.00
Claim Type Check						
Claim#	385	A-LINE CONSTRUCTION	Ck# 012580	7/11/2022		
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	22NT-00094	6439 191st Street NW		\$95.00
Cash Receipt Invoice	R 100-32211	Building Permit Surcharge	22NT-00094	6439 191st Street NW		\$1.00
Cash Receipt Invoice	R 100-32213	Building Permit Investigate Fe	22NT-00094	6439 191st Street NW		\$5.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$101.00
Claim Type Check						
Claim#	387	ANOKA COUNTY COURT ADMINST	Ck# 146737	7/6/2022		
Cash Receipt Invoice	R 100-35101	Court Fines	State of Mn vs Noah Jeffrey Westman			\$200.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$200.00
Claim Type Check						
Claim#	394	BITTNER, DEAN	Ck# 011758	7/1/2022		
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	NT-2022-00079	19632 Cleary Road		\$350.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$350.00
Claim Type Check						
Claim#	376	CROWN CASTLE	Ck# 2178818	6/13/2022		
Cash Receipt Invoice	R 100-34109	Planner Zoning Review Escrow	5606 Verde Valley Road - Escrow Fee for DISH	Wireless Building Permit		\$1,000.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$1,000.00
Claim Type Cash						
Claim#	373	GLAZE EXCAVATING LLC	Ck# 003552	7/19/2022		
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	22NT-00093	9130 184th Ave NW		\$350.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$350.00
Claim Type Cash						
Claim#	374	HADLEY CONSTRUCTION	Ck# 005646	7/20/2022		
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	22NT-00115 & 116	18667 Ebony Street		\$95.00
Cash Receipt Invoice	R 100-32211	Building Permit Surcharge	22NT-00115 & 116	18667 Ebony Street		\$1.00
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	22NT-00115 & 116	18667 Ebony Street		\$95.00
Cash Receipt Invoice	R 100-32213	Building Permit Investigate Fe	22NT-00115 & 116	18667 Ebony Street		\$5.00
Cash Receipt Invoice	R 100-32211	Building Permit Surcharge	22NT-00115 & 116	18667 Ebony Street		\$1.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$197.00

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July Cash Check Dep

July 2022

Claim Type	Cash					
Claim#	391	INTERGRITY PLUMBING & MECH I	Ck# 008330	7/6/2022		
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	22NT-00059	21900 Cleary Road		\$150.00
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	22NT-00059	21900 Cleary Road		\$142.50
Cash Receipt Invoice	R 100-32211	Building Permit Surcharge	22NT-00059	21900 Cleary Road		\$2.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$294.50
Claim Type	Check					
Claim#	382	LAFRANCE EXTERIORS	Ck# 010059	7/12/2022		
Cash Receipt Invoice	R 100-32210	Building Permits (Excludes sur	22NT-00096	7735 Norris Lake Road		\$95.00
Cash Receipt Invoice	R 100-32211	Building Permit Surcharge	22NT-00096	7735 Norris Lake Road		\$1.00
Cash Receipt Invoice	R 100-32213	Building Permit Investigate Fe	22NT-00096	7735 Norris Lake Road		\$5.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$101.00
Claim Type	Check					
Claim#	388	LUMAN TECHNOLOGIES(QWEST)	Ck# 12456900	7/5/2022		
Cash Receipt Invoice	R 100-36202	Refunds	Refund : ??			\$0.39
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$0.39
Claim Type	Cash					
Claim#	393	MISCELLANEOUS CUSTOMER				
Cash Receipt Invoice	R 603-37322	Recycling Electronics	7/7/22	RECYCLING monitor, printer, vcr, TV reciever		\$55.00
Cash Receipt Invoice	R 603-37311	Recycling Appliances	7/6/22	RECYCLING - Freezer		\$10.00
Cash Receipt Invoice	R 603-37320	Recycling Tires	7/11/22	Recycling - 2 tire		\$5.00
Cash Receipt Invoice	R 100-34740	Facility Rental, Park		Beach Shelter Rental - Shelly Houde		\$106.88
Cash Receipt Invoice	R 100-32190	Farmers Market Permit		Farmers Market Vendor Fees		\$395.00
Cash Receipt Invoice	R 603-37311	Recycling Appliances	7/12/22	Recycling		\$30.00
Cash Receipt Invoice	R 603-37320	Recycling Tires	7/26/22	RECYCLING - 23 TIRES		\$87.50
Cash Receipt Invoice	R 603-37311	Recycling Appliances	07/22/22	Recycling - 1 Eliptical		\$10.00
Cash Receipt Invoice	R 603-37321	Recycling Mattress	7/1/22	RECYCLING - 2 mattresses		\$50.00
Cash Receipt Invoice	R 603-37321	Recycling Mattress	6/30/22	RECYCLING 1 mattress, 1 box spring		\$50.00
Cash Receipt Invoice	R 603-37311	Recycling Appliances	7/5/22	RECYCLING		\$10.00
Cash Receipt Invoice	R 603-37320	Recycling Tires	7/8/22	RECYCLING 6 Tires		\$15.00

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July Cash Check Dep

July 2022

Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/12/22 Recycling			\$115.00
Cash Receipt Invoice	R 603-37311 Recycling Appliances	7/7/22 RECYCLING dishwasher			\$10.00
Cash Receipt Invoice	R 603-37314 Recycling Bulbs	7/1/22 RECYCLING - 6 bulbs			\$4.50
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/6/22 RECYCLING - 3 TV's			\$90.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	6/30/22 RECYCLING - 28 tires			\$70.00
Cash Receipt Invoice	R 100-32190 Farmers Market Permit	Farmers Market Vendor Fees			\$400.00
Cash Receipt Invoice	R 603-37311 Recycling Appliances	7/8/22 RECYCLING - washer, dryer, fridge			\$30.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	07/22/22 Recycling - 108 reg. tires			\$270.00
Cash Receipt Invoice	R 603-37321 Recycling Mattress	7/12/22 Recycling			\$75.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$1,888.88
Claim Type	Check				
Claim#	369 MISCELLANEOUS CUSTOMER	Ck# 001021	4/7/2022		
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	6/9/22 Beach Shelter Rental - Anne Schoenleber			\$106.88
Transaction Date	7/27/2022	Due 7/27/2022	Checking	10100	Total \$106.88
Claim Type	Check				
Claim#	379 MISCELLANEOUS CUSTOMER	Ck# 001130	4/26/2022		
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Twin Lakes Beach Shelter Rental - Brower			\$53.44
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$53.44
Claim Type	Check				
Claim#	401 MISCELLANEOUS CUSTOMER	Ck# 007037	4/12/2022		
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Beach Shelter Rental - Natasha Smith			\$106.88
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$106.88
Claim Type	Check				
Claim#	400 MISCELLANEOUS CUSTOMER	Ck# 009156	4/1/2022		
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Twin Lakes Park Beach Rental - Gary Hughes			\$106.88
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$106.88
Claim Type	Cash				
Claim#	372 MISCELLANEOUS CUSTOMER	Ck# 009816	7/18/2022		
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Nowthen City Hall Rental - Nicole Wirz			\$53.44
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$53.44
Claim Type	Check				
Claim#	378 NAME BRAND SELF STORAGE LLC	Ck# 006289	7/13/2022		
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	NT-2022-00059 8335 Viking Blvd NW			\$1,339.93

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Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	NT-2022-00059 8335 Viking Blvd NW				\$69.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	NT-2022-00059 8335 Viking Blvd NW				\$870.95
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$2,279.88
Claim Type	Check					
Claim#	377 NB CONSTRUCTION LLC	Ck# 006567	7/18/2022			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00104 - 22280 Iman Street				\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00104 - 22280 Iman Street				\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00104 - 22280 Iman Street				\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00104 - 22280 Iman Street				\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00104 - 22280 Iman Street				\$1.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$197.00
Claim Type	Check					
Claim#	399 NIH HOMES LLC	Ck# 043900	6/29/2022			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00039 - 19255 Fluorine Street				\$3,458.97
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00039 - 19255 Fluorine Street				\$2,248.33
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00039 - 19255 Fluorine Street				\$240.57
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-00039 - 19255 Fluorine Street				\$145.20
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00039 - 19255 Fluorine Street				\$5.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$6,098.07
Claim Type	Check					
Claim#	398 NIH HOMES LLC	Ck# 043938	6/29/2022			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00040 19255 Fluorine Street				\$412.50
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00040 19255 Fluorine Street				\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00040 19255 Fluorine Street				\$157.50
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00040 19255 Fluorine Street				\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00040 19255 Fluorine Street				\$350.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$922.00
Claim Type	Check					
Claim#	404 NORTHWOODS BAR & GRILL	Ck# 010546	7/3/2022			
Cash Receipt Invoice	R 100-34112 Newsletter Ads	2022 Spring newsletter ad				\$150.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$150.00

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July Cash Check Dep

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Claim Type	Check					
Claim#	381 RAMSEY LIONS	Ck# 004639	7/12/2022			
Cash Receipt Invoice	R 100-32110 Alcoholic Beverages	Temp Liquor License	Threshing Show			\$150.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$150.00
Claim Type	Check					
Claim#	406 SELA ROOFING & REMODELING IN	Ck# 011443	7/25/2022			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00123 - 18242 Ventre Street				\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00123 - 18242 Ventre Street				\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00123 - 18242 Ventre Street				\$5.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$101.00
Claim Type	Check					
Claim#	384 SUSTAINABLE HEATING & COOLIN	Ck# 002070	7/11/2022			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00058 21900 Cleary Road NW				\$412.50
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00058 21900 Cleary Road NW				\$1.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$413.50
Claim Type	Check					
Claim#	375 THUNDERSTRUCK EXTERIORS	Ck# 007318	7/18/2022			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00109(9010 190th Ave) 22NT-00110&111 (8796 190th Ave)				\$1.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total	\$298.00
Claim Type	Check					
Claim#	383 VIKING CONTRACTORS LLC	Ck# 058037	7/12/2022			

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Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00097	8419 185th Ave NW		\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00097	8419 185th Ave NW		\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00097	8419 185th Ave NW		\$5.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$101.00
Claim Type	Check				
Claim#	407 WESTROCK				
Cash Receipt Invoice	R 603-37317 Recycling Newspaper		9520 pounds of newspaper		\$357.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$357.00
Claim Type	Check				
Claim#	389 WESTROCK		Ck# 43255255 7/7/2022		
Cash Receipt Invoice	R 603-37312 Recycling Cardboard		Recycling Cardboard		\$505.70
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$505.70
Claim Type	Check				
Claim#	395 WS&D PERMIT SERVICE				
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00066	7411 181st Ave NW		\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00066	7411 181st Ave NW		\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00066	7411 181st Ave NW		\$5.00
Transaction Date	7/22/2022	Due 7/27/2022	Checking	10100	Total \$101.00

Pre-Written Checks	\$14,312.56
Checks to be Generated by the Compute	\$2,346.88
Total	\$16,659.44

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July CC Deposit

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Claim Type	Check		
Claim#	412	MISCELLANEOUS CUSTOMER	
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00082 - 20970 Gypsy Valley Road	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00084 5533 Viking Blvd NW	\$50.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00108 - 19533 Halas Street	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00092 - 21983 Zeolite Street	\$350.00
Cash Receipt Invoice	R 603-37321 Recycling Mattress	7/26/22 Recycling - 3 mattresses	\$75.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00098 - 6069 204th NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00085 18500 Yakima Street NW	\$95.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/20/22 Recycling - 1 TV	\$55.00
Cash Receipt Invoice	R 603-37311 Recycling Appliances	7/8/22 Recycling - 1 mini fridge	\$10.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00076 20431 Potassium Street NW	\$95.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	6/23/22 Recycling & CC Deposits	\$110.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/22/22 - Recycling 14 -ties	\$35.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	NT-2021-00307 - 19934 Birchwood Lane	\$350.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/12/22 - Recycling Tires	\$5.00
Cash Receipt Invoice	R 603-37321 Recycling Mattress	7/1/22 Recycling - 1 mattress	\$25.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00126 - 6950 Hillendale Road	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00119 - 21150 Cleary Road	\$95.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/26/22 Recycling - 4 tires	\$10.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00098 - 6069 204th NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00126 - 6950 Hillendale Road	\$1.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/20/22 Recycling - 6 tires	\$15.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00119 - 21150 Cleary Road	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Refund Nathan Hunter Facility Use Deposit	-\$50.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	6/23/22 Recycling & CC Deposits	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00081 - 22272 Baugh Street NW	\$95.00

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July CC Deposit

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Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00076 20431 Potassium Street NW	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Memorial Park DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00084 5533 Viking Blvd NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00082 - 20970 Gypsy Valley Road	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-0095 - 8760 224th	\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00085 18500 Yakima Street NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00108 - 19533 Halas Street	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00083 - 22774 Olivine Street NW	\$95.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00076 20431 Potassium Street NW	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00126 - 6950 Hillendale Road	\$5.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Nadean Ricke Woodland Shelter Rental	\$26.72
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00085 18500 Yakima Street NW	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00081 - 22272 Baugh Street NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00101 - 18870 Peridot Street NW	\$100.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00119 - 21150 Cleary Road	\$5.00
Cash Receipt Invoice	R 603-37314 Recycling Bulbs	7/20/22 Recycling - bulbs and ballast	\$21.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00098 - 6069 204th NW	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-0095 - 8760 224th	\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00108 - 19533 Halas Street	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00070 - 19295 Burns Parkway	\$273.70
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Town Hall DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Town Hall & Memorial Park	\$106.44
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Nadean Ricke Woodland Shelter Rental DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	NT-2021-00274 - 18760 Nowthen Blvd	\$676.41

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Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00107 - 19783 Peridot	\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00083 - 22774 Olivine Street NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00113 - 18641 Yakima Street	\$50.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00081 - 22272 Baugh Street NW	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00095 - 8760 224th	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00122 - 18350 Waco Street	\$95.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00047 5045 229th Ave NW - Additional Plan Review Fee	\$18.72
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00073 - 19240 Fluorine Street	\$75.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00070 - 19295 Burns Parkway	\$6.90
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00086 - 8033 181st Ave NW	\$75.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00101 - 18870 Peridot Street NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00073 - 19240 Fluorine Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	NT-2021-00274 - 18760 Nowthen Blvd	\$22.73
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00070 - 19295 Burns Parkway	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00107 - 19783 Peridot	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00099- 5870 187th Ave NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00075 - 18996 Yttrium Street	\$289.10
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00113 - 18641 Yakima Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00086 - 8033 181st Ave NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00074 - 19502 Eaton Street NW	\$95.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner -Kitchen Key DEPOSIT	\$25.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00083 - 22774 Olivine Street NW	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00122 - 18350 Waco Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00099- 5870 187th Ave NW	\$1.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00070 - 19295 Burns Parkway	\$177.91

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Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00074 - 19502 Eaton Street NW	\$1.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	NT-2021-00274 - 18760 Nowthen Blvd	\$439.67
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-0095 - 8760 224th	\$7.50
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/13/22 Recycling - 1 TV	\$30.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00107 - 19783 Peridot	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00112 - 20226 Wolfram Street	\$95.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00122 - 18350 Waco Street	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00099- 5870 187th Ave NW	\$5.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-0095 - 8760 224th	\$187.92
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00074 - 19502 Eaton Street NW	\$5.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-00070 - 19295 Burns Parkway	\$46.40
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00112 - 20226 Wolfram Street	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Kristin Rutz - Memorial Park Shelter DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	NT-2021-00274 - 18760 Nowthen Blvd	\$24.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-0095 - 8760 224th	\$33.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00112 - 20226 Wolfram Street	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00114 - 5160 Viking Blvd	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00077 - 18725 St. Francis Blvd	\$95.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Kristin Rutz - Memorial Park Shelter rental fee Memorial Park and Concessions	\$80.16
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00100 - 6161 187TH Ave NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00120 - 22709 Xenon Street	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00078 - 8067 18TH Ave NW	\$836.35
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00120 - 22709 Xenon Street	\$1.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/19/22 Recycling - 1 TV	\$35.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00077 - 18725 St. Francis Blvd	\$1.00

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Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00114 - 5160 Viking Blvd	\$1.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00100 - 6161 187TH Ave NW	\$1.00			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Deanna Law - REFUND of DEPOSIT FEE	-\$50.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00078 - 8067 18TH Ave NW	\$32.50			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00114 - 5160 Viking Blvd	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00120 - 22709 Xenon Street	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00100 - 6161 187TH Ave NW	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00077 - 18725 St. Francis Blvd	\$5.00			
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00078 - 8067 18TH Ave NW	\$543.63			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Katlyn Hawkins - Twin Lakes Park Shelter Rental	\$106.88			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00075 - 19949 Sparre Road	\$95.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00091 - 9248 187th Ave NW	\$50.00			
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-00078 - 8067 18TH Ave NW	\$33.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00091 - 9248 187th Ave NW	\$1.00			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Katlyn Hawkins - Twin Lakes Park Shelter DEPOSIT	\$50.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00075 - 19949 Sparre Road	\$1.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00090 - 6518 215TH Ave NW	\$95.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00080 - 5040 - 184th Ave NW	\$50.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00075 - 19949 Sparre Road	\$5.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00090 - 6518 215TH Ave NW	\$1.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00080 - 5040 - 184th Ave NW	\$1.00			
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/15/22 Recycling 1 TV	\$30.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00090 - 6518 215TH Ave NW	\$5.00			
Transaction Date	7/5/2022	Due 8/3/2022	Checking	10100	Total	\$7,883.64

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July CC Deposit

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Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	<u>\$7,883.64</u>
Total	\$7,883.64

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Claim Type	Check		
Claim#	412	MISCELLANEOUS CUSTOMER	
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00082 - 20970 Gypsy Valley Road	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00084 5533 Viking Blvd NW	\$50.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00108 - 19533 Halas Street	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00092 - 21983 Zeolite Street	\$350.00
Cash Receipt Invoice	R 603-37321 Recycling Mattress	7/26/22 Recycling - 3 mattresses	\$75.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00098 - 6069 204th NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00085 18500 Yakima Street NW	\$95.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/20/22 Recycling - 1 TV	\$55.00
Cash Receipt Invoice	R 603-37311 Recycling Appliances	7/8/22 Recycling - 1 mini fridge	\$10.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00076 20431 Potassium Street NW	\$95.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	6/23/22 Recycling & CC Deposits	\$110.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/22/22 - Recycling 14 -ties	\$35.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	NT-2021-00307 - 19934 Birchwood Lane	\$350.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/12/22 - Recycling Tires	\$5.00
Cash Receipt Invoice	R 603-37321 Recycling Mattress	7/1/22 Recycling - 1 mattress	\$25.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00126 - 6950 Hillendale Road	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00119 - 21150 Cleary Road	\$95.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/26/22 Recycling - 4 tires	\$10.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00098 - 6069 204th NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00126 - 6950 Hillendale Road	\$1.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	7/20/22 Recycling - 6 tires	\$15.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00119 - 21150 Cleary Road	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Refund Nathan Hunter Facility Use Deposit	-\$50.00
Cash Receipt Invoice	R 603-37320 Recycling Tires	6/23/22 Recycling & CC Deposits	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00081 - 22272 Baugh Street NW	\$95.00

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July CC Deposit

July 2022

Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00076 20431 Potassium Street NW	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Memorial Park DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00084 5533 Viking Blvd NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00082 - 20970 Gypsy Valley Road	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-0095 - 8760 224th	\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00085 18500 Yakima Street NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00108 - 19533 Halas Street	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00083 - 22774 Olivine Street NW	\$95.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00076 20431 Potassium Street NW	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00126 - 6950 Hillendale Road	\$5.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Nadean Ricke Woodland Shelter Rental	\$26.72
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00085 18500 Yakima Street NW	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00081 - 22272 Baugh Street NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00101 - 18870 Peridot Street NW	\$100.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00119 - 21150 Cleary Road	\$5.00
Cash Receipt Invoice	R 603-37314 Recycling Bulbs	7/20/22 Recycling - bulbs and ballast	\$21.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00098 - 6069 204th NW	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-0095 - 8760 224th	\$1.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00108 - 19533 Halas Street	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00070 - 19295 Burns Parkway	\$273.70
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Town Hall DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner - Town Hall & Memorial Park	\$106.44
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Nadean Ricke Woodland Shelter Rental DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	NT-2021-00274 - 18760 Nowthen Blvd	\$676.41

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July CC Deposit

July 2022

Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00107 - 19783 Peridot	\$95.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00083 - 22774 Olivine Street NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00113 - 18641 Yakima Street	\$50.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00081 - 22272 Baugh Street NW	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00095 - 8760 224th	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00122 - 18350 Waco Street	\$95.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00047 5045 229th Ave NW - Additional Plan Review Fee	\$18.72
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00073 - 19240 Fluorine Street	\$75.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00070 - 19295 Burns Parkway	\$6.90
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00086 - 8033 181st Ave NW	\$75.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00101 - 18870 Peridot Street NW	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00073 - 19240 Fluorine Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	NT-2021-00274 - 18760 Nowthen Blvd	\$22.73
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00070 - 19295 Burns Parkway	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00107 - 19783 Peridot	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00099- 5870 187th Ave NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00075 - 18996 Yttrium Street	\$289.10
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00113 - 18641 Yakima Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00086 - 8033 181st Ave NW	\$1.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00074 - 19502 Eaton Street NW	\$95.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Facility Rental - Denise Meissner -Kitchen Key DEPOSIT	\$25.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00083 - 22774 Olivine Street NW	\$5.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00122 - 18350 Waco Street	\$1.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00099- 5870 187th Ave NW	\$1.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00070 - 19295 Burns Parkway	\$177.91

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July CC Deposit

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Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00074 - 19502 Eaton Street NW	\$1.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	NT-2021-00274 - 18760 Nowthen Blvd	\$439.67
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-0095 - 8760 224th	\$7.50
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/13/22 Recycling - 1 TV	\$30.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00107 - 19783 Peridot	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00112 - 20226 Wolfram Street	\$95.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00122 - 18350 Waco Street	\$5.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00099- 5870 187th Ave NW	\$5.00
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-0095 - 8760 224th	\$187.92
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00074 - 19502 Eaton Street NW	\$5.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-00070 - 19295 Burns Parkway	\$46.40
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00112 - 20226 Wolfram Street	\$1.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Kristin Rutz - Memorial Park Shelter DEPOSIT	\$50.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	NT-2021-00274 - 18760 Nowthen Blvd	\$24.00
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-0095 - 8760 224th	\$33.00
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00112 - 20226 Wolfram Street	\$5.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00114 - 5160 Viking Blvd	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00077 - 18725 St. Francis Blvd	\$95.00
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Kristin Rutz - Memorial Park Shelter rental fee Memorial Park and Concessions	\$80.16
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00100 - 6161 187TH Ave NW	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00120 - 22709 Xenon Street	\$95.00
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00078 - 8067 18TH Ave NW	\$836.35
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00120 - 22709 Xenon Street	\$1.00
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/19/22 Recycling - 1 TV	\$35.00
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00077 - 18725 St. Francis Blvd	\$1.00

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July CC Deposit

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Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00114 - 5160 Viking Blvd	\$1.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00100 - 6161 187TH Ave NW	\$1.00			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Deanna Law - REFUND of DEPOSIT FEE	-\$50.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00078 - 8067 18TH Ave NW	\$32.50			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00114 - 5160 Viking Blvd	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00120 - 22709 Xenon Street	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00100 - 6161 187TH Ave NW	\$5.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00077 - 18725 St. Francis Blvd	\$5.00			
Cash Receipt Invoice	R 100-34104 Building Plan Review Fee	22NT-00078 - 8067 18TH Ave NW	\$543.63			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Katlyn Hawkins - Twin Lakes Park Shelter Rental	\$106.88			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00075 - 19949 Sparre Road	\$95.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00091 - 9248 187th Ave NW	\$50.00			
Cash Receipt Invoice	R 100-34103 Zoning and Subd Fees	22NT-00078 - 8067 18TH Ave NW	\$33.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00091 - 9248 187th Ave NW	\$1.00			
Cash Receipt Invoice	R 100-34740 Facility Rental, Park	Katlyn Hawkins - Twin Lakes Park Shelter DEPOSIT	\$50.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00075 - 19949 Sparre Road	\$1.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00090 - 6518 215TH Ave NW	\$95.00			
Cash Receipt Invoice	R 100-32210 Building Permits (Excludes sur	22NT-00080 - 5040 - 184th Ave NW	\$50.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00075 - 19949 Sparre Road	\$5.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00090 - 6518 215TH Ave NW	\$1.00			
Cash Receipt Invoice	R 100-32211 Building Permit Surcharge	22NT-00080 - 5040 - 184th Ave NW	\$1.00			
Cash Receipt Invoice	R 603-37322 Recycling Electronics	7/15/22 Recycling 1 TV	\$30.00			
Cash Receipt Invoice	R 100-32213 Building Permit Investigate Fe	22NT-00090 - 6518 215TH Ave NW	\$5.00			
Transaction Date	7/5/2022	Due 8/3/2022	Checking	10100	Total	\$7,883.64

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July CC Deposit

July 2022



Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	<u>\$7,883.64</u>
Total	\$7,883.64

Memorandum

Date: 8/3//22
To: Mayor, Councilmembers and City Clerk/Treasurer
From: Lori Yager – RTY Consulting
RE: June 2022 Financial Report

Attached are financial reports for the period ending June 30, 2022 along with some comparative information. After **brief** analysis, some general comments can be made regarding the quarterly reports for the City.

GENERAL FUND REVENUES

General fund receipts are up about 9.5% or \$71,000 compared to the same time last year. Property taxes are up \$65,000 or 11%. Licenses and permits are up about 16% or \$10,000 while at the same time planning & zoning fees are down (\$10,000) or 15%. Fines & forfeitures are also down (\$1,500) while interest earnings are up about \$3,000.

GENERAL FUND DISBURSEMENTS

General fund operating expenditures are currently up about 12% or \$86,000 over last year. City Clerk is currently at 58% of budget. This is a result of hiring an interim City Administrator and Ehlers to assist with the change over. Engineering is currently at 82% of budget. A majority of the charges are pass through for development activity in the city. Building inspection is at 59% of budget which is also associated with city wide development activity. All other departments are either at targeted budgets or less. Total General fund expenditures are at only 42% of budget currently. The contract for Sheriff services has increased \$30,000 over last year at this time. During the first half of every year the city consistently uses fund balance for operations. This is the normal for most cities of this size as the full property tax distribution is not until July.

OTHER GOVERNMENTAL FUNDS

The City is currently using reserves in all governmental funds except Park Acquisition Funds.

RECYCLING FUNDS

The City Recycling fund reflects operating losses in the first half which is consistent when compared to previous years. Expenditures are up about \$10,000 over the previous year. In 2020 the city installed some camera's which was a one time expense.

GENERAL COMMENTS

Total cash and investments are up \$2,350,000 compared to June 30, 2021. The city reimbursed itself for expenditures that occurred in 2020 & 2021 with a bond issue in October of 2021. Overall the City of Nowthen continues to reflect financial stability through its' operations.

CITY OF NOWTHEN

2022 FINANCIAL REPORT - JUNE

GENERAL FUND

Year To Date 6 Months 50% of Year

	<u>2022 Budget</u>	<u>Year to Date</u>	Percentage Received/ Expended <u>2021</u>
<u>Receipts</u>			
Property Taxes	\$ 1,637,410	\$ \$638,632	39.00%
Licenses and Permits	104,705	74,913	71.55%
Intergovernmental Revenue	54,305	411	0.76%
Planning & Zoning Fees	90,000	58,932	65.48%
Charges for Services	24,995	16,542	66.18%
Fines and Forfeitures	9,300	3,974	42.73%
Interest Earnings	3,200	4,288	134.00%
Other Miscellaneous	9,500	17,986	189.33%
Total	\$ 1,933,415	\$ 815,678	42.19%
<u>Disbursements</u>			
Mayor/Council	\$ 30,570	\$ 13,838	45.27%
City Clerk/Finance	259,300	151,307	58.35%
Elections	13,475	1,032	7.66%
Accounting/Assessing	49,050	23,486	47.88%
Legal	67,500	34,793	51.55%
General Govt Building	126,775	39,104	30.85%
Planning & Zoning	61,500	25,787	41.93%
Engineering	40,900	33,467	81.83%
Sheriff	373,985	162,043	43.33%
Fire	288,625	99,158	34.36%
Building Inspection	100,075	59,196	59.15%
Public Works	390,660	126,085	32.27%
Farmer's Market	2,500	1,330	53.20%
Park Maintenance	46,000	10,716	23.30%
Upper Rum River Watershed	10,000	4,688	46.88%
Unallocated	0	0	
Total	\$ 1,860,915	\$ 786,030	42.24%
Net Transfers	72,500	36,250	50.00%
Sources (Uses) of Fund			
Balance	\$0	(\$6,602)	

Disbursements by Department



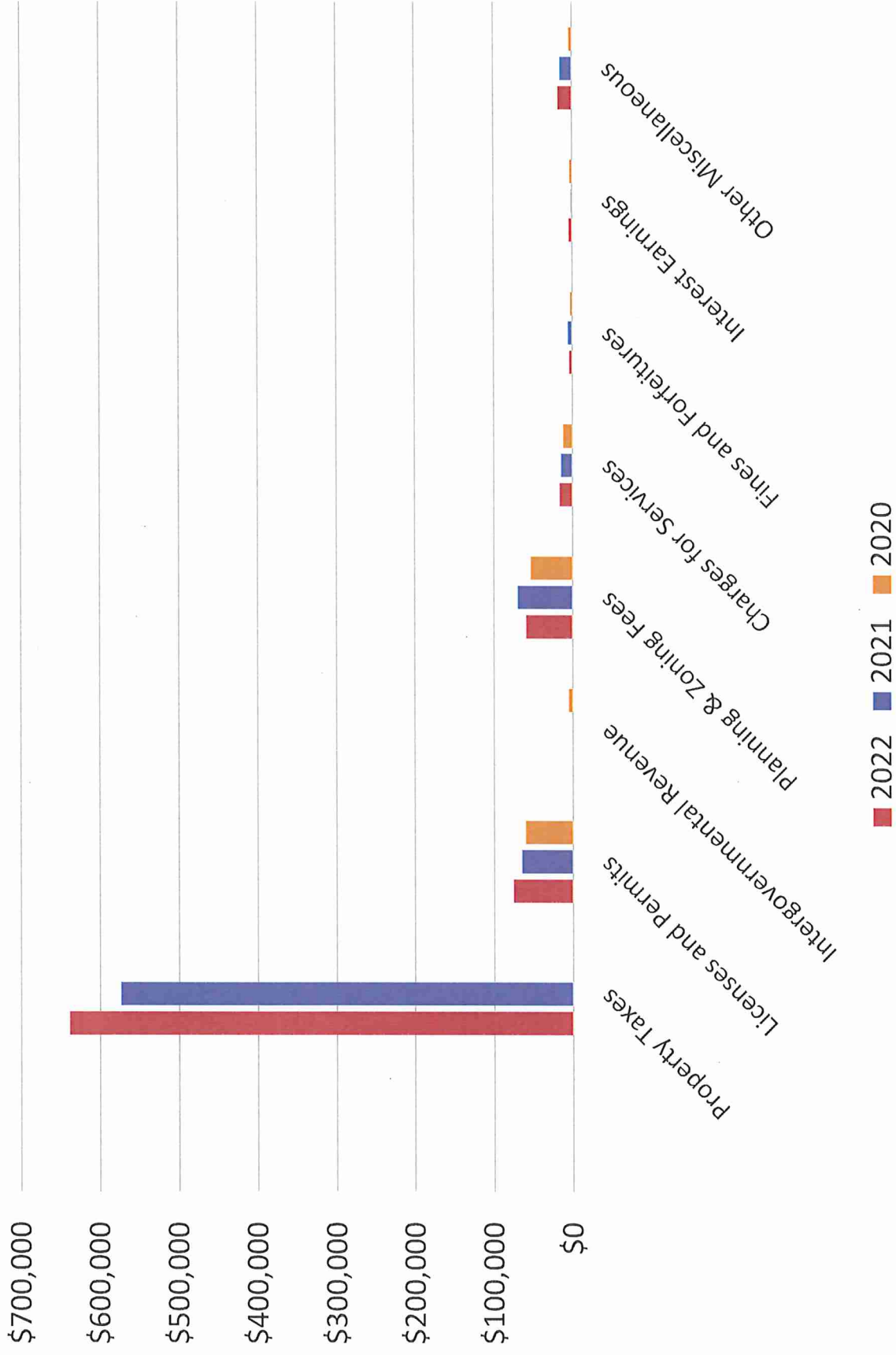
CITY OF NOWTHEN

FOUR YEAR COMPARATIVE FINANCIAL REPORT
FOR THE PERIOD ENDING JUNE 30, 20XX

GENERAL FUND

Receipts	2022	2021	2020
Property Taxes	\$638,632	\$573,158	\$0
Licenses and Permits	74,913	64,635	59,697
Intergovernmental Revenue	411	294	5,106
Planning & Zoning Fees	58,932	69,644	53,214
Charges for Services	16,542	14,816	11,842
Fines and Forfeitures	3,974	5,506	2,509
Interest Earnings	4,288	1,334	3,004
Other Miscellaneous	17,986	15,337	4,011
Total	\$815,678	\$744,724	\$139,383
Disbursements			
Mayor/Council	13,838	\$14,774	\$14,232
City Clerk/Finance	151,307	106,876	85,686
Elections	1,032	926	3,077
Accounting/Assessing	23,486	20,539	26,479
Legal	34,793	35,319	37,058
General Govt Building	39,104	51,032	32,306
Planning & Zoning	25,787	33,152	26,463
Engineering	33,467	17,497	17,331
Sheriff	162,043	129,848	130,252
Fire	99,158	92,016	52,777
Building Inspection	59,196	31,366	33,639
Public Works	126,085	130,724	148,598
Farmer's Market	1,330	1,270	480
Park Maintenance	10,716	11,976	11,508
Upper Rum River Watershed	4,688	4,884	0
Unallocated	0	15,000	15,000
Total	\$786,030	\$682,199	\$619,886
Transfers Out	36,250	53,750	76,141
Sources (Uses) of Fund Balance	(\$6,602)	\$8,775	(\$556,644)

Receipts



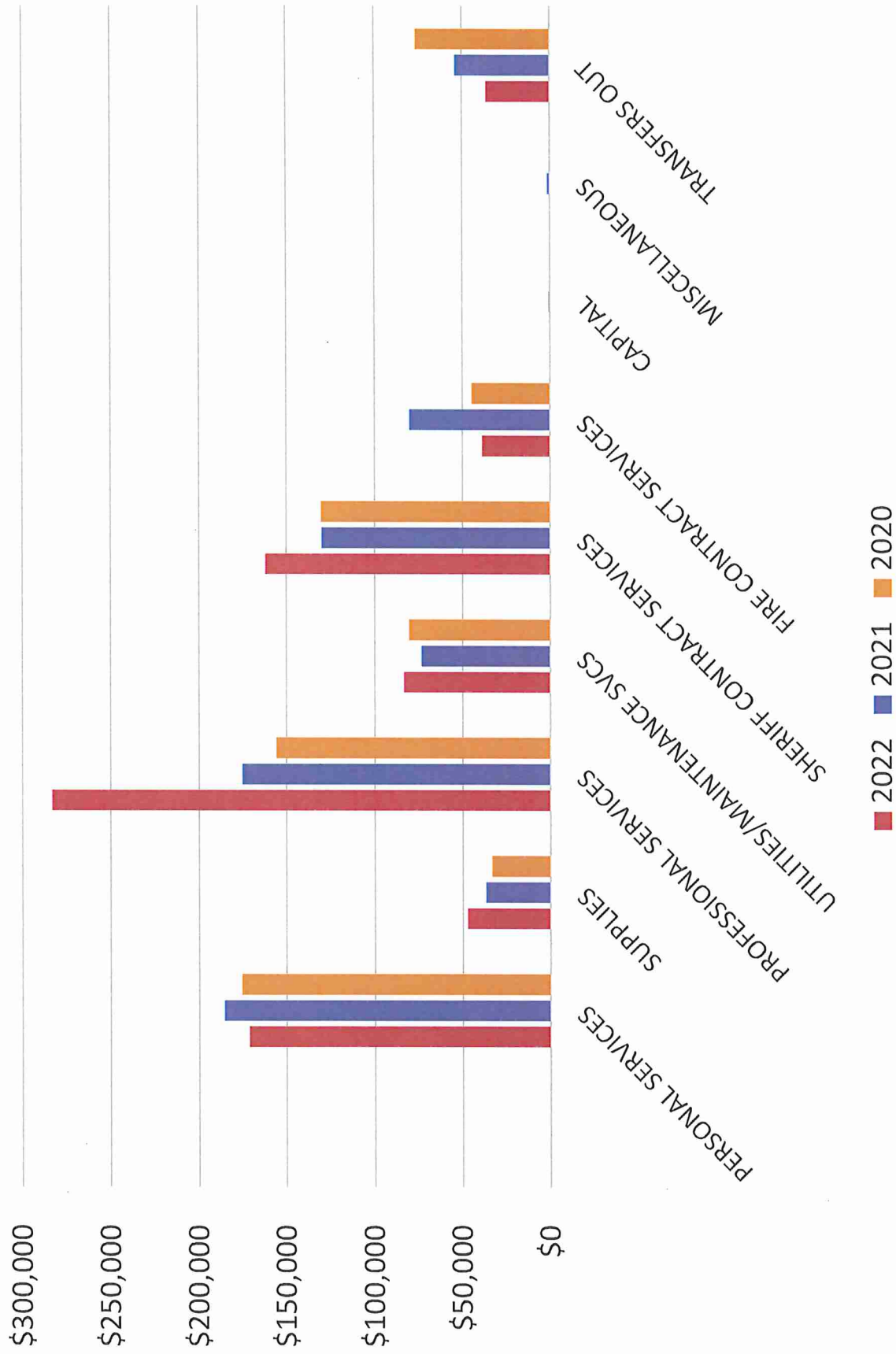
CITY OF NOWTHEN

FOUR YEAR COMPARATIVE FINANCIAL REPORT
FOR THE PERIOD ENDING JUNE 30, 20XX

GENERAL FUND

Receipts	2022	2021	2020
Property Taxes	\$638,632	\$573,158	\$0
Licenses and Permits	74,913	\$64,635	\$59,697
Intergovernmental Revenue	411	\$294	\$5,106
Planning & Zoning Fees	58,932	\$69,644	\$53,214
Charges for Services	16,542	\$14,816	\$11,842
Fines and Forfeitures	3,974	\$5,506	\$2,509
Interest Earnings	4,288	\$1,334	\$3,004
Other Miscellaneous	17,986	\$15,337	\$4,011
Total	\$815,678	\$744,724	\$139,383
Disbursements			
PERSONAL SERVICES	\$171,494	\$185,451	\$175,564
SUPPLIES	47,237	36,640	33,136
PROFESSIONAL SERVICES	283,319	175,173	155,897
UTILITIES/MAINTENANCE SVCS	83,276	73,354	80,434
SHERIFF CONTRACT SERVICES	162,043	129,848	130,252
FIRE CONTRACT SERVICES	38,661	79,847	44,603
CAPITAL	0	616	0
MISCELLANEOUS	0	1,270	0
TRANSFERS OUT	36,250	53,750	76,141
Total	\$822,280	\$735,949	\$696,027
Sources of Fund Balance	(\$6,602)	\$8,775	(\$556,644)

Disbursements by Category



CITY OF NOWTHEN
2022 FINANCIAL REPORT - JUNE
STATUS OF CASH BALANCES

<u>Fund</u>	Beginning Balance <u>1/1/2022</u>	<i>Balance</i> <u>6/30/2022</u>	Dollar Difference	Balance <u>6/30/2021</u>
General Fund	\$ 1,266,318	\$ 1,264,134	\$ (2,184)	\$ 142,218
Park Capital Fund	255,935	272,850	16,915	255,935
Road & Bridge Improvement Fund	1,427,117	1,353,761	(73,356)	401,057
Debt Service funds	678,991	464,446	(214,545)	309,211
Capital Improvement Funds	195,208	186,833	(8,375)	175,806
Equipment Funds	1,129,939	563,642	(566,297)	257,107

CASH AND INVESTMENTS - ALL FUNDS

	<u>6/30/2022</u>	<u>6/30/2021</u>	
Total City Cash & Investments	\$ 4,188,427	\$ 1,837,853	\$ 2,350,574

Issued Debt in October 2021, and received grant funds in 2021 & 2022

CITY OF NOWTHEN

2021 INANCIAL REPORT - MARCH

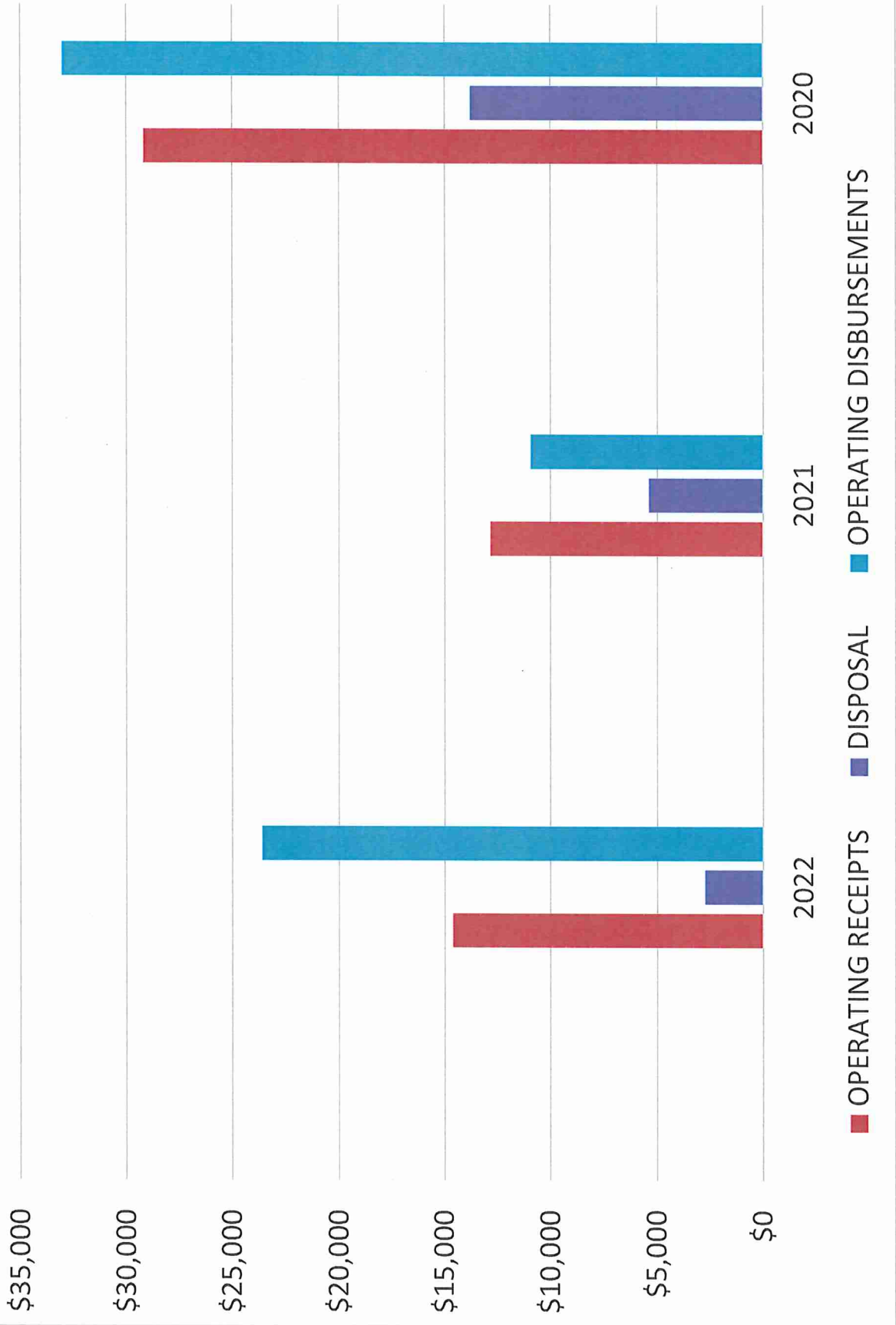
RECYCLING FUND
Year to Date, JUNE 30, 20XX

Receipts	<u>2022</u>	<u>2021</u>	<u>2020</u>
County Reimbursement	\$20	\$0	\$23,592
Recycling Proceeds	<u>14,579</u>	<u>12,824</u>	<u>5,588</u>
Total Revenue	14,599	12,824	29,180
Disbursements			
Personal Services	15,258	7,943	3,736
Supplies	223	117	265
Professional	374	0	24,243
Utilities/Maintenance	7,757	2,875	4,790
Recycling Hauler	2,760	5,406	13,772
Capital	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	26,372	16,341	46,806
Operating Income (loss)	(11,773)	(3,517)	(17,626)
Non-Operating Revenue (Expense)	93	0	0
Net Income (Loss)	\$ (11,680)	(3,517)	(17,626)
Capital Outlay	0		
Cash Balance 6/30/22	\$ 11,627		
Cash Balance 6/30/21	\$ 27,515		
Cash Variance	(15,888)		

**Explanation of Cash
Variances**

Incurred additional staffing costs in 2022

Recycling Operations as of June 30th



CITY OF NOWTHEN

CURRENT CASH & INVESTMENTS

For the Quarter Ending JUNE 30, 2022

	MATURITY DATES			TOTAL
	2022	2023	2024	
CHECKING ACCOUNT	\$756,352			\$756,352
4M MONEY MKT FUND	\$2,941,095			\$2,941,095
CERTIFICATE OF DEPOSIT	\$499,200			\$499,200
BOND FUND	\$0			\$0
TOTAL	\$4,196,647	\$0	\$0	\$4,196,647

	6/30/2021	6/30/2022	INCREASE/ DECREASE
CHECKING ACCOUNT	\$756,352	\$756,352	\$0
4M MONEY MKT FUND	\$2,941,095	\$2,941,095	\$0
CERTIFICATE OF DEPOSIT	\$499,200	\$499,200	\$0
TOTAL	\$4,196,647	\$4,196,647	\$0

GOVERNMENTAL FUNDS
BALANCE SHEET

AS OF JUNE 30, 2022

	GENERAL FUND	ECONOMIC DEVELOPMENT FUND	DEBT FUNDS	PARK ACQUISITION FUNDS	CAPITAL FUNDS	ROAD & BRIDGE FUND	RECYCLING FUND	EQUIPMENT FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS									
Cash & Investments Receivables	\$1,264,134	\$2,489	\$464,446 752,137	\$272,850	\$186,833	\$1,353,761	\$11,627	\$563,642	\$4,119,782 752,137
Prepaid expense	\$27,554								27,554
TOTAL ASSETS	<u>1,291,688</u>	<u>2,489</u>	<u>1,216,583</u>	<u>272,850</u>	<u>186,833</u>	<u>1,353,761</u>	<u>11,627</u>	<u>563,642</u>	<u>4,899,473</u>
LIABILITIES									
Payables	(3,480)								(3,480)
Compensated absences	16,100								16,100
Deferred revenue	0		752,137						752,137
TOTAL LIABILITIES	<u>12,620</u>	<u>0</u>	<u>752,137</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>764,757</u>
FUND BALANCE									
RESTRICTED									464,446
ASSIGNED			464,446	272,850	\$186,833	1,353,761		563,642	2,377,086
UNASSIGNED	1,279,068	2,489					11,627		1,293,184
TOTAL FUND BALANCE	<u>\$1,279,068</u>	<u>\$2,489</u>	<u>\$464,446</u>	<u>\$272,850</u>	<u>\$186,833</u>	<u>\$1,353,761</u>	<u>\$11,627</u>	<u>\$563,642</u>	<u>\$4,134,716</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$1,291,688</u>	<u>\$2,489</u>	<u>\$1,216,583</u>	<u>\$272,850</u>	<u>\$186,833</u>	<u>\$1,353,761</u>	<u>\$11,627</u>	<u>\$563,642</u>	<u>\$4,899,473</u>



REQUEST FOR COUNCIL ACTION

Agenda Item: 3c	Department: Parks	Requested Council Meeting Date: August 11, 2022	Submitted By: Council Member Rainville
--------------------	----------------------	--	--

TITLE OF ISSUE: APPROVAL OF RESOLUTION 2022-XX APPROVING REPLACEMENT OF THE SINK IN THE MEMORIAL PARK CONCESSIONS BUILDING

BACKGROUND AND SUPPLEMENTAL INFORMATION: In September 2021 Council Member Rainville prepared and presented to the city council the attached RCA. The RCA explains that considerable deterioration has occurred both inside and within the concession building which require repair or replacement for a total estimated cost of \$11,000. The city council assigned the staff to work with contractors to upgrade the building.

Council Member Rainville is now asking authority to purchase and have installed a commercial stainless sink and faucet. The quote for the Costco sink is \$520 and estimated labor is \$300. However, given the volatility of the marketplace the request is to provide authority of up to \$2000 to fully complete the work.

SOURCE OF FUNDING: Park Capital Improvement Budget

REQUESTED COUNCIL ACTION: Motion and second as park of the consent agenda to authorize the purchase and installation of a commercial stainless-steel sink in the Memorial Park Concession Building at a total cost not to exceed \$2000.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map
X				

Other:

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2022-XX

A RESOLUTION APPROVING THE REPLACEMENT OF THE SINK IN THE MEMORIAL PARK CONSESSIONS BUILDING

WHEREAS, on September 14, 2021, the city council authorized the replacement and refurbishing of various portions of the Nowthen Memorial Park Pavilion; and,

WHEREAS the sink in the Nowthen Memorial Park Pavilion requires replacement; and,

WHEREAS, quotes have been solicited for the sink and the labor required for its installation.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. An amount not to exceed \$2000 is hereby allocated to purchase and install a commercial sink and faucet pursuant to Minnesota Statutes 471.345.

The motion for the adoption of the foregoing resolution was proposed by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this ____ day of ____ 2022.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item # Council Item	Department: Parks	Requested Council Meeting Date: September 14, 2021	Submitted By: Council Member Mary Rainville
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TITLE OF ISSUE: Improvements to the Nowthen Memorial Park Pavilion

BACKGROUND AND SUPPLEMENTAL INFORMATION:

I am recommending the following improvements to the Nowthen Memorial Park Pavilion. I believe these enhancements in addition to the recently purchased refrigerator and tables will allow for an improved, easier to use and cleaner facility for those renting the pavilion. As a council we should strive to present all our buildings in a positive way for our residents.

1. Replacement of existing wood shutter concession door with a roll down aluminum shutter door
2. Replacement of existing wood counter with a stainless steel counter
3. Insulation, sheet rocking, taping and painting of the interior south wall of the Pavilion
4. Painting the interior block walls
5. Installation of ceiling trim
6. Painting of the exterior north wood wall

The existing concession doors are difficult to open and close as the locking mechanism of two 12' 2" x 4"s takes at a minimum two people to remove and replace the boards. The existing counter is painted wood which is decaying and is difficult to clean. The south interior walls are open studs with gaps which allow unwanted creatures to enter. By closing up the walls it should help keep the facility cleaner. Also, painting of the block walls will brighten it up. The installation of ceiling trim will assist with the elimination of unwanted creatures.

Attached are bids from Doc & Door Tec, Inc. and North County Construction and Remodeling, LLC for the proposed work.

Note:

Doc & Door Tec advises their bid of \$5,153.15 is budgetary pricing as items made of steel and aluminum have been volatile since January. I asked for a ballpark increase percentage and was told 10% which could bring their bid to \$5,668.15.

North County Construction and Remodeling bid doesn't include the stainless steel counter or ceiling trim which they verbally provided a cost of \$900.00 for a total cost of \$3,750.00.

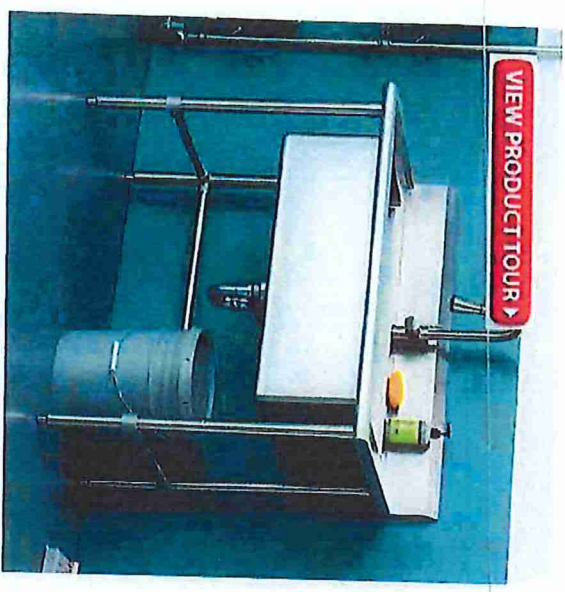
SOURCE OF FUNDING: Park Capital Improvement Budget

REQUESTED COUNCIL ACTION:

That the Mayor and City Council approve the following improvements to the Nowthen Memorial Park Pavilion for an amount not to exceed \$11,000.00.

1. Replacement of existing wood shutter concession door with a roll down aluminum shutter door
2. Replacement of existing wood counter with a stainless steel counter
3. Insulation, sheet rocking, taping and painting of the interior south wall of the Pavilion
4. Painting the interior block walls
5. Installation of ceiling trim
6. Painting of the exterior north wood wall

Home / Home Improvement / Kitchen Remodel & Renovations / Kitchen Sinks



TRINITY 32" x 16" Stainless Steel Utility Sink with Pull-out Faucet

Item 1386020 | Model THA-0310

★★★★★ 4.4 (1265)
Write a review

Your Price **\$519.99**

Shipping & Handling Included*

Features:

- Includes (1)Sink, (1)Faucet Assembly, (1)Drain Assembly, (4)Legs, (1)Cross Beam & Connectors, (1)Bracket
- All Stainless Steel Construction
- Pull Out Faucet with Stream or Spray Function
- Swiveling Faucet Spout
- NSF Certified

Share Print

Delivery

- 1 +

Add to Cart

Arrives approximately 3 - 5 business days from time of order.

Same-Day Delivery

This item is currently not available for Same-Day Delivery.

Add to List

Product Details

Specifications

Shipping & Returns

Compare Product Reviews

Product Details

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

REQUEST FOR COUNCIL ACTION

Agenda Item: 3d	Department: Administration	Requested Council Meeting Date: August 11, 2022	Submitted By: Interim City Administrator
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TITLE OF ISSUE: CONSIDER APPROVAL OF RESOLUTION 2022-XX ESTABLISHING A PER MEETING POLICY FOR THE CITY COUNCIL MEMBERS

BACKGROUND AND SUPPLEMENTAL INFORMATION: At present the mayor, city council members are paid monthly. The mayor receives \$500 each month and City Council members \$400. The problem with the present payment system is it:

1. Discourages persons of more modest means from participating in their city government.
2. It does not encourage the mayor and city council members to attend meetings required to completely accomplish city responsibilities.
3. There is no motivation for the mayor and councilmembers to become more knowledgeable and in doing so, better represent their constituents.

The attached resolution proposes such a policy. The anticipated cost to initially implement is modest. The policy specifies the meetings for which the per meeting policy applies as well as how to make the payment request and how to clarify questions, which may arise from time to time.

SOURCE OF FUNDING: 100-41110-103. It is difficult to know the actual cost of this proposal. But if each council member were to attend one meeting every other month, that would be six meetings a year times five council members. Thirty meetings time \$50 a meeting would amount to \$1500 a year. If everyone went to one extra meeting a month the cost doubles.

REQUESTED COUNCIL ACTION: Motion and second as part of the consent agenda establishing a per meeting pay policy to become effective January 1, 2023. The effective date comports with Minnesota Statutes.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map
X				

Other:

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2022-XX

A RESOLUTION ESTABLISHING A PER MEETING PAY SYSTEM FOR MAYOR, AND CITY COUNCIL MEMBERS

WHEREAS the mayor and city council members are collectively regarded as the city council and receive monthly pay no matter how many city council meetings (regular or special) they attend; and,

WHEREAS to effectively discharge the duties of mayor and city council member attendance at certain meetings in addition to city council meetings is required; and,

WHEREAS the present pay system discourages the mayor and council to attend additional meetings, discourages economically disadvantaged from becoming council members and does not encourage incumbent council members to become better public servants.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The following policy is hereby adopted:

I PER MEETING-In addition to salaries set forth by Nowthen City Code, the city council deems it appropriate and prudent to remunerate the mayor and city council members for participation in certain meetings. Such remuneration encourages members to become more informed regarding constituent issues and be better representatives of the city.

II. PER MEETING RATE-For each eligible meeting attended, a city council member will receive \$50 to remunerate for time spent and out of pocket expenses.

III. PER MEETING REQUESTS: a council member requesting per meeting remuneration for attending a qualifying meeting shall do so on forms prescribed by the city administrator. The written request to the city administrator shall indicate the number of meetings for which remuneration is requested, the date, time, and organization conducting the meeting and the city council member's role representing the city at the meeting.

IV. QUALIFYING MEETINGS-The city administrator shall approve per meeting remuneration only for the meetings which meet the criteria set forth below:

- (1) Task Forces or work groups that the city council member has been appointed to by the city council. (Examples: Hiring Committee, CIP Committee).
- (2) Meetings of city advisory committees to which the city council member has been appointed as a liaison. (Example: Planning Commission Liaison).
- (3) Meetings of bodies to which the city council member has been appointed as the city's representative. (Example: Anoka County Fire Protection, Upper Rum River Water Management Board).

- (4) Policy committee meetings, Board of Directors Meetings, training or annual meetings or conferences of the Metro Cities, League of Small Cities, League of Minnesota Cities or National League of Cities.
- (5) Meetings at which the city council member is acting as the city's official representative pursuant to city council direction. (Local Government Officials, Chamber of Commerce, School Board Joint Meetings).

V. **POLICY AMENDMENTS AND CLARIFICATIONS-** This policy is be reviewed, clarified, and amended from time to time by city council action.

VI. **EFFECTIVE DATE:** This policy shall become effective on January 1, 2023.

The motion for the adoption of the foregoing resolution was proposed by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of August 2022.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator

Nowthen City Office
 8188 199th Ave. NW
 Nowthen MN, 55330
 (763)-441-1347



Council Meeting Location:
 Historic Townhall
 19800 Nowthen Blvd NW
 Nowthen MN, 55330

REQUEST FOR COUNCIL ACTION

Agenda Item: 3e	Department: Administration	Requested Council Meeting Date: August 11, 2022	Submitted By: Interim City Administrator
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TITLE OF ISSUE: APPROVAL OF USE OF GOLF CARTS AND TEMPORARY CLOSURE OF 199TH AND IGUANA TO THE END OF IGUANA ON SEPTEMBER 24,2022 FOR THE NINTH ANNUAL CAR SHOW

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached for city council information is an information sheet provided by Troy Bednarz of Lakeside Cabinets and Woodworking. His request is that the city council approve closure of 199th and Iguana to the end of 199th to the north on Saturday, September 24, 2022, from 9am to 3pm. During this time period guest cars are parked along this stretch of road and guests are ferried to and from the event on golf carts.

After eight years the process seems to be well vetted. I asked Lieutenant Jacobson to review the materials supplied to us. His perspective is that this effort has been well run in past years and he expects the same this year.

SOURCE OF FUNDING: Lakeside Cabinets and Woodworking provides the funding and staff, barricades, safety vests and the like to accomplish this request so no city funding is required.

REQUESTED COUNCIL ACTION: Motion and second to authorize road closure as identified in Mr. Bednarz's narrative, graphic, and Temporary Golf Cart Permit Agreement. The city attorney is in the process of reviewing the agreement and his comments, if any will be included in that document..

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map
		X		

Graphic and Narrative from
 Mr. Bednarz, _____

TEMPORARY GOLF CART PERMIT AGREEMENT

This Agreement is made this 1st day of June 2022, by and between the City of Nowthen, a municipal corporation, (the "City"), and Lakeside Cabinets and Woodworking, Inc., ("Lakeside"), and collectively referred to as (the "Parties").

WITNESSETH:

WHEREAS, Lakeside has requested the permission of the City to operate motorized golf carts on City streets in support of a marketing event for the business located at 8209 199th NW, Nowthen, Minnesota 55303; and

WHEREAS, Minnesota Statute Section § 169.045 prohibits the operation of motorized golf carts on public streets without the permission of the City; and

WHEREAS, the City is willing to grant Lakeside a permit to operate golf carts on certain City streets pursuant to the terms and conditions of this Permit Agreement.

NOW, THEREFORE, IT IS HEREBY AND HEREIN MUTUALLY AGREED, in consideration of each party's promises and considerations herein set forth, as follows:


1. Lakeside is hereby granted permission to operate motorized golf carts between the hours of 8a.m. and 11:59p.m. on Sept 24th, 2022, on the following City streets: 199th, Iguana, and Ferret.
2. The motorized golf carts shall be operated in compliance with the terms of Minnesota Statute § 169.045 and any other applicable laws.
3. Lakeside shall indemnify, defend and hold the City and its employees, contractors, agents, representatives, elected and appointed officials, and attorneys harmless from any and all claims, damages, losses, costs and expenses, including attorneys' fees, arising from, based on, or related to Lakeside being allowed to operate motorized golf carts on City streets.
4. Lakeside shall at Lakeside's expense maintain in effect liability insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes § 466.04 on which the City of Nowthen shall be a named insured. Lakeside's insurance policy and certificate shall not be canceled or its conditions altered in any manner without (Ten) 10 days prior written notice to the City. The insuring company shall deliver to the City certificates of all insurance required, signed by an authorized representative and stating that all provisions of the specified requirements are satisfied. The cancellation or alteration of said liability insurance policy without the express written consent of the City shall be deemed to be a material breach of this contract and shall further be deemed a termination of this Agreement.
5. Lakeside knowingly and voluntarily waives and releases any and all claims against the City arising from, based on, or related to Lakeside being permitted to operate motorized golf carts on City streets pursuant to the terms of this Agreement. Lakeside

acknowledges being represented by legal counsel in connection with this Agreement, and that Lakeside has read and understands the terms of this Agreement.

6. This Agreement shall not constitute or be construed as creating or establishing any vested right of Lakeside to the use of motorized golf carts except as expressly provided in this Agreement.
7. This Agreement contains all the terms and conditions relating to the use of motorized golf carts on City streets and replaces any oral agreements or other negotiations between the parties. No modifications of this Agreement shall be valid until they have been placed in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the City and Lakeside have caused this Agreement to be duly executed on the day and year first above written.

**LAKESIDE CABINETS AND
WOODWORKING, INC.**



Troy Bednarz, CEO

CITY OF NOWTHEN

Jeff Pilon, Mayor

, Clerk



LAKECAB-01

KBENSON

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/4/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

AUG 08 2022

PRODUCER Ken Jarcho Agency LLP 9052 Lyndale Avenue South Bloomington, MN 55420	CONTACT NAME: PHONE (A/C, No, Ext): (952) 884-2358		FAX (A/C, No): (952) 884-6540
	E-MAIL ADDRESS: ken@kenjarchoagency.com		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A: Owners			32700
INSURER B: Auto Owners			18988
INSURER C:			
INSURER D:			
INSURER E:			
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: General Aggregate			08482182	9/3/2022	9/3/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			4606189800	9/3/2022	9/3/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below			08108304	9/3/2022	9/3/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Business Property			08482182	9/3/2022	9/3/2023	Ded \$ 1,000 609,170

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 With regards to the carl show on September 26, 2020

CERTIFICATE HOLDER City of Nowthen 8188 199th Ave NW Nowthen, MN 55330	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

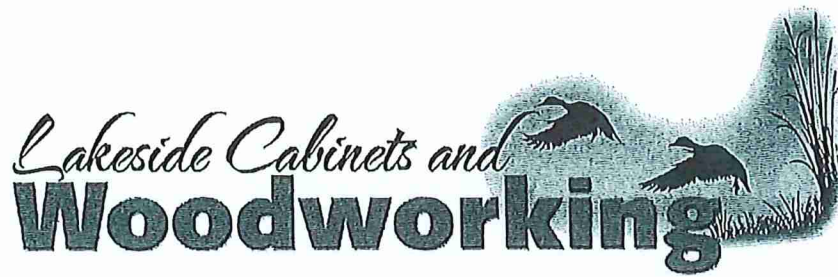
CITY OF NOWTHEN



The City of
Nowthen
"Where it still feels like country"

REQUEST FOR COUNCIL ACTION

Agenda Item #	Department: Administration	Requested Council Meeting Date:	Submitted By: Troy Bednarz											
TITLE OF ISSUE: Use of Golf Carts and Temporary closure 199 th & Iguana to end of Iguana Sept 24th 2022														
BACKGROUND AND SUPPLEMENTAL INFORMATION: This will our 9 th annual Car Show and Community event. We average over 190 cars every year, last year we hit a record over 350 with over 700 visitors. This is a Charity Event that raises funds for Thumbs Up. They are a local Charity located in Ek River. The use of golf carts is to transport people to other events and businesses inside the business district that we have worked with to expand for the community. Lakeside Cabinets provides all the staff and barricades for the temporary closure to include setup and tear down. There will be no cost to the city or need of any personal. The road closure is at 199 th & Iguana and extends to the end Iguana to the north. Road Closed sign at 199 th & Iguana and a no through traffic at the north end of Iguana. There is access to the businesses from the north on Iguana. We will continue to work with local businesses like we have done in the past. Special Insurance has been in place every year in addition to the multi-million-dollar liability policy already in place.														
SOURCE OF FUNDING: Lakeside Cabinets & Woodworking														
REQUESTED COUNCIL ACTION: I request approval from the council for the use of golf carts and temporary road closure.														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: Aye Nay ____ ____ Pilon ____ ____ Greenberg ____ ____ Breyen ____ ____ Rainville ____ ____ Blake		SUPPORTED DOCUMENTS ATTACHED <table border="1"> <thead> <tr> <th data-bbox="755 1365 909 1417">Resolution</th> <th data-bbox="909 1365 1055 1417">Ordinance</th> <th data-bbox="1055 1365 1201 1417">Contract</th> <th data-bbox="1201 1365 1347 1417">Minutes</th> <th data-bbox="1347 1365 1508 1417">Plan Map</th> </tr> </thead> <tbody> <tr> <td data-bbox="755 1417 909 1480"> </td> <td data-bbox="909 1417 1055 1480"> </td> <td data-bbox="1055 1417 1201 1480"> </td> <td data-bbox="1201 1417 1347 1480"> </td> <td data-bbox="1347 1417 1508 1480"> </td> </tr> </tbody> </table> Other (specify) _____ _____ _____			Resolution	Ordinance	Contract	Minutes	Plan Map					
Resolution	Ordinance	Contract	Minutes	Plan Map										
Administration Department Use: <table border="1"> <tr> <td data-bbox="138 1722 251 1774"> </td> <td data-bbox="300 1732 389 1764">Consent</td> </tr> <tr> <td data-bbox="138 1774 251 1837"> </td> <td data-bbox="300 1795 389 1827">Regular</td> </tr> </table>			Consent		Regular	<table border="1"> <tr> <td data-bbox="779 1701 868 1753"> </td> <td data-bbox="901 1711 1421 1743">Refer to: _____</td> </tr> <tr> <td data-bbox="779 1753 868 1806"> </td> <td data-bbox="901 1774 1421 1806">Tabled Until: _____</td> </tr> <tr> <td data-bbox="779 1806 868 1858"> </td> <td data-bbox="901 1837 1421 1869">Other: _____</td> </tr> </table>				Refer to: _____		Tabled Until: _____		Other: _____
	Consent													
	Regular													
	Refer to: _____													
	Tabled Until: _____													
	Other: _____													



8209 199th Ave NW | Northen MN 55330 | 763-753-2628 | Fax 763-213-0724 | www.tbinc.net | lakesidecabinets@tbinc.net

Road Closed Details

#1 Two barricades and one sign Road Closed to Through Traffic.

The north lane of 199th is left open to allow emergency vehicles.

This allows people to access businesses from the North but prepared for traffic and people walking on the road.

#2 Two Barricades

#3 Cones at the end of the car.

In Association with



To better serve you!

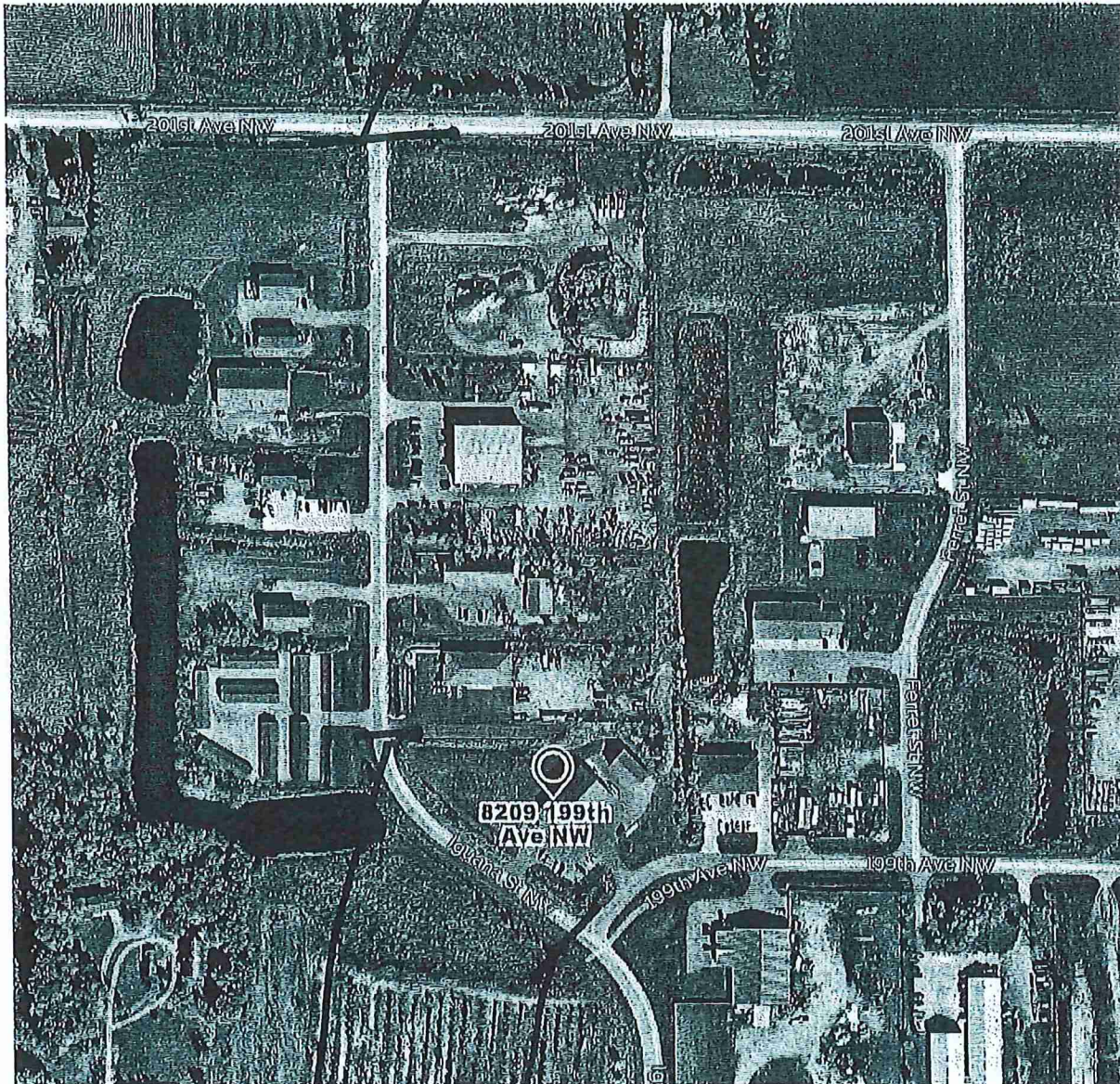
Visit us at www.tbinc.net to learn more!

Search Results for "8209 199th Ave NW, Elk River, MN 55330-5310"



page 1 of 1

- 1. 8209 199th Ave NW
8209 199th Ave NW,
Elk River, MN 55330-5310



Book a hotel tonight and save with some great deals!
(1-877-577-5766)



Car trouble mid-trip? MapQuest Roadside Assistance is here:
(1-888-461-3625)

#3 #2

Charity Car Show - Road Closures

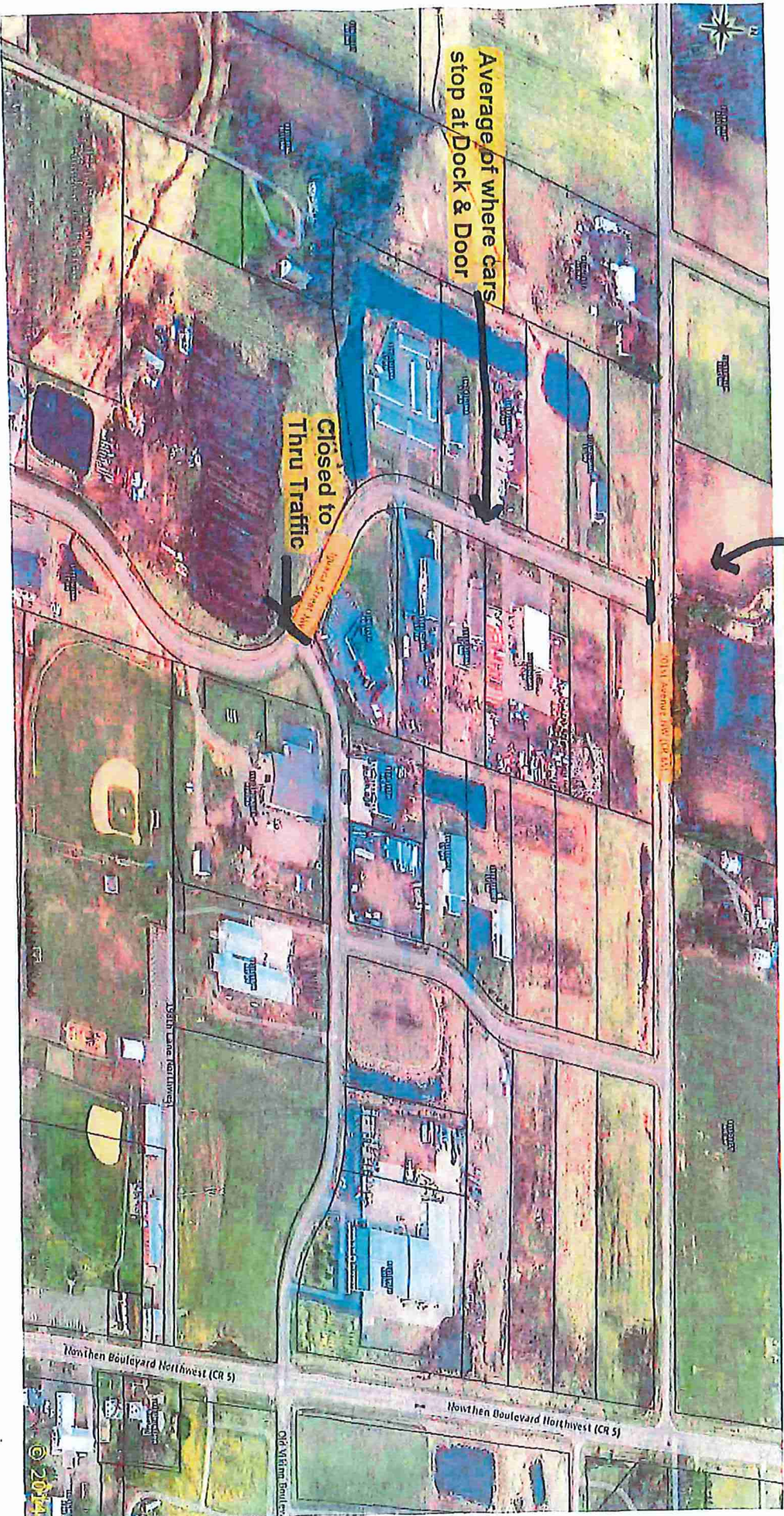
Closed to Thru Traffic



Average of where cars stop at Dock & Door



Closed to Thru Traffic



We've teamed up to support this important cause!
MENTAL HEALTH AWARENESS AND SUICIDE PREVENTION.

9th Annual
Lakeside Cabinets
CAR SHOW
2022
#KEEP MOVING FORWARD



www.thumbsupformentalhealth.org is a nonprofit charity working in our communities for mental health awareness and suicide prevention. Lakeside Cabinets is excited to support this important cause through our annual charity car show. Stop by their booth to say hello. (Donations Accepted)

Saturday, September 24

8209 199th Ave NW Nowthen, MN 55330

10:00am – 2:00pm (PARKING STARTS AT 9:00AM, No Early Parking)

Register your ride in one of 7 classes
@ www.lakesidecabinets.com or call 763-753-2628

JOIN US FOR THIS FUN-FILLED DAY !!

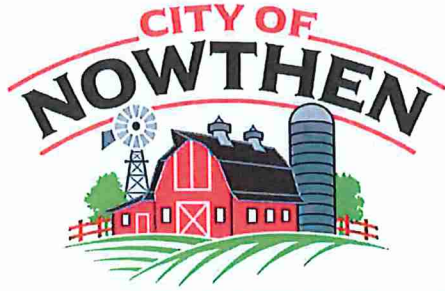
- Earn a chance to win DOOR PRIZES WORTH OVER \$3000
 - 1 Trophy Winner in each class
 - Enjoy Music by TUNES-to-GO!
- Visit **Smokin' J's BBQ Food Truck!**
 - Stop by the Thumbs Up Booth
- Enter to Win our Custom Bean Bag boards (3 winners !!)



Great Northern
Landscapes



Thank you to our local sponsors:



REQUEST FOR COUNCIL ACTION

Agenda Item # 3f	Department: Fire	Requested Council Meeting Date: August 11, 2022	Submitted By: Fire Chief- Dave Schmidt
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TITLE OF ISSUE:
Approval of Resignation of Chad Sacre as a Nowthen Paid on Call Firefighter

BACKGROUND AND SUPPLEMENTAL INFORMATION:
 Firefighter Chad Sacre has tendered his resignation from the fire department effective July 31st, 2022. Firefighter Sacre served the community for past 13 years with dedication and honor. He will be greatly missed by all.

SOURCE OF FUNDING:
 None

REQUESTED COUNCIL ACTION:
 Accept the resignation of Firefighter Chad Sacre, effective July 31st, 2022

<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record: Aye Nay</p> <p> _____ _____ Alders</p> <p> _____ _____ Blake</p> <p> _____ _____ Greenberg</p> <p> _____ _____ Pilon</p> <p> _____ _____ Rainville</p>	<p style="text-align: center;">SUPPORTED DOCUMENTS ATTACHED</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; border: none;">Resolution</th> <th style="text-align: center; border: none;">Ordinance</th> <th style="text-align: center; border: none;">Contract</th> <th style="text-align: center; border: none;">Minutes</th> <th style="text-align: center; border: none;">Plan Map</th> </tr> </thead> <tbody> <tr> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> </tr> </tbody> </table> <p>Other (specify) _____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Plan Map					
Resolution	Ordinance	Contract	Minutes	Plan Map							

<p>Administration Department Use:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 50px; height: 20px;"></td> <td style="padding-left: 10px;">Consent</td> </tr> <tr> <td style="border: 1px solid black; width: 50px; height: 20px;"></td> <td style="padding-left: 10px;">Regular</td> </tr> </table>		Consent		Regular	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 50px; height: 20px;"></td> <td style="padding-left: 10px;">Refer to: _____</td> </tr> <tr> <td style="border: 1px solid black; width: 50px; height: 20px;"></td> <td style="padding-left: 10px;">Tabled Until: _____</td> </tr> <tr> <td style="border: 1px solid black; width: 50px; height: 20px;"></td> <td style="padding-left: 10px;">Other: _____</td> </tr> </table>		Refer to: _____		Tabled Until: _____		Other: _____
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	Other: _____										

David Schmidt

From: Chad Sacre <ccmksacre@gmail.com>
Sent: Tuesday, July 5, 2022 10:30 AM
To: David Schmidt; Joe Lawrence; adam@nowthenmn.net
Subject: THANK YOU

Caution: This email originated outside our organization; please use caution.

First of all, I wanted to THANK YOU for bringing back the PRIDE & FUN to the Fire Service for all us serving the Nowthen Fire Department and community. When I signed up back in 2009, I did it to give something back to the community while learning invaluable First Responder/Firefighter techniques and practices. I responded out of the Nowthen Station for 13+ years (9 as an officer lieutenant/Captain) and am so proud of my fellow firefighters for what we have accomplished in Nowthen since inception. With that brought another family I would not have ever expected and have shared many memories with over the years. As we all know that JOY and PASSION for the fire service was lost toward the end of my tenure and thanks to you all brought it back, not only to myself but ALL who made the transition over to the NOWTHEN FIRE DEPARTMENT.

With all that being said, I have had to make a difficult decision and it is with a heavy heart, I will be retiring from the Nowthen Fire Department effective (TBD). This is due to a Shoulder injury that I do not see getting back to where it needs to be to be able to perform all the Firefighter duties.

I will Definitely miss the camaraderie and going into battle with all of my brothers/sisters every time that pager goes off (maybe not at 3am). LOL

Thanks Again and be safe out there...

Kindest Regards,

Chad Sacre



REQUEST FOR COUNCIL ACTION

Agenda Item # 3g	Department: Fire Department	Requested Council Meeting Date: August 11, 2022	Submitted By: Fire Chief- Dave Schmidt
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TITLE OF ISSUE:
APPROVAL TO HIRE JORDAN LUKANEN AS A PAID-ON-CALL FIREFIGHTER

BACKGROUND AND SUPPLEMENTAL INFORMATION:

The fire department interviewed and backgrounded Jordan Lukanen for the position of Firefighter. It is the recommendation of the fire department to continue moving forward with Jordan Lukanen in the hiring process. The candidate will need to successfully complete medical and psychological testing to finish the hiring process.

Mr. Lukanen has been certified as an Emergency Medical Responder, however as part of the fire department policy he will have to complete an EMT Course as part of his initial training. Additionally, he will be required to complete Firefighter I, II and Hazardous Materials Operations Training.

A copy of Mr. Lukanen's application is available for city council member viewing at city offices.

SOURCE OF FUNDING:

The city through the fire department budget pays the cost of all initial training at the approximate cost of \$5000 per firefighter.

REQUESTED COUNCIL ACTION:

Motion and second as part of the consent agenda to offer employment to Jordan Lukanen as a paid-on-call firefighter contingent on successful completion of pre-employment screening.

<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Aye</td> <td style="width: 15%; text-align: center;">Nay</td> <td style="width: 55%;"></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Alders</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Blake</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Greenberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Pilon</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Rainville</td> </tr> </table>		Aye	Nay		_____	_____	_____	Alders	_____	_____	_____	Blake	_____	_____	_____	Greenberg	_____	_____	_____	Pilon	_____	_____	_____	Rainville	<p style="text-align: center;">SUPPORTED DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%; text-align: center;">Resolution</td> <td style="width: 20%; text-align: center;">Ordinance</td> <td style="width: 20%; text-align: center;">Contract</td> <td style="width: 20%; text-align: center;">Minutes</td> <td style="width: 20%; text-align: center;">Plan Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Plan Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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REQUEST FOR COUNCIL ACTION

Agenda Item: 3H	Department: Administration	Requested Council Meeting Date: August 11, 2022	Submitted By: Interim City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2022-XX AUTHORIZING THE HIRE OF TWO TEMPORARY PART TIME INDIVIDUALS TO COMPLETE THE SCANNING OF PAPER RECORDS JOB

BACKGROUND AND SUPPLEMENTAL INFORMATION: At the July 19, 2022, meeting the city council authorized the hiring of one temporary part time individual to complete our record scanning project at a total cost of \$9000. Of this amount \$1500 was for a new computer and \$7500 personnel costs. The quote we provided failed to include computer screens and so the actual cost of the computer was \$2000.

Upon receiving city council approval, we advertised for the position and received three applications. Each candidate was scored and all three were interviewed. Two of the three possess the experience, training and skills need to accomplish this project. Therefore, we would like to hire both individuals. The Initial personnel cost estimates were \$7500 without statutory deductibles. The revised amount including deductibles is \$12,250. We still believe that the project will be completed in 25 weeks. If it is completed sooner the costs will be less to the city.

SOURCE OF FUNDING: ARPA Funds

REQUESTED COUNCIL ACTION: Motion and second as part of the consent agenda to approve Resolution 2022-xx authorizing the hiring of two individuals for job share for this purpose. The hiring committee has reviewed this request and supports it.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map
X				

Other:

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2022-XX

A RESOLUTION AUTHORIZING THE HIRING OF TWO TEMPORARY PART TIME INDIVIDUALS TO COMPLET THE SCANNING OF PAPER RECORDS

WHEREAS, a file scanning project which was initiated by the previous staff was not completed; and,

WHEREAS, the city council considered and approved the hiring of one person to complete this project at the July 19, 2022, city council meeting: and,

WHEREAS, interviews revealed that two candidates possess the skills, abilities and availability to facilitate the completion of this project: and,

WHEREAS, funds are available through ARPA funds at and estimated maximum costs of \$12,250.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The hiring of two persons to complete this project at a cost not to exceed \$12,250 is hereby approved.

The motion for the adoption of the foregoing resolution was proposed by Councilmember _____ and was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this ____ day of ____ 2022.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT T LEHNER
Its City Administrator

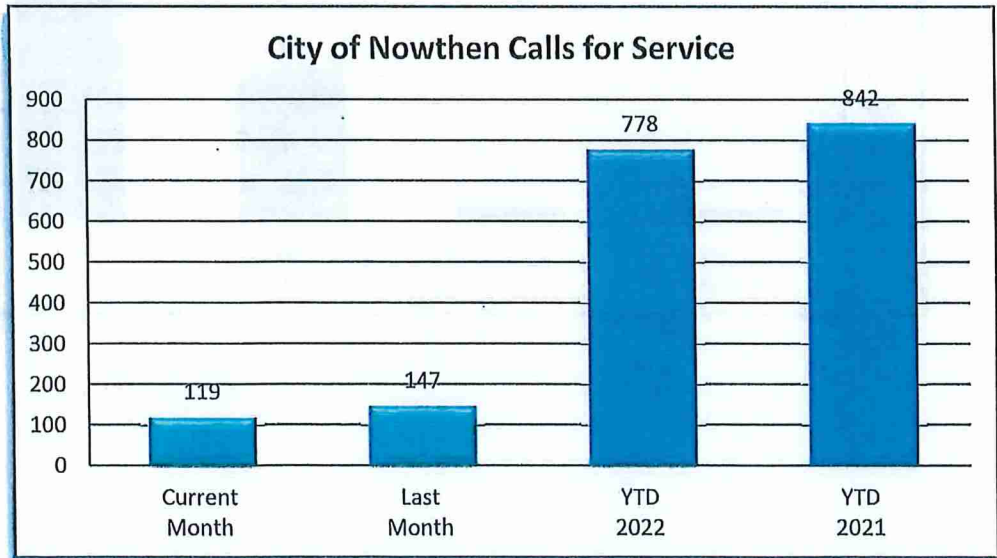
Recordings of Nowthen City Council Meetings are available on City of Nowthen Youtube channel.

PATROL DIVISION

CITY OF NOWTHEN - JANUARY - JULY 2022

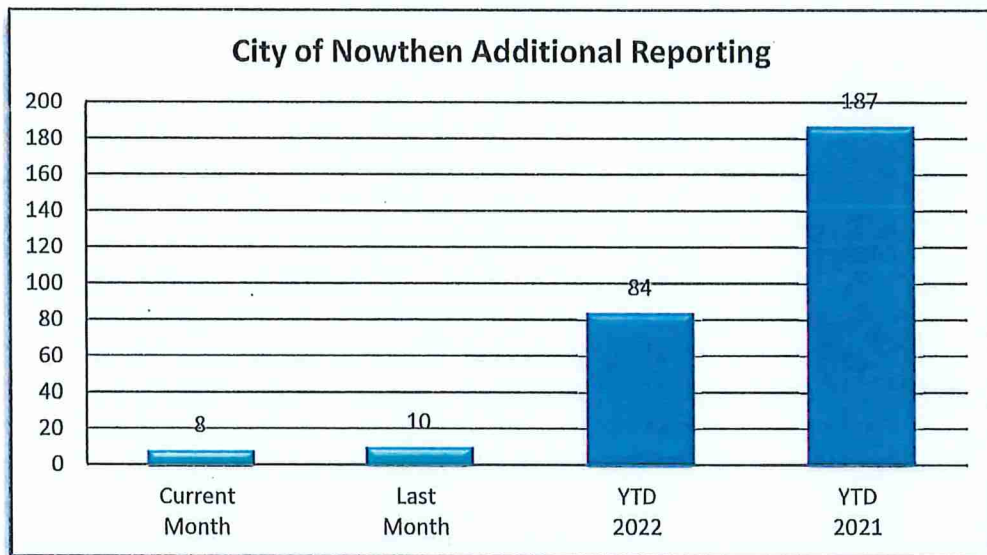
OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2022	YTD 2021
Call for Service	117	80	108	93	114	147	119						778	842
Burglaries	0	1	0	0	0	0	0						1	4
Thefts	4	2	1	0	1	1	0						9	21
Crim Sex Conduct	0	0	0	0	0	0	0						0	1
Assault	0	0	0	0	0	2	1						3	6
Dam to Property	0	1	2	0	1	0	1						5	4
Harass Comm	0	0	0	0	0	0	0						0	1
Felony Arrests	0	0	0	0	0	0	0						0	2
Gross Misd Arrests	0	0	0	0	1	0	0						1	1
Misd Arrests	0	0	2	0	0	2	2						6	8
DUI Arrests	1	0	1	0	0	0	0						2	4
Domestic Arrests	0	1	0	0	0	0	0						1	0
Warrant Arrests	1	0	0	0	3	1	1						6	8
Traffic Arrests	1	1	5	3	2	10	13						35	94

2021 136 89 95 117 136 131 138 133 137 119 126 130 1487



OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2022	YTD 2021
Bar None Facility	6	3	5	1	3	1	1						20	43
Alarms	1	2	4	1	0	2	3						13	49
Animal Complaints	0	1	4	4	0	2	3						14	19
Fire	1	0	1	0	0	0	0						2	4
MV Complaints	0	0	0	0	0	0	0						0	7
Medicals	9	5	8	0	2	3	1						28	58
Ordinance	0	0	2	2	1	2	0						7	7
2022 TOTALS	17	11	24	8	6	10	8	0	0	0	0	0	84	187

2021



MASS	0	0	0	0	0	0	0	0
Med -	0	7	0	0	0	0	0	7
Med Alarm	0	1	0	0	0	0	0	1
Med Allergic	0	0	0	0	0	0	0	0
Med Assault	0	0	0	0	0	0	0	0
Med Bleed	0	0	0	0	0	0	0	0
Med Breathing Diff	1	0	0	0	0	0	0	1
Med Breathing Not	0	0	0	0	0	0	0	0
Med Choking	0	0	0	0	0	0	0	0
Med Drown	0	0	0	0	0	0	0	0
Med Electro	1	0	0	0	0	0	0	1
Med Fall	0	0	0	0	0	0	0	0
Med Heart	0	0	0	0	0	0	0	0
Med Hold	0	0	0	0	0	0	0	0
Med ILL	0	0	0	0	0	0	0	0
Med Info	0	0	0	0	0	0	0	0
Med Lift	0	0	0	0	0	0	0	0
Med OB	0	0	0	0	0	0	0	0
Med Priority	0	0	0	0	0	0	0	0
Med Seizure	0	0	0	0	0	0	0	0
Med Stab-Gunshot	0	0	0	0	0	0	0	0
Med Stroke	0	0	0	0	0	0	0	0
Med Uncon	0	0	0	0	0	0	0	0
Medex	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	4	1	5
MiscO	0	0	0	0	0	2	2	4
Mutual Aid Law	0	0	0	0	0	0	0	0
Noise	0	0	0	0	0	0	0	0
NoTag	0	0	0	0	0	0	0	0
Ord	0	0	0	0	0	1	0	1
Other	0	0	0	0	0	0	0	0
Park	0	0	0	0	0	1	0	1
PD	0	0	0	0	1	0	2	3
Person	0	0	0	0	0	0	0	0
PI	0	3	0	0	0	0	0	3
POR	0	0	0	0	0	2	0	2
Property	0	0	0	0	0	0	0	0
PW	0	0	0	0	0	0	0	0
REPO-TOW	0	0	0	0	0	0	1	1
RJ	0	0	0	0	0	1	0	1
RoadClosure	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0
RobberyP	0	0	0	0	0	0	0	0
Shots	0	0	0	1	0	0	0	1
Slumper	0	0	0	0	0	0	0	0
StolenProp	0	0	0	0	0	0	0	0
Suicide	0	0	0	0	0	0	0	0
SuicideP	0	1	0	0	0	0	0	1
Susp	0	0	0	0	0	7	0	7
SuspP	0	0	0	1	0	0	0	1
Theft	0	0	0	0	0	0	1	1
TheftP	0	0	0	0	0	0	0	0
Threat	0	0	0	0	0	0	1	1
ThreatP	0	0	0	0	0	0	0	0
Traf	0	0	0	0	0	4	1	5
Tres	0	0	0	0	0	0	0	0
UNK	0	0	0	0	0	0	0	0
Unsecure	0	0	0	0	2	0	0	2
Vand	0	0	0	0	0	0	1	1
VandP	0	0	0	0	0	0	0	0
VehTheft	0	0	0	0	0	1	0	1
VehTheftP	0	0	0	0	0	0	0	0
Weapon	0	0	0	0	0	0	0	0
Weather	0	0	0	0	0	0	0	0
Welfare	0	0	0	0	0	7	0	7
WelfareP	0	0	0	0	0	0	0	0

8/8/22, 2:15 PM

VisiNet Browser : 21.102.194.8 - Problem Type Summary

5

5
MT

Total

0	0	0	0	0	0	0	0	0
2	12	5	10	6	50	25	9	119

Go Back

Close

5

5

8/8/22, 2:15 PM

VisiNet Browser : 21.102.194.8 - Problem Type Summary

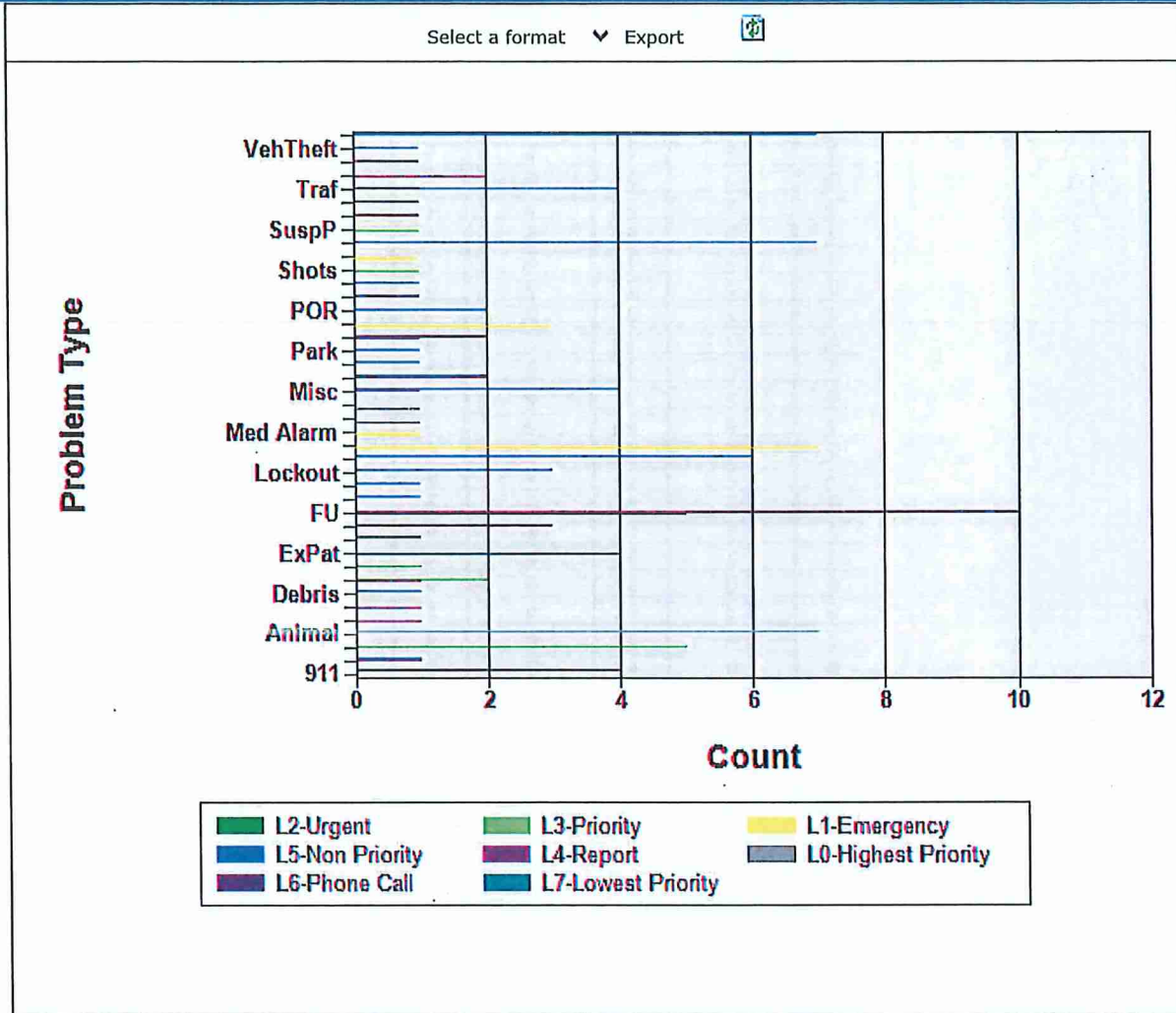
AlarmCO	0	0	0	0	0	0	0	0
AlarmCOIII	0	0	0	0	0	0	0	0
AlarmF	0	0	0	0	0	0	0	0
AlarmFsmoke	0	0	0	0	0	0	0	0
AlarmHoldup	0	0	0	0	0	0	0	0
AlarmV	0	0	0	0	0	0	0	0
AlarmWF	0	0	0	0	0	0	0	0
Animal	0	0	0	0	7	0	0	7
AnimalResc	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Assault	0	0	0	0	1	0	0	1
AssaultP	0	0	0	0	0	0	0	0
Boat Assist	0	0	0	0	0	0	0	0
Bomb	0	0	0	0	0	0	0	0
BombP	0	0	0	0	0	0	0	0
Broadcast	0	0	0	0	0	0	0	0
Burg	0	0	0	0	1	0	0	1
BurgP	0	0	0	0	0	0	0	0
Civil	0	0	0	0	0	0	0	0
CivilP	0	0	0	0	0	0	0	0
CSC	0	0	0	0	0	0	0	0
Debris	0	0	0	0	0	1	0	1
Deer	0	0	0	0	0	0	0	0
Disorderly	0	0	0	0	0	0	0	0
Dom	0	0	0	2	1	0	1	4
DomP	0	0	0	0	0	0	0	0
Drugs	0	0	0	0	0	0	0	0
DUI	0	0	0	1	0	0	0	1
Dumping	0	0	0	0	0	0	0	0
Escort	0	0	0	0	0	0	0	0
ExPat	0	0	0	0	0	0	4	4
F Aircraft	0	0	0	0	0	0	0	0
F Assist	0	0	0	0	0	0	0	0
F CleanUp	0	0	0	0	0	0	0	0
F Collapse	0	0	0	0	0	0	0	0
F Dump	0	0	0	0	0	0	0	0
F Elec Smell	0	0	0	0	0	0	0	0
F Expl	0	0	0	0	0	0	0	0
F Gas In	0	0	0	0	0	0	0	0
F Gas Out	0	0	0	0	0	0	0	0
F Grass fire	0	0	0	0	0	0	0	0
F Illegal	0	0	0	0	0	0	0	0
F Misc	0	0	0	0	0	0	0	0
F Mutual Aid	0	0	0	0	0	0	0	0
F Oven	0	0	0	0	0	0	0	0
F Powerlines	0	0	0	0	0	0	0	0
F SmokeIn	0	0	0	0	0	0	0	0
F SmokeOut	0	0	0	0	0	0	0	0
F Structure	0	0	1	0	0	0	0	1
F Train	0	0	0	0	0	0	0	0
F Veh	0	0	0	0	0	0	0	0
F Water Rescue	0	0	0	0	0	0	0	0
Fight	0	0	0	0	0	0	0	0
Flood in	0	0	0	0	0	0	0	0
Flood out	0	0	0	0	0	0	0	0
Fraud	0	0	0	0	0	3	0	3
FraudP	0	0	0	0	0	0	0	0
FU	0	0	0	0	0	10	5	15
FW	0	0	0	0	0	0	0	0
Gun	0	0	0	0	0	0	0	0
Harass	0	0	0	0	0	0	0	0
Info	0	0	0	0	0	1	0	1
Liq	0	0	0	0	0	1	0	1
Lockout	0	0	0	0	0	3	0	3
LockoutP	0	0	0	0	0	0	0	0
MA	0	0	0	0	0	6	0	6

Problem Type Summary

2:08 PM 08/08/2022

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	Nowthen Law
Day Range:	Date From 7/1/2022 To 7/31/2022
Exclusion:	• Calls canceled before first unit assigned



Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority								Total
	0	1	2	3	4	5	6	7	
911	0	0	4	0	0	0	0	0	4
Abandon	0	0	0	0	0	1	1	0	2
Abuse	0	0	0	0	0	0	0	0	0
AbuseP	0	0	0	0	0	0	0	0	0
AlarmB	0	0	0	5	0	0	0	0	5



June Fire Department Report

For the month of July 2022, the fire department responded to 20 incidents (7 less than the previous month) with an average response time of 12 minutes and 4 seconds (22 second reduction from June). The average number of firefighters attending calls for service was 4.2. The fire department reports no dollar loss from fires during the month of July.

On July 7th, the fire department assisted Ramsey on a 2 alarm fire at Waltek Inc. located on the 14300 block of Sunfish Lake Blvd

On July 9th, the fire department assisted Ramsey on large brush fire on the 17200 of Sapphire St NW

On July 10th, the fire department again assisted Ramsey on a house fire on the 6500 block of 154th Ln NW.

On July 16th, the fire department assisted ACSO and the Medical Examiner with removing a body from a death scene on the 20800 block of Cleary Rd

On July 17th, the fire department assisted ACSO and Allina EMS on a pediatric patient who stepped in to a burn pit on the 7200 block of 181st Ave NW. The patient suffered significant burns to the feet and was transported to a Burn Center with the assistance of Nowthen fire personnel

Later on July 17th, the fire department assisted ACSO and Allina EMS on a motorcycle PI at St. Francis Blvd and Viking.

On July 22nd, the fire department assisted Oak Grove on a house fire on the 18200 block of Edelweiss St NW.



REQUEST FOR COUNCIL ACTION

Agenda Item: 7a	Department: Planning	Requested Council Meeting Date: August 11, 2022	Submitted By: Liz Stockman
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TITLE OF ISSUE:
CONSIDER APPROVAL OF ORDINANCE 2022-02 AMENDING SECTIONS 11-2, 11-5 AND 11-6 OF THE NOWTHEN CITY CODE REGARDING ARCHITECTURAL STANDARDS FOR COMMERCIAL AND INDUSTRIAL USES

BACKGROUND AND SUPPLEMENTAL INFORMATION:

After devoting months to a painstaking review of architectural standards the Planning and Zoning Commission held a public hearing on July 26, 2022, to allow the general public, residents and business owners to comment on the proposed changes. A letter was sent to all landowners whose property is zoned C-1, Commercial and I-1 Industrial. There were four persons who attended the hearing and two others who responded via email or phone.

The Commission considered all comments and made some final changes to the proposed ordinance which are highlighted. The Commission recommended approval of Ordinance 2022-02 by a vote of 6-0 with one member absent.

SOURCE OF FUNDING:
 NA

REQUESTED COUNCIL ACTION:

Motion to approve Ordinance 2022-02 as amended with the intention of continuing work on other ordinance changes related to the planning and improvement of the business districts in the city, including but not limited to landscaping and screening requirements.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map
	X			

Other:

CITY OF NOWTHEN
ANOKA COUNTY, MINNESOTA

ORDINANCE NO. 2022-02

AN ORDINANCE AMENDING SECTIONS 11-2, 11-5 AND 11-6 OF THE NOWTHEN CITY CODE TO DEFINE MORE DETAILED ARCHITECTURAL STANDARDS AND SITE DESIGN FOR COMMERCIAL AND INDUSTRIAL USES.

The City Council for the City of Nowthen hereby ordains:

SECTION 1. City Code Section 11-2, is hereby amended to add the following:

Definitions:

Integral Color: Integral color is a blended oxide pigment available in dry and liquid form that's combined with concrete in a ready-mix truck and placed on-site for a rich, fade-resistant finished product.

Parapet: A low protective wall along the edge of a roof, bridge, or balcony.

SECTION 2. City Code Section 11-5, is hereby amended to read as follows:

SECTION 5

BUILDING TYPE AND CONSTRUCTION

Section:

- 11-5-1 Purpose
- 11-5-2 General Provisions
- 11-5-3 Exterior Building Finishes

11-5-1: PURPOSE: Buildings in all zoning districts shall maintain a high standard of architectural and aesthetic compatibility with surrounding area properties. All buildings shall contribute positively to community image with regard to design, architectural style, material quality, visual aesthetics, permanence and stability.

11-5-2: GENERAL PROVISIONS:

- A. General Design Concept: Building and/or project designs shall utilize materials, colors, or details to meet the intent of these architectural standards.

- B. Design Elements: Projects may be required to utilize building ornamentation features, including, but not limited to: columns, arches, parapets, cornices, friezes, canopies, moldings, dentils, corbels, quoins, rustication, vaults, domes, and cupolas.
- C. Corporate Identity: The intent and purpose of these architectural standards supersede corporate identity designs; when a corporate identity design does not meet the intent and purpose of the architectural standards, the corporate identity design shall be limited to the area immediately adjacent to the main entry but shall otherwise be consistent with the intent of this Section.
- D. All commercial and industrial uses shall coordinate site and built elements into a unified design including architecture, parking lots, pedestrian/bike access, environment, utilities and signage.

11-5-3: EXTERIOR BUILDING FINISHES:

- A. **Materials.** For the purpose of this subsection, allowed building materials shall be divided into categories as follows:
 - 1. Grade A:
 - a. Brick or custom masonry units (CMU) having a brick-like appearance.
 - b. Natural or artificial stone.
 - c. Glass.
 - 2. Grade B:
 - a. Integral color specialty concrete block such as textured, burnished block or rock faced block.
 - b. Integral color architecturally precast concrete panels having an exposed aggregate, light sandblast, acid etch, form liner, tooled, natural stone veneer, brick face and/or cast stone type finish.
 - c. Masonry stucco.
 - d. Ceramic.
 - e. Exterior insulation and finish system (EIFS).

- f. Opaque panels.
 - g. Ornamental metal.
 - h. Fiber-cement exterior siding.
3. Grade C:
- a. Integral color smooth as cast concrete block.
 - b. Integral color smooth scored concrete block.
 - c. Integral color smooth as cast concrete panels.
 - d. Integral color architecturally precast concrete panels having a smooth as cast finish.
 - e. Glass block.
 - f. Wood, natural or composite, provided that the surfaces are finished for exterior use or the wood is of proven durability for exterior use, such as cedar, redwood or cypress.
4. Grade D:
- a. Steel, aluminum.
5. Grade E:
- a. Vinyl.
- B. Steel or Aluminum Buildings: Except in association with farms as defined by this Chapter, no galvanized or unfinished steel or unfinished aluminum buildings (walls or roofs), except those specifically intended to have a corrosive designed finish such as COR-TEN steel shall be permitted in any zoning district.
1. Roofs on non-residential buildings (clear coat or painted), provided:
- a. A standing seam design is used with hidden fasteners,
 - b. Special precautions shall be exercised when using Galvalume in certain situations; as noted by the manufacturer, contact with the following products should be avoided:
 - i. Contact with concrete, masonry or other highly alkaline products.

- ii. Contact with copper, lead or moisture-wicking building materials.
 - iii. Animal confinement areas with high-ammonia content.
 - c. The roof pitch does not exceed 3/12 for clear coat, bare-look finishes.
 - d. Roof pitches greater than 3/12 must have a painted finish.
 - 2. Walls on non-residential buildings incorporating steel or aluminum shall be required to have a painted finish. (Ordinance 2019-02, Adopted July 9, 2019)
- C. Foundations: Building foundations not exceeding one foot (1') and other such portions of a building's facade below the elevation of the first floor need not comply with the requirements for the primary facade treatment or materials.
- D. Exceptions: Garage doors, pedestrian doors, window/door trim, flashing and other trim, shall not constitute required materials that make up the exterior finish of a building for the purposes of this section.
- E. **Residential Uses:**
- 1. The primary exterior building finish for residential uses shall consist of grade A, B, C, D, and/or E materials.
- F. **Commercial, Office & Institutional Uses & C-1 Zoning Districts:** The exterior of buildings within commercial districts shall include a variation in building materials and forms to be distributed throughout the facade and coordinated into the design of the structure to create an architecturally balanced appearance and shall comply with the following requirements:
- 1. The primary exterior building finish shall consist of grade A, B, and/or C materials except that the exterior building finish for any side facing a collector or arterial street shall be composed of at least sixty five percent (65%) grade A materials and not more than thirty five percent (35%) grade B or grade C materials only.
 - 2. All sides of the principal and accessory structures are to have essentially the same or coordinated harmonious exterior finish treatment.
- G. **Industrial, Warehouse, Manufacturing & I-1 Zoning Districts:**
- 1. The primary exterior building finish shall consist of grade A, B, C, and/or D materials.

2. Steel or aluminum curtain wall panels (nonstructural, non-load bearing) shall be allowed within industrial districts provided that:
 - a. The panels are factory fabricated and finished with a durable non-fade surface and their fasteners are of a corrosion resistant design.
 - b. The building shall be required to be faced with grade A, B, C or D material on wall surfaces abutting public rights of way, a nonindustrial zoning district, an adjacent industrial building with brick, wood, stone or decorative concrete wall surfaces, residential uses, or public areas. The required wall surface treatment may allow a maximum of fifty percent (50%) of the metal or fiberglass wall to remain exposed if it is coordinated into the architectural design and is similar to the building frontage.

H. Exterior Material Colors – Commercial & Industrial Uses:

1. For the primary or principal color scheme over a minimum of eighty percent (80%) of any building, commercial and industrial uses shall utilize exterior material colors which are primarily earth tones, subtle, neutral or muted colors which shall blend with or complement the surrounding area environment and landscape.
2. Up to three (3) accent colors may be used to complement the overall architecture and provide visual variety to commercial/industrial buildings, but shall not include neon colors or reflective materials unless specifically approved by the City Council when associated with a logo or brand. This standard does not apply to murals or public art approved by the City Council.
3. Color accent considerations shall include fade resistant, contrasting colors, color enhancement and tonal variations of entries, partial walls, awnings, window/door trim, shutters, porches/balconies, columns, banding, signs, or other design details, but in no case shall such coloring exceed twenty percent (20%) of each wall area.
4. Exceptions:
 - a. Garage doors, pedestrian doors, window/door trim, flashing and other trim shall be considered color accents if not consistent with the structure's primary colors.
 - b. For the purpose of this Section, exterior finish materials requiring integral color shall not include natural, untreated or untinted concrete.

I. Architectural Standards and the Development Review Process:

It is the City's intent to establish guidelines for improving the site and architectural design of commercial/industrial areas throughout the City. These guidelines may be interpreted with some flexibility in their application to specific projects as not all design criteria may be appropriate for each project. In some circumstances, a guideline may be relaxed (not eliminated) in order to accomplish another, more important guideline. The overall objective is to ensure that the intent and spirit of the design guidelines are followed. The ultimate goal of the development review process is to attain the best possible project.

J. Commercial Architectural Standards:

1. Post frame buildings constructed with steel or aluminum siding shall be prohibited.
2. Structures shall contain at least one visually significant entrance visible from the adjacent public street which incorporates peaked roof forms, arches, canopies, parapets, glassed vestibules, tower elements or other vertical features.



3. Commercial buildings shall have ground floor facades that face one or more adjacent public streets that contain windows, entry areas, awnings/overhangs, or other architectural elements which are inviting to and at a scale consistent with pedestrian use. If the site configuration, visibility or access to the structure is such that pedestrian access is not safe, desirable or attainable, other means of architecture and landscaping shall be used to ensure aesthetic views from public rights-of-way.



4. Multi-use commercial buildings or individual structures shall be grouped on larger sites and coordinated among separate sites to create a city center feel and stimulate pedestrian activity.
5. Windows should be generously used and have a significant appearance in the elevation design for all sides of a structure which face public rights-of-way and where pedestrian activity is planned or anticipated.



6. Buildings shall have consistent use of the same materials on all elevations.



7. Visual and physical links shall be established between commercial buildings through site planning/amenities, architecture, common exterior spaces, pedestrian connections/walkways and landscaping.



8. A single, large, dominant building mass shall be avoided to the extent feasible. Specifically, horizontal masses shall not exceed a height to width ratio of 1:3 without substantial variation in massing that includes a change in height, projecting or recessed elements, wall articulation (wall plane projections, bays, offsets, or reveals), color/material changes, windows and ornamentation to mitigate their scale.
9. Landscaping and screening shall be utilized to buffer large spans of wall space without doors or windows in locations adjacent to public street rights-of-way, City-owned land, parks/trails and areas adjacent to residential land uses or those areas guided/zoned for future residential uses.

K. Industrial Architectural Standards:

1. The character, style, materials and scale of buildings should be compatible with adjacent land uses and buildings.

2. A single, large, dominant building mass shall be avoided to the extent feasible. Specifically, horizontal masses shall not exceed a height to width ratio of 1:5 without substantial variation in massing that includes a change in height, ~~and~~ projecting or recessed elements, wall articulation (wall plane projections, bays, offsets, or reveals), color/material changes, windows and ornamentation to mitigate their scale.



3. Façades shall be designed to reduce the mass/scale and uniform appearance of large unadorned walls through the use of detail and scale. Façades shall provide an architectural rhythm through changes in roof lines, texture, color or trim.



4. The relationship between the office and warehouse/manufacturing portions of a building shall be unified; the office portion shall not be the only portion to contain Grade A and B materials.



5. Structures shall contain at least one visually significant entrance visible from the adjacent public street which incorporates peaked roof forms, arches, canopies, parapets, glassed vestibules, tower elements or other vertical features.

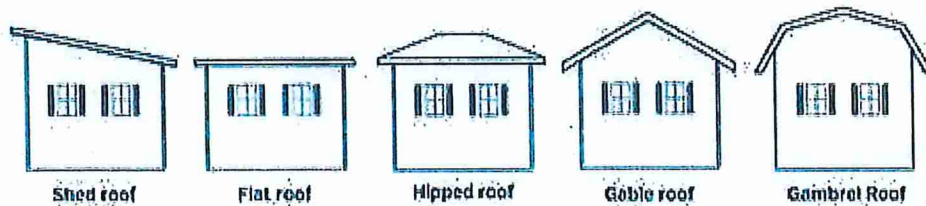


6. Large spans of solid wall space may not face public streets without the incorporation of landscaping, screening and buffering as required under Section 11-4-17 of this Chapter.

L. **Submittal Requirements:** Building elevations submitted to the City for review and approval shall clearly identify the exterior material types and colors, to include the percentage of primary/accent colors and percentage of materials on all building facades. A colored rendering shall be required for the front façade and all other sides which face public streets.

M. Other Requirements:

1. Back of Parapets: The back of parapets that are visible shall be finished with materials and colors compatible with the front of the parapet.
2. Exposed Roof Materials: Exposed roof materials shall be similar to, or an architectural equivalent of a three hundred (300) pound or better asphalt or fiberglass shingle, wooden shingle, standing seam metal roof or better.
3. Roofs should complement the architecture and overall mass of a structure and harmonize with surrounding development. Parapet walls and roof systems shall be designed to conceal all roof-mounted mechanical equipment from view to adjacent properties and public rights-of-way to the extent feasible. The use of varied roof lines is encouraged. Permitted roof styles include gable, hipped, shed or gambrel roofs. Flat roofs are permitted if they blend with adjacent structures, are sufficiently disguised through the use of parapet walls or as may be approved by the City Council as part of an architectural design.



4. Screening of Building Equipment and Utilities.
 - i. New structures and structures which expand the gross square footage of the structure by more than fifty percent (50%) shall be required to place all utility service lines underground. Any new service to an existing building shall be placed underground.
 - ii. All building equipment and utilities, including but not limited to HVAC systems, gas services, electric services, and phone/internet services

shall be screened from view of street rights-of-way and all adjacent properties whether ground-mounted or roof-top mounted.

- iii. Electronic surveillance equipment and alarm hardware shall be as ~~invisible and~~ unobtrusive as possible.
- iv. Required screening of refuse and recycling containers, parking and loading areas shall be regulated by Section 11-4-17.

N. Expansions:

1. Remodeling or maintenance of existing buildings that do not increase the floor area of the existing structure shall be regulated by Section 11-4-1 (non-conforming uses/structures) of this Chapter.
2. Additions greater than or equal to fifty percent ($\geq 50\%$) of the floor area of the existing structure shall be required to incorporate material, color and architectural standards of Section 11-5-3 on the addition which complement and blend with the existing materials.
3. Additions of less than fifty percent ($\leq 50\%$) of the floor area of the existing building shall use the same or higher-grade materials as the existing structure.
34. Not more than one (1) exterior wall designed for removal to allow future building expansion may be allowed to use Grade D materials notwithstanding other applicable provisions of this section provided that the wall does not face a public street.

O. Exceptions: Exceptions to the provisions of this Section may be granted as a conditional use subject to the following criteria:

1. The use is an essential service as defined by this Chapter; or
2. The applicant shall have the burden of demonstrating that:
 - a. The proposed building maintains the quality in design and materials intended by this Chapter.
 - b. The proposed building design and materials are compatible and in harmony with other structures within the district.
 - c. The justification for deviation from the requirements of this Section shall not be based on economic considerations.

SECTION 3. City Code Section 11-6-2, Parking, is hereby amended as follows:

E. Lot Design:

1. Commercial properties shall have convenient customer and visitor parking in front yards and shall be required to locate a minimum of fifty (50) percent of all required parking spaces in side or rear yards except when street access or a difficult site configuration necessitates a front yard location.
2. Reciprocal access between adjacent commercial/industrial projects shall be required where properties front on limited access roadways and where local street access or frontage roads do not exist/cannot be established in accordance with the City's Comprehensive Plan.
3. Except in the case of single-family dwellings, parking areas and their aisles shall be developed in compliance with the standards on the following parking lot dimension table.

PARKING LOT DIMENSIONS TABLE									
Angle of Parking (degree)	Stall Width	Curb Length Per Car	Stall Depth	Aisle Width	Angle of Parking (degree)	Stall Width	Curb Length Per Car	Stall Depth	Aisle Width
0	9'0"	23'0"	9'0"	12'0"	50	9'0"	11'9"	20'5"	12'0"
20	9'0"	26'4"	15'0"	11'0"	60	9'0"	10'5"	21'0"	18'0"
30	9'0"	18'0"	17'4"	11'0"	70	9'0"	9'8"	21'0"	19'0"
40	9'0"	14'0"	19'2"	12'0"	80	9'0"	9'2"	20'4"	24'0"
45	9'0"	12'9"	19'10"	13'0"	90	9'0"	9'0"	20'0"	22'0"

Note: This table pertains to a wall-to-wall situation. In calculating dimensions, two (2) feet may be subtracted from each stall depth for each overhang and overlap. No subtraction for overlap is allowed for angles greater than sixty (60) degrees.

A = Angle of Parking
 B = Stall Width
 C = Curb Length per Car
 D = Stall Length
 E = Stall Depth
 F = Aisle Width
 G = Overlap
 H = Overhang

SECTION 4. This Ordinance shall be effective immediately upon its passage and publication.

Passed and adopted this 11th day of August 2022 by the City Council of the City of Nowthen.

Jeff Pilon, Mayor

ATTEST:

Frank Boyles, Interim City Administrator

Prepared By:
The Planning Company
3601 Thurston Avenue
Anoka, MN 55303

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

REQUEST FOR COUNCIL ACTION

Agenda Item: 8a	Department: Administration	Requested Council Meeting Date: August 11,2022	Submitted By: Interim City Administrator
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TITLE OF ISSUE: CONSIDER INTERIM ORDINANCE PROHIBITING THE SALE, TESTING, MANUFACTURING AND DISTRIBUTION OF THC PRODUCTS IN NOWTHEN, MINNESOTA

BACKGROUND AND SUPPLEMENTAL INFORMATION: During its last legislative session, the state Legislature enacted Session Law Chapter 98, Article 13, amending Minnesota Statutes 151.72 which permits the sale of edible and nonedible cannabinoid products that contain no more than 0.3% of Tetrahydrocannabinol, also known as THC. While the new law provides for certain labelling and testing there are no parameters regulating production, compliance checks, or sales of THC Products. Minnesota Statutes 462.355, Subd 4 authorizes the city to enact by ordinance a moratorium of up to twelve months in duration to develop standards to regulate, restrict or prohibit and use within the authority to protect the health safety and welfare. It is expected that within the one-year moratorium, cities will work in unison or alone to develop public safety standards. The attached ordinance amendment was crafted by the city attorney for city council consideration.

SOURCE OF FUNDING: 100-41420-100

REQUESTED COUNCIL ACTION: If the city council supports the moratorium, it need only pass the ordinance as part of the August 11, 2022, consent agenda. No public hearing is necessary, nor does the ordinance need to be published. The staff will place the ordinance on the city website. The ordinance automatically expires at the end of one year, so August 11, 2023. The cities of Prior Lake, and Credit River have already adopted this moratorium. The document was drafted by the City of Edina and modified by the city attorney.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map
	X			

Other:

**CITY OF NOWTHEN
ANOKA COUNTY
STATE OF MINNESOTA**

ORDINANCE NO. 2022-_____

**AN INTERIM ORDINANCE PROHIBITING THE SALE, TESTING,
MANUFACTURING, AND DISTRIBUTION OF THC PRODUCTS**

NOW, THEREFORE, the City Council of the City of Nowthen does ordain:

SECTION 1. BACKGROUND.

1. By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minn. Stat. § 151.72 and permitted the sale of edible and nonedible cannabinoid products that contain no more than 0.3 % of Tetrahydrocannabinol, commonly known as THC (“THC Products”).
2. The new law does enact some requirements for labeling and testing, but the law provides no parameters regulating production, compliance checks, or sales of THC Products. The new law does not prohibit local regulation.
3. Pursuant to Minn. Stat. § 462.355, subd. 4, the City is authorized to enact by ordinance a moratorium to regulate, restrict or prohibit any use within the jurisdiction to protect the public health, safety, and welfare. Specifically, the City is authorized to enact a moratorium ordinance to allow it to undertake a study to determine whether to adopt any regulations or restrictions, including siting and location of uses, related to the sales, testing, manufacturing, and distribution of THC Products.
4. Pursuant to its general police powers, including but not limited to, Minn. Stat. § 421.221, subd. 32, the City may enact and enforce regulations or restrictions on THC Products within the City to protect the public safety, health, and welfare, including restrictions and a moratorium on the use of sales, testing, manufacturing, and distribution, during the pendency of a study to determine the need for police power regulations, including but not necessarily limited to licensing and permitting.

SECTION 2. FINDINGS.

1. The City Council finds there is a need to study THC Products and uses and businesses related thereto, in order to assess the necessity for and efficacy of regulation and restrictions relating to the sales, testing, manufacturing, and distribution of THC Products, including through licensing or zoning ordinances, in order to protect the public health, safety, and welfares of its residents.
2. The study will allow the City Council to determine the appropriate changes, if any, that that it should make to City ordinances.

3. The City Council, therefore, finds that there is a need to adopt a City-wide moratorium of the sale, testing, manufacturing, and distribution of THC Products within the City while City staff studies the issue.

SECTION 3. MORATORIUM.

1. No individual, establishment, organization, or business may sell, test, manufacture, or distribute THC Products for twelve (12) months from the effective date of this ordinance.
2. The City shall not issue any license or permit related to THC Products or twelve (12) months from the effective date of this ordinance. No license or permit application, of any kind, by any individual, establishment, organization, or businesses involved in the proposed sale, testing, manufacturing, or distribution of THC Products within the City of Nowthen shall be accepted or considered for twelve (12) months from the effective date of this ordinance.
3. Planning or zoning applications related to THC Products or applications from individuals, establishments, organizations, or businesses involved in the proposed sale, testing, manufacturing, or distribution of THC Products within the City of Nowthen shall not be accepted or considered for twelve (12) months from the effective date of this ordinance.

SECTION 4. STUDY.

The City Council directs the Planning Commission and City staff to study the need for local regulation regarding the sale, testing, manufacturing, or distribution of THC Products within the City of Nowthen. The Planning Commission and City staff must also study the need for creating or amending zoning ordinances, licensing ordinances, or any other ordinances to protect the citizens of Nowthen from any potential negative impacts of THC Products. Upon completion of the study, the City Council, together with such commission as the City Council deems appropriate, or as may be required by law, will consider the advisability of adopting new ordinances or amending its current ordinances.

SECTION 5. ENFORCEMENT.

The City may enforce this ordinance by mandamus, injunctive relief, or other appropriate civil remedy in any court of competent jurisdiction. The City Council hereby authorizes the City Administrator, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this ordinance.

Any person, persons, firm, corporation or other entity violating any provision of this Ordinance shall be guilty of a misdemeanor, and upon conviction thereof, shall be punished pursuant to Minn. Stat. § 609.02, subd. 3, or as subsequently amended, plus costs of prosecution.

SECTION 6. TERM.

Unless earlier rescinded by the City Council, the moratorium established under this ordinance shall remain in effect until twelve (12) months from its effective date, at which point, it will automatically expire.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall be in full force and effect from and after its passage by the City Council.

ADOPTED this ___ day of August 2022 by the City Council of the City of Nowthen.

Jeff Pilon, Mayor

ATTEST:

Scott Lehner, City Administrator