

Nowthen City Council
June 16, 2022
Regular Meeting Minutes

1. CALL TO ORDER

Mayor Pilon called the meeting to order at 5:35 pm
All present recited the Pledge of Allegiance

Present: Councilmembers Alders, Blake, Greenberg, and Rainville. Also in attendance Pat Melvin, DDA and Associates; Interim City Administrator Boyles.

APPROVAL OF THE AGENDA

MOTION BY COUNCIL MEMBER RAINVILLE SECOND BY ALDERS TO APPROVE THE AGENDA MOTION CARRIED. FIVE AYES

2. CONSENT AGENDA

Approval of Resolution 2022-xx Approving Ditch and Culvert Repair and maintenance work at Twin Lakes and 203rd Avenue.

Approval of Resolution 2022-xx Approving Ditch and Culvert Repair and Maintenance work at Approximately 8400 211th Ave.

MOTION BY COUNCILMEMBER BLAKE SECOND BY RAINVILLE TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED 5 AYES

3. CITY COUNCIL

a). Review Semi Finalist (using numbers and not names) to select from twelve to six finalists for the city council interviews on July 11, 2022.

Pat Melvin reviewed the candidate status with the city council indicating that 25 had submitted applicants and that following a personality profile and video there were 14 remaining.

DDA removed two of the candidates who did not meet city minimum requirements or did not complete the remaining exercises.

Councilmembers received information on each of the 12. Melvin asked if each councilmember would reveal their top four candidates.

Councilmembers concurred those candidates 3,7,9,11,12 and 14 should be considered finalists.

MOTION BY COUNCILMEMBER RAINVILLE, SECOND BY ALDERS TO NAME CANDIDATES 3,7,9,11,12 AND 14 AS FINALISTS. MOTION CARRIED 5 AYES

b.) Review and approve the process for July 11, 2022, interviews including:
1. Consideration of reimbursing candidate.

MOTION BY COUNCILMEMBER RAINVILLE SECOND BY BLAKE THAT NO REIMBURSEMENTS BE ALLOWED. MOTION CARRIED 5 AYES

2. Dates and times for interview. With six candidates two nights will be necessary, July 11, and July 14 at 4pm each were agreed to.
3. Options to Showcase:
Councilmembers confirmed that they like the idea of each candidate arriving at the city offices on half hour earlier to receive a tour of that facility, questions from DDA and a brief written report from Adrienne and Natalie on each.
4. Other
Pat Melvin went over questions with council members. Melvin indicated he would be sending candidates the budget, audit, profile, comprehensive plan, paint by numbers, a typical council agenda and you-tube address.

City councilmembers expressed a desire to see an example of candidate writing, so an RCA exercise will be included.

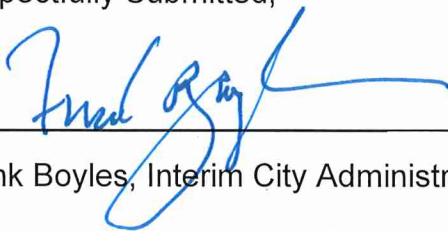
Also, by July 1, 2022, a packet on the finalists will be provided to the city council with candidate resumes, psychological info, references, and interview questions. Councilmembers may add on modified questions.

4. ADJOURN

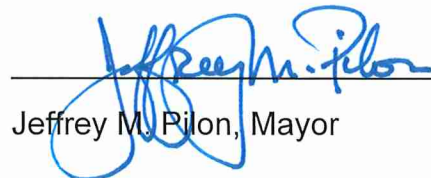
MOTION TO ADJORN BY COUNCILMEMBER ALDERS, SECOND BY BLAKE. MOTION CARRIED. 5 AYES.

The meeting was adjourned at 6:36pm

Respectfully Submitted,



Frank Boyles, Interim City Administrator



Jeffrey M. Pilon, Mayor