



REGULAR MEETING MINUTES
NOWTHEN PLANNING AND ZONING COMMISSION
JUNE 28, 2022

CALL TO ORDER

Chair Ames called the meeting to order at 7:01pm.

All assembled recited the pledge of allegiance.

Present: Bies, Haapala, Jorgensen, Lewis, Pearo.

Liaison Mayor Pilon had an excused absence.

Also, present Planner Stockman, Interim City Administrator Boyles.

Absent: Carlson

MOTION MADE BY COMMISSIONER HAAPALA SECOND BY JORGENSEN TO APPROVE THE JUNE 28, 2022, MEETING AGENDA AS PRESENTED. MOTION CARRIED.SIX AYES.

MOTION MADE BY PEARO SECOND BY BIES TO APPROVE THE MINUTES OF THE APRIL 26, 2022, MEETING CORRECTING TWO TYPOS. MOTION CARRIED. SIX AYES.

1. DISCUSSION OF ARCHITECTURAL STANDARDS AND OTHER SITE DESIGN CRITERIA RELATED TO COMMERCIAL AND INDUSTRIAL USES.

Planner Stockman reminded the commission that they have been reviewing the proposed architectural standards for commercial and industrial properties. The hope is that tonight's review is final, and the next step would be a public hearing.

The first question had to do with the percent of accents. Should the existing 90% be reduced to 80%. Second was the substitution of May to shall. Language was changed from gray to untreated/unfinished concrete. Commissioners agreed with the changes.

Discussion continued multiple doors and how they are treated. There was agreement that materials should be addressed separately from colors for clarity's sake. On page 6 a paragraph should be bold. Some concern was expressed about the need for telling builders what they must do. Others stated that the purpose of this section is to establish criteria. The review concluded with several additional amendments.

Stockman stated she would like to add sketches to portions of the criteria to more clearly illustrate what is sought. The commission reviewed topics of buried utilities, poles serving lighting, broadband, parking lot dimensions, and the like.

At the conclusion of the review, Stockman asked the commission to determine, who in their opinion will conduct the public hearing on these standards. Considering the complexity of the topic and the expertise that the commission has developed, the Planning and Zoning Commission should conduct the public hearing.

MOTION BY COMMISSIONER PEARO SECOND BY BIES TO DIRECT STAFF TO INCORPORATE THE COMMISSIONS MANY CHANGES INTO THE STANDARDS AND TO TAKE ALL NECESSARY ACTIONS TO CONDUCT THE PUBLIC HEARING ON JULY 13, 2022. MOTION CARRIED. SIX AYES.

Stockman reviewed a draft downtown city center plan which included new primary and secondary roadways and intersections supporting one another to adequately serve the commercial and industrially zoned area.

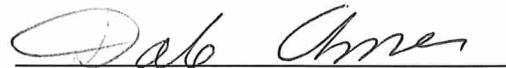
2. BASICS OF PLANNING

City Attorney Ruppe prepared a Power Point summarizing planning and related topics. Stockman and Boyles reviewed the Power Point slides with the commission. The commissioners learned about various types of planning actions and their role in each.

Stockman provided a summary regarding the Toft Final Plat, Shermer 5 lot plat on Twin Parkway and amendment for the cell tower at 5606 Verde Valley Road.

MOTION BY COMMISSIONER PEARO SECOND BY JORGENSEN TO ADJOURN. MOTION CARRIED. SIX AYES.

The meeting adjourned at 9:20pm.



Chairman Dale Ames

Attest:



City Administrator Scott Lehner