

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

Nowthen City Council
June 13, 2023
7:00 pm

1. Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Approve Agenda
2. Floor Items
3. Consent Agenda
 - a) Approval of City Council Meeting Minutes of Regular Meeting May 9, 2023
 - b) Approval of Claims May 6—June 11, 2023, and Treasurer's Report
 - c) Approving Resolution 2023-26 Accepting a Donation for the First Quarter of 2023 from ERYHA
 - d) Approving Resolution 2023-27 Request for Renewal of an Off Sale Liquor License for Burns Bottle Shop Inc. for July 1, 2023, through June 30, 2024.
 - e) Approving Resolution 2023-28 Request for Renewal of an On Sale Liquor and Sunday License for Northwoods Bar and Grill, Inc for July 1, 2023 through June 30, 2024.
 - f) Approving Resolution 2023-29 Request for Renewal of an On Sale Liquor and Sunday License for Long Horn Group #2 LLC DBA Bootleggers Saloon and Eatery for July 1, 2023 through June 30, 2024.
 - g) Approving Resolution 2023-30 Declaring the 1986 GMC Tanker Truck as excess inventory and authorizing Administrator Lehner to sell the vehicle for \$1,000 to Lucus Tellis.
 - h) Approving Resolution 2023-31 Acknowledging Intention to Support the Nowthen Farmer's Market through Contributions of Funds and Staff Assistance.
4. Engineering
5. Fire Department
6. Sheriff's Department
7. Planning & Zoning
 - a) Approval of Interim Use Permit to Allow Auto Sales at 20088 Ferret Street NW
8. Administrator Update
 - a) Update on Dust Control
 - b) Update of the Sale of the 2008 Ford 350.
 - c) Independence Day Office Schedule
 - d) Mowing and Baling of City Property

9. City Council

a) **OLD BUSINESS**

b) **NEW BUSINESS**

1. 2023-32 Juneteenth Holiday declared by State of MN. June 19th, 2023 is the date; no public business can be transacted on this date.
2. RCA Regarding ATV/Recreational Vehicle/Golf Cart Ordinance Reviewal Workshop Date.
3. 2023-33 RCA to Authorize Administrator Lehner to begin the search for a project manager.
4. 2023-34 RCA Regarding Goat Mitigation in Twin Lakes Park.

c) **ITEMS MOVED FROM CONSENT AGENDA (IF NEEDED)**

10. Adjourn

Nowthen City Council
May 9, 2023
Regular Meeting Minutes

1. CALL TO ORDER

Mayor Pilon called the meeting to order at 7:01 pm.
All present recited the Pledge of Allegiance.

Present: Mayor Pilon, Council Members Rainville, Breyen, Fladebo and Alders
Also in attendance: Administrator Lehner, Deputy Clerk Johnson, Lieutenant Jacobson, Fire Chief Schmidt

Council Member Alders requested to amend the agenda by adding "Discussion on what the City Ordinance says regarding ATV, Side-by-Side, and Golf Cart vehicles on Nowthen roads."

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY RAINVILLE TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED. 5 AYES.

2. FLOOR ITEMS

None

3. CONSENT AGENDA

MOTION BY COUNCIL MEMBER RAINVILLE, SECONDED BY BREYEN TO ACCEPT THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED. 5 AYES.

4. ENGINEERING DEPARTMENT

None

5. INTRODUCTION OF NEWER CITY STAFF

Administrator Lehner explained that with Adrienne Christensen's departure from the city, we have hired Donna Ogdahl as her replacement and the entire city council had not met Madeline Greenberg, our regular part-time Administrative Assistant. He would like to introduce both these women to the council and residents.

First up is Madeline Greenberg, she started as a seasonal staff member last summer, then she was made a regular part-time Administrative Assistant in December. Administrator Lehner thanked Madeline for all her work on the Nowthen Spring newsletter, it looks amazing. Madeline introduced herself to the city council stating she has spent most of her life in Nowthen, yes, she is related to the Nowthen Greenbergs. She enjoys meeting residents and helping them at the city's front counter. She is thankful for the opportunity to serve the residents and work in the community at the city office. The Mayor thanked her for her willingness to work, learn and serve the City of Nowthen. She has learned so much in a short time being able to work the front counter, issue permits and did an awesome job on the newsletter!

Second up is Donna Ogdahl, she comes with experience from Sherburne County. She started April 19th as our Front Counter Administrative Assistant to fill Adrienne's position. She is doing a great job catching on and Administrator Lehner stated she is an amazing addition to our team! Donna introduced herself and gave some of her background. She talked about the importance of her family, faith and friends along with how excited she is to be working for the City, coming from a department of 280+ staff to a small office. One of the first things she has noticed is that residents care about their community here. She stated working and learning

from Madeline has been great. She is thankful for the opportunity to serve this community. The Mayor stated how happy the city is to have her, how well he has seen this team work together and how grateful he was to have her here.

6. FIRE DEPARTMENT REPORT

For the month of April 2023, the Fire Department responded to 24 incidents (15 more than the previous month) with an average response time of 9 minutes and 23 seconds (2 minute and 14 second decrease from March). The average number of firefighters attending calls for service was 5. The Fire Department reports a \$10,000 dollar loss from fires during the month of April.

On April 13th- The Fire Department was dispatched to a report of a house on fire on the 9100 block of 190th Ave. NW. A passing by motorist spotted the fire, dialed 911, went to the home and used a garden hose to quickly extinguish the fire. When responders arrived, they completed some overhaul to ensure there was no fire extension into the home. Damages from this incident are estimated at around \$10,000. Assistant Chief Schrag has contacted this person and would like to bring him in front of the council for recognition at the next meeting.

On April 22nd- The Fire Department was dispatched to an animal rescue on the 21100 block on Nowthen Blvd. for a report of a dog that was found in a creek. It was suspected that the animal had been in the water for up to possibly 20 minutes. ACSO deputies assisted on this event, but the dog did not survive.

On April 25th- The Fire Department was dispatched to a PI accident at the intersection of Viking Blvd. and Cleary Rd. 2 vehicles were involved in this collision, resulting in one person being transported to the hospital with minor injuries.

On April 28th- The Fire Department responded to a report of a person with difficulty breathing. Upon arrival the patient was found in cardiac arrest. ACSO deputies quickly provided CPR and an AED. Fire crews applied the Lucas CPR device and assisted deputies and paramedics with care. Despite early life saving interventions, the patient did not survive.

On April 28th- The Fire Department responded to a report of a person unresponsive and possibly not breathing, possibly from an overdose. Upon arrival, responders administered multiple doses of Narcan to assist in treatment of the patient. 2 firefighters assisted in continued treatment of the patient during transport to Mercy Hospital. The outcome of the patient is not known at this time.

May 24th is the Fire Department Recruitment Open House. City Council members are invited as well as community members.

The Community Safety Grant has been applied for with CenterPoint Energy. This would be a 50/50 grant if the Fire Department receives it. We have requested the grant for the purchase of Masimo Rad-57 and MSA Altair 4 Gas Monitor. The Grant for the dryer was also submitted; the chief doesn't expect to hear anything until at least July.

7. SHERIFF'S DEPARTMENT REPORT

Calls for Service:

Sheriff's Deputies responded to 146 calls for service. April 2023 calls for service included:

5 to Bar None

5 Alarms

13 Medicals

16 Animal Complaints

Bar None Calls

On 04/03/2023 at 5:38 PM ACSO responded to Bar None on a report of a client that had run away from the facility on foot. Staff attempted to follow the juvenile, but they were not able to keep up. Deputies began an area search using patrol squads and an unmanned aerial systems (UAS) aircraft. The juvenile was located and brought back to the facility and left in the care of staff. On 04/06/2023 at 9:50 AM ACSO responded to Bar None on an assault report. Deputies arrived and learned that a juvenile male had thrown a water bottle and then punched an adult female staff member in the face with a closed fist. The juvenile was arrested and booked at the Lino Lakes Juvenile Detention Center.

Noteworthy Calls for Service

On 04/04/2023 at 10:12 PM, deputies were dispatched to a report of a violation of a domestic abuse protection order that was occurring in the 21800 block of Norris Lake Rd. NW. The suspect, an adult male, was reported to be at the address in violation of the protection order. Deputies checked the property for the suspect but were unable to locate him. They did locate fresh footprints in the snow north of the address. Other resources were then called in to assist in locating the suspect, including a K9 team, the ACSO unmanned aerial system (UAS), and additional squads. The UAS was flying north of the location and located the suspect. The K9 team moved in the direction of the suspect and located him. The K9 apprehended the suspect, and he was subsequently booked on the following charges:

609.582.1 1st Degree Burglary-Occupied Dwelling

629.75.2(b) Domestic Abuse No Contact Order-Violate No Contact Order

609.66.1(a)(4) Dangerous Weapons- Switch Blade

Assisting agencies included Coon Rapids Police, Blaine Police/K9, Ramsey Police, and St. Francis Police. He noted how much we appreciate our neighboring communities.

On 04/07/2023 at 5:06 AM, Wright County contacted Anoka County and reported that they were in pursuit of a stolen vehicle northbound on Baugh St. passing 184 Ln. Wright County terminated the pursuit at 5:08 AM after the suspect vehicle began driving into oncoming lanes. ACSO squads located the suspect vehicle but did not pursue it. ACSO did try to get spike strips out but were not successful. The vehicle was last seen in St. Francis.

On 04/18/2023 at 10:49 AM ACSO responded to a report of an accident with injuries on Viking Blvd. at Baugh St. Arriving deputies found a 2012 Chevrolet Malibu had been rear-ended by a 2016 Ford F150. Two occupants of the Chevrolet Malibu suffered minor injuries and were treated onsite by Allina paramedics. The driver of the F150 reported he was unfamiliar with the road and was looking at his phone that was mounted to his car. The driver attested he saw that the Malibu was stopped in the lane when he looked up, and that he was not

able to stop and struck the Malibu. The driver of the F150 was cited. The Lieutenant explained the laws regarding the use of cell phones while driving.

On 04/23/2023 at 11:01 AM an ACSO community service officer was dispatched to the 21000 block of Nowthen Blvd. on a report of a dog that was pulled from a creek and was not breathing. The CSO responded and attempted life-saving efforts via chest compressions and rescue breathing but, tragically, the dog could not be saved.

On 04/29/2023 at 1:44 PM a deputy stopped a vehicle in the 19000 block of Iguana St. after running the vehicle's license plate and learning the vehicle's registration was suspended. The deputy found the driver of the vehicle had a cancelled-IPS driver's license. The driver, an adult male, was charged with gross misdemeanor driving after cancellation-IPS.

Miscellaneous – The Axon Fleet 3 technology is scheduled to be installed over the next few weeks. This will provide increased connectivity across our fleet and will allow more efficient uploads of digital evidence and squad car video from the more remote areas of Anoka County. This is impressive equipment, and we are looking forward to using it for uploading evidence more quickly. There is also remote streaming if something is going down, it even grabs the previous 30 seconds for viewing.

Discussion ensued regarding speeds and high-speed chases. Lt. Jacobson explained that speeding can be fatal; if high speeds in a chase are more dangerous to others, the chase is ended. That does not mean the person won't be caught; there are other methods including drones, state patrol choppers, and other tools. Our sheriff's office is here to protect our community first. Please call if you see dangerous drivers, get a plate if you can. It's okay if it isn't an emergency, call 911. Speeds tend to go up in the rural areas and have continued to be a major issue since the Covid-19 pandemic.

8. PLANNING AND ZONING: NONE

9. ADMINISTRATOR'S UPDATE

- a) The personnel committee has met and interviewed 4 candidates for the Recycling Center Attendant and Summer seasonal help. The committee is recommending 3 of them for hire.

Don Philipps was introduced as the committee's recommendation for the Recycling Center Attendant, being recruited for the job by the current attendant, Christie Wall. Don stated he has been a resident of Nowthen since 2006 – he is retired and is looking for something to keep him busy. He lives close and can be at the Recycling Center when needed. He looks forward to serving his community.

Rose Fredell was introduced as the committee's recommendation for one of the seasonal parks positions. She introduced herself and told the council about her background living in Nowthen and her past 8 years as a missionary in Taiwan. She grew up on machinery, working outside and is thankful for this opportunity to serve her community.

Isaac Schulz was introduced as the committee's recommendation for the other seasonal position helping in parks and public works. Many of the council and residents are familiar with Isaac as he is also an on-call fire fighter for the Nowthen Fire Department. One of the benefits of hiring Isaac is he will continue

to be able to respond to daytime Fire Department calls as needed. Isaac introduced himself as a Nowthen resident, his experience history plus his farming experience.

Administrator Lehner explained that the committee is recommending Isaac for the position; however, staff must work out a few policies to be sure correct procedures are used with Isaac's working hours.

Administrator Lehner thanked the candidates for being present at the meeting and for taking time to introduce themselves to the city and city council.

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY ALDERS TO AUTHORIZE ADMINISTRATOR LEHNER TO HIRE DON PHILIPPS AS THE NEWEST RECYCLING ATTENDANT, ROSE FREDELL, AS SEASONAL PARKS AND ISAAC SCHULZ AS SEASONAL PUBLIC WORKS ONCE DETAILS ARE WORKED OUT TO START AS SOON AS POSSIBLE. MOTION CARRIED. 5 AYES.

- b) 2008 Ford 1-Ton Truck and Plow – this truck has outlived its use for the city. It will be a great truck for personal use, but it is not for city use. Administrator Lehner is seeking authorization to declare this truck excess inventory and sell the truck and plow as a package for the best price possible. There was discussion about why the city would not keep it. Discussion regarding how many drivers the city has, how many trucks, maintenance requirements, types of plow blades, and the use of a road grader plow as well.

MOTION BY COUNCIL MEMBER RAINVILLE, SECONDED BY ALDERS TO DECLARE THE 2008 FORD 1-TON TRUCK AND PLOW AS EXCESS INVENTORY AND AUTHORIZE ADMINISTRATOR LEHNER TO POST THE TRUCK AND PLOW FOR SALE AS A PACKAGE DEAL, PRICE WILL BE DETERMINED BY THE KELLY BLUE BOOK. MOTION CARRIED. 5 AYES.

- c) Capital Improvement Plan – Staff has worked with department heads and financial advisor Lori Yager to put together a preliminary CIP. A meeting is to be scheduled with the Mayor, Council Member Alders, Staff, Lori, and Department heads to firm up the CIP to bring a recommendation to city council.
- d) Annual city audit started yesterday. Bergen KDV has 2 staff members in the city offices, 1 working remotely on our audit. So far it is going well. Bergen KDV will be presenting the audit results during the June city council meeting.
- e) New Positions Update – talked about this previously.
- f) Crack Sealing Roads Update:
The road maintenance season is upon us. Crack sealing started yesterday in the Rogers Lake area. Roads chosen for crack sealing were based upon the condition, age of the road and recommendations. Some residents may be asking why the city is crack sealing newer roads. Please know that Public Works Supervisor Joe Glaze is doing a great job determining which roads need maintenance in order to prolong the use of our roads, based upon the recommendations of professionals. A couple of bids were received; the crack sealing completed this year will be done according to the approved budget. Council Member Fladebo thanked Administrator Lehner for the explanation and expressed thanks to Joe for all the work he does for the city. Council Member Rainville also reminded everyone that our city engineer has stated it is important to maintain the newer roads in order to prolong the life of the road. Administrator Lehner stated that in addition to crack sealing, pothole filling has also started. City staff does this work internally and has the hot box up and working on the roads.

- g) Dust Control – Once again, multiple bids were received. The city has 25 miles of dirt roads, of which only 10 are in the budget for dust control. It would be much too expensive for the city to do all the miles of dirt roads. The roads chosen were based upon amount of traffic, speeds, and whether they were a through road or a cul-de-sac road. Joe tried to coordinate with St. Francis; however, there are no discounts given for additional miles. Public Works staff will get out to gravel and crown the roads to be sprayed a day or two before the dust control is applied.
- h) Update regarding the culvert on Xenon Street – Multiple bids have been received. The existing culvert has been there over 30 years and has deteriorated dramatically. The bids include replacing it with another steel culvert or with a concrete culvert. There is money in the budget for this repair and the costs range from \$50,000 to \$93,000 depending on the style of culvert. Staff is working on the pros and cons along with finding out if two culverts would be considered a “bridge” therefore, possibly eligible for county grants. More to come.
- i) Spring Recycling Day is May 20th. Staff invites the city council to participate in this community day. The information about the day is included in the city newsletter that went to all residents via mail recently. We hope to see you all there meeting residents and staff.

10. City Council:

Old Business: NONE

New Business:

1. Anoka County Fire Protection Council Update. Mayor Pilon and Fire Chief Schmidt attended the meeting on April 27th. Mayor Pilon explained to the city council about a vote that took place for the purchase of new equipment “Public Data System” helping to be sure public safety all get the same data. Using costs of these kinds are distributed by a “super formula” based upon size, population, calls, etc. to make the cost sharing equal. This time however, the board made up of fire chiefs voted to allocate the costs differently which affected smaller cities drastically. Cities like Nowthen saw increases of over 90%, Bethel saw a 395.99% increase. The Mayor and Chief Schmidt did oppose this before the vote and wanted to use the super formula once again, however, they were outvoted. Mayor Pilon asked that elected officials be on the finance committee which makes the recommendations and voting power, as it is the elected officials that must manage and balance budgets for the cities. The Mayor also stated that receiving the budget recommendations just two days before a meeting is unacceptable and would like standards in place to receive documentation much sooner in the future so there is time for review and research. He stated attending these meetings is quite intimidating as all the fire chiefs are in uniform and full of confidence. Unfortunately, the vote was taken and the way it was presented is the way it was accepted; therefore, the costs are substantially higher this year. The mayor is hoping for better, more fair allocations in the future.
2. ATV / Golf Cart regulations in the City of Nowthen. Council Members Alders and Fladebo received calls regarding the use of golf carts and ATVs on city roads. Discussion of the city ordinance regarding age, license, side of road, state statutes. The ordinance is on the city website for residents to review. Lt. Jacobson was asked to provide some stats regarding accidents and injuries along with state statutes. City staff was directed to review the ordinance, review information from the Lt. and bring back a recommendation to the council if the ordinance needs to be

amended or changed. The mayor instructed the Lt. to inform the deputies not to go looking for people, but to only address vehicles if they are tearing up the dirt roads or driving recklessly.

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY RAINVILLE TO ADJOURN.

Meeting adjourned at 8:57 pm.

Respectfully submitted,

Scott Lehner, City Administrator

Jeffrey M. Pilon, Mayor

DRAFT

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RESOLUTION No. 2023-26

A RESOLUTION ACCEPTING A DONATION FROM THE ELK RIVER HOCKEY ASSOCIATION FOR THE FIRST QUARTER OF 2023 IN THE AMOUNT OF \$4,575.15.

WHEREAS, Minnesota State Statutes require the City Council to move to accept donations from a donor and;

WHEREAS, the Lawful Gambling board requires ERYHA to donate portions of their gambling proceeds to different entities and;

WHEREAS, Nowthen has been receiving donations on a regular basis from ERYHA and;

WHEREAS, the amount of \$4,575.15 will be ERYHA's first donation for 2023 and will be applied to fund 100-36230.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The city accepts the 2023 1st Quarter donation of \$4,575.15, bringing the total in this fund to \$35,955.15.
3. Deposit into 100-36230 – Contributions and Donations.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 3D	Department: Administration	Requested Council Meeting Date: June 13, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-27 APPROVING AN OFF-SALE LIQUOR LICENSE APPLICATION FOR BURNS BOTTLE SHOP INC.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The city issues and processes all liquor licenses for the establishments in the city of Nowthen. This liquor license will expire June 30, 2023. Background checks have been completed, the application has been signed by all parties and is ready to be sent into the state for renewal. It is the recommendation of the City Administrator to approve this license application for July, 2023 through June 30, 2024.

SOURCE OF FUNDING: N/A

REQUESTED COUNCIL ACTION: Approve an Off-Sale Liquor License Application for Burns Bottle Shop, Inc.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

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Council Meeting Location:
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RESOLUTION No. 2023-27

A RESOLUTION APPROVING AN OFF-SALE LIQUOR LICENSE APPLICATION FOR BURNS BOTTLE SHOP, INC.

WHEREAS, a background check has been completed and passed for Burns Bottle Shop, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The City Council of the City of Nowthen hereby approves the liquor license application for Burns Bottle Shop, Inc.
3. The license is effective July 1, 2023 to June 30, 2024.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 3E	Department: Administration	Requested Council Meeting Date: June 13, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-28 APPROVING AN ON-SALE LIQUOR AND SUNDAY SALES LICENSE APPLICATION FOR NORTHWOODS BAR AND GRILL.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The city issues and processes all liquor licenses for the establishments in the city of Nowthen. This liquor license will expire June 30, 2023. Background checks have been completed, the application has been signed by all parties and is ready to be sent into the state for renewal. It is the recommendation of the City Administrator to approve this license application for July, 2023 through June 30, 2024.

SOURCE OF FUNDING: N/A

REQUESTED COUNCIL ACTION: Approve a Liquor License Application for On-Sale Liquor and Sunday License for Northwoods Bar and Grill.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

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RESOLUTION No. 2023-28

A RESOLUTION APPROVING ON SALE AND SUNDAY SALES LIQUOR LICENSE APPLICATIONS FOR NORTHWOODS BAR & GRILL.

WHEREAS, a background check has been completed and passed for Northwoods Bar & Grill.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The City Council of the City of Nowthen hereby approves the liquor license application for Northwoods Bar & Grill.
3. The license is effective July 1, 2023 to June 30, 2024.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 3F	Department: Administration	Requested Council Meeting Date: June 13, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-29 APPROVING AN ON-SALE LIQUOR AND SUNDAY SALES LICENSE APPLICATION FOR THE LONGHORN GROUP #2 LLC DBA BOOTLEGGERS SALOON AND EATERY.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The city issues and processes all liquor licenses for the establishments in the city of Nowthen. This liquor license will expire June 30, 2023. Background checks have been completed, the application has been signed by all parties and is ready to be sent into the state for renewal. It is the recommendation of the City Administrator to approve this license application for July 2023 through June 30, 2024.

SOURCE OF FUNDING: N/A

REQUESTED COUNCIL ACTION: Approve a License Application for On-Sale Liquor and Sunday License for The Longhorn Group #2 DBA Bootleggers Saloon and Eatery.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

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RESOLUTION No. 2023-29

A RESOLUTION APPROVING ON SALE AND SUNDAY SALES LIQUOR LICENSE APPLICATIONS FOR THE LONGHORN GROUP #2, LLC DBA BOOTLEGGERS.

WHEREAS, a background check has been completed and passed for The Longhorn Group #2 LLC, DBA Bootleggers.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The City Council of the City of Nowthen hereby approves the liquor license application for The Longhorn Group #2 LLC, DBA Bootleggers.
3. The license is effective July 1, 2023 to June 30, 2024.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 3G	Department: Administration	Requested Council Meeting Date: June 13, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-30 DECLARING THE 1986 GMC TANKER TRUCK EXCESS INVENTORY AND AUTHORIZE ADMINISTRATOR LEHNER TO SELL IT TO LUCAS TELLIS FOR \$1000.00

BACKGROUND AND SUPPLEMENTAL INFORMATION: The 1986 GMC tanker has served its purpose for the City of Nowthen. It had been declared excess inventory at some point prior to this staff. However, we are unable to find that documentation; therefore, are asking for it to be declared again by city council. The city has no need for this tanker truck any longer since the well was put in and is now used for the ice rink. There were 2 offers on the truck, one for \$750 and one for \$1000 – Lucas Tellis from Wyoming.

SOURCE OF FUNDING: N/A

REQUESTED COUNCIL ACTION: Approval of Resolution 2023-30 declaring the 1986 GMC Tanker Truck as excess inventory and authorize Administrator Lehner to sell it to Lucas Tellis for \$1,000.00

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

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RESOLUTION No. 2023-30

A RESOLUTION AUTHORIZING ADMINISTRATOR LEHNER TO DECLARE THE 1986 GMC TANKER TRUCK EXCESS INVENTORY AND AUTHORIZE ADMINISTRATOR LEHNER TO SELL IT TO LUCAS TELLIS FOR \$1,000.00

WHEREAS, the 1986 GMC Tanker Truck has served its purpose for the City and;

WHEREAS, the City has no need for this tanker truck any longer as the well was installed and that is now used to flood the ice rink and;

WHEREAS, the Public Works department would like to sell this vehicle for \$1,000 to Lucas Tellis.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. Administrator Lehner is authorized to declare the 1986 GMC Tanker Truck as excess inventory.
3. Administrator Lehner is authorized to sell the vehicle to Lucas Tellis for \$1,000.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 3H	Department: Administration	Requested Council Meeting Date: June 13 th , 2023	Submitted By: Council Member Rainville, Farmers Market Council Liaison
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-31 ACKNOWLEDGING INTENTION TO SUPPORT THE NOWTHEN FARMERS MARKET THROUGH CONTRIBUTIONS OF FUNDS AND STAFF ASSISTANCE.

BACKGROUND AND SUPPLEMENTAL INFORMATION:

The Nowthen Farmers Market is a volunteer-run community event designed to provide an opportunity for our residents to purchase fresh grown products and handmade items from local vendors. Season 13 will be June 15 - September 21, 2023.

To ensure the Market is run efficiently and professionally the following positions have been created:

MARKET COORDINATOR: The Market Coordinator is appointed by the Nowthen City Council to administer and oversee the Market. The Market Coordinator reports to the Market Manager and is the primary contact for the following:

- Assist with vendor eligibility.
- Assist vendors in complying with health and sanitation requirements.
- Receive and assist with appeals of rules and regulations.
- Assist with enforcement of Market rules.
- Coordinate volunteer assignments.
- Promotion of the Market.
- Initiate ideas for improvements to the Market.

MARKET MANAGER: The Market Manager is appointed by the Nowthen City Council to assist the Market Coordinator with the administration of the Market as needed. The Market Manager also has authority over the following:

- Determine vendor eligibility.
- Assign vendor designated areas and direct vendors to their areas on Market day.
- Rule on vendor appeals of rules and regulations.
- Revoke a vendor's permit for violation of Market rules.
- Coordinate vendor absences.
- Determine weather-related Market closings.
- Assist with volunteer assignments.
- Initiate ideas for improvements to the Market.
- Liaison to the City.

SOURCE OF FUNDING: Vendor Fees and Farmers Market Budget

REQUESTED COUNCIL ACTION: City Council appoints Jade Warren as Market Coordinator and Darlene King, Market Manager and approves stipends of \$500.00 for Ms. King and \$250.00 for Mr. Warren. Payment shall be made upon Council approval.

City Council approves Administrative and Public Works Staff assistance to the Farmers Market as needed. Examples: Market documents updates, printing, website updates, set up/tear down of the Market and trailer transport.

Approval of Resolution 2023-31 Acknowledging Intention to Support the Nowthen Farmer's Market Through Contributions of Funds and Staff Assistance.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-31

A RESOLUTION ACKNOWLEDGING INTENTION TO SUPPORT THE NOWTHEN FARMERS MARKET THROUGH CONTRIBUTIONS OF FUNDS AND STAFF ASSISTANCE.

WHEREAS, the Farmers Market is primarily funded using vendor rental fees and organized and staffed by volunteers, and;

WHEREAS, the City of Nowthen fully supports the Nowthen Farmers Market and the volunteers and vendors who make the Market possible and;

WHEREAS, the City Council wishes to thank the many guests who continue to support the Nowthen Farmers Market, and;

WHEREAS, the City of Nowthen, when needed, wishes to continue to support the Nowthen Farmers Market through the contribution of funds and staff assistance.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The Nowthen City Council authorizes the expenditure of \$750.00 stipends for the 2023 Farmers Market Management Positions.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator

MONTHLY COMPARISON REPORT

2022-2023

May



For the month of May 2023, the fire department responded to 24 incidents (same as the previous month) with an average response time of 11 minutes and 24 seconds (2 minute and 1 second increase from April). The average number of firefighters attending calls for service was 5. The fire department reports \$300,000 dollar loss from fires during the month of May.

On May 1st, the fire department along ACSO Deputies responded to a reported cardiac arrest on the 7400 block of Norris Lake Rd. Upon arrival an adult male was found in cardiac arrest on the front porch of the home. This was an unwitnessed arrest with an unknown down time. Despite lifesaving interventions including deployment of the Lucas Device, the patient was pronounced dead on scene.

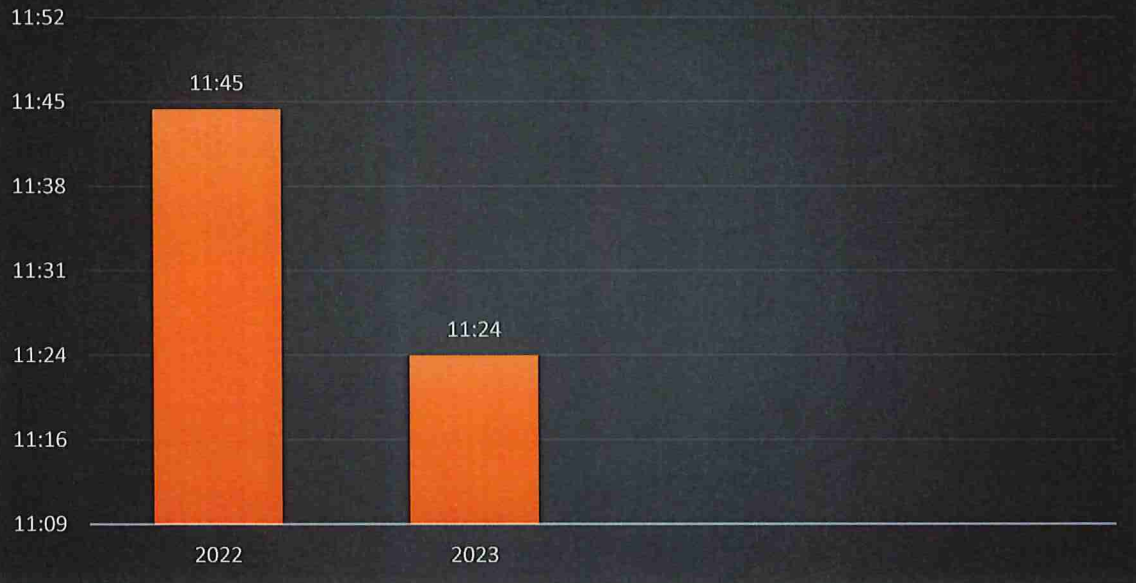
On May 10th, the fire department responded to a reported structure fire on the 19900 block of Iguana St. NW. On arrival responders found a row of storage units on fire. Assistance was received from St. Francis, Oak Grove, Bethel, Andover, Ramsey and Elk River Fire Departments. Damage estimates from the fire are \$300,000.00. This cause of the fire remains under investigation.

On May 12th, the fire department was dispatched to reported grass fire on 18300 Erkiem St. NW. Upon arrival crew found a large illegal burn. The homeowner was required to extinguish the fire and warning was issued. During the spring, the fire department has seen an increase in illegal burning throughout the city.

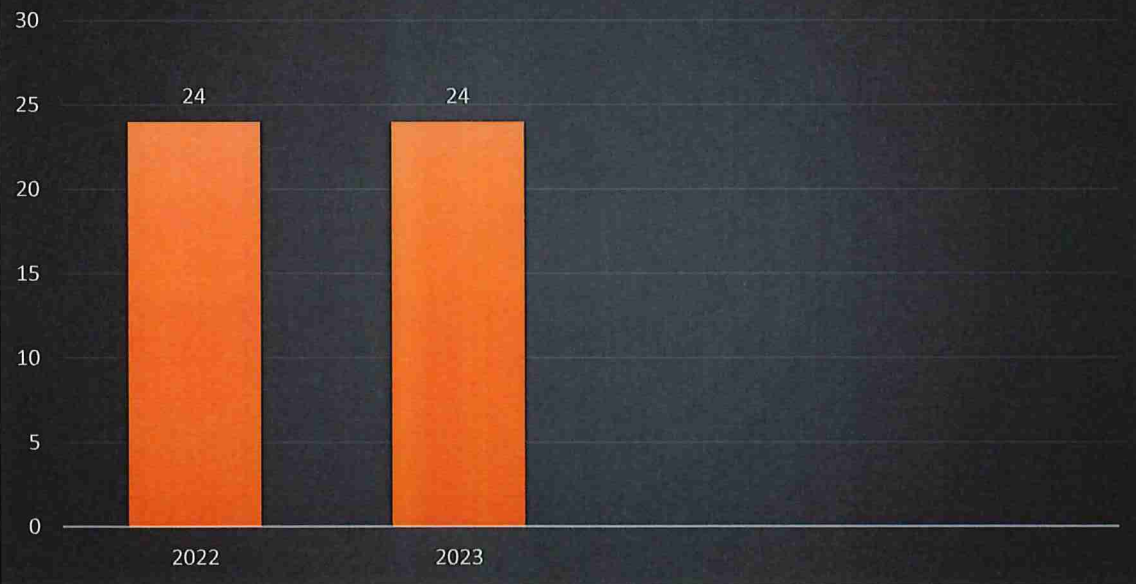
On May 27th, the fire department assisted St. Francis on a large grass fire on the 22800 block on Nightingale St. NW.

On May 24th, the fire department hosted a recruitment open house. Approximately 12 potential applicants attended the open house where staff provided information on the hiring process, training and department expectations. Thank you to all staff involved in this process and thank to Administrator Lehner and Mayor Pilon for attending and offering their support.

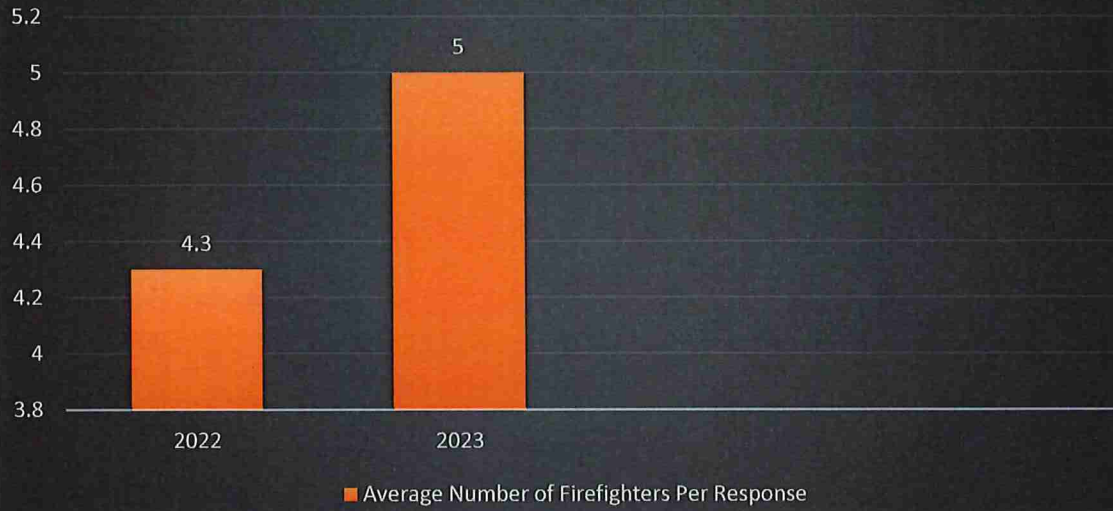
May Response Times 2022-2023



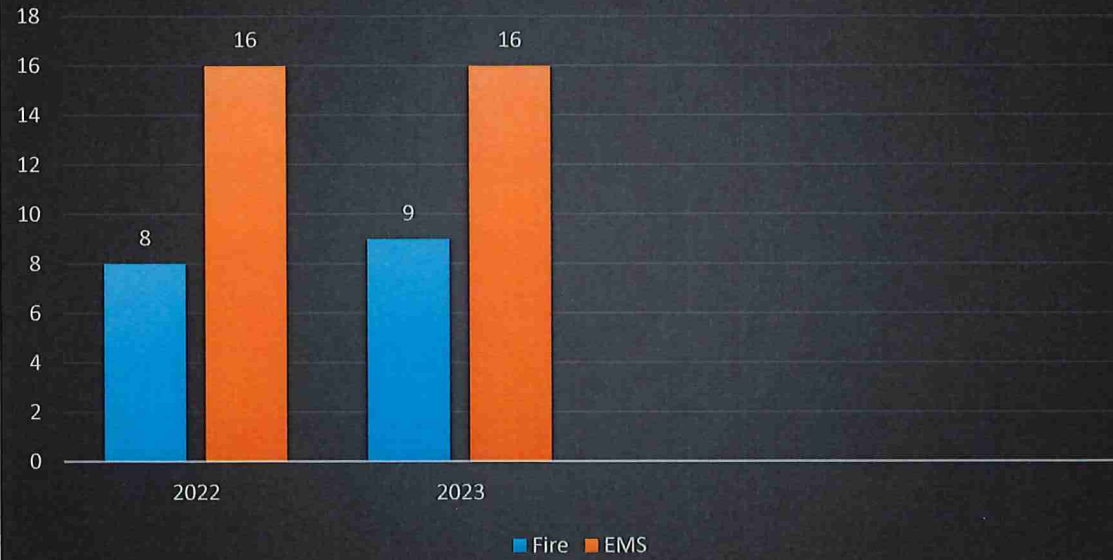
May Calls for Service 2022-2023



Average Number of Firefighters Per Response 2022-2023



Fire Runs vs. EMS Runs May 2022-2023



Nowthen Council Meeting – June 13th, 2023

Opening

Mr. Mayor, members of the City Council, City Staff, and Citizens of Nowthen. The following is the Sheriff's Office report for the Month of May 2023:

Calls for Service

Sheriff's Deputies responded 167 to calls for service.

May 2023 calls for service included:

- 0 to Bar None
- 2 Alarms
- 20 Medicals
- 18 Animal Complaints

Bar None

N/A

Noteworthy Calls for Service

On 05/01/2023 at 2:13 PM deputies responded to the 7400 block of Norris Lake Road NW on a report of a 60s year old male not breathing. Deputies, Nowthen FD, and Allina EMS provided emergency care, but the victim could not be revived. The male was pronounced deceased at the scene.

On 05/01/2023 at 6:38 AM deputies responded to Nowthen Blvd. NW at 201 Ave. NW on a report of a crash with injuries involving three vehicles. Three drivers suffered minor injuries. The investigation revealed that a 2010 Dodge Grand Caravan was northbound on Nowthen Blvd. NW when it struck the back of a stopped vehicle that was waiting to turn left onto 201 Ave. NW. The driver of the Grand Caravan, an adult male, reported he had looked down to set his coffee down and traffic was stopped in front of him when he looked up. He was cited for failure to drive with due care and driving on a revoked license.

On 05/10/2023 at 7:12 PM deputies responded to a road and driving complaint. The reporting party, an adult male, reported seeing a red Chevrolet Corvette driving at a very high rate of speed in the 19500 block of Nowthen Blvd. NW. The reporting party advised he later found the vehicle parked in the area, so he called the sheriff's office. A deputy spoke with the driver of the Corvette, but he denied he was speeding. He was found to have a suspended driver's license and was cited for driving after suspension.

On 05/15/2023 at 2:51 PM, deputies responded to the 7700 block of 188 Lane NW regarding a dog that attacked and killed a chicken. The dog was identified as a neighbor's dog via video of the incident. The owner of the dog was cited for dog at large and for the dog killing domestic livestock.

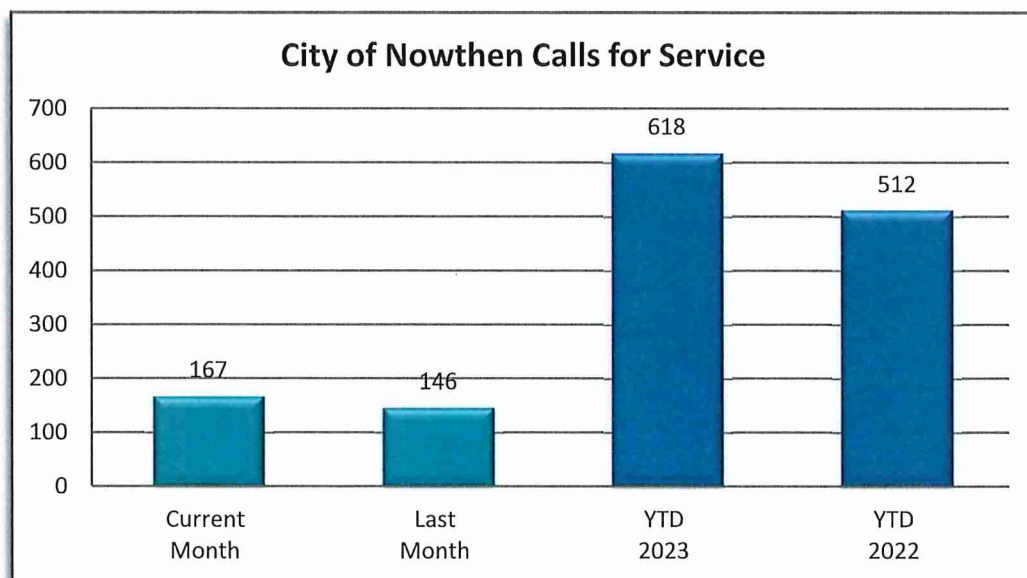
Miscellaneous

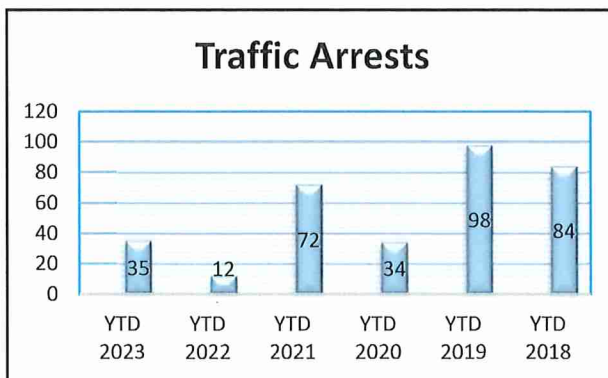
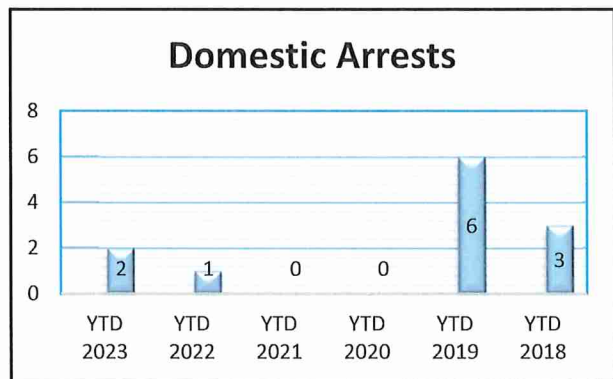
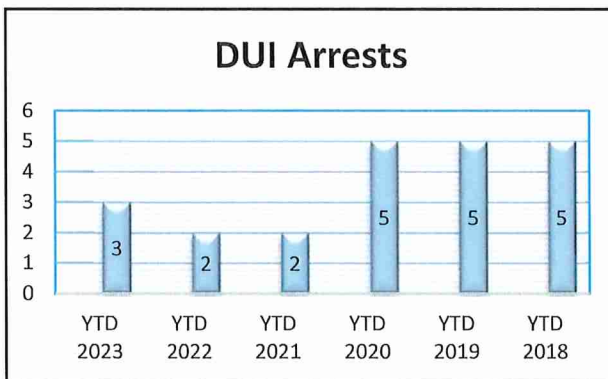
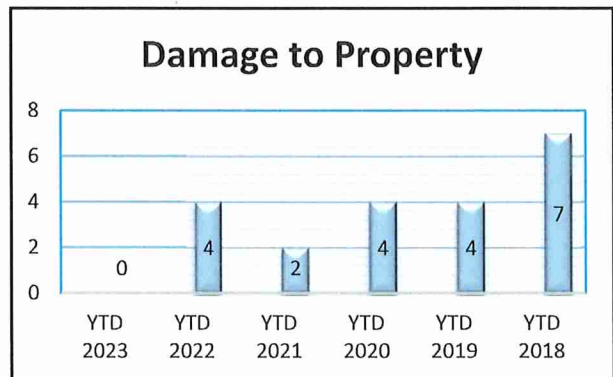
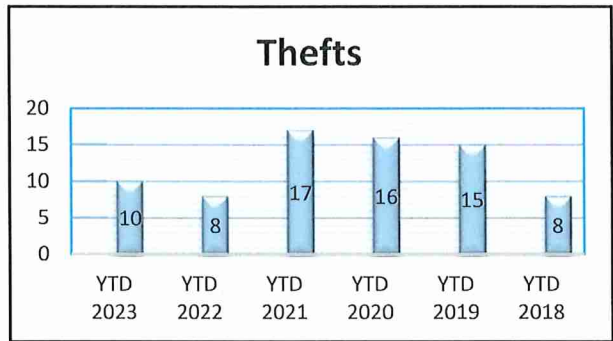
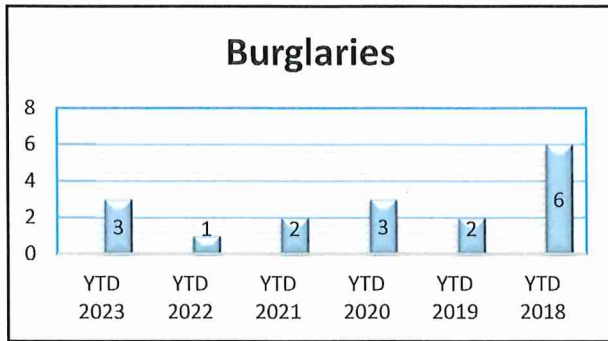
N/A

Closing

Time for the mayor and members of the council to ask questions.

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2023	YTD 2022
Call for Service	118	82	105	146	167								618	512
Burglaries	0	1	0	2	0								3	1
Thefts	2	1	2	1	4								10	8
Crim Sex Conduct	0	0	0	0	0								0	0
Assault	0	0	0	3	2								5	0
Dam to Property	0	0	0	0	0								0	4
Harass Comm	0	0	0	0	0								0	0
PI Accidents	3	2	1	2	2								10	5
PD Accidents	7	4	6	5	4								26	24
Felony Arrests	0	3	0	1	1								5	0
Gross Misd Arrests	0	1	2	1	2								6	1
Misd Arrests	1	0	5	5	1								12	2
DUI Arrests	0	1	2	0	0								3	2
Domestic Arrests	0	0	0	0	2								2	1
Warrant Arrests	1	1	1	0	1								4	4
Traffic Stop	52	26	40	42	28								188	91
Traffic Arrests	9	9	10	7	6								41	12

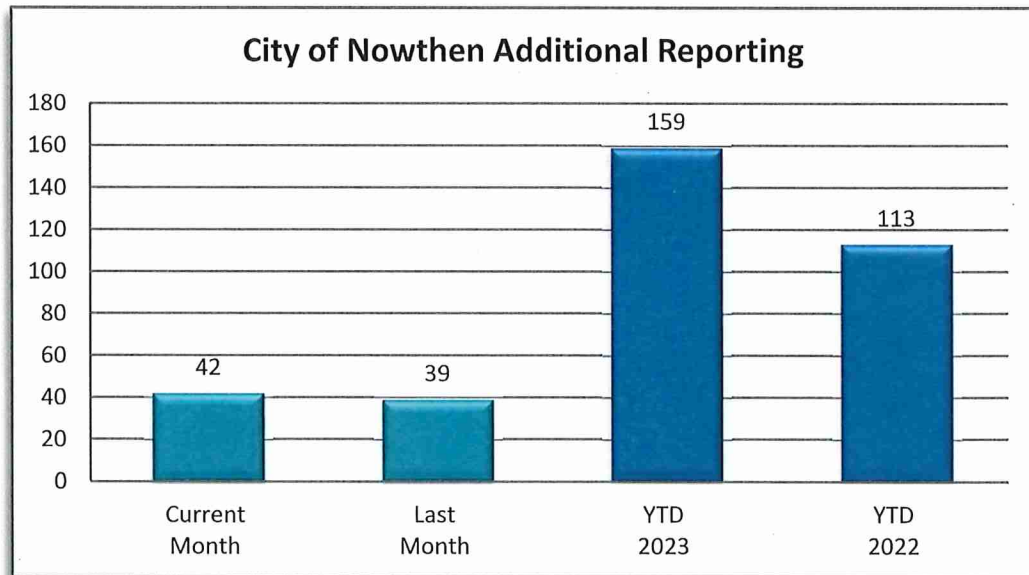




PATROL DIVISION

CITY OF NOWTHEN (ADDITIONAL REPORTING) - JANUARY - MAY 2023

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2023	YTD 2022
Bar None Facility	3	1	3	5	0								12	18
Alarms	3	6	3	5	2								19	8
Animal Complaints	9	8	5	16	18								56	9
Fire	1	0	1	0	1								3	2
MV Complaints	0	0	0	0	1								1	0
Medicals	11	11	12	13	20								67	71
Ordinance	1	0	0	0	0								1	5
2023 TOTALS	28	26	24	39	42	0	0	0	0	0	0	0	159	113



AlarmCO	0	0	0	0	0	0	0	0	0
AlarmCOill	0	0	0	0	0	0	0	0	0
AlarmF	0	0	0	2	0	0	0	0	2
AlarmFsmoke	0	0	0	0	0	0	0	0	0
AlarmHoldup	0	0	0	0	0	0	0	0	0
AlarmV	0	0	0	0	0	0	0	0	0
AlarmWF	0	0	0	0	0	0	0	0	0
Animal	0	0	0	0	0	11	6	0	17
AnimalResc	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	1	0	0	0	1
Assault	0	0	0	0	0	0	0	0	0
AssaultP	0	0	0	0	0	0	0	0	0
Boat Assist	0	0	0	0	0	0	0	0	0
Bomb	0	0	0	0	0	0	0	0	0
BombP	0	0	0	0	0	0	0	0	0
Broadcast	0	0	0	0	0	0	0	0	0
Burg	0	0	0	0	0	0	3	0	3
BurgP	0	0	0	0	0	0	0	0	0
Civil	0	0	0	0	0	1	4	0	5
CivilP	0	0	0	0	0	0	0	0	0
CSC	0	0	0	0	0	1	0	0	1
Debris	0	0	0	0	0	0	0	0	0
Deer	0	0	0	0	0	1	0	0	1
Disorderly	0	0	0	0	0	0	0	0	0
Dom	0	0	0	6	0	1	1	0	8
DomP	0	2	0	0	0	0	0	0	2
Drugs	0	0	0	0	0	0	0	0	0
DUI	0	0	0	1	0	0	0	0	1
Dumping	0	0	0	0	0	1	0	0	1
Escort	0	0	0	0	0	4	0	0	4
ExPat	0	0	0	0	0	0	0	10	10
F Aircraft	0	0	0	0	0	0	0	0	0
F Assist	0	0	0	0	0	0	0	0	0
F CleanUp	0	0	0	0	0	0	0	0	0
F Collapse	0	0	0	0	0	0	0	0	0
F Dump	0	0	0	0	0	0	0	0	0
F Elec Smell	0	0	0	0	0	0	0	0	0
F Expl	0	0	0	0	0	0	0	0	0
F Gas Odor In	0	0	0	0	0	0	0	0	0
F Gas Odor Out	0	0	0	0	0	0	0	0	0
F Grass fire	0	0	0	0	0	0	0	0	0
F Illegal	0	0	0	1	0	0	0	0	1
F Misc	0	0	0	0	0	0	0	0	0
F Mutual Aid	0	0	0	0	0	0	0	0	0
F Oven	0	0	0	0	0	0	0	0	0
F Powerlines	0	0	0	0	0	0	0	0	0
F SmokeIn	0	0	0	0	0	0	0	0	0
F SmokeOut	0	0	0	0	0	0	0	0	0
F Structure	0	0	2	0	0	0	0	0	2
F Train	0	0	0	0	0	0	0	0	0
F Veh	0	0	1	0	0	0	0	0	1
F Water Rescue	0	0	0	0	0	0	0	0	0
Fight	0	0	0	0	0	0	0	0	0
Flood in	0	0	0	0	0	0	0	0	0
Flood out	0	0	0	0	0	0	0	0	0
Fraud	0	0	0	0	0	1	3	0	4
FraudP	0	0	0	0	0	0	0	0	0
FU	0	0	0	0	0	0	8	7	15
FW	0	0	0	0	0	0	0	0	0
Gun	0	0	0	0	0	0	0	0	0
Harass	0	0	0	0	0	1	0	0	1
Info	0	0	0	0	0	0	0	0	0
Lift Assist	0	0	0	0	0	0	0	0	0
Liq	0	0	0	0	0	0	0	0	0
Lockout	0	0	0	0	0	0	0	0	0
LockoutP	0	0	0	0	1	0	0	0	1

MA	0	0	0	0	0	0	0	0	0
MASS	0	0	0	0	0	0	0	0	0
Med -	0	12	0	0	0	0	0	0	12
Med Alarm	0	0	0	0	0	0	0	0	0
Med Allergic	0	0	0	0	0	0	0	0	0
Med Assault	0	0	0	0	0	0	0	0	0
Med Bleed	0	0	0	0	0	0	0	0	0
Med Breathing Diff	2	0	0	0	0	0	0	0	2
Med Breathing Not	1	0	0	0	0	0	0	0	1
Med Choking	0	0	0	0	0	0	0	0	0
Med Drown	0	0	0	0	0	0	0	0	0
Med Electro	0	0	0	0	0	0	0	0	0
Med Fall	0	0	0	0	0	0	0	0	0
Med Heart	0	1	0	0	0	0	0	0	1
Med Hold	0	0	1	0	0	0	0	0	1
Med ILL	0	0	0	0	0	0	0	0	0
Med Info	0	0	0	0	0	0	0	0	0
Med OB	0	0	0	0	0	0	0	0	0
Med Priority	0	0	0	0	0	0	0	0	0
Med Seizure	0	0	0	0	0	0	0	0	0
Med Stab-Gunshot	0	0	0	0	0	0	0	0	0
Med Stroke	0	1	0	0	0	0	0	0	1
Med Uncon	0	1	0	0	0	0	0	0	1
Medex	0	0	0	0	0	0	0	1	1
Misc	0	0	0	0	0	0	1	0	1
MiscO	0	0	0	0	0	2	0	0	2
Mutual Aid Law	0	0	0	0	0	0	0	0	0
Noise	0	0	0	0	0	0	0	0	0
NoTag	0	0	0	0	0	0	0	1	1
Ord	0	0	0	0	0	0	1	0	1
Other	0	0	0	0	0	0	0	0	0
Park	0	0	0	0	0	0	0	0	0
PD	0	0	0	0	4	0	0	0	4
Person	0	0	0	0	0	0	0	0	0
PI	0	2	0	0	0	0	0	0	2
POR	0	0	0	0	0	1	0	0	1
Property	0	0	0	0	0	0	1	0	1
PW	0	0	0	0	0	0	0	0	0
REPO-TOW	0	0	0	0	0	0	0	0	0
RJ	0	0	0	0	0	0	0	0	0
RoadClosure	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
RobberyP	0	0	0	0	0	0	0	0	0
Shots	0	0	0	0	0	0	0	0	0
Slumper	0	0	0	0	1	0	0	0	1
StolenProp	0	0	0	0	0	0	0	0	0
Suicide	0	0	0	0	0	0	0	0	0
SuicideP	0	0	0	0	0	0	0	0	0
Susp	0	0	0	0	0	8	3	0	11
SuspP	0	0	0	2	0	0	0	0	2
Theft	0	0	0	0	0	1	5	0	6
TheftP	0	0	0	0	0	0	0	0	0
Threat	0	0	0	0	0	0	2	0	2
ThreatP	0	0	0	0	0	0	0	0	0
Traf	0	0	0	0	0	8	1	0	9
Tres	0	0	0	0	0	1	0	0	1
UNK	0	0	0	0	0	0	0	0	0
Unsecure	0	0	0	0	0	0	0	0	0
Vand	0	0	0	0	0	0	0	0	0
VandP	0	0	0	0	0	0	0	0	0
VehTheft	0	0	0	0	0	1	0	0	1
VehTheftP	0	0	0	0	0	0	0	0	0
Weapon	0	0	0	0	0	0	0	0	0
Weather	0	0	0	0	0	0	0	0	0
Welfare	0	0	0	0	0	3	0	0	3
WelfareP	0	0	0	1	0	0	0	0	1

WT

Total

0	0	0	1	0	0	0	0	1
3	19	19	14	7	47	39	19	167

Go Back

Close



REQUEST FOR COUNCIL ACTION

Agenda Item: 7A	Department: Planning	Requested Council Meeting Date: June 13, 2023	Submitted By: Liz Stockman, City Planner
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TITLE OF ISSUE: CONSIDER APPROVAL OF AN INTERIM USE PERMIT TO ALLOW USED AUTO SALES AT 20088 FERRET STREET NW.

BACKGROUND AND SUPPLEMENTAL INFORMATION:

Newport Cardens LLC is requesting approval of an IUP to allow used auto sales from the Newport Land Group truck leasing/brokering site located at 20088 Ferret Street NW. There are no changes to the existing building or parking lot proposed as part of the request. The current parking lot has not been used to capacity over the last four years (since the business opened) and thus designation of five (5) spaces for used auto sales is not viewed as problematic. The applicants noted that most, if not all, used auto sales transactions will occur off site, so the change will likely go unnoticed.

There were no members of the public in attendance at the Planning and Zoning Commission meeting (public hearing) on May 23, 2023 to comment on the request. The Commission did not make any changes to the findings as drafted by the City Planner. One condition of approval to note is that the existing diseased and dying trees (mostly coniferous) on site are replaced by October 31, 2023.

SOURCE OF FUNDING: N/A

REQUESTED COUNCIL ACTION:

Motion to approve an Interim Use Permit for Newport Cardens LLC located at 20088 Ferret Street NW to allow used auto sales to occur from this property and park no more than five (5) used vehicles for sale at any given time per the City Council Findings and Decision, as may be amended.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	Plan Map
X				

Other: Site Plan; Planning and Zoning Commission Findings

**CITY OF NOWTHEN
ANOKA COUNTY, MINNESOTA**

**CITY COUNCIL
FINDINGS & DECISION
APPROVING an Interim Use Permit for Used Auto Sales**

APPLICANTS: Justin Sundell and Chris Zoerb
Newport Land Group/Newport Cardens LLC
20088 Ferret Street NW
Nowthen, MN 55330
PID 20-33-25-41-0010

APPLICATION: Request for approval of an Interim Use Permit to allow outdoor used auto sales

CITY COUNCIL MEETING: June 13, 2023

FINDINGS: Based upon review of the application and evidence received, the City Council of the City of Nowthen now makes the following findings of fact:

1. Newport Land Group is the fee owner of the real property located at 20088 Ferret Street NW, Nowthen, Minnesota as legally described in paragraph 2, herein after referred to as the "Subject Property", which real property is proposed to be used as an outdoor used automobile sales lot with one legally approved commercial building allowed by the I-1 Industrial Zoning District, and
2. The legal description of the Subject Property is **LOT 1, BLOCK 2 BURNS TOWN CENTER**, and
3. Applicant's plans for the site involve NO interior or exterior changes to the building or site at the present time, and
4. Applicant's plans for the Subject Property show the provision of five (5) parking stalls for used automobile sales within the parking area already paved and striped, and
5. The existing parking lot has not been used to its capacity in the last four years, and
6. The sale of used collector autos will rarely result in the display of vehicles on site, but rather

the sale and transfer of vehicles will occur off site, and

7. The Comprehensive Plan guides the subject site for commercial/industrial land uses through the year 2040, and
8. The Subject Property is zoned I-1, Industrial, and
9. The Subject Property encompasses 2.75 acres with direct access onto Ferret Street NW, and
10. Section 11-3-8.D.3 of the Nowthen Zoning Ordinance allows outdoor sales areas as a principal or accessory use through approval of an Interim Use Permit provided the sales areas:
 - a. Are screened and landscaped from residential districts or uses;
 - b. Are surfaced with asphalt, concrete or pavers;
 - c. Do not take up required parking spaces, and
11. The Planning Report dated May 15, 2023, prepared by the City Planner, The Planning Company LLC., is incorporated herein., and
12. The Nowthen Planning and Zoning Commission held a public hearing on May 23, 2023, preceded by a published and mailed notice, and considered the request at their regular meeting. There were no members of the public in attendance to comment on the proposed use. The Commission voted 6-0 in favor of the Interim Use Permit.

DECISION: Based on the foregoing information and applicable ordinances, the City Council hereby APPROVES the **Newport Carden's Interim Use Permit for outdoor used auto sales** subject to the following conditions:

1. No more than five (5) vehicles (for sale) shall be displayed or parked on site at any one time.
2. Vehicles may only be parked in designated spaces and not within drive lanes or on any portion of the property not approved as parking or on yard/grass-surfaced areas not intended for parking. Individual parking spaces in the sales area(s) do not need to be striped, however drive lanes must be marked and kept clear of vehicles/other obstacles and order must be maintained at all times.
3. No parking, loading, unloading, pick-up or drop-off of vehicles will be allowed on public streets.
4. The 130-foot bufferyard on the north side of the property adjacent to residential uses is maintained at all times including existing trees/shrubs, natural areas, wetland, ponding areas, or any combination thereof.

5. The property owner(s) and/or sales agents shall encourage the use of Nowthen Boulevard for test drives rather than the surrounding area local streets.
6. All trees, grass and landscaping shall be maintained throughout the life of the business and shall be replaced should the vegetation become diseased, damaged or destroyed. **The dead or dying trees which are currently on site shall be replaced prior to October 31, 2023.**
7. The parking area shall be maintained in good condition at all times and shall be resurfaced/repared as it shows wear.
8. The property owners remain in compliance with State of MN automobile dealer licensing regulations at all times.
9. Any sales transaction conducted on site or any preview of vehicles shall happen during the hours of operation documented as 8:00AM to 8:00PM Monday through Friday, by appointment only on Saturdays and Sundays between the hours of 8:00AM to 7:00PM.
10. Any changes to structures, parking areas, lighting or signs shall require application for a building permit and review by the City Building Official and City Planner.
11. There shall be no outside storage of any kind including, but not limited to, auto parts, tires, junk and debris.
12. There shall be no discharge of oil or hazardous substances into the adjacent stormwater pond, wetlands or ditches, or anywhere upon the subject property, other than what is typically expected as residual from the operation and parking of vehicles.
13. All vehicles for sale or parked anywhere on the property shall be licensed and operable. No auto repair shall be allowed on the property.
14. The Subject Property must be in compliance with all State, County and City building codes and is subject to review and approval by the City Building Official.
15. Pursuant to Section 11-10 of the Nowthen Zoning Ordinance, this interim use shall terminate on the happening of any of the following events, whichever occurs first:
 - a. The date or event stated in the permit as determined by the City Council.
 - b. Upon violation of conditions under which the permit was issued.
 - c. The interim use permit shall terminate upon a change of occupancy or ownership of the principal use.
 - d. The use or operation is discontinued for a period of one (1) year. This does not apply to a specific part of a use or operation, or a single event, when the remainder of the use or operation has been on-going.
 - e. If an interim use approved by the City Council is not exercised or put into effect within one (1) year of the date of approval, by fulfilling each and every condition attached

thereto, it shall terminate unless a request is submitted to the City in writing no less than thirty (30) days prior to the deadline.

16. The City Council may revoke an interim use permit upon violation of any condition of the permit, any City ordinance, any law of the State of Minnesota, or any law of the United States.
17. The applicant(s) are responsible for all costs associated with the processing of this request.

MOTION BY:

SECOND BY:

ALL IN FAVOR:

THOSE OPPOSED:

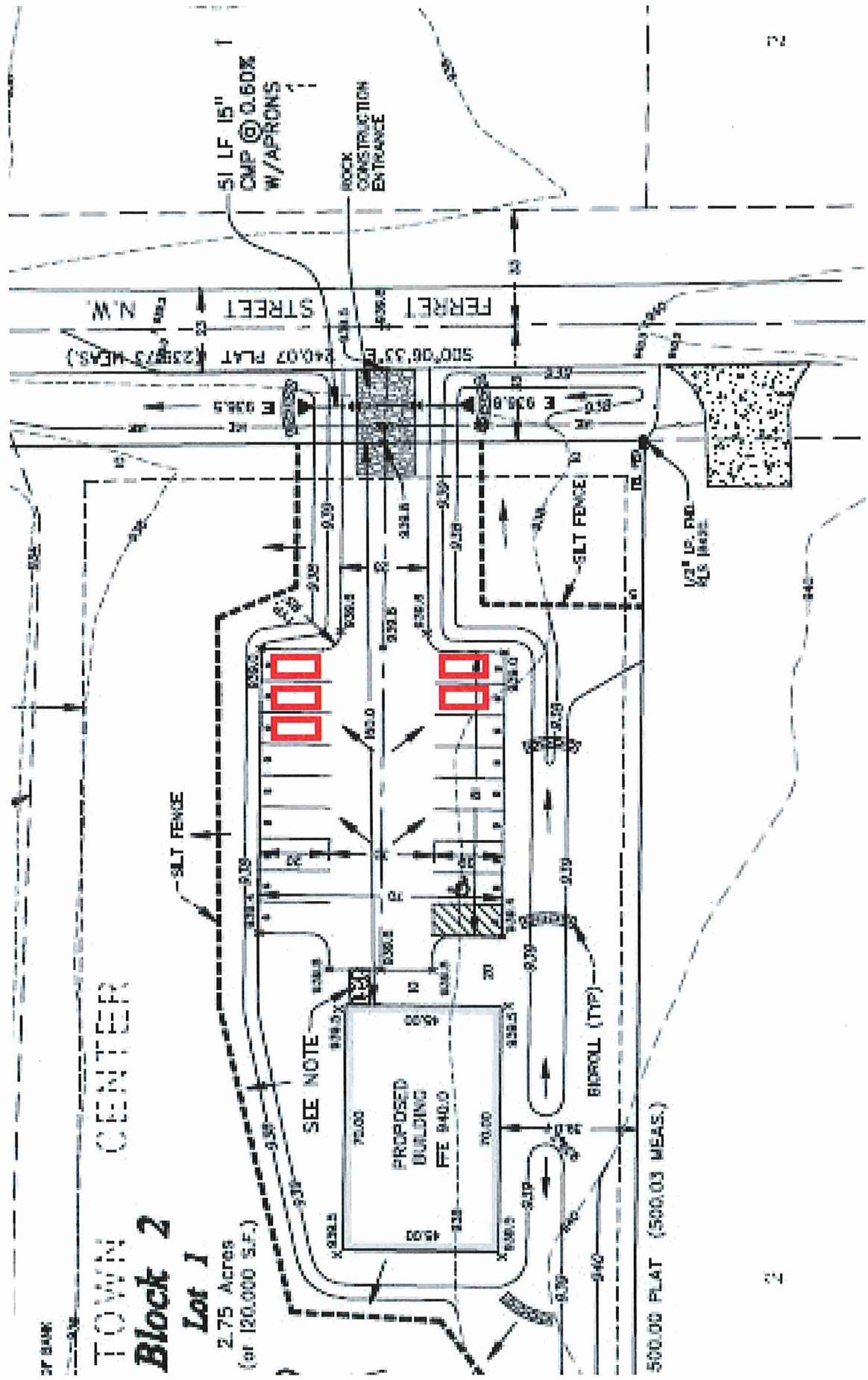
ADOPTED by the City Council of the City of Nowthen this 13th day of June 2023.

CITY OF NOWTHEN

By: _____
Mayor Jeff Pilon

Attest: _____
Scott Lehner, City Administrator

May 4, 2023 Interim Use Permit for Used Auto Sales
 Newport Cardens LLC Property 20088 Ferret Street
 2018 Approved Site Plan - 17 parking spaces, with 5 spaces designated for used auto sales



**CITY OF NOWTHEN
ANOKA COUNTY, MINNESOTA**

PLANNING & ZONING COMMISSION

**FINDINGS & RECOMMENDATION
for APPROVAL of an Interim Use Permit for Auto Sales**

APPLICANTS: Justin Sundell and Chris Zoerb
Newport Land Group/Newport Cardens LLC
20088 Ferret Street NW
Nowthen, MN 55330
PID 20-33-25-41-0010

APPLICATION: Request for approval of an Interim Use Permit to allow outdoor used auto sales

PLANNING & ZONING COMMISSION MEETING: May 23, 2023

FINDINGS: Based upon review of the application and evidence received, the Planning & Zoning Commission of the City of Nowthen now makes the following findings of fact:

1. Newport Land Group is the fee owner of the real property located at 20088 Ferret Street NW, Nowthen, Minnesota as legally described in paragraph 2, herein after referred to as the "Subject Property", which real property is proposed to be used as an outdoor used automobile sales lot with one legally approved commercial building allowed by the I-1 Industrial Zoning District, and
2. The legal description of the Subject Property is LOT 1, BLOCK 2 BURNS TOWN CENTER, and
3. Applicant's plans for the site involve NO interior or exterior changes to the building or site at the present time, and
4. Applicant's plans for the site show the provision of five (5) parking stalls for used automobile sales within the parking area already paved and striped, and
5. The existing parking lot has not been used to its capacity in the last four years, and
6. The sale of used collector autos will rarely result in the display of vehicles on site, but rather

the sale and transfer of vehicles will occur off site, and

7. The Comprehensive Plan guides the subject site for commercial/industrial land uses through the year 2040, and
8. The subject site is zoned I-1, Industrial, and
9. The Subject Property encompasses 2.75 acres with direct access onto Ferret Street NW, and
10. Section 11-3-8.D.3 of the Nowthen Zoning Ordinance allows outdoor sales areas as a principal or accessory use provided they:
 - a. Are screened and landscaped from residential districts or uses;
 - b. Are surfaced with asphalt, concrete or pavers;
 - c. Do not take up required parking spaces, and
11. The Planning Report dated May 15, 2023, prepared by the City Planner, The Planning Company LLC., is incorporated herein., and
12. The Nowthen Planning and Zoning Commission held a public hearing, preceded by a published and mailed notice, and considered the request at a regular meeting on May 23, 2023.

RECOMMENDATION: Based on the foregoing information and applicable ordinances, the Planning and Zoning Commission recommends approval of the **Newport Cardens LLC Interim Use Permit for outdoor used auto sales** subject to the following conditions:

1. No more than five (5) vehicles (for sale) shall be displayed or parked on site at any one time.
2. Vehicles may only be parked in designated spaces and not within drive lanes or on any portion of the property not approved as parking or on yard/grass-surfaced areas not intended for parking. Individual parking spaces in the sales area(s) do not need to be striped, however drive lanes must be marked and kept clear of vehicles/other obstacles and order must be maintained at all times.
3. No parking, loading, unloading, pick-up or drop-off of vehicles will be allowed on public streets.
4. The 130-foot bufferyard on the north side of the property adjacent to residential uses is maintained at all times including existing trees/shrubs, natural areas, wetland, ponding areas, or any combination thereof.
5. The property owner(s) and/or sales agents shall encourage the use of Nowthen Boulevard for test drives rather than the surrounding area local streets.

6. All trees, grass and landscaping shall be maintained throughout the life of the business and shall be replaced should the vegetation become diseased, damaged or destroyed. **The dead or dying trees which are currently on site shall be replaced prior to October 31, 2023.**
7. The parking area shall be maintained in good condition at all times and shall be resurfaced/repared as it shows wear.
8. The property owners remain in compliance with State of MN automobile dealer licensing regulations at all times.
9. Any sales transaction conducted on site or any preview of vehicles shall happen during the hours of operation documented as 8:00AM to 8:00PM Monday through Friday, by appointment only on Saturdays and Sundays between the hours of 8:00AM to 7:00PM.
10. Any changes to structures, parking areas, lighting or signs shall require application for a building permit and review by the City Building Official and City Planner.
11. There shall be no outside storage of any kind including, but not limited to, auto parts, tires, junk and debris.
12. There shall be no discharge of oil or hazardous substances into the adjacent stormwater pond, wetlands or ditches, or anywhere upon the subject property, other than what is typically expected as residual from the operation and parking of vehicles.
13. All vehicles for sale or parked anywhere on the property shall be licensed and operable. No auto repair shall be allowed on the property.
14. The Subject Property must be in compliance with all State, County and City building codes and is subject to review and approval by the City Building Official.
15. Pursuant to Section 11-10 of the Nowthen Zoning Ordinance, this interim use shall terminate on the happening of any of the following events, whichever occurs first:
 - a. The date or event stated in the permit as determined by the City Council.
 - b. Upon violation of conditions under which the permit was issued.
 - c. The interim use permit shall terminate upon a change of occupancy or ownership of the principal use.
 - d. The use or operation is discontinued for a period of one (1) year. This does not apply to a specific part of a use or operation, or a single event, when the remainder of the use or operation has been on-going.
 - e. If an interim use approved by the City Council is not exercised or put into effect within one (1) year of the date of approval, by fulfilling each and every condition attached thereto, it shall terminate unless a request is submitted to the City in writing no less than thirty (30) days prior to the deadline.

- 16. The City Council may revoke an interim use permit upon violation of any condition of the permit, any City ordinance, any law of the State of Minnesota, or any law of the United States.
- 17. The applicant(s) are responsible for all costs associated with the processing of this request.

MOTION BY: Kelly Pearo

SECOND BY: Dan Haapala

ALL IN FAVOR: 6

THOSE OPPOSED: 0

ADOPTED by the Planning and Zoning Commission of the City of Nowthen this 23rd day of May 2023.

CITY OF NOWTHEN

By: _____
Chair Dale Ames

Attest: _____
Scott Lehner, City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 9B1	Department: Administration	Requested Council Meeting Date: June 13, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-32 RECOGNIZING JUNETEENTH AS A STATE HOLIDAY AND REQUEST THAT FULL-TIME STAFF BE PAID FOR THIS HOLIDAY.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Both the federal government and state government have declared Juneteenth a holiday and no state business may be conducted on this holiday; therefore, the city offices will be closed on June 19th, 2023. The city council shall determine if this is a day off for staff with no pay or with holiday benefit pay.

SOURCE OF FUNDING: Already in budget as a paid workday.

REQUESTED COUNCIL ACTION: Approval of Resolution 2023-32 Recognizing Juneteenth as a State holiday and request that full-time staff be paid for this day off.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				

RELEVANT LINKS:

Appendix A: Remote Work Policy, *Remote Work Agreement*, LMC model document. *Remote Work Policy*, LMC model document.

- How often must the employee “check in”?
- Are there core hours during which the remote worker must be available?
- When does the workday start and end?
- Can remote workers work outside of normal business hours?
- How often should remote workers check voice mail and email?
- How quickly should remote workers return messages?
- How often should remote workers communicate with co-workers or customers?
- Are there times when the remote worker is required to report to city hall (e.g., staff meetings, project meetings, etc.)?

Recognizing cities are seeking a model telework policy, a model Remote Work policy and agreement are linked to the left.

VII. Holidays and leave

While many cities do provide employees with holiday pay and other forms of paid leave, there is no law requiring a city to do so. Compensating employees for city-observed holidays is left to the individual city’s discretion. Providing employees with paid leave such as vacation or sick leave is also left up to the individual city.

However, those cities with a practice, policy, or bargaining agreement providing these benefits to employees must operate in compliance with such practices or documents.

A. Holidays

As noted above, there is no legal requirement for a city to compensate employees when city hall is closed for business in observance of a holiday. Many cities do elect to provide holiday pay for employees not working when the city hall is closed for a holiday. While not required by law, some cities also provide additional compensation to employees who must perform city work on a scheduled holiday. Whatever a city’s practice is in this regard, it is important the city’s policy on holidays is spelled out clearly to avoid confusion.

Minnesota law states no public business shall be transacted on any holiday, except in cases of necessity. Holidays in which city halls are to be closed for business according to state law are:

Minn. Stat. § 645.44.

Natalie Johnson

From: Amber Eisenschenk via LMC - MemberLink <Mail@ConnectedCommunity.org>
Sent: Tuesday, May 23, 2023 10:16 AM
To: Natalie Johnson
Subject: City HR/Personnel Professionals : Juneteenth 2023

Member Link

City HR-Personnel Professionals

[Post New Message](#)

Juneteenth 2023

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[Reply to Sender via Email](#)



May 23, 2023 10:16 AM
[Amber Eisenschenk](#)

Happy Tuesday Everyone!

It's official – Juneteenth will be a state holiday in 2023. The law was originally supposed to go into effect on August 1, 2023 but a provision to amend the effective date of the new law was adopted and is expected to be signed by the Governor. No public business can be transacted on any holiday, except in case of necessity, including the new Juneteenth holiday which will be celebrated this year on Monday, June 19th, 2023.

For more information on this and other recently passed legislation, don't forget to register [here](#) for LMC's free legislative recap on June 1st!

Amber Eisenschenk, JD/MPA | Research Manager

Phone: (651) 281-1227
aeisenschenk@lmc.org

League of Minnesota Cities | 145 University Ave. West | St. Paul, MN 55103
www.lmc.org | [Facebook](#) | [Twitter](#) | [Podcast](#)

This response is intended to convey general information and should not be taken as legal advice or as a substitute for competent legal guidance. Consult your city attorney for advice regarding specific situations.

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Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-32

A RESOLUTION APPROVING JUNETEENTH AS A PAID HOLIDAY FOR CITY STAFF.

WHEREAS, the federal government has declared Juneteenth as a paid holiday and;

WHEREAS, the state of Minnesota has declared Juneteenth as a holiday and no city work can be done on June 19th, 2023 and;

WHEREAS, city staff are not able to work on this Federal and State Holiday due to state law.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. Juneteenth is recognized on June 19, 2023.
3. Per Council approval this will be a paid holiday for city full-staff.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 9B2	Department: City Council	Requested Council Meeting Date: June 13, 2023	Submitted By: Council Member Shanni Fladebo
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TITLE OF ISSUE: REQUEST COUNCIL WORKSESSION TO REVIEW CITY ORDINANCE REGARDING THE USE OF OFF-ROAD VEHICLES ON PUBLIC ROADWAYS AND RIGHT-OF-WAYS.

BACKGROUND AND SUPPLEMENTAL INFORMATION: At the last city council meeting it was brought up that some residents want clarity on the city ordinance regarding ATV/Recreational Vehicles and Golf Carts on public roadways and right-of-ways. The Sheriff's Department provided some information to staff and did state our existing ordinance may not be consistent with current state statutes.

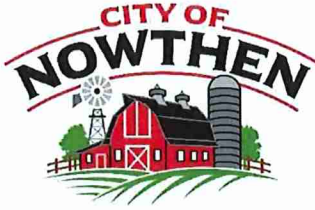
SOURCE OF FUNDING: 100-41610-316 Attorney 100-41810-310 Planning and Zoning

REQUESTED COUNCIL ACTION: Council Member Fladebo is requesting:

1. A work session to discuss other cities' policies that are rural and in similar size and infrastructure
2. Authorize city staff to investigate further with the City Attorney to be sure we are current with state statutes and laws with the city ordinance.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER



REQUEST FOR COUNCIL ACTION

Agenda Item: 9B3	Department: Administration	Requested Council Meeting Date: June 13 th 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-33 AUTHORIZING ADMINISTRATOR LEHNER TO BEGIN THE SEARCH FOR A PROJECT MANAGER TO HANDLE MULTIPLE PROJECTS FOR THE CITY.

BACKGROUND AND SUPPLEMENTAL INFORMATION:

Currently we have several projects that require more thorough dedicated research and documentation to bring projects to completion than staff is able to accomplish in a timely manner.

The type of projects would be one-off and completed by a contract vendor. The estimated time frame for this contracted project manager would be approximately six months.

Currently Administrator Lehner is acting as Administrator/Clerk-Treasurer with day-to-day operations of the city with public works, administration, professional contractors, and residents' concerns.

Deputy Clerk Johnson just finished an audit and transitioning into the 2024 budget & Capital Improvement plan along with day-to-day financial duties along with the new extensive election requirements coming.

Administrative Assistant Ogdahl is new and 50% of her time is spent on the recycling center tracking and assisting residents, along with building permits.

Madeline Greenberg is back up for Donna, processes building permits and is continuing to scan property files into the system so they will all be electronic.

This contracted position would be funded by the existing budget.

SOURCE OF FUNDING: 100-41420-101 Wages and Salaries

REQUESTED COUNCIL ACTION: Approve Resolution 2023-33 authorizing Administrator Lehner to begin the search for a project manager to handle multiple projects for the city until projects are complete.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-33

A RESOLUTION AUTHORIZING ADMINISTRATOR LEHNER TO BEGIN THE SEARCH FOR A CONTRACTED PROJECT MANAGER TO COMPLETE MULTIPLE PROJECTS FOR THE CITY.

WHEREAS, there are multiple projects that need to be completed and;

WHEREAS, these projects need dedicated research and documentation to bring them to completion and;

WHEREAS, hiring a contracted project manager to complete these projects under the supervision of Administrator Lehner will be beneficial in bringing these projects to completion.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. Administrator Lehner is authorized to begin a search for a contract project manager willing to work on the projects for the city.
3. Funds for this contract position will come from 100-41420-101.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 9B4	Department: Administration	Requested Council Meeting Date: June 13, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-34 AUTHORIZING MAYOR PILON AND ADMINISTRATOR LEHNER TO ENTER INTO CONTRACT WITH MIDWEST GOAT MITIGATION SERVICE LLC TO ELIMINATE OR CONSIDERABLY REDUCE THE BUCKTHORN AND POISON IVY IN PORTIONS OF TWIN LAKES PARK DEDICATED TO THE FRISBEE GOLF COURSE.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The park has areas especially around the frisbee golf course full of buckthorn and poison ivy. In August 2022, the council approved using the goats to mitigate the unwanted plants, but it became too late in the year. Midwest Goat Mitigation (Tom) is still willing to give the city a discount of \$200 per acre, charging \$1000 per acre. The area that needs to be done is approximately 1.3 acres once this spring and once in early fall, bringing the total to 2.6 acres, with a total of \$2,600.

SOURCE OF FUNDING: 100-45202-404 Park Maintenance

REQUESTED COUNCIL ACTION: Approval of Resolution 2023-34 authorizing Mayor Pilon and Administrator Lehner to enter into contract with Midwest Goat Mitigation Service, LLC to eliminate or considerably reduce the buckthorn and poison ivy in portions of Twin Lakes Park dedicated to the Frisbee Golf Course.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				

9B4

Scott Lehner

From: City Clerk
Sent: Thursday, September 1, 2022 3:22 PM
To: Jeff Pilon; Joel Greenberg; Scott Lehner; mgmgoats@gmail.com
Cc: Joe Glaze
Subject: GETTING THE GOAT MITIGATION PROJECT STARTED

Follow Up Flag: Follow up
Flag Status: Flagged

At their last meeting, the city council authorized work to be done to eliminate or at least considerably reduce the Buckthorn and Poison Ivy in portions of Twin Lake Park dedicated to the Frisbee Golf Course and other high usage areas. Accordingly, the Midwest Goat Mitigation Service LLC emailed a contract, area graphic and a \$1000 invoice for the first stage of the project. Since I understand this to be the first step only, I contacted Tom Sonenstahl to learn more.

Tom confirms that this first contract is the first step in the process. He expects there to also be a similar second and third step to complete the process. He suggests that the Mayor, Council Member Greenberg, City Administrator Lehner and Public Works Supervisor Glaze meet him at the park (rain or shine) next Tuesday or Wednesday, September 6 or 7 at 5:15pm to walk the area to be part of the project. As a result of the walk all parties will learn their respective responsibilities for completing the full project including whether a larger area should be considered.

Assuming there is agreement on the overall project and first step, Tom would bring in the Goat Crew in about a week and one half to get started. (Early next week the goats will be in Becker, Minnesota to do a similar project. When that is completed, the goats will be here.) Tom will also prepare a proposal for the second and third phases of the project so that he can schedule the goat crew for spring and fall 2023.

Tom indicated that his charge is normally \$1200 per acre. He is providing a \$200 discount both because of proximity and as a service to the community. He is quite anxious for the city council and staff as well as the public to see the results of the project.

~~CAN YOU ALL MEET AT THE TWIN LAKE PARK NEXT TUESDAY OR WEDNESDAY AT 5:15PM RAIN OR SHINE?~~

Please let me know.

Thanks.

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-34

A RESOLUTION AUTHORIZING MAYOR PILON AND ADMINISTRATOR LEHNER TO ENTER INTO CONTRACT WITH MIDWEST GOAT MITIGATION SERVICE LLC TO ELIMINATE OR CONSIDERABLY REDUCE THE BUCKTHORN AND POISON IVY IN PORTIONS OF TWIN LAKES PARK DEDICATED TO THE FRISBEE GOLF COURSE.

WHEREAS, Twin Lakes Park has some areas covered in buckthorn and poison ivy that affects the pleasure and usage of the frisbee golf course and;

WHEREAS Midwest Goat Mitigation Services LLC states the goats can take care of the unwanted plants without the use of chemicals and;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. Mayor Pilon and Administrator Lehner are authorized to enter into contract with Midwest Goat Mitigation Services, LLC to mitigate the buckthorn and poison ivy in portions of Twin Lakes Park.
3. Total of 1.3 acres x 2 times, once in the spring and once in the early fall, not to exceed \$2,600.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 13th day of June 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator