

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

Nowthen City Council
July 11, 2023
7:00 pm

1. Call to Order
 - Pledge of Allegiance
 - Roll Call
 - Approve Agenda
2. Audit Presentation by Bergen KDV
3. Floor Items
4. Consent Agenda
 - a) Approval of City Council Meeting Minutes of Regular Meeting June 13, 2023
 - b) Approval of Claims June 12 – July 5, 2023, and Treasurer's Report
 - c) Approving Resolution 2023-35 Accepting a Donation from Anoka County of Benches and Tables for the Farmers Market.
 - d) Approving Resolution 2023-36 Approval of Use of Golf Carts and Temporary Closure of 199th and Iguana on September 23, 2023.
5. Engineering
6. Fire Department
7. Sheriff's Department
8. Planning & Zoning
9. Administrator Update
 - a) Update on Goat Mitigation at Twin Lakes Park
 - b) Update on the Project Manager Position
 - c) Budget Work Session Dates
10. City Council
 - a) OLD BUSINESS
 - b) NEW BUSINESS
 1. Approve Resolution 2023-37 Accepting Striping Quotes for Old Viking Blvd, 185th, 187th and Clifton Road.
 2. Approve Resolution 2023-38 Approving Installation of a New Culvert on Xenon St. and Authorizing the Mayor to Enter into a Contract with Dave Perkins Contracting, Inc.
 3. Approve Resolution 2023-39 Authorizing the First Phase of Patching Repairs to Jasper Street Done by Public Works.
 4. Approve Resolution 2023-40 Authorizing Memorial Park Baseball Field Repairs and Safety Upgrades and Purchasing Replacement Field Maintenance Equipment.

5. Approve Resolution 2023-41 Approving a Temporary Three-Day On-Sale Liquor License from August 18th through August 20th, 2023 to the Ramsey Lions for the 2023 Nowthen Threshing Show.

c) ITEMS MOVED FROM CONSENT AGENDA, IF NEEDED

11. Adjourn



**DO
MORE.**

City of Nowthen

Audit Presentation

December 31, 2022

bergankDV

Components of the Audit

- Opinion on the City's Basic Financial Statements - Unmodified
- Report on the results of testing on *Minnesota Legal Compliance* – No findings reported
- Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* – one material weakness (lack of segregation of accounting duties)

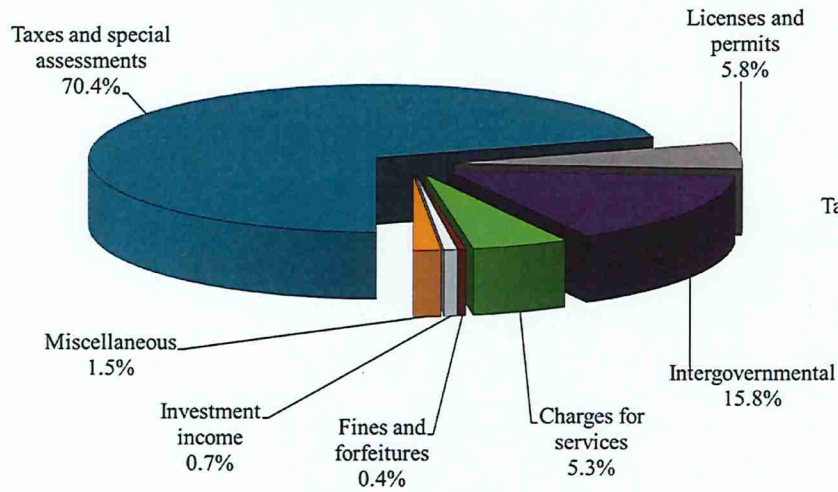
General Fund

Revenues

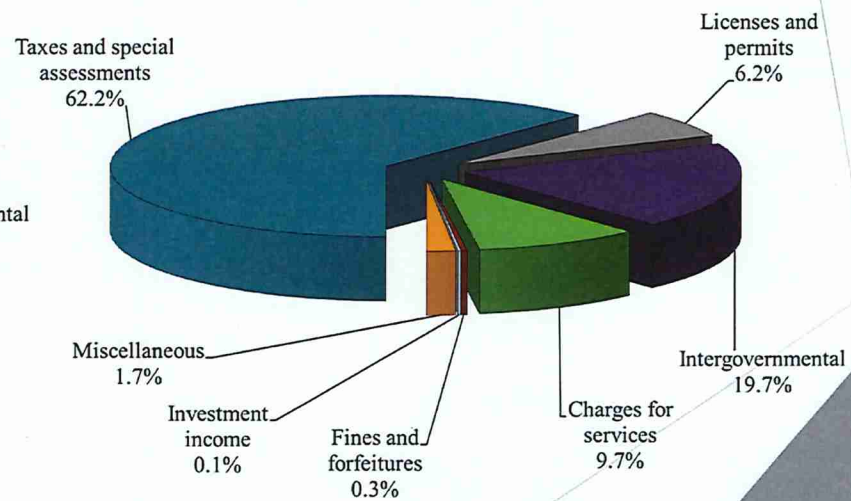
	2020	2021	2022
Taxes and special assessments	\$ 1,359,585	\$ 1,481,149	\$ 1,625,809
Licenses and permits	121,128	148,619	133,209
Intergovernmental	124,198	468,764	364,134
Charges for services	135,829	229,908	123,324
Fines and forfeitures	5,574	8,144	9,102
Investment income	13,645	3,498	16,869
Miscellaneous	12,222	40,108	35,652
Total Revenues	\$ 1,772,181	\$ 2,380,190	\$ 2,308,099

General Fund Revenues

2022 General Fund Revenues



2021 General Fund Revenues

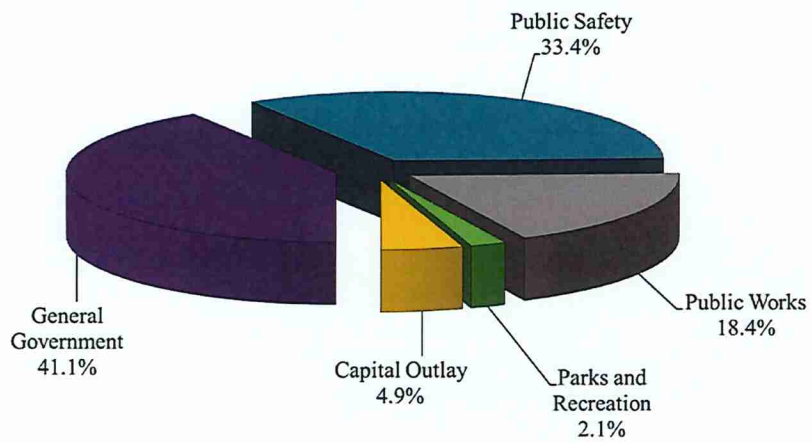


General Fund Expenditures

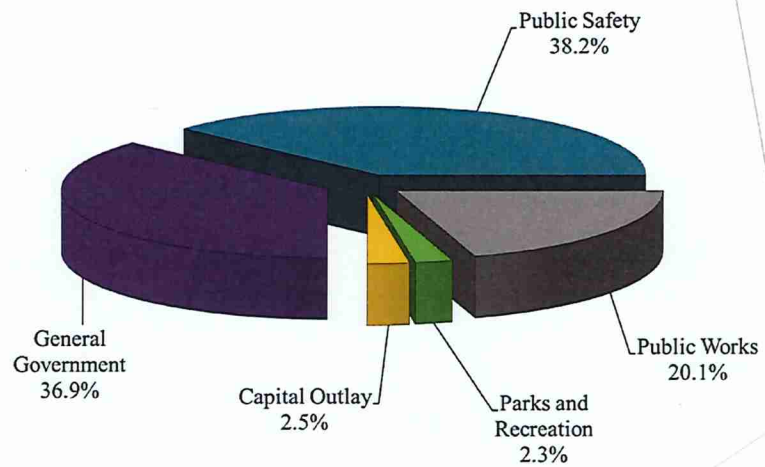
	2020	2021	2022
General Government	\$ 598,123	\$ 620,690	\$ 853,746
Public Safety	532,162	642,334	694,019
Public Works	397,434	338,588	382,138
Parks and Recreation	24,788	37,871	44,054
Capital Outlay	-	42,417	101,539
Total Expenditures	\$ 1,552,507	\$ 1,681,900	\$ 2,075,496

General Fund Expenditures

2022 General Fund Expenditures



2021 General Fund Expenditures

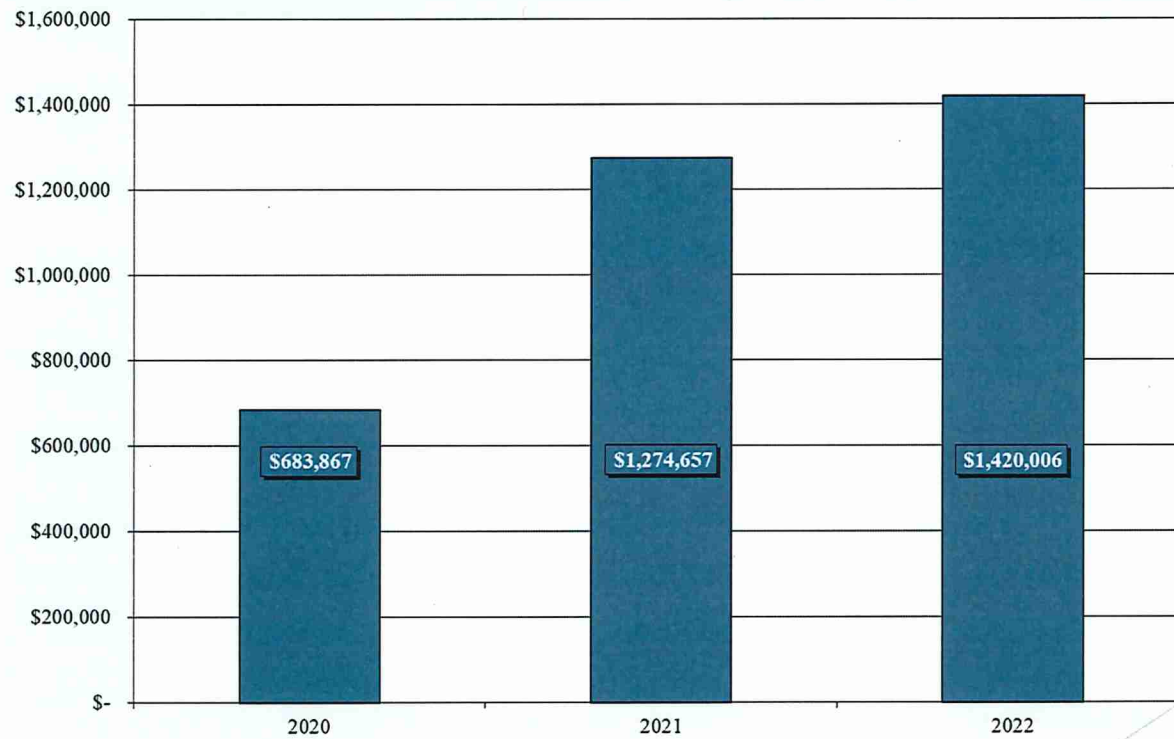


General Fund

Revenues and Expenditures – Budget and Actual

	Budgeted Amounts Final	Actual Amounts	Variance With Final Budget - Over (Under)
Revenues			
Taxes and Special Assessments	\$ 1,637,410	\$ 1,625,809	\$ (11,601)
Licenses and Permits	104,705	133,209	28,504
Intergovernmental	313,305	364,134	50,829
Charges for Services	114,995	123,324	8,329
Fines and Forfeitures	9,300	9,102	(198)
Miscellaneous	12,700	52,521	39,821
Total Revenues	<u>2,192,415</u>	<u>2,308,099</u>	<u>115,684</u>
Expenditures			
General Government	862,711	853,746	(8,965)
Public Safety	762,685	694,019	(68,666)
Public Works	390,660	382,138	(8,522)
Parks and Recreation	58,500	44,054	(14,446)
Capital Outlay	95,359	101,539	6,180
Total Expenditures	<u>2,169,915</u>	<u>2,075,496</u>	<u>(94,419)</u>
Other Financing Uses			
Transfers Out	(72,500)	(72,500)	-
Net Change in Fund Balance	<u>\$ (50,000)</u>	<u>\$ 160,103</u>	<u>\$ 210,103</u>

General Fund Fund Balance



Questions?

Aaron Dahl, CPA

952-563-6800

Aaron.Dahl@berganKDV.com

Andrew Grice, CPA

952-563-6862

Andrew.Grice@berganKDV.com





LET'S DO MORE, TOGETHER.

THANK YOU

BergankDV is a leading professional services firm with a contagious culture; where growth is fostered and making a difference means something. Our values drive our decisions, and our passion is empowering people and creating a wow experience for our clients.

We are powered by people who do business the Midwest way delivering comprehensive business, financial and technology solutions including business planning and consulting, tax, assurance and accounting, technology, wealth management and turnaround management services. From tax reform to technology, we go beyond so you can...

DO MORE.



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Nowthen City Council
June 13, 2023
Regular Meeting Minutes

1. **CALL TO ORDER**

Mayor Pilon called the meeting to order at 7:01 pm.
All present recited the Pledge of Allegiance.

Present: Mayor Pilon, Council Members Rainville, Fladebo, and Breyen
Absent: Council Member Alders
Also Present: Administrator Lehner, Deputy Clerk Johnson, Lieutenant Jacobson, Fire Chief Schmidt.

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY FLADEBO TO ACCEPT THE AGENDA AS PRESENTED. MOTION CARRIED. 4 AYES.

2. **FLOOR ITEMS**

None

3. **CONSENT AGENDA**

MOTION BY COUNCIL MEMBER RAINVILLE, SECONDED BY BREYEN TO ACCEPT THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED. 4 AYES.

4. **ENGINEERING**

None

5. **FIRE DEPARTMENT REPORT**

Presented by Fire Chief Schmidt:

For the month of May 2023, the Fire Department responded to 24 incidents (same as the previous month) with an average response time of 11 minutes and 24 seconds (2 minute and 1 second increase from April). The average number of firefighters attending calls for service was 5. The Fire Department reports a \$300,000 dollar loss from fires during the month of May.

Noteworthy Calls:

On May 1st, the Fire Department along with ACSO Deputies responded to a reported cardiac arrest on the 7400 block of Norris Lake Rd. Upon arrival, an adult male was found in cardiac arrest on the front porch of the home. This was an unwitnessed arrest with an unknown down time. Despite lifesaving interventions including deployment of the Lucas Device, the patient was pronounced dead on scene.

On May 10th, the Fire Department responded to a reported structure fire on the 19900 block of Iguana St. NW. Upon arrival, responders found a row of storage units on fire. Assistance was received from St. Francis, Oak Grove, Bethel, Andover, Ramsey, and Elk River Fire Departments. Damage estimates from the fire are \$300,000.00. The cause of the fire remains under investigation.

On May 12th, the Fire Department was dispatched to a reported grass fire on 18300 Erkium St. NW. Upon arrival, the crew found a large illegal burn. The homeowner was required to extinguish the fire and warning was issued. During the spring, the Fire Department has seen an increase in illegal burning throughout the city.

On May 27th, the Fire Department assisted St. Francis on a large grass fire on the 22800 block on Nightingale St. NW.

On May 24th, the Fire Department hosted a recruitment open house. Approximately 12 potential applicants attended the open house where staff provided information on the hiring process, training, and department expectations. Thank you to all staff involved in this process and thanks to Administrator Lehner and Mayor Pilon for attending and offering their support.

The Nowthen Fire Department has been selected to receive the Center Point Public Safety Grant of \$2,500 to use on a RAD 57 Monitor (special CO2 Detection devices), and an \$8,000 grant from the Department of Safety to purchase a Turn Out Gear Dryer.

Council Member Fladebo had questions regarding illegal burns and types of fires. Fire Chief Schmidt explained that residents may have a 3' x 3' "recreational fire." Burning permits are required for larger fires up to 15' x 15' of brush, trees, and/or debris. Fires burning trash, furniture, tires, plastics, etc. are considered illegal burns. There was clarification that burning is only allowed from 6pm to 8am – even if you have a three-day permit. It is not continuous.

6. SHERIFF'S DEPARTMENT REPORT

Sheriff's Deputies responded to 167 calls for service.

May 2023 calls for service included:

0 to Bar None
2 Alarms
20 Medicals
18 Animal Complaints

Bar None – No calls this month.

Noteworthy Calls for Service:

On 05/01/2023 at 2:13 PM deputies responded to the 7400 block of Norris Lake Road NW on a report of a 60s-year-old male not breathing. Deputies, Nowthen FD, and Allina EMS provided emergency care, but the victim could not be revived. The male was pronounced deceased at the scene. On 05/01/2023 at 6:38 AM deputies responded to Nowthen Blvd. NW at 201st Ave. NW on

a report of a crash with injuries involving three vehicles. Three drivers suffered minor injuries. The investigation revealed that a 2010 Dodge Grand Caravan was northbound on Nowthen Blvd. NW when it struck the back of a stopped vehicle that was waiting to turn left onto 201st Ave. NW. The driver of the Grand Caravan, an adult male, reported he had looked down to set his coffee down and traffic was stopped in front of him when he looked up. He was cited for failure to drive with due care and driving on a revoked license.

On 05/10/2023 at 7:12 PM deputies responded to a road and driving complaint. The reporting party, an adult male, reported seeing a red Chevrolet Corvette driving at a very high rate of speed in the 19500 block of Nowthen Blvd. NW. The reporting party advised he later found the vehicle parked in the area, so he called the sheriff's office. A deputy spoke with the driver of the Corvette, but he denied he was speeding. He was found to have a suspended driver's license and was cited for driving after suspension.

On 05/15/2023 at 2:51 PM, deputies responded to the 7700 block of 188th Lane NW regarding a dog that attacked and killed a chicken. The dog was identified as a neighbor's dog via video of the incident. The owner of the dog was cited for dog at large and for the dog killing domestic livestock.

Questions and discussion regarding how does the city respond to dog attacks? It is suggested to put a reminder in the Fall newsletter for residents to control their dogs and keep them on their property.

Discussion regarding false alarms for residents and businesses. These calls take two deputies off the street.

7. PLANNING AND ZONING

- a) CONSIDER APPROVAL OF AN INTERIM USE PERMIT TO ALLOW USED AUTO SALES AT 20088 FERRET STREET NW.

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY RAINVILLE TO APPROVE AN INTERIM USE PERMIT FOR NEWPORT CARDENS LLC LOCATED AT 20088 FERRET STREET NW TO ALLOW USED AUTO SALES TO OCCUR FROM THIS PROPERTY AND PART NO MORE THAN FIVE (5) USED VEHICLES FOR SALE AT ANY GIVEN TIME PER THE CITY COUNCIL FINDINGS AND DECISION, AS MAY BE AMENDED. MOTION CARRIED. 4 AYES.

8. ADMINISTRATOR'S UPDATE

- a) Dust Control Update: The project is completed and all the roads in the city's plan were done. Administrator Lehner was impressed with the results.

We continue to have ongoing issues with residents tearing up the newly sprayed or graded roads with ATV vehicles. Residents: Please talk to your children about keeping off the gravel roads. It is a shame to waste the city resources and time. If you see anyone doing it, please call 763-427-1212 – the Sheriff's Office non-emergency number.

Discussion about what the deputies can do. If caught, they can approach parents; have a “stern” talking to the people tearing up the roads. Help them understand it costs the city approximately \$4800 per mile for the calcium chloride. The roads completed will be graded less as each time it is graded, it degrades the product. It will last longer if residents drive slower, and it does decrease dust with decreased speeds.

Note: This was completed much earlier than last year.

- b) 2008 Ford Sale Update
The truck has been sold for \$6,500. The same buyer also wanted the old tanker truck for use to turn into a traveling pizza oven.
- c) Independence Day
The city offices and Recycling Center will be closed July 3rd and July 4th in observance of Independence Day. All full-time staff will be using a PTO day for July 3rd.
- d) Mowing and Baling of City Property
Cully House has paid a small stipend to mow and bale the city property two times this year. Once this spring and again before the Heritage Festival.

9. CITY COUNCIL

- a) Old Business – NONE
- b) New Business
 - 1. Juneteenth Holiday
MN Legislation moved up approval of the Juneteenth Holiday from 2024 to 2023. The date is June 19th, 2023.

This is technically not required to be a paid holiday for city employees eligible for holiday pay; however, the legislation has made it clear that no city business may be conducted on this day. The state Attorney General states all cities will be closed, and no work shall be performed. It is recommended to pay eligible employees for June 19, 2023, and it shall be considered a Holiday by the City of Nowthen.

MOTION BY COUNCIL MEMBER RAINVILLE, SECONDED BY BREYEN TO APPROVE RESOLUTION 2023-32 RECOGNIZING JUNETEENTH AS A STATE HOLIDAY AND REQUEST FULL-TIME STAFF BE PAID FOR THIS DAY OFF. MOTION CARRIED. 4 AYES.

- 2. Work Session Request to review city ordinances regarding the use of off-road vehicles on public roadways and right-of ways.

Council Member Fladebo requested to schedule a work session to discuss the ordinance because of a call and concern she has received from a resident. She thanked Lieutenant Jacobson for getting the accident reports to the council for review.

MOTION BY COUNCIL MEMBER FLADEBO, SECONDED BY BREYEN TO HAVE STAFF SET A WORK SESSION TO DISCUSS OTHER CITIES’ POLICIES THAT ARE RURAL AND IN SIMILAR SIZE AND INFRASTRUCTURE.

Discussion ensued regarding other ordinances that also need to be addressed. Council Member Breyen amended the motion to review many of the ordinances and set up work sessions to go through additional ordinances. It will not be possible to schedule this work session until later in the year after the budget work sessions are completed.

Council Member Breyen withdrew his amendment request at this time.

VOTING ENSUED. MOTION CARRIED. 4 AYES.

3. Approval of Resolution 2023-33 authorizing Administrator Lehner to begin a search for a Project Manager to handle multiple projects for the city.

Currently, we have several projects that require more thorough dedicated research and documentation to bring projects to completion than staff can accomplish in a timely manner.

The type of projects would be one-off and completed by a contract vendor. The estimated time frame for this contracted Project Manager would be approximately six months.

Currently, Administrator Lehner is acting as Administrator/Clerk-Treasurer with day-to-day operations of the city with public works, administration, professional contractors, and residents' concerns.

Deputy Clerk Johnson just finished an audit and is transitioning into the 2024 budget & Capital Improvement Plan along with day-to-day financial duties along with the new extensive election requirements coming.

Administrative Assistant Ogdahl is new and 50% of her time is spent on the Recycling Center tracking and assisting residents, along with building permits.

Madeline Greenberg is a back-up for Donna, processes building permits and is continuing to scan property files into the system so they will all be electronic.

This contracted position would be funded by the existing budget.

Administrator Lehner will put together a "Priority List" for the council to determine which projects should be completed first and an "Action Register" to keep it current and track progress.

Discussion if this person doesn't complete the projects in six months. The city had budgeted for a full-time position that has not yet been filled. The position would be posted as soon as Administrator Lehner can put together a job description and required qualifications.

If a candidate is found, Administrator Lehner will notify the council and request a special meeting to introduce and discuss the candidate.

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY RAINVILLE TO APPROVE RESOLUTION 2023-33 AUTHORIZING ADMINISTRATOR LEHNER TO BEGIN A SEARCH FOR A PROJECT MANAGER TO HANDLE MULTIPLE PROJECTS FOR THE CITY UNTIL THE PROJECTS ARE COMPLETED. MOTION CARRIED. 4 AYES.

4. Approval of Resolution 2023-34 authorizing Mayor Pilon and Administrator Lehner to enter into contract with Midwest Goat Mitigation Service, LLC to eliminate or considerably reduce the buckthorn and poison ivy in portions of Twin Lakes Park dedicated to the Frisbee Golf Course.

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY FLADEBO AUTHORIZING MAYOR PILON AND ADMINISTRATOR LEHNER TO ENTER INTO CONTRACT WITH MIDWEST GOAT MITIGATION SERVICE, LLC TO ELIMINATE OR CONSIDERLY REDUCE THE BUCKTHORN AND POISON IVY IN PORTIONS OF TWIN LAKES PARK DEDICATED TO THE FRISBEE GOLF COURSE.

Discussion: Do we need to have regular goat maintenance? Goats don't eat grass, so the grass takes over the space and greatly reduces the unwanted plants. The goats will be there twice this year. Completely ridding the area of unwanted plants may be a 2 to 3-year process.

VOTING ENSUED. MOTION CARRIED. 4 AYES.

5. Representative Novotny is here tonight – the council welcomed him and thanked him for coming. He introduced himself and spoke about the completed legislative session. He discussed the new cannabis bill. What does the city want to do? He stated that school boards will now be able to pass levies without going to taxpayers and that was concerning. Representative Novotny remarked that this legislative session “Passed the laws to see what’s in the laws.” There is cleanup to be completed on each passed bill that will take most of the summer.

Representative Novotny additionally discussed tax increases across the metro area: A 0.75% transportation sales tax increase to offset gas tax due to more use of electric vehicles, and a 0.25% for housing – 1 percent total metro-wide. A new tax imposed on Minnesota residents is a “delivery tax” for all packages delivered. This tax will be \$0.50 on deliveries valued over 100 dollars. He stated that the state went through the huge surplus, plus an additional 17.5 billion dollars, increasing the state budget by 40% and Nowthen will see very little of it.

MOTION BY COUNCIL MEMBER BREYEN, SECONDED BY FLADEBO TO ADJOURN.

Meeting adjourned at 8:40 PM.

Respectfully Submitted,

Scott Lehner, City Administrator

Jeffrey M. Pilon, Mayor



SIGN - IN SHEET

Meeting: Regular mtg Date: 6/13/23

PLEASE PRINT

	NAME	ADDRESS
1.	ALVIN HARNELL	7263 181ST AVE NW NOWTHEN
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REQUEST FOR COUNCIL ACTION

Agenda Item: 4C	Department: Administration	Requested Council Meeting Date: July 11, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-35 ACCEPTING A DONATION FROM ANOKA COUNTY OF TWO BENCHES AND TWO 6-FOOT TABLES FOR THE NOWTHEN FARMERS MARKET.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Darlene King received a donation for the Farmers Market from Anoka County of \$463.03, which she used to purchase two benches and two 6-foot tables for the Nowthen Farmers Market. The benches and tables are stored securely in the Farmers Market trailer. See the attached photo.

SOURCE OF FUNDING: N/A

REQUESTED COUNCIL ACTION: Approve Resolution 2023-35 accepting a donation from Anoka County of two benches and two 6-foot tables for the Nowthen Farmers Market.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

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(763)-441-1347



Council Meeting Location:
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Nowthen MN, 55330

RESOLUTION No. 2023-35

A RESOLUTION ACCEPTING A DONATION FROM ANOKA COUNTY OF TWO BENCHES AND TWO 6-FOOT TABLES FOR THE NOWTHEN FARMERS MARKET.

WHEREAS, Darlene King received a donation from Anoka County for the Nowthen Farmers Market in the amount of \$463.03 and;

WHEREAS, Darlene used this money to purchase two benches and two 6-foot tables for the Nowthen Farmers Market.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The City of Nowthen accepts the donation of two benches and two 6-foot tables for the Nowthen Farmers Market.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of July 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator





REQUEST FOR COUNCIL ACTION

Agenda Item: 4D	Department: Administration	Requested Council Meeting Date: July 11, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-36 APPROVING THE USE OF GOLF CARTS AND TEMPORARY CLOSURE OF 199TH AND IGUANA TO THE END OF IGUANA ON SEPTEMBER 23, 2023 FOR THE TENTH ANNUAL CAR SHOW.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached for city council information is a Car Show Agreement and Road Closure Map provided by Troy Bednarz of Lakeside Cabinets and Woodworking. His request is that the city council approve closure of 199th and Iguana to the end of Iguana to the north on Saturday, September 23, 2023, from 9am to 3pm. During this time period, guest cars are parked along this stretch of road and guests are ferried to and from the event on golf carts.

(The contract approves the operation of golf carts from the hours of 8 am to 11:59 pm on the streets of 199th, Iguana, and Ferret on September 23.)

After nine years, the process seems to be well vetted. Last year, Lieutenant Jacobson reviewed the materials supplied to us. His perspective was that this effort has been well run in past years.

SOURCE OF FUNDING: Lakeside Cabinets and Woodworking provides the funding and staff, barricades, safety vests and the like to accomplish this request so no city funding is required.

REQUESTED COUNCIL ACTION: Motion and second to authorize road closure as outlined in Mr. Bednarz's narrative, graphic, and Temporary Golf Cart Permit Agreement.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X		X		X

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RESOLUTION No. 2023-36

A RESOLUTION APPROVING THE USE OF GOLF CARTS AND TEMPORARY CLOSURE OF 199TH AND IGUANA TO THE END OF IGUANA ON SEPTEMBER 23, 2023 FOR THE TENTH ANNUAL CAR SHOW.

WHEREAS, Troy Bednarz of Lakeside Cabinets is requesting that the city council approve the closure of 199th and Iguana to the end of Iguana and;

WHEREAS, this closure takes place on September 23, 2023 from the hours of 9 am to 3 pm and;

WHEREAS, the council also approves the operation of golf cart transportation provided by Lakeside Cabinets during the aforementioned hours. (or the hours mentioned in the contract.)

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. Approval of road closure for 199th and Iguana on September 23 from 9 am to 3 pm.
3. Approval of golf cart transportation during the above hours. (or the contract hours.)

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of July 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST
By: SCOTT LEHNER
Its City Administrator

Charity Car Show - Road Closures

**Closed to
Thru Traffic**



**Average of where cars
stop at Dock & Door**

**Closed to
Thru Traffic**

© 2014

TEMPORARY GOLF CART PERMIT AGREEMENT

This Agreement is made this 25th day of June 2023, by and between the City of Nowthen, a municipal corporation, (the "City"), and Lakeside Cabinets and Woodworking, Inc., ("Lakeside"), and collectively referred to as (the "Parties").

WITNESSETH:

WHEREAS, Lakeside has requested the permission of the City to operate motorized golf carts on City streets in support of a marketing event for the business located at 8209 199th NW, Nowthen, Minnesota 55303; and

WHEREAS, Minnesota Statute Section § 169.045 prohibits the operation of motorized golf carts on public streets without the permission of the City; and

WHEREAS, the City is willing to grant Lakeside a permit to operate golf carts on certain City streets pursuant to the terms and conditions of this Permit Agreement.

NOW, THEREFORE, IT IS HEREBY AND HEREIN MUTUALLY AGREED, in consideration of each party's promises and considerations herein set forth, as follows:


1. Lakeside is hereby granted permission to operate motorized golf carts between the hours of 8a.m. and 11:59p.m. on Sept 23th, 2023, on the following City streets: 199th, Iguana, and Ferret.
2. The motorized golf carts shall be operated in compliance with the terms of Minnesota Statute § 169.045 and any other applicable laws.
3. Lakeside shall indemnify, defend and hold the City and its employees, contractors, agents, representatives, elected and appointed officials, and attorneys harmless from any and all claims, damages, losses, costs and expenses, including attorneys' fees, arising from, based on, or related to Lakeside being allowed to operate motorized golf carts on City streets.
4. Lakeside shall at Lakeside's expense maintain in effect liability insurance with limits not less than the maximum liability limits for a municipality as provided in Minnesota Statutes § 466.04 on which the City of Nowthen shall be a named insured. Lakeside's insurance policy and certificate shall not be canceled or its conditions altered in any manner without (Ten) 10 days prior written notice to the City. The insuring company shall deliver to the City certificates of all insurance required, signed by an authorized representative and stating that all provisions of the specified requirements are satisfied. The cancellation or alteration of said liability insurance policy without the express written consent of the City shall be deemed to be a material breach of this contract and shall further be deemed a termination of this Agreement.
5. Lakeside knowingly and voluntarily waives and releases any and all claims against the City arising from, based on, or related to Lakeside being permitted to operate motorized golf carts on City streets pursuant to the terms of this Agreement. Lakeside

acknowledges being represented by legal counsel in connection with this Agreement, and that Lakeside has read and understands the terms of this Agreement.

6. This Agreement shall not constitute or be construed as creating or establishing any vested right of Lakeside to the use of motorized golf carts except as expressly provided in this Agreement.
7. This Agreement contains all the terms and conditions relating to the use of motorized golf carts on City streets and replaces any oral agreements or other negotiations between the parties. No modifications of this Agreement shall be valid until they have been placed in writing and signed by all parties hereto.

IN WITNESS WHEREOF, the City and Lakeside have caused this Agreement to be duly executed on the day and year first above written.

**LAKESIDE CABINETS AND
WOODWORKING, INC.**



Troy Bednarz, CEO

CITY OF NOWTHEN

Jeff Pilon, Mayor

, Clerk

Natalie Johnson

From: Bill Jacobson <Bill.Jacobson@co.anoka.mn.us>
Sent: Wednesday, June 28, 2023 4:12 PM
To: Natalie Johnson
Cc: Scott Lehner
Subject: RE: 2023 Car show Golf Cart & Road Closure

Thanks for sending it over. No concerns from me.

I'll let the team know about the road closures as we get closer.

Bill Jacobson #333

Lieutenant - Administration Division



Anoka County Sheriff's Office

Direct: 763-324-5004

Bill.Jacobson@co.anoka.mn.us

13301 Hanson Blvd NW

Andover, MN 55304

*"To protect and serve the community in a manner
that preserves the public trust."*

From: Natalie Johnson <Natalie@nowthenmn.net>
Sent: Wednesday, June 28, 2023 4:02 PM
To: Bill Jacobson <Bill.Jacobson@co.anoka.mn.us>
Cc: Scott Lehner <slehner@nowthenmn.net>
Subject: FW: 2023 Car show Golf Cart & Road Closure

EXTERNAL EMAIL ALERT: This message originated from outside the Anoka County email system. **Use Caution** when clicking hyperlinks, downloading pictures or opening attachments.

Lt. Jacobson,

I am shooting over the information for the car show at Lakeside Cabinets during Heritage festival regarding the use of golf carts and closing the roads.

Please let me know if you have any input on this request or if it is acceptable to the sheriff's department to have these roads closed during the car show and festivities.

Thank you!

Natalie Johnson

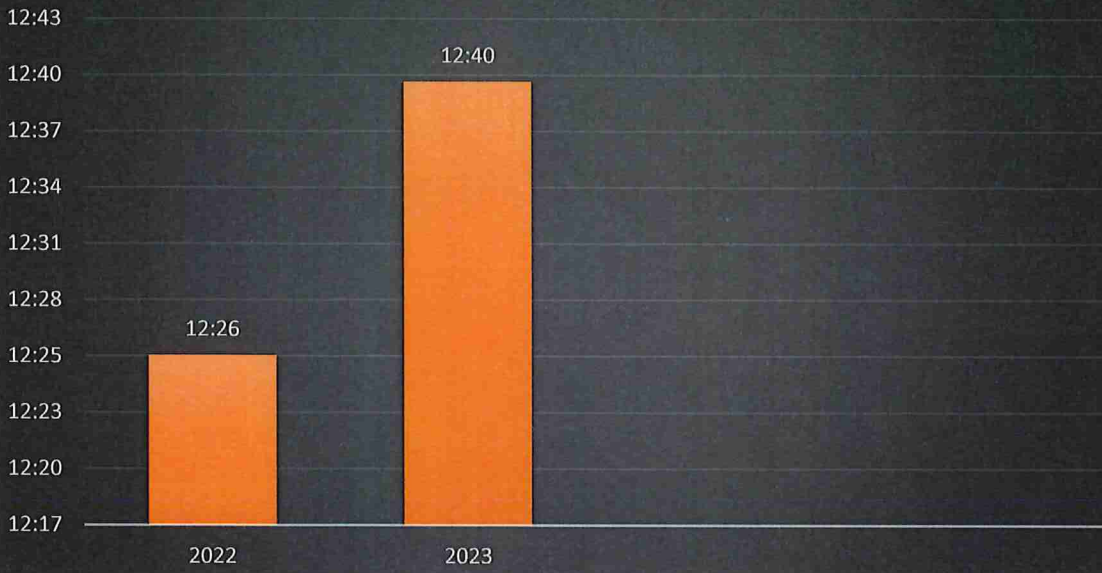
City of Nowthen

MONTHLY COMPARISON REPORT 2022-2023

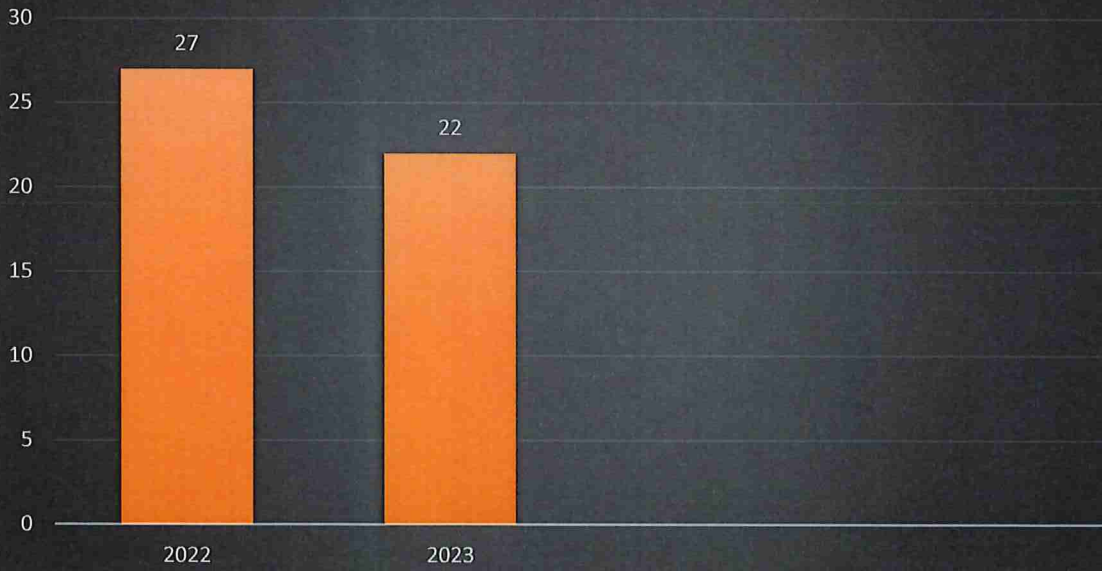
June



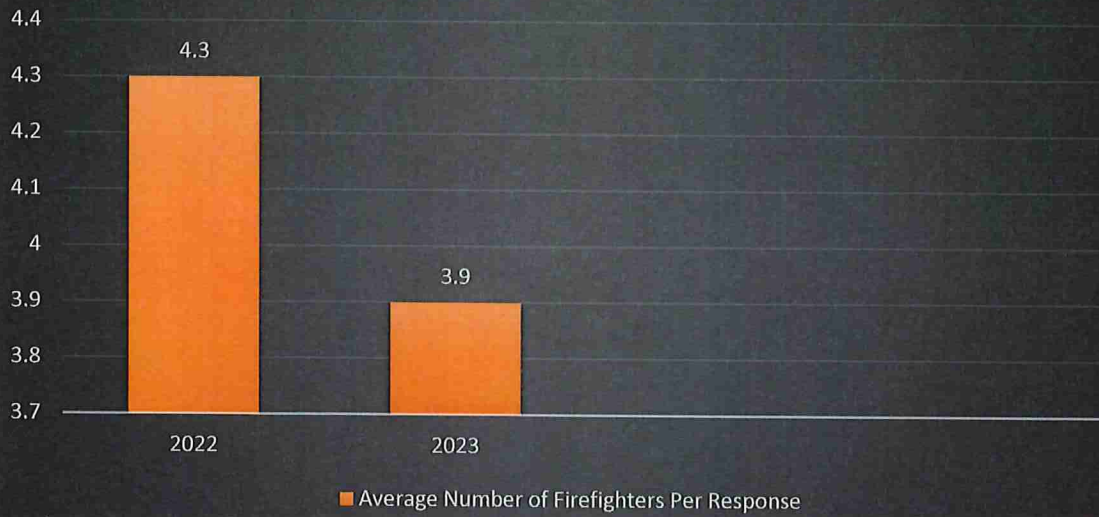
June Response Times 2022-2023



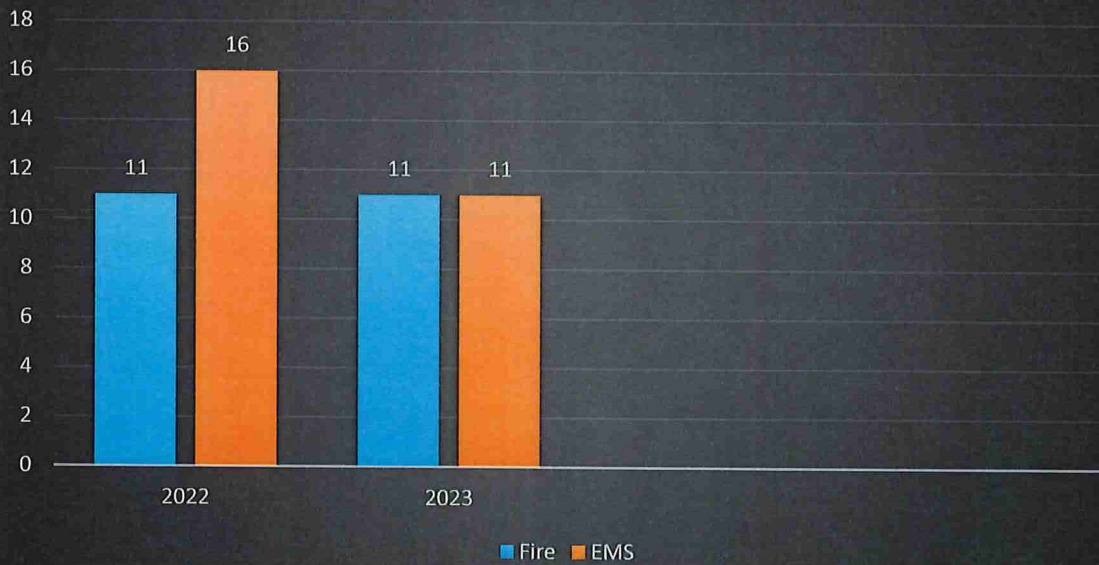
June Calls for Service 2022-2023



Average Number of Firefighters Per Response 2022-2023



Fire Runs vs. EMS Runs June 2022-2023



For the month of June 2023, the fire department responded to 22 incidents (2 less than the previous month) with an average response time of 12 minutes and 40 seconds (1 minute and 16 second decrease from May). The average number of firefighters attending calls for service was 3.9. The fire department reports no dollar loss from fires during the month of June.

On June 7th, the fire department assisted St. Francis Fire on a garage fire on the 22800 block of Rum River Blvd.

On June 21st, the fire department assisted Deputies on a reported vehicle accident on the 19000 block of Nowthen Blvd. The fire department assisted with traffic control and clean-up following a 2 vehicle crash.

On June 21st, the fire department assisted Ramsey Fire on a house fire on the 6900 block of 170th Ave NW.

Nowthen Council Meeting – July 11th, 2023

Opening

Mr. Mayor, members of the City Council, City Staff, and Citizens of Nowthen. The following is the Sheriff's Office report for the Month of June 2023:

Calls for Service

Sheriff's Deputies responded 168 to calls for service.

June 2023 calls for service included:

- 3 to Bar None
- 3 Alarms
- 12 Medicals
- 11 Animal Complaints

Bar None

On 06/27/2023 at 10:29 PM deputies responded to the facility on a report of two residents trying to fight each other. Deputies arrived to find staff holding a door shut to keep the males separated. Deputies spoke with the primary aggressor, a juvenile male, and learned he was upset because he felt he was being picked on by other residents. Force had to be used to restrain the male to prevent a physical altercation from escalating. Arrangements were made for the male to stay in another part of the campus. There were no injuries and no criminal charges.

Noteworthy Calls for Service

On 06/04/2023 at 2:47 PM, a deputy responded to Name Brand Storage in the 8300 block of Viking Blvd. NW on a burglary report. The victim reported approximately \$3,800 worth of property had been stolen from his unit between 04/30/2023 and 05/30/2023. There are no suspects at this time.

On 06/10/2023 at 2:59 PM, a deputy responded to Twin Lakes Park in the 9400 block of Viking Blvd. NW on a theft report. The deputy learned that the victim had parked her vehicle in the parking lot and went on a walk for about an hour. When she returned, she found that a side rear window on her vehicle had been broken out and her purse was stolen. Suspect information was developed after the deputy found video footage of the suspect using a credit card taken in the theft. The case is pending additional suspect information.

On 06/19/2023 at 10:20 AM, a deputy responded to a business in the 8100 block of Viking Blvd. NW on a harassment report. The deputy learned that a customer was upset over damage to his vehicle after he struck a pothole in the parking lot. The deputy mediated the matter, and a trespass notice was issued to the vehicle owner after he was alleged to have sworn at an employee over the phone.

On 06/21/2023 at 12:01 AM, deputies were dispatched to the area of St. Francis Blvd. NW at Old Viking Blvd. NW on a report of a vehicle on the roadway with its hazard lights on and airbags deployed. The deputies arrived and found that the vehicle, a 2017 Chevrolet Silverado, had left the roadway, gone through the ditch, and came to a rest in a cornfield. Deputies and St. Francis PD officers spoke with the driver, an adult female, who reported she fell asleep while driving. Deputies observed evidence of intoxication and the driver was ultimately arrested for DWI. A deputy applied for and was granted a search warrant for a sample of the driver's blood, but she

refused to cooperate. She was booked at the Anoka County Jail on charges of DWI, refusal to submit to a chemical test, and obstruction of the legal process.

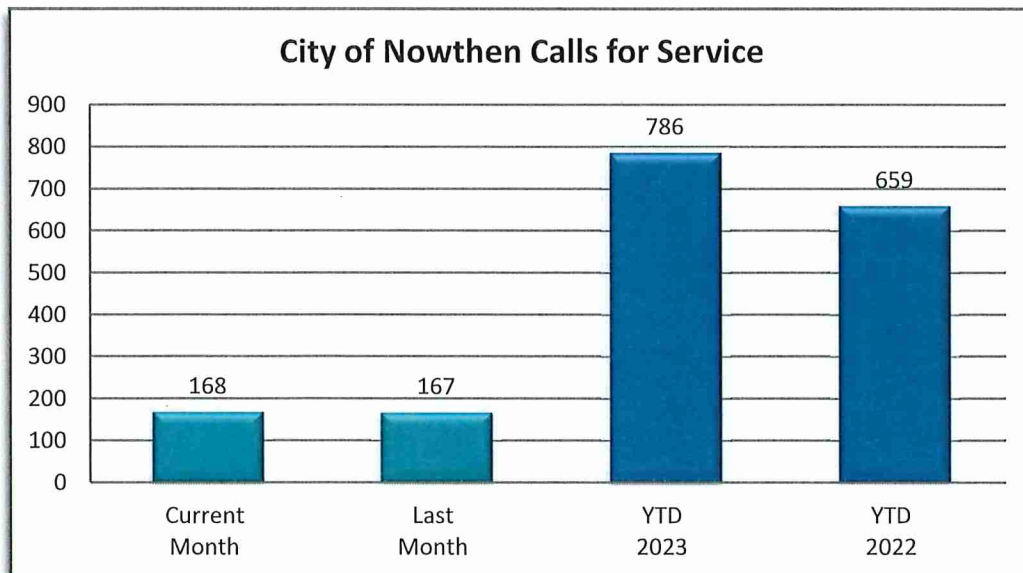
Miscellaneous

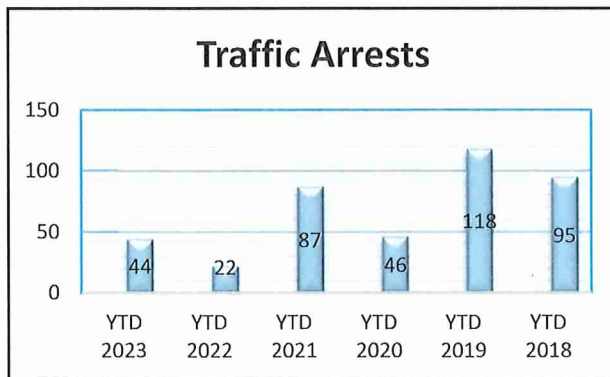
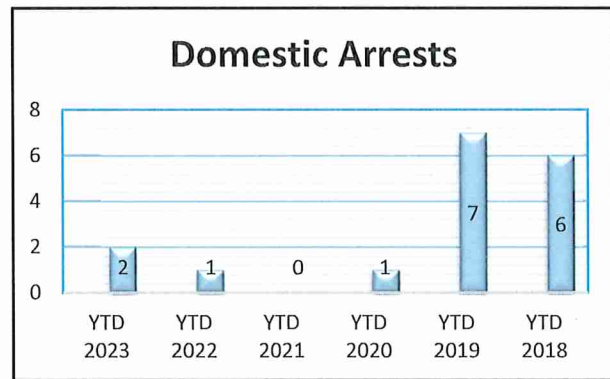
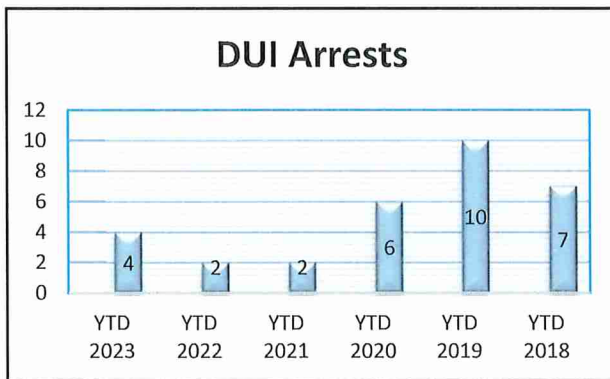
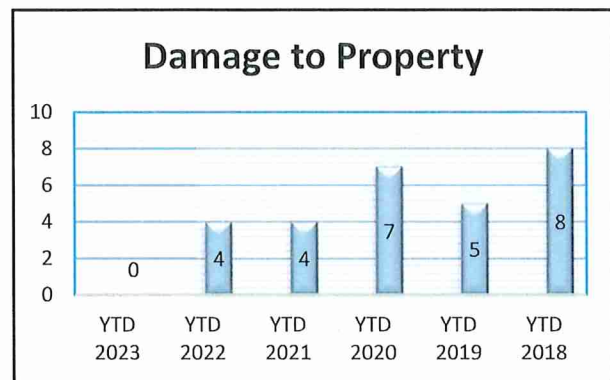
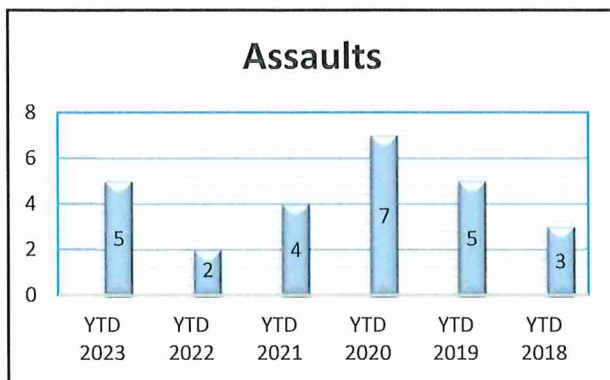
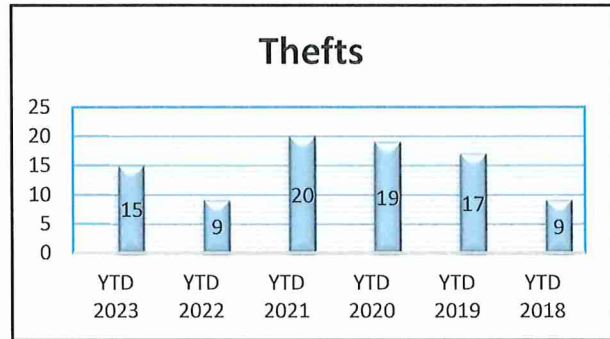
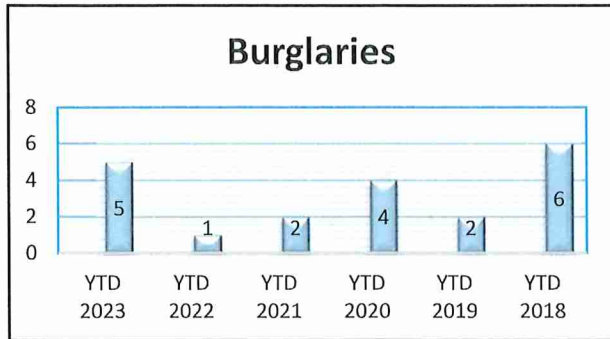
A new chief deputy has been selected for ACSO.

Closing

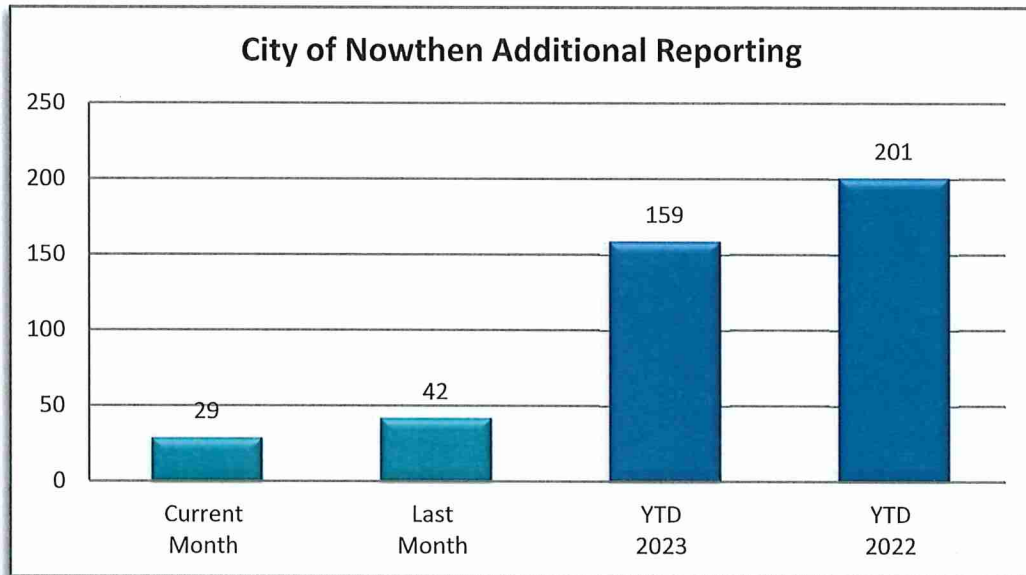
Time for the mayor and members of the council to ask questions.

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2023	YTD 2022
Call for Service	118	82	105	146	167	168							786	659
Burglaries	0	1	0	2	0	2							5	1
Thefts	2	1	2	1	4	5							15	9
Crim Sex Conduct	0	0	0	0	0	0							0	0
Assault	0	0	0	3	2	0							5	2
Dam to Property	0	0	0	0	0	0							0	4
Harass Comm	0	0	0	0	0	0							0	0
PI Accidents	3	2	1	2	2	2							12	6
PD Accidents	7	4	6	5	4	4							30	37
Felony Arrests	0	3	0	1	1	0							5	0
Gross Misd Arrests	0	1	2	1	2	1							7	1
Misd Arrests	1	0	5	5	1	3							15	4
DUI Arrests	0	1	2	0	0	1							4	2
Domestic Arrests	0	0	0	0	2	0							2	1
Warrant Arrests	1	1	1	0	1	0							4	5
Traffic Stop	52	26	40	42	28	33							221	129
Traffic Arrests	9	9	10	7	6	3							44	22





OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2023	YTD 2022
Bar None Facility	3	1	3	5	0	3							15	19
Alarms	3	6	3	5	2	3							22	32
Animal Complaints	9	8	5	16	18	11							67	53
Fire	1	0	1	0	1	0							3	2
MV Complaints	0	0	0	0	1	0							1	0
Medicals	11	11	12	13	20	12							79	88
Ordinance	1	0	0	0	0	0							1	7
2023 TOTALS	28	26	24	39	42	29	0	0	0	0	0	0	188	201

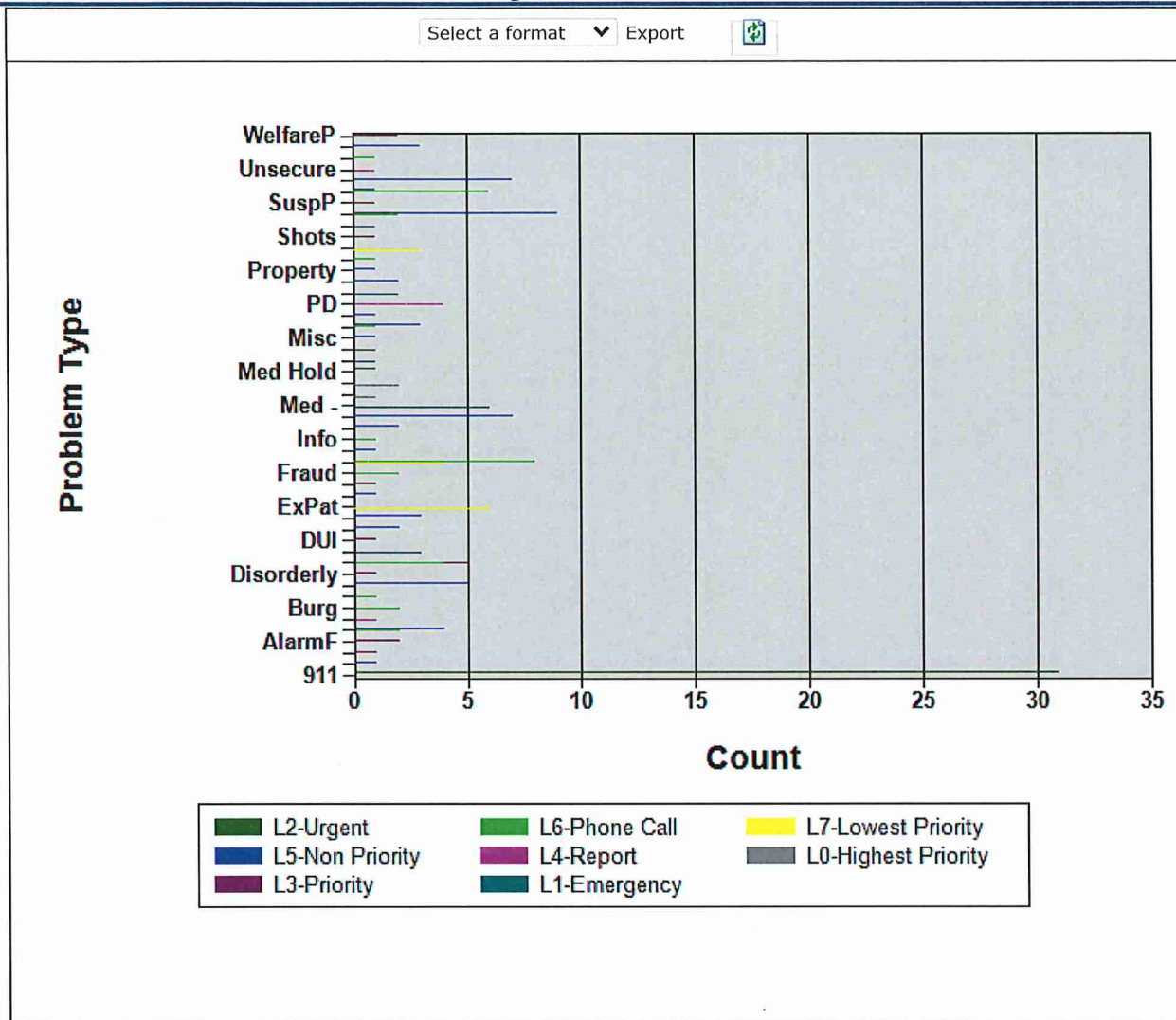


Problem Type Summary

4:08 PM 07/05/2023

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	Nowthen Law
Day Range:	Date From 6/1/2023 To 6/30/2023
Exclusion:	• Calls canceled before first unit assigned



Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority								Total
	0	1	2	3	4	5	6	7	
911	0	0	31	0	0	0	0	0	31
Abandon	0	0	0	0	0	1	0	0	1
Abuse	0	0	0	0	0	0	0	0	0
AbuseP	0	0	0	0	0	0	0	0	0
AlarmB	0	0	0	1	0	0	0	0	1

AlarmCO	0	0	0	0	0	0	0	0
AlarmCOill	0	0	0	0	0	0	0	0
AlarmF	0	0	0	2	0	0	0	2
AlarmFsmoke	0	0	0	0	0	0	0	0
AlarmHoldup	0	0	0	0	0	0	0	0
AlarmV	0	0	0	0	0	0	0	0
AlarmWF	0	0	0	0	0	0	0	0
Animal	0	0	0	0	0	4	2	6
AnimalResc	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0
Assault	0	0	0	0	1	0	0	1
AssaultP	0	0	0	0	0	0	0	0
Boat Assist	0	0	0	0	0	0	0	0
Bomb	0	0	0	0	0	0	0	0
BombP	0	0	0	0	0	0	0	0
Broadcast	0	0	0	0	0	0	0	0
Burg	0	0	0	0	0	0	2	2
BurgP	0	0	0	0	0	0	0	0
Civil	0	0	0	0	0	0	1	1
CivilP	0	0	0	0	0	0	0	0
CSC	0	0	0	0	0	0	0	0
Debris	0	0	0	0	0	0	0	0
Deer	0	0	0	0	0	5	0	5
Disorderly	0	0	0	1	0	0	0	1
Dom	0	0	0	5	0	0	4	9
DomP	0	3	0	0	0	0	0	3
Drugs	0	0	0	0	0	0	0	0
DUI	0	0	0	1	0	0	0	1
Dumping	0	0	0	0	0	2	0	2
Escort	0	0	0	0	0	3	0	3
ExPat	0	0	0	0	0	0	6	6
F Aircraft	0	0	0	0	0	0	0	0
F Assist	0	0	0	0	0	1	0	1
F CleanUp	0	0	0	0	0	0	0	0
F Collapse	0	0	0	0	0	0	0	0
F Dump	0	0	0	0	0	0	0	0
F Elec Smell	0	0	0	1	0	0	0	1
F Expl	0	0	0	0	0	0	0	0
F Gas Odor In	0	0	0	0	0	0	0	0
F Gas Odor Out	0	0	0	0	0	0	0	0
F Grass fire	0	0	0	0	0	0	0	0
F Illegal	0	0	0	0	0	0	0	0
F Misc	0	0	0	0	0	0	0	0
F Mutual Aid	0	0	0	0	0	0	0	0
F Oven	0	0	0	0	0	0	0	0
F Powerlines	0	0	0	0	0	0	0	0
F SmokeIn	0	0	0	0	0	0	0	0
F SmokeOut	0	0	0	0	0	0	0	0
F Structure	0	0	0	0	0	0	0	0
F Train	0	0	0	0	0	0	0	0
F Veh	0	0	0	0	0	0	0	0
F Water Rescue	0	0	0	0	0	0	0	0
Fight	0	0	0	0	0	0	0	0
Flood in	0	0	0	0	0	0	0	0
Flood out	0	0	0	0	0	0	0	0
Fraud	0	0	0	0	0	0	2	2
FraudP	0	0	0	0	0	0	0	0
FU	0	0	0	0	0	0	8	12
FW	0	0	0	0	0	0	0	0
Gun	0	0	0	0	0	0	0	0
Harass	0	0	0	0	0	1	0	1
Info	0	0	0	0	0	0	1	1
Lift Assist	0	0	0	0	0	0	0	0
Liq	0	0	0	0	0	0	0	0
Lockout	0	0	0	0	0	2	0	2
LockoutP	0	0	0	0	0	0	0	0

MA	0	0	0	0	0	7	0	0	7
MASS	0	0	0	0	0	0	0	0	0
Med -	0	6	0	0	0	0	0	0	6
Med Alarm	0	0	0	0	0	0	0	0	0
Med Allergic	0	0	0	0	0	0	0	0	0
Med Assault	1	0	0	0	0	0	0	0	1
Med Bleed	0	0	0	0	0	0	0	0	0
Med Breathing Diff	2	0	0	0	0	0	0	0	2
Med Breathing Not	0	0	0	0	0	0	0	0	0
Med Choking	0	0	0	0	0	0	0	0	0
Med Drown	0	0	0	0	0	0	0	0	0
Med Electro	0	0	0	0	0	0	0	0	0
Med Fall	0	0	0	0	0	0	0	0	0
Med Heart	0	0	0	0	0	0	0	0	0
Med Hold	0	0	1	0	0	0	0	0	1
Med ILL	0	1	0	0	0	0	0	0	1
Med Info	0	0	0	0	0	0	0	0	0
Med OB	0	0	0	0	0	0	0	0	0
Med Priority	0	0	0	0	0	0	0	0	0
Med Seizure	0	1	0	0	0	0	0	0	1
Med Stab-Gunshot	0	0	0	0	0	0	0	0	0
Med Stroke	0	0	0	0	0	0	0	0	0
Med Uncon	0	0	0	0	0	0	0	0	0
Medex	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	1	0	0	1
MiscO	0	0	0	0	0	3	1	0	4
Mutual Aid Law	0	0	0	0	0	0	0	0	0
Noise	0	0	0	0	0	0	0	0	0
NoTag	0	0	0	0	0	0	0	0	0
Ord	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	1	0	0	1
Park	0	0	0	0	0	0	0	0	0
PD	0	0	0	0	4	0	0	0	4
Person	0	0	0	0	0	0	0	0	0
PI	0	2	0	0	0	0	0	0	2
POR	0	0	0	0	0	2	0	0	2
Property	0	0	0	0	0	1	0	0	1
PW	0	0	0	0	0	0	0	0	0
REPO-TOW	0	0	0	0	0	0	0	0	0
RJ	0	0	0	0	0	0	1	0	1
RoadClosure	0	0	0	0	0	0	0	3	3
Robbery	0	0	0	0	0	0	0	0	0
RobberyP	0	0	0	0	0	0	0	0	0
Shots	0	0	0	1	0	0	0	0	1
Slumper	0	0	0	0	0	0	0	0	0
StolenProp	0	0	0	0	0	0	0	0	0
Suicide	0	0	0	0	0	0	0	0	0
SuicideP	0	1	0	0	0	0	0	0	1
Susp	0	0	0	0	0	9	2	0	11
SuspP	0	0	0	1	0	0	0	0	1
Theft	0	0	0	0	0	1	6	0	7
TheftP	0	0	0	0	0	0	0	0	0
Threat	0	0	0	0	0	0	0	0	0
ThreatP	0	0	0	0	0	0	0	0	0
Traf	0	0	0	0	0	7	0	0	7
Tres	0	0	0	0	0	0	0	0	0
UNK	0	0	0	0	0	0	0	0	0
Unsecure	0	0	0	0	1	0	0	0	1
Vand	0	0	0	0	0	0	1	0	1
VandP	0	0	0	0	0	0	0	0	0
VehTheft	0	0	0	0	0	0	0	0	0
VehTheftP	0	0	0	0	0	0	0	0	0
Weapon	0	0	0	0	0	0	0	0	0
Weather	0	0	0	0	0	0	0	0	0
Welfare	0	0	0	0	0	3	0	0	3
WelfareP	0	0	0	2	0	0	0	0	2

WT

Total

0	0	0	0	0	0	0	0	0
3	14	32	15	6	54	31	13	168

Go Back

Close

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

ADMINISTRATOR UPDATE

- a) UPDATE ON GOAT MITIGATION AT TWIN LAKES PARK

- b) UPDATE ON THE PROJECT MANAGER POSITION

- c) BUDGET WORK SESSION DATES



REQUEST FOR COUNCIL ACTION

Agenda Item: 10B1	Department: Engineering	Requested Council Meeting Date: July 11, 2023	Submitted By: Shane Nelson, City Engineer and Administrator Lehner
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-37, ACCEPTING STRIPING QUOTES FOR OLD VIKING BLVD., 185TH & 187TH, AND CLIFTON ROAD.

BACKGROUND AND SUPPLEMENTAL INFORMATION:

Per the City's request, we have obtained Striping Quotes for Old Viking Blvd, 185th, 187th, and Clifton Road. The quotes include multi-component (epoxy) pavement markings as depicted on the attached Striping Plans. The striping includes a double solid yellow center stripe (no passing), white fog lines, and stop bars. Multi-component pavement markings have an expected service life of approximately 5 years. We received two quotes, as follows:

Sir Lines-A-Lot LLC	\$42,024
Century Fence	\$49,896

Both companies are reputable companies and have successfully completed striping on public improvement projects.

SOURCE OF FUNDING: 414-43414-510 Infrastructure

REQUESTED COUNCIL ACTION:

We recommend that the City Council accept the quotes and award the project to Sir-Lines-A-Lot LLC with an estimated cost of \$42,024.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-37

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF STRIPING QUOTES FOR OLD VIKING BLVD., 185TH & 187TH, AND CLIFTON ROAD.

WHEREAS, two striping quotes have been obtained for Old Viking Boulevard, 185th, 187th, and Clifton Road and;

WHEREAS, these quotes were received from Sir Lines-A-Lot LLC and Century Fence and;

WHEREAS, these quotes are in the amounts of \$42,024 and \$49,896, respectively.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The council accepts these striping quotes and awards the project to Sir Lines-A-Lot LLC with an estimated cost of \$42,024.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of July 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator

**CITY OF NOWTHEN
2023 STRIPING
QUOTATION FORM**

SCHEDULE "A" – 185TH AVE/187TH AVE/CLIFTON RD

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
1	4" SOLID LINE MULTI-COMPONENT	21,600	LIN FT	0.36	7,776.00
2	4" DOUBLE SOLID LINE MULTI-COMPONENT	10,680	LIN FT	0.72	7,689.60
3	24" SOLID LINE MULTI-COMPONENT	24	LIN FT	10.00	240.00

SCHEDULE "B" – OLD VIKING BLVD

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
1	4" SOLID LINE MULTI-COMPONENT	36,000	LIN FT	0.36	12,960.00
2	4" DOUBLE SOLID LINE MULTI-COMPONENT	17,720	LIN FT	0.72	12,758.40
3	24" SOLID LINE MULTI-COMPONENT	60	LIN FT	10.00	600.00

Total Estimated Cost

\$ 42,024.00

By: Chaise VanOverbeke
Title: President

Signed:  Date: May 24, 2023

Company: Sir Lines-A-Lot LLC

CITY OF NOWTHEN
2023 STRIPING
QUOTATION FORM

SCHEDULE "A" - 185TH AVE/187TH AVE/CLIFTON RD

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
1	4" SOLID LINE MULTI-COMPONENT	21,600	LIN FT	.42	9,072.00
2	4" DOUBLE SOLID LINE MULTI-COMPONENT	10,680	LIN FT	.84	8,971.20
3	24" SOLID LINE MULTI-COMPONENT	24	LIN FT	22.00	528

SCHEDULE "B" - OLD VIKING BLVD

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	EXTENSION
1	4" SOLID LINE MULTI-COMPONENT	36,000	LIN FT	.42	15,120.00
2	4" DOUBLE SOLID LINE MULTI-COMPONENT	17,720	LIN FT	.84	14,884.80
3	24" SOLID LINE MULTI-COMPONENT	60	LIN FT	22.00	1,320.00

Total Estimated Cost \$ 49,896.00

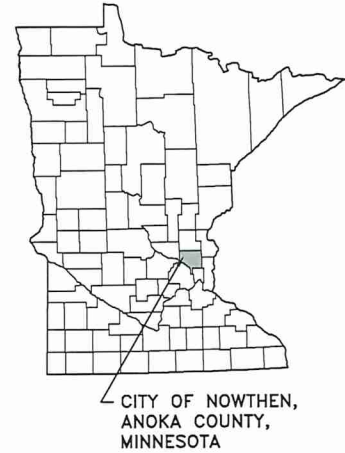
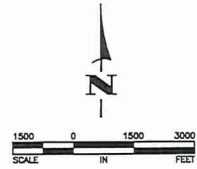
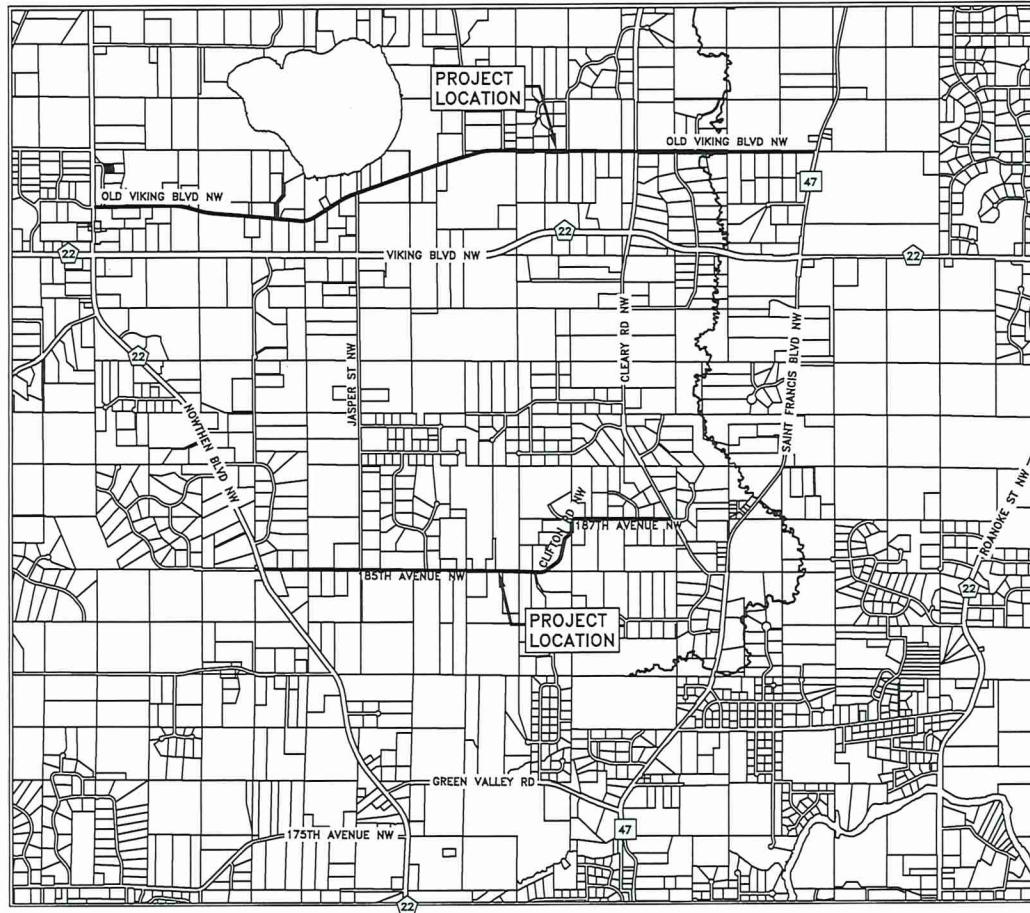
By: Adam Jeske Title: MN Hwy Manager

Signed: [Signature] Date: 5/26/23

Company: Century Fence Company

185TH/187TH/CLIFTON AND OLD VILKING BLVD STRIPING

NOWTHEN, MN



THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOVERNING SPECIFICATIONS

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

THE 2013 EDITION OF THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM) STANDARD SPECIFICATIONS SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL REQUIREMENTS OF THE PROJECT MANUAL FOR THE 185TH/187TH/CLIFTON AND OLD VILKING BLVD STRIPING.

SHEET INDEX

THIS PLAN CONTAINS 21 SHEETS

SHEET NO. DESCRIPTION

- 1 TITLE SHEET
- 2 DETAILS AND ESTIMATED QUANTITIES
- 3-8 CONSTRUCTION PLANS

DATE	REVISION

185TH/187TH/CLIFTON AND OLD VILKING BLVD STRIPING - 2024 - TITLE SHEET



ESTIMATED QUANTITIES				
BID SCHEDULE "A" - 185TH AVE/187TH AVE/CLIFTON RD				
ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY
1	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	21,600
2	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	10,680
3	2582.503	24" SOLID LINE MULTI-COMPONENT	LIN FT	24

ESTIMATED QUANTITIES				
BID SCHEDULE "B" - OLD VIKING BLVD				
ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY
1	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	36,000
2	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	17,720
3	2582.503	24" SOLID LINE MULTI-COMPONENT	LIN FT	60

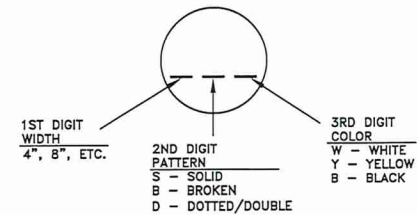
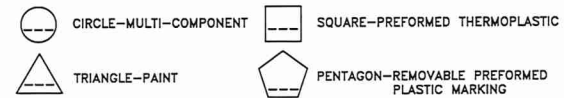
CONSTRUCTION NOTES

- A. THE ROADWAY SURFACE SHALL BE SWEEPED CLEAN WITH A POWER BROOM PRIOR TO THE PLACEMENT OF THE STRIPING MATERIAL BY THE CONTRACTOR.

PERMANENT PAVEMENT MARKING GENERAL NOTES AND GUIDELINES:

- THE ENGINEER'S INVOLVEMENT IN THE APPLICATION OF THE MATERIAL SHALL BE LIMITED TO FIELD CONSULTATION AND INSPECTION. THE CONTRACTOR WILL PLACE NECESSARY "SPOTTING" AT APPROPRIATE POINTS TO PROVIDE HORIZONTAL CONTROL FOR STRIPING AND TO DETERMINE NECESSARY STARTING AND CUTOFF POINTS. LONGITUDINAL JOINTS, PAVEMENT EDGES AND EXISTING MARKINGS MAY SERVE AS HORIZONTAL CONTROL WHEN SO DIRECTED.
- EDGE LINES AND LANE LINES ARE TO BE BROKEN ONLY AT INTERSECTIONS WITH PUBLIC ROADS AND AT PRIVATE ENTRANCES IF THEY ARE CONTROLLED BY A YIELD SIGN, STOP SIGN OR TRAFFIC SIGNAL. THE BREAK POINT IS TO BE AT THE START OF THE RADIUS FOR THE INTERSECTION OR AT MARKED STOP LINES OR CROSSWALKS.
- A TOLERANCE OF 1/4 INCH UNDER OR 1/4 OVER THE SPECIFIED WIDTH WILL BE ALLOWED FOR STRIPING PROVIDED THE VARIATION IS GRADUAL AND DOES NOT DETRACT FROM THE GENERAL APPEARANCE. BROKEN LINE SEGMENTS MAY VARY UP TO ONE-HALF FOOT FROM THE SPECIFIED LENGTHS PROVIDED THE OVER AND UNDER VARIATIONS ARE REASONABLY COMPENSATORY. ALIGNMENT DEVIATIONS FROM THE CONTROL GUIDE SHALL NOT EXCEED 1 INCH. MATERIAL SHALL NOT BE APPLIED OVER LONGITUDINAL JOINTS. ESTABLISHMENT OF APPLICATION TOLERANCES SHALL NOT RELIEVE THE CONTRACTOR OF THEIR RESPONSIBILITY TO COMPLY AS CLOSELY AS PRACTICABLE WITH THE PLANNED DIMENSIONS.
- THE ROAD SURFACE SHALL BE CLEANED AT THE DIRECTION OF THE ENGINEER JUST PRIOR TO APPLICATION. PAVEMENT CLEANING SHALL CONSIST OF AT LEAST BRUSHING WITH A ROTARY BROOM (NON-METALLIC) OR AS RECOMMENDED BY THE MATERIAL MANUFACTURER AND ACCEPTABLE TO THE ENGINEER. THIS WORK SHALL BE INCIDENTAL.
- THE EPOXY MARKING APPLICATION SHALL IMMEDIATELY FOLLOW THE PAVEMENT CLEANING. GLASS BEADS SHALL BE APPLIED IMMEDIATELY AFTER APPLICATION OF THE EPOXY RESIN LINE TO PROVIDE AN IMMEDIATE NO-TRACK SYSTEM.
- FOR 20 MIL APPLICATIONS, GLASS BEADS SHALL BE APPLIED AT A RATE OF AT LEAST 25 LB/GAL. THE "NO-TRACKING" CONDITION SHALL BE DETERMINED ON AN APPLICATION OF SPECIFIED THICKNESS TO THE PAVEMENT AND COVERED WITH GLASS BEADS AT THE RATE OF AT LEAST 25 LB/GAL.
- OPERATIONS SHALL BE CONDUCTED ONLY WHEN THE ROAD PAVEMENT SURFACE TEMPERATURES ARE 50 DEGREES (°F) OR GREATER.
- PERMANENT PAVEMENT MARKINGS SHALL NOT BE PLACED OVER TEMPORARY TAPE MARKINGS.

STRIPING KEY



EXAMPLE: (4SW) = 4" SOLID LINE WHITE—MULTI—COMPONENT

May 17, 2023 - 9:42am
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185TH/187TH/CLIFTON AND OLD VIKING
 BLVD STRIPING

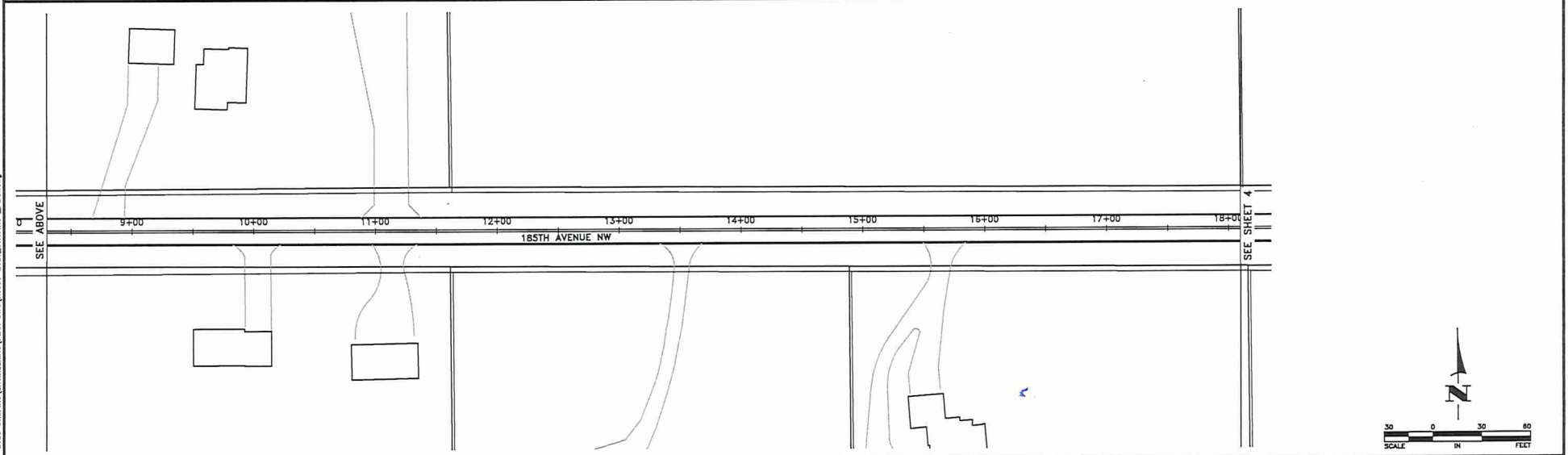
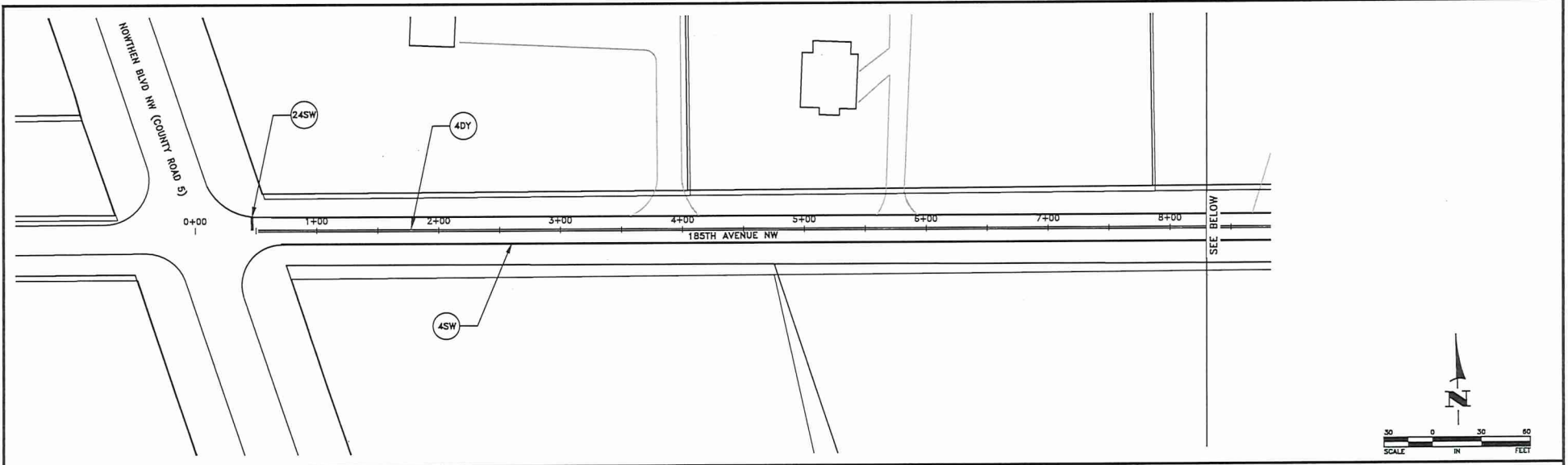
DETAILS

NOWTHEN, MN

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Nov 17, 2023 - 8:46am
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2021 P.E.	LSB
2022 P.E.	AV



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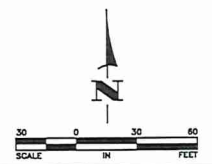
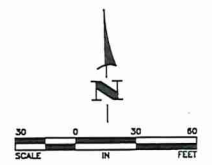
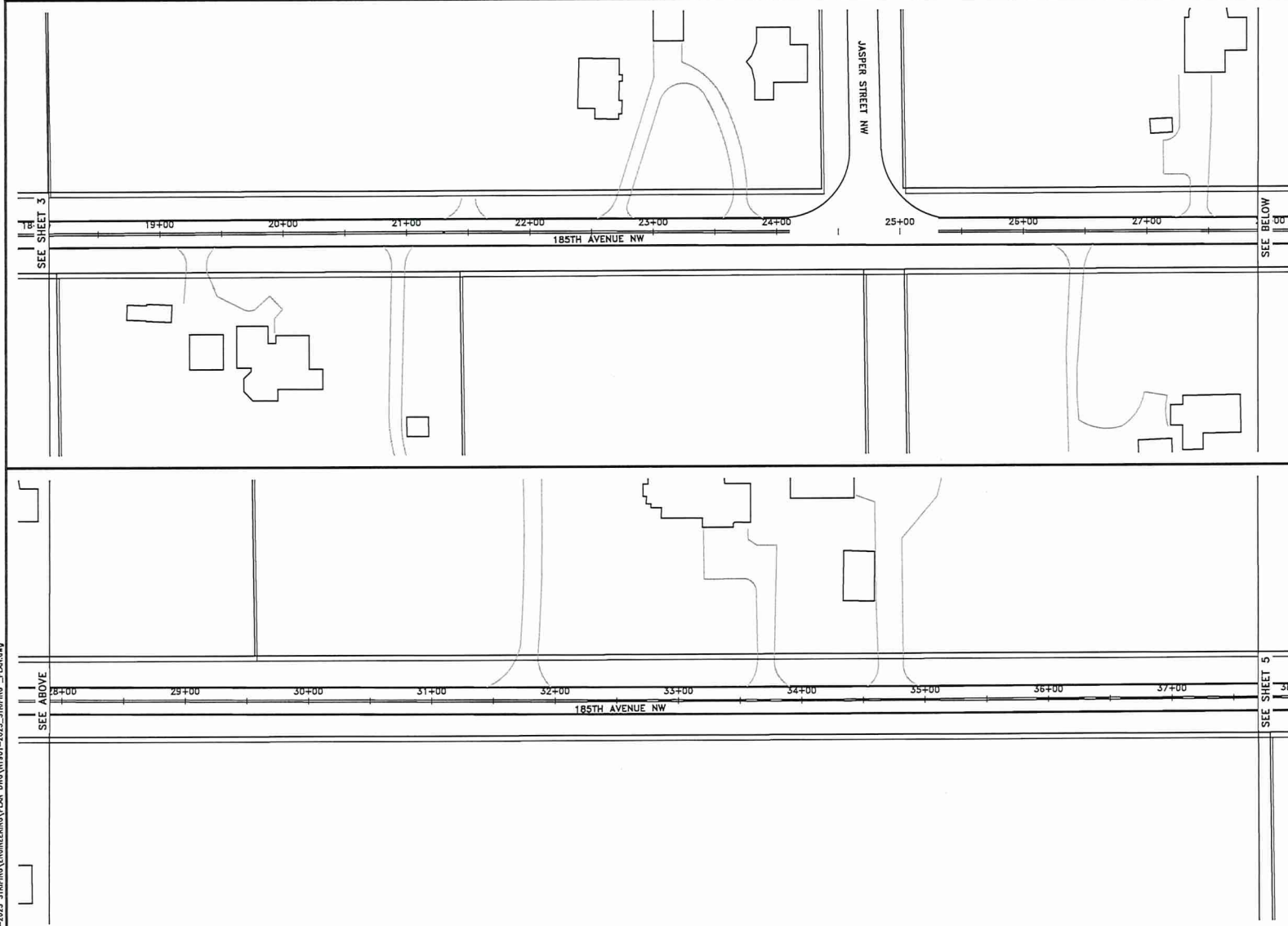
185TH/187TH/CLIFTON AND
OLD VILKING BLVD STRIPING

STRIPING PLAN
185TH AVENUE NW
NOWTHEN, MN

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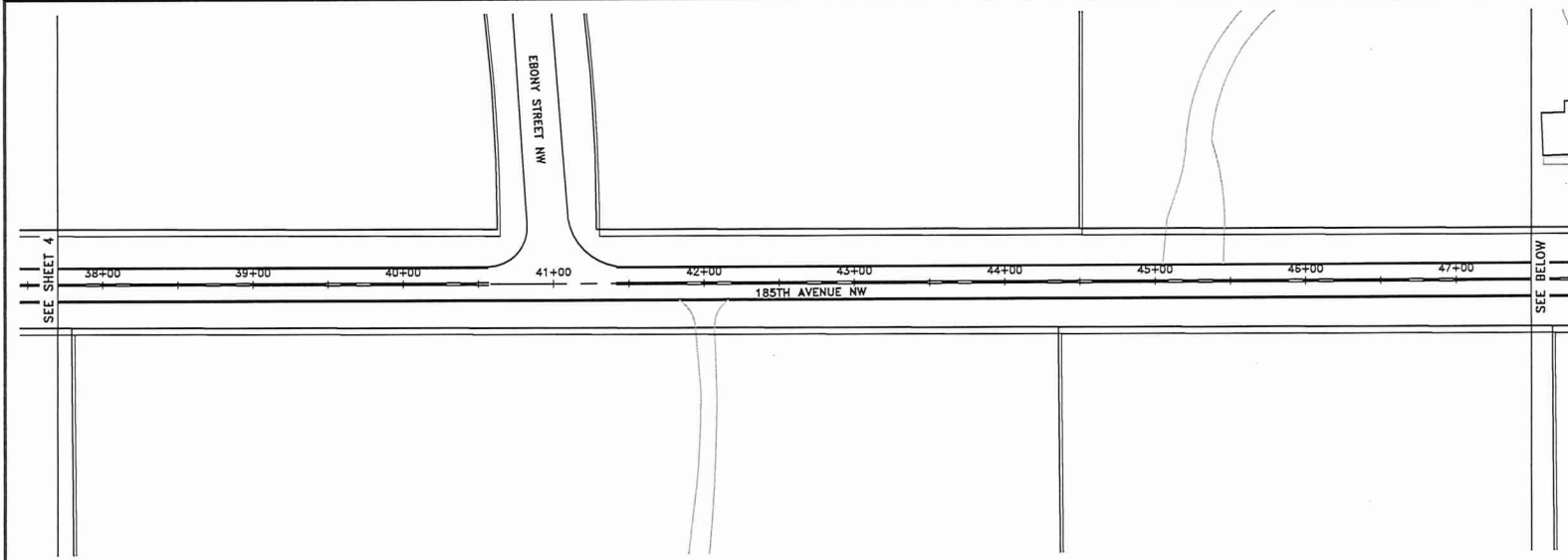
185TH/187TH/CLIFTON AND
 OLD VILKING BLVD STRIPING

STRIPING PLAN
 185TH AVENUE NW
 NOWTHEN, MN

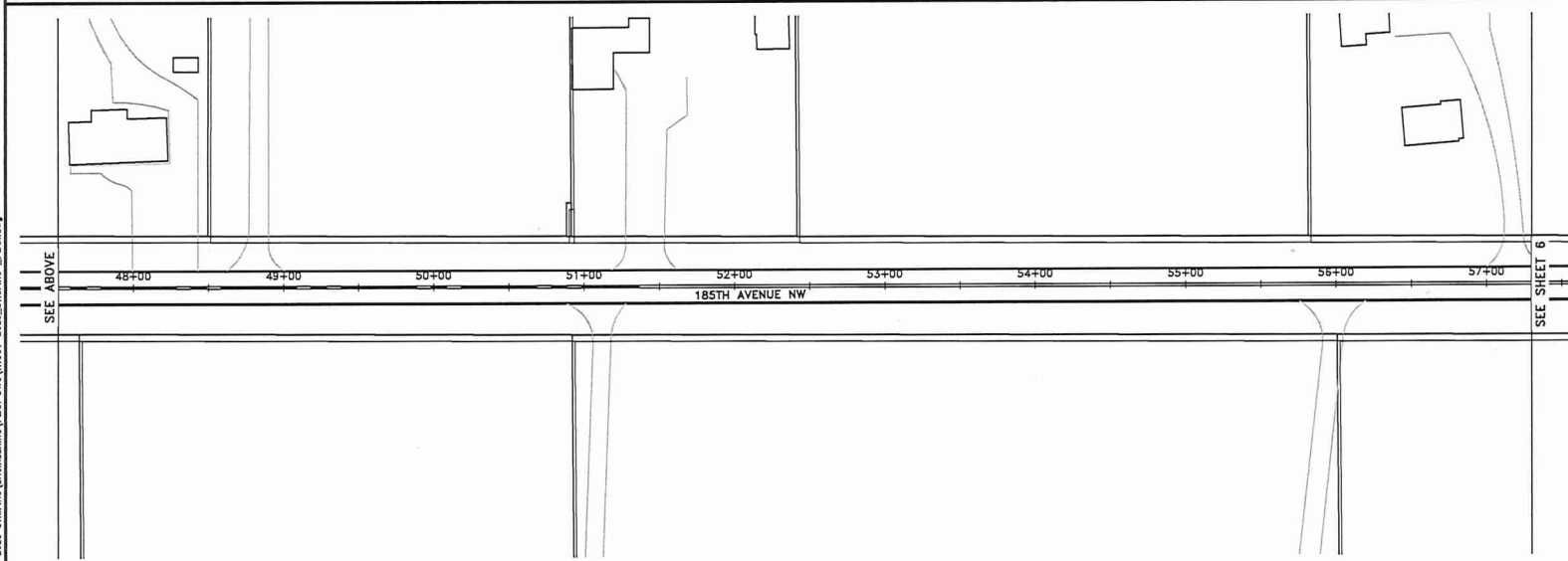
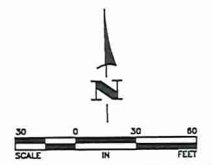
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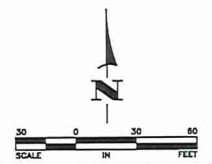
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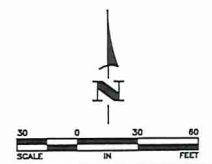
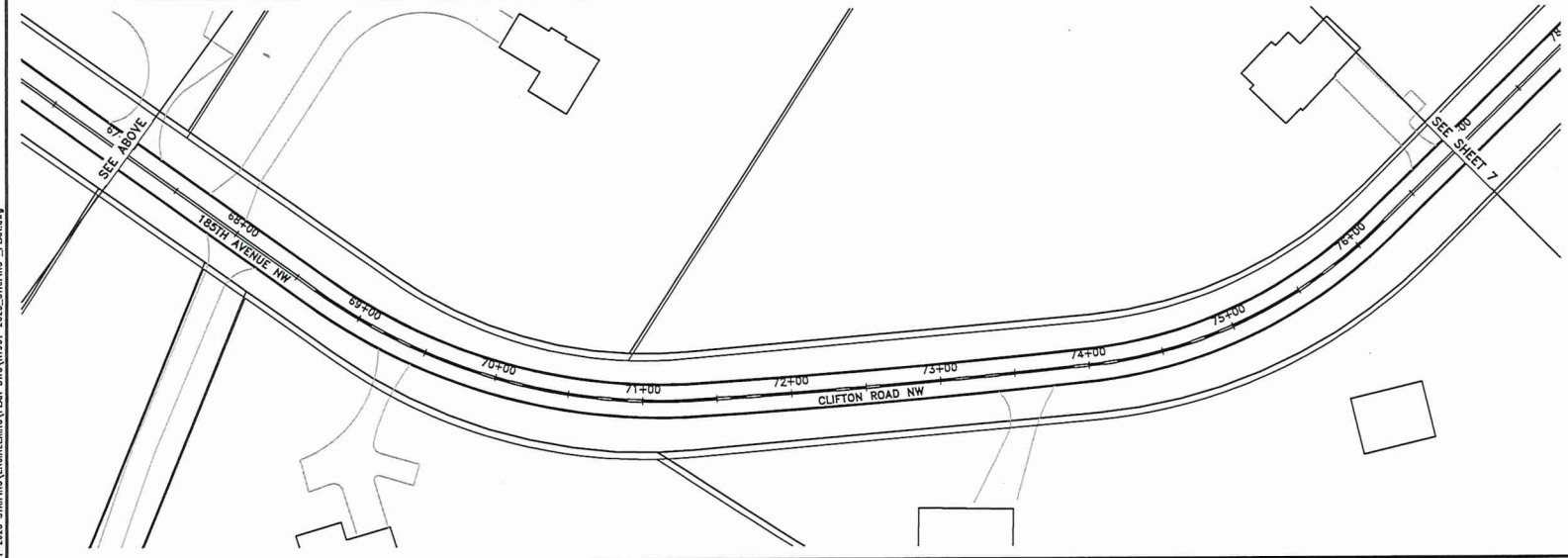
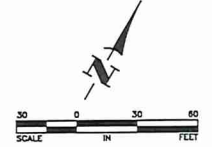
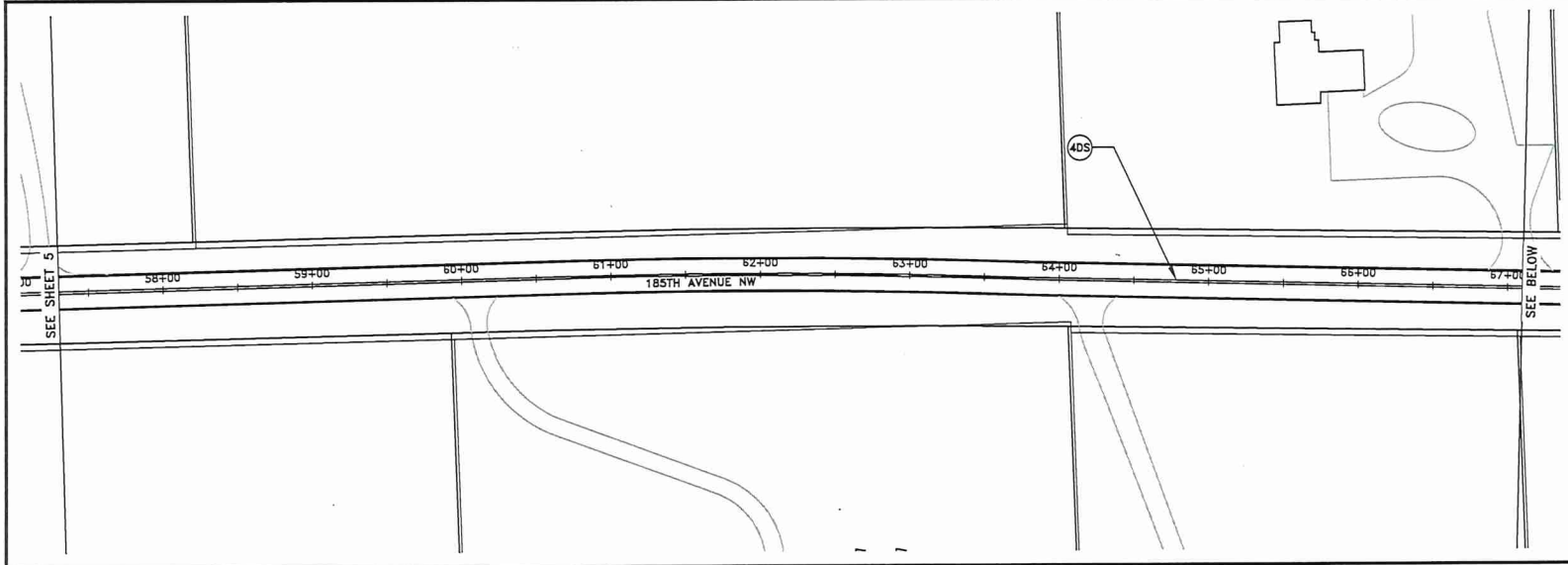
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185TH/187TH/CLIFTON AND
 OLD VILKING BLVD STRIPING

STRIPING PLAN
 185TH AVENUE NW
 NOWTHEN, MN

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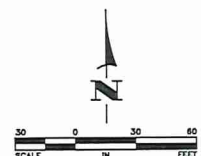
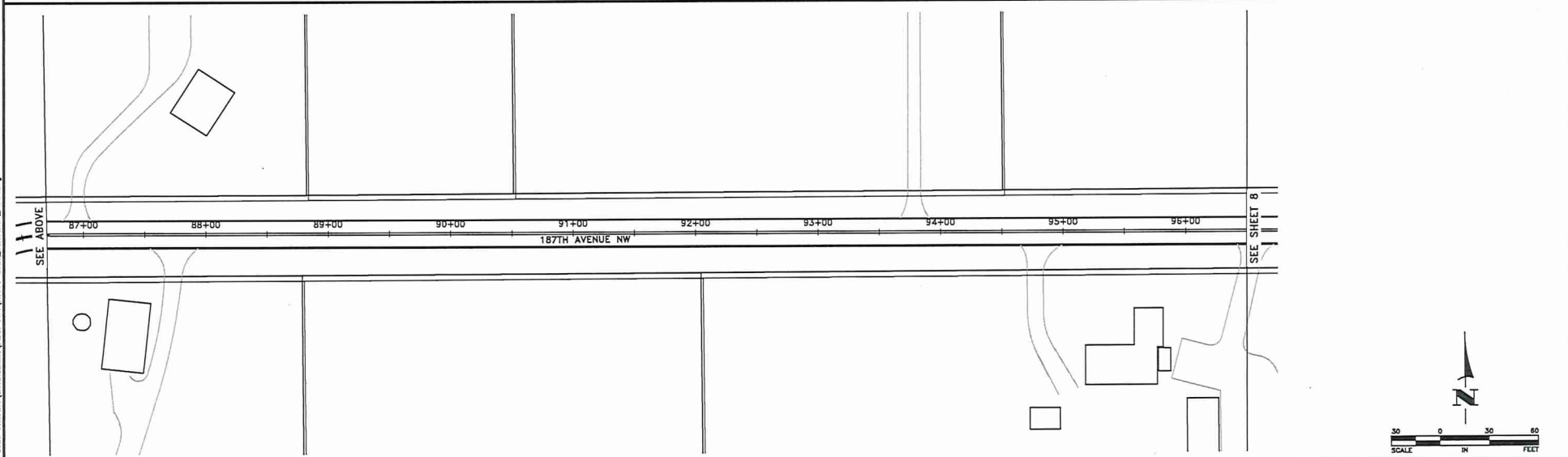
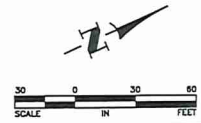
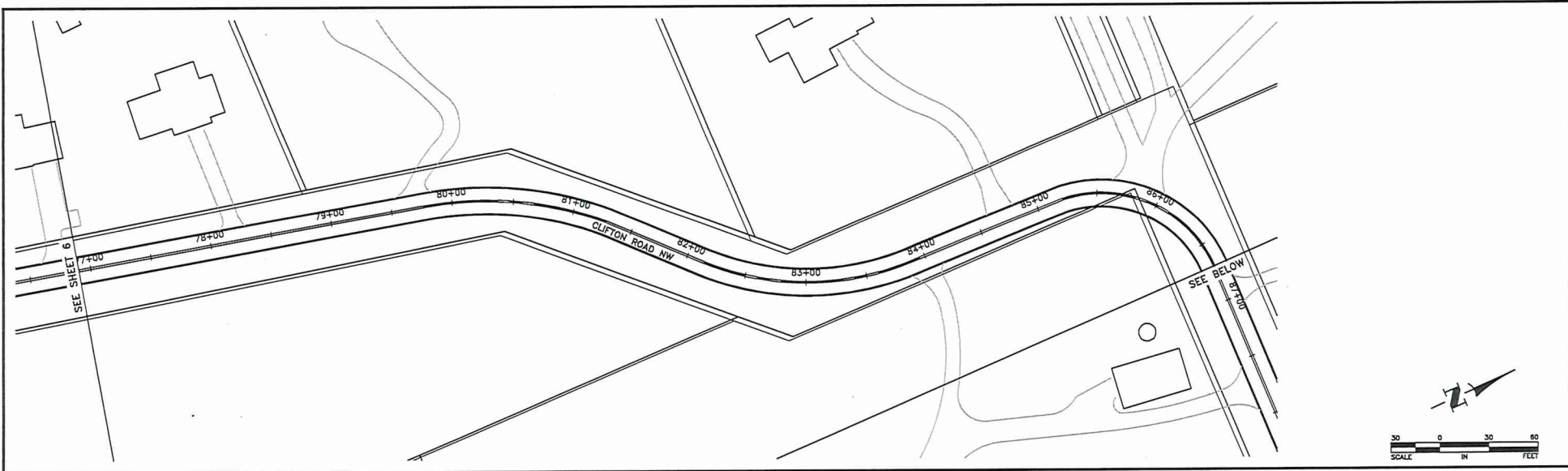
185TH/187TH/CLIFTON AND
 OLD VILKING BLVD STRIPING

STRIPING PLAN
 CLIFTON RD & 187TH AVENUE NW
 NOWTHEN, MN

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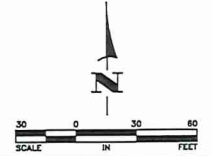
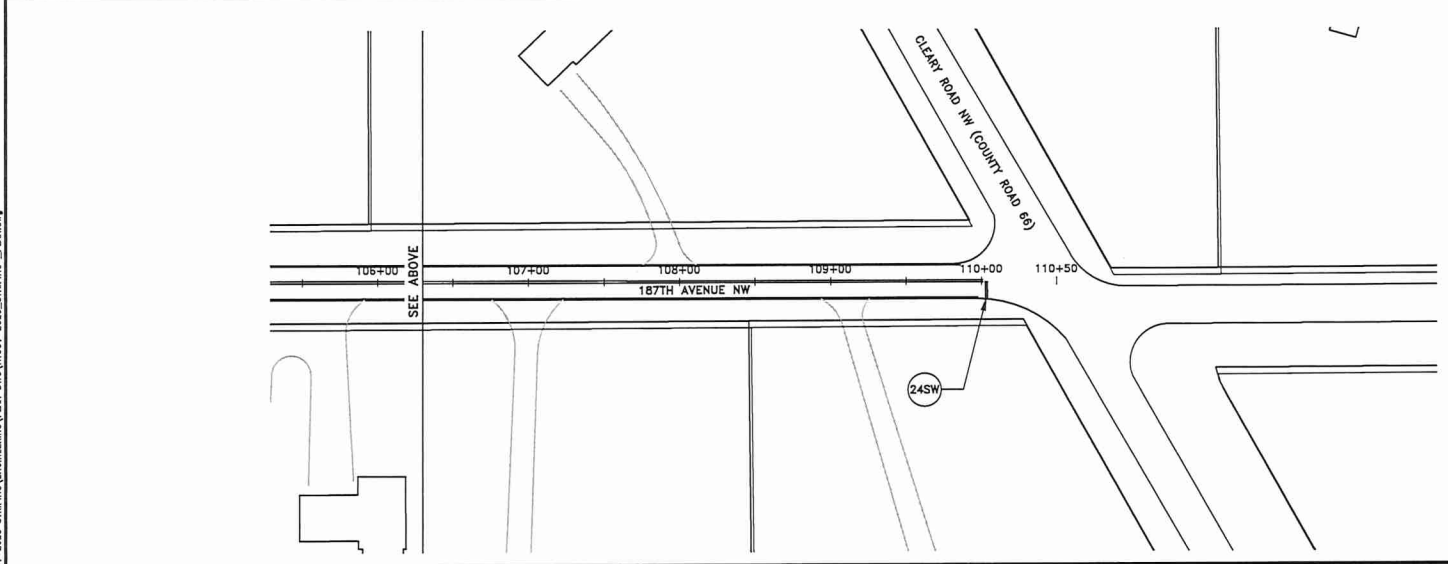
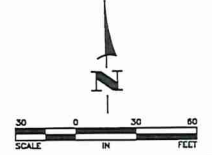
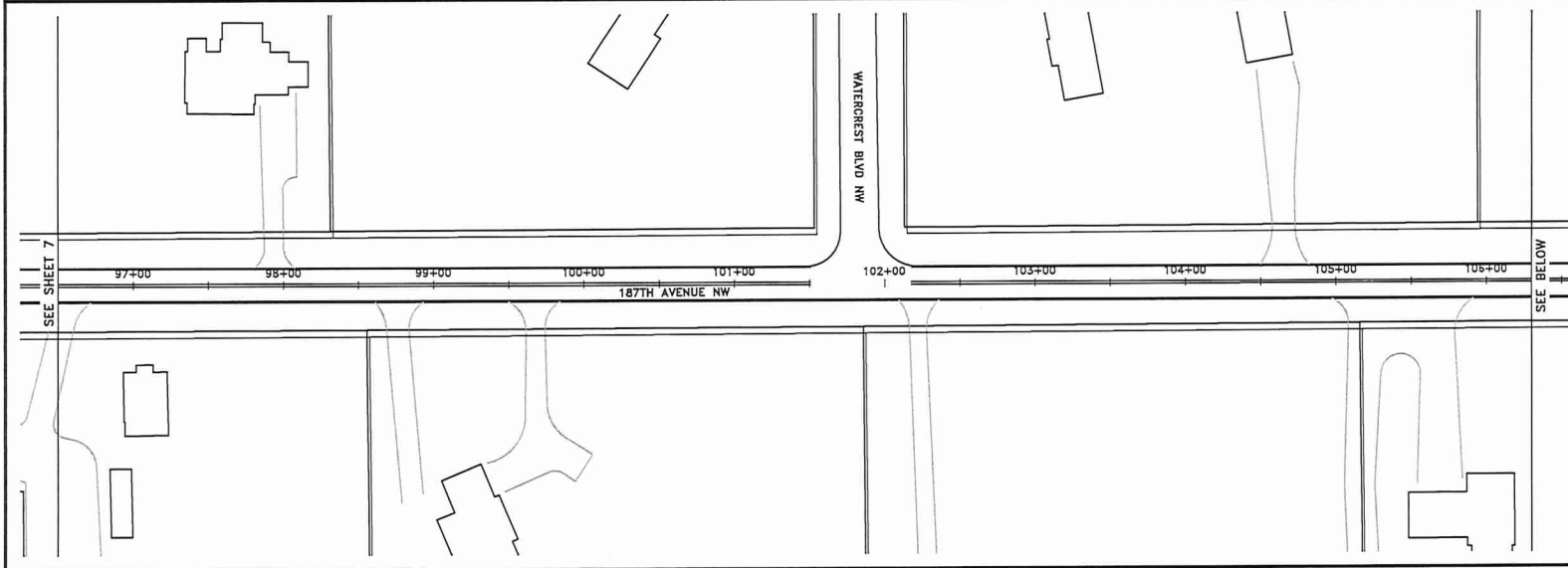
185TH/187TH/CLIFTON AND
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STRIPING PLAN
 187TH AVENUE NW
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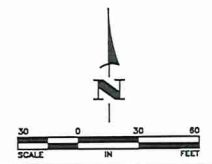
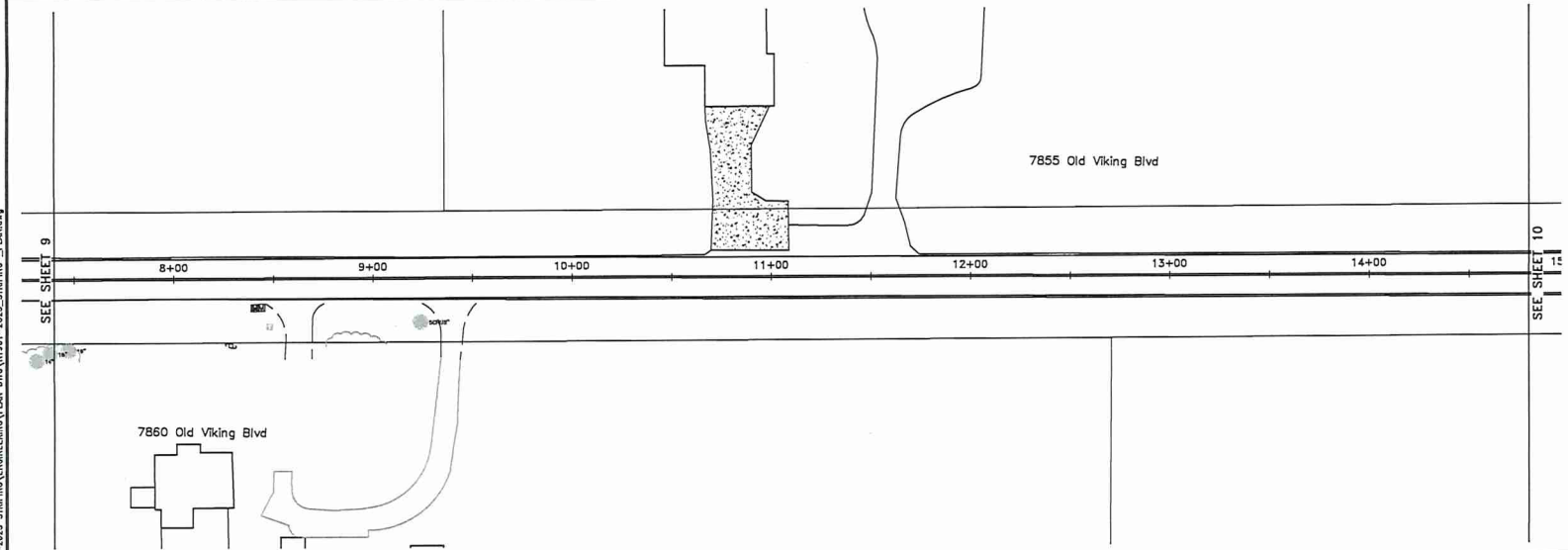
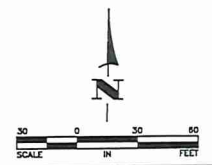
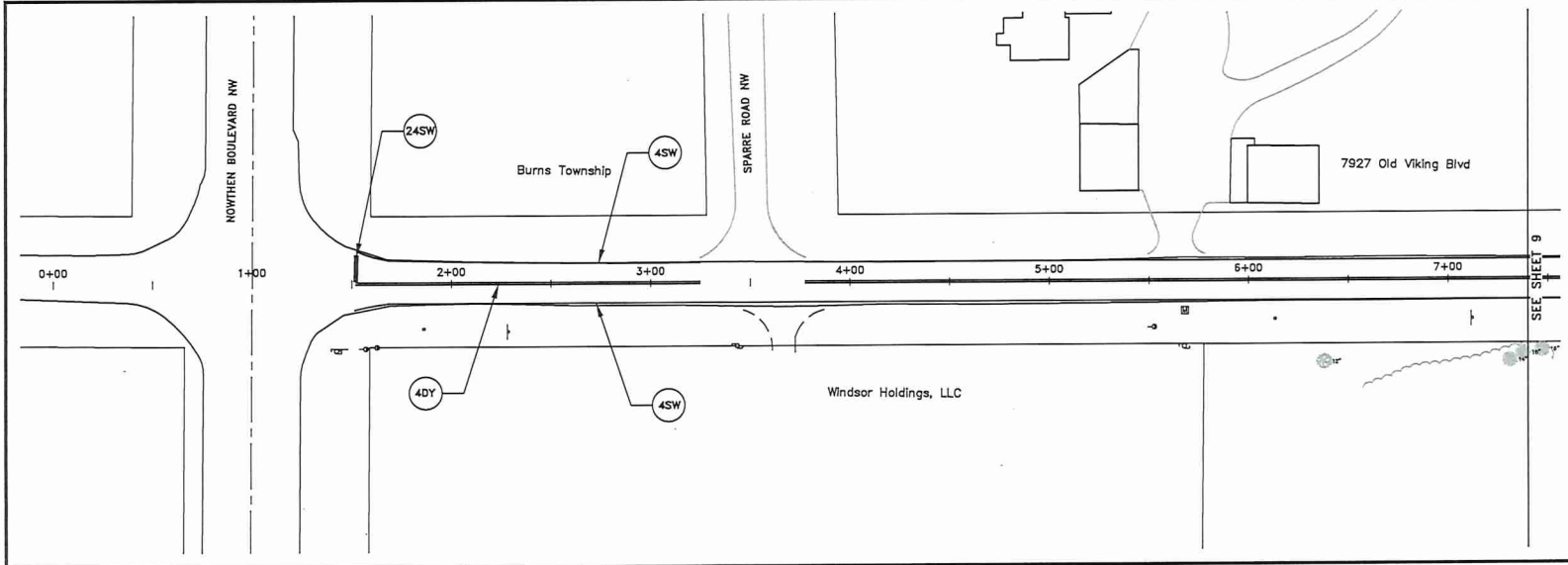
185TH/187TH/CLIFTON AND
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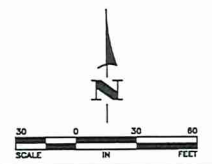
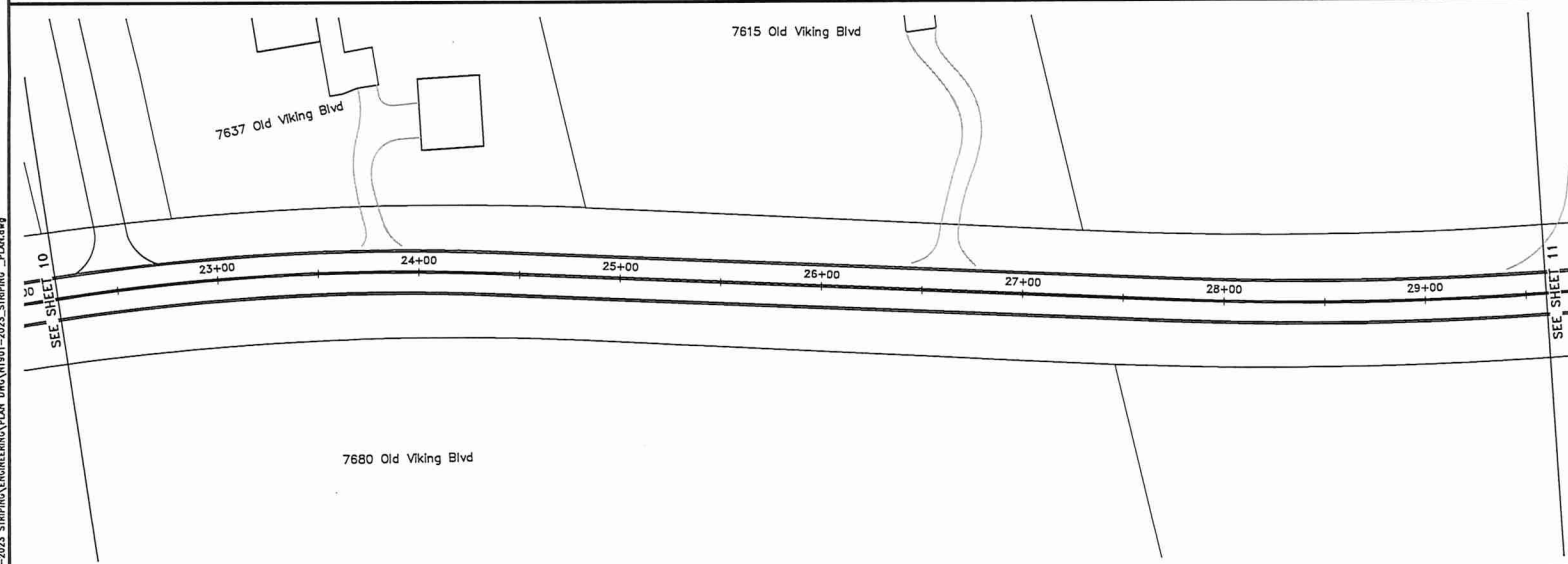
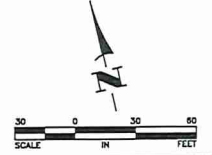
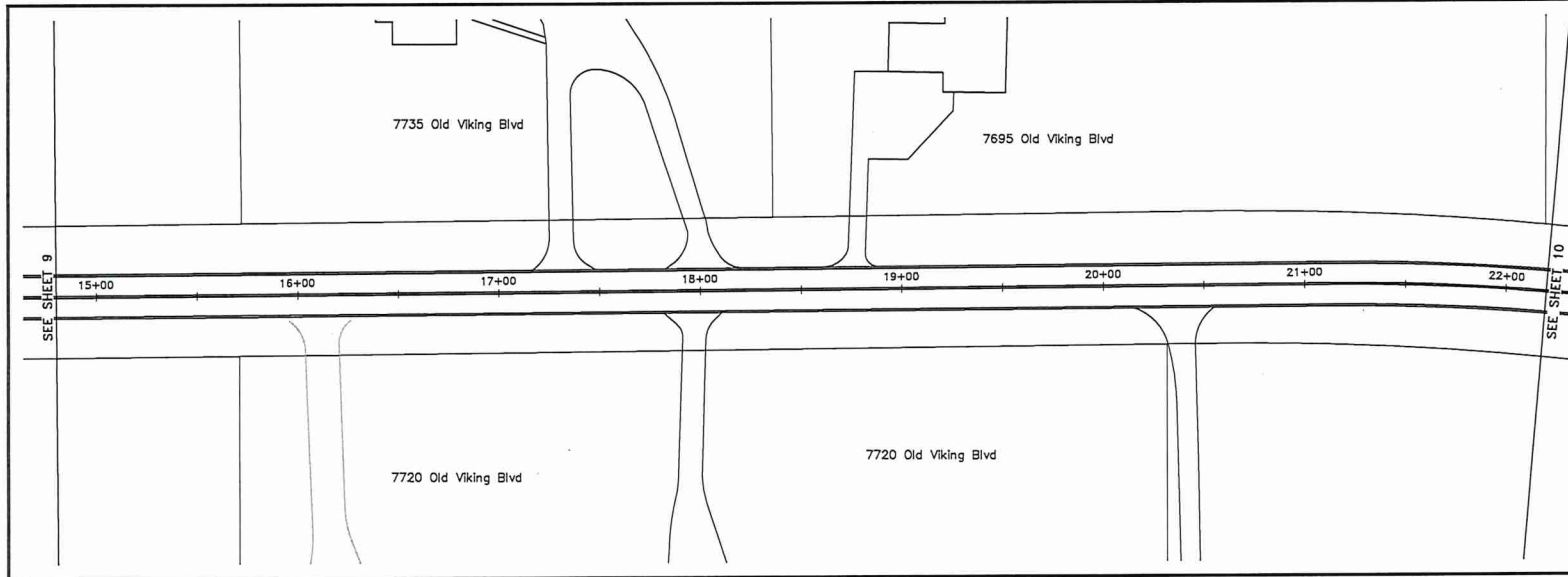


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STRIPING PLAN
 OLD VIKING BLVD
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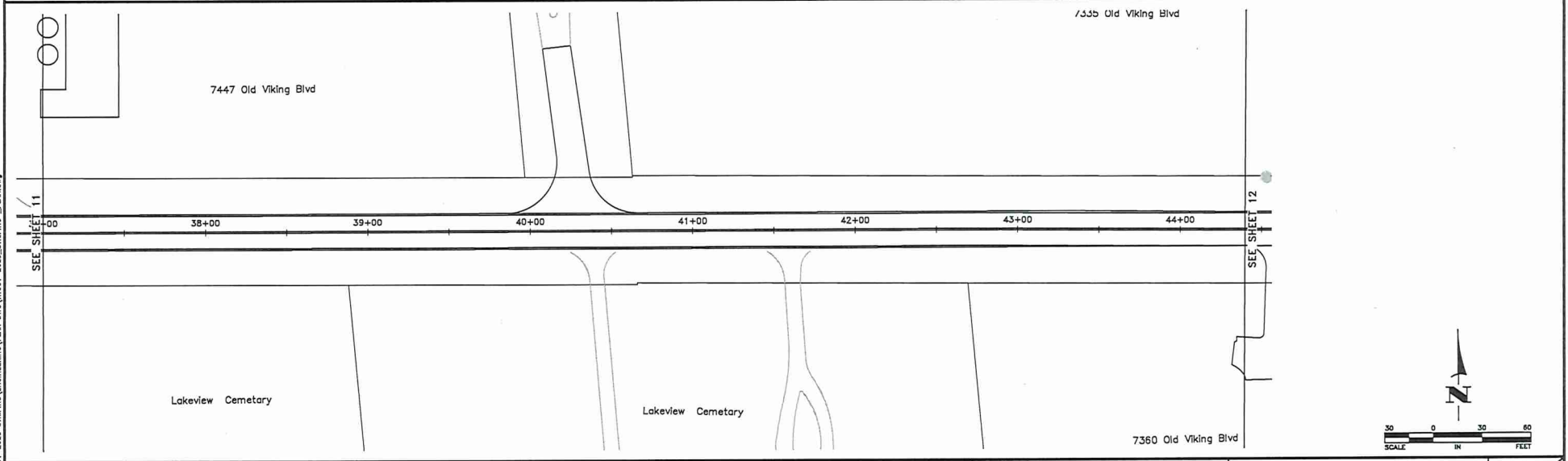
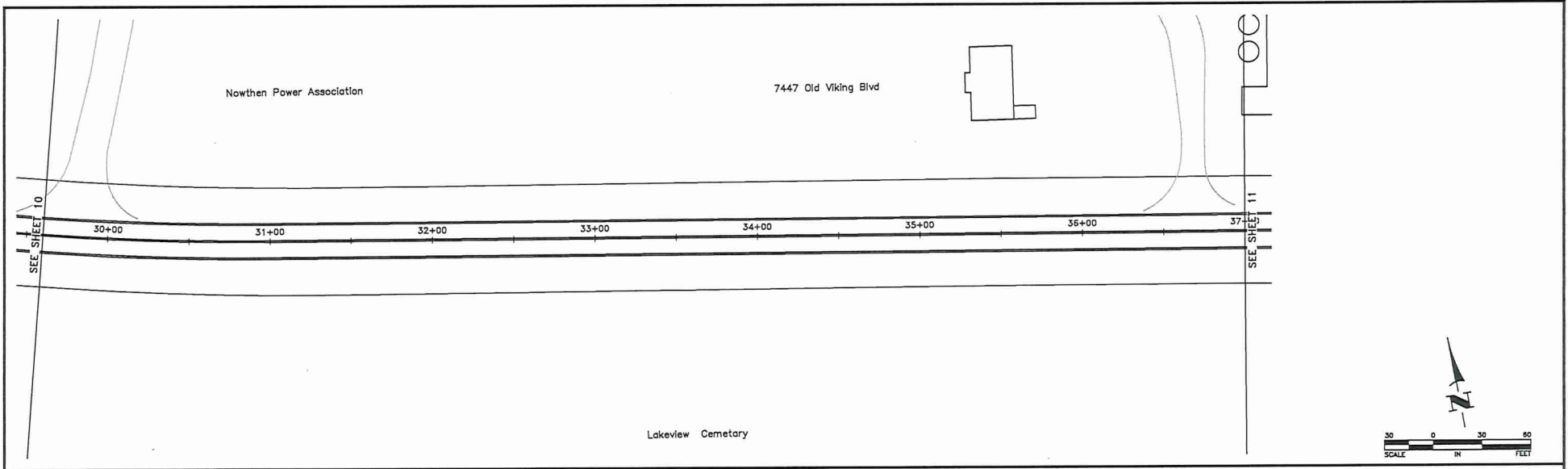


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185TH/187TH/CLIFTON AND
 OLD VIKING BLVD STRIPING

STRIPING PLAN
 OLD VIKING BLVD
 NOWTHEN, MN

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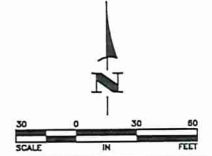
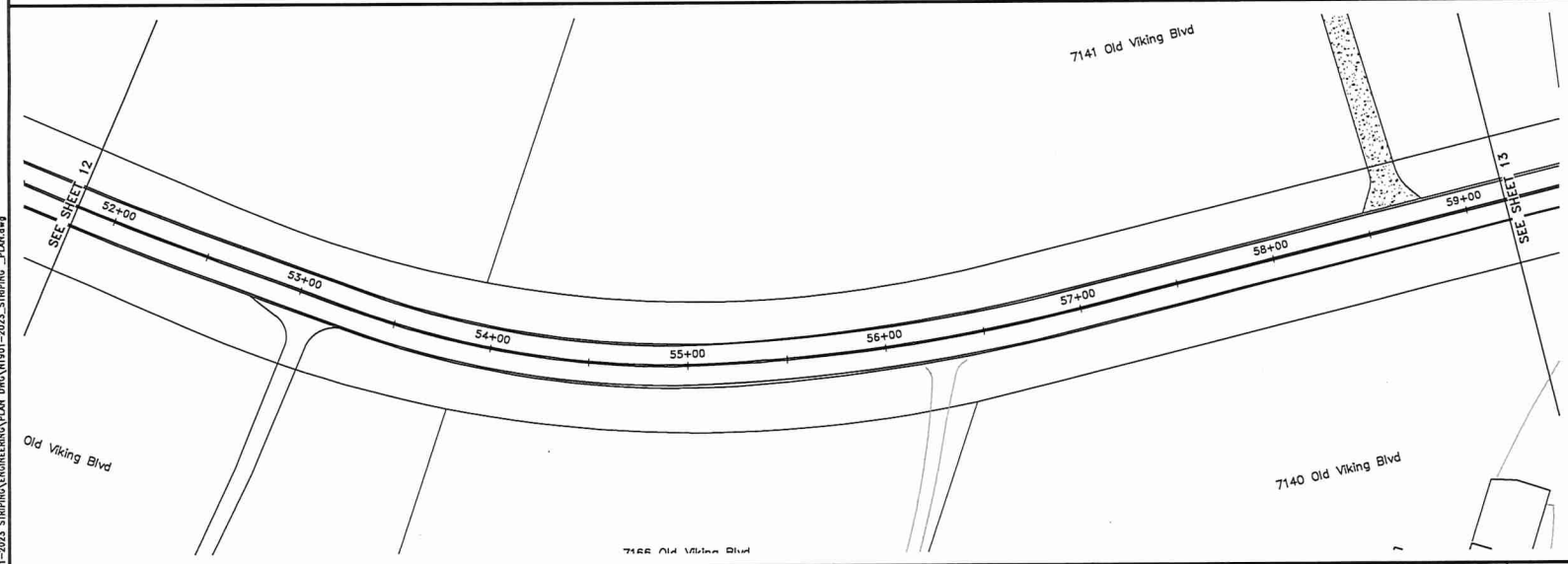
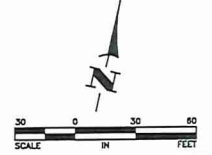
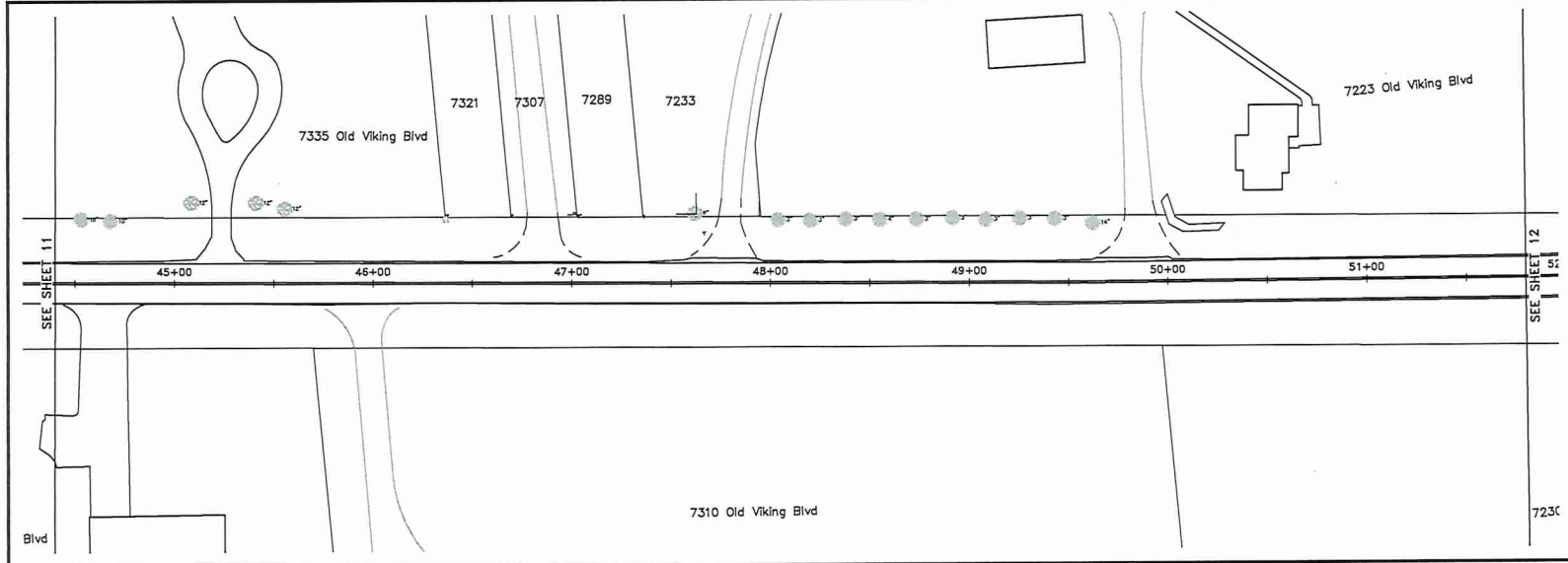
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STRIPING PLAN
 OLD VIKING BLVD
 NOWTHEN, MN

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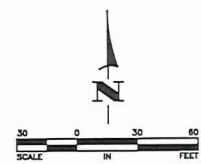
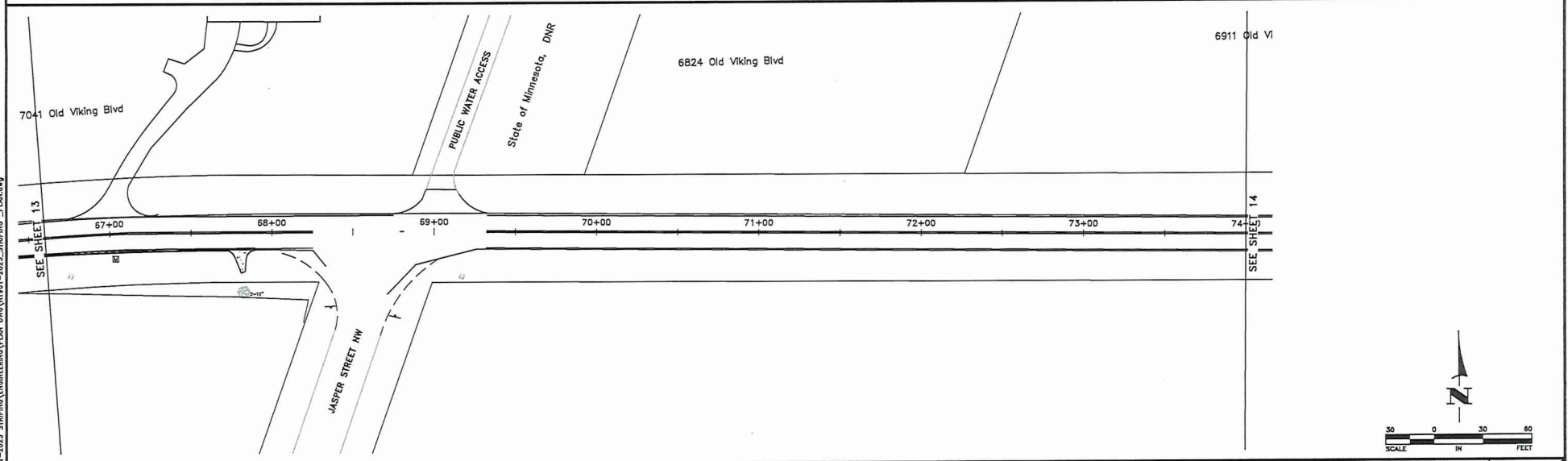
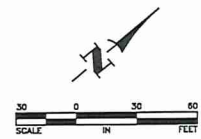
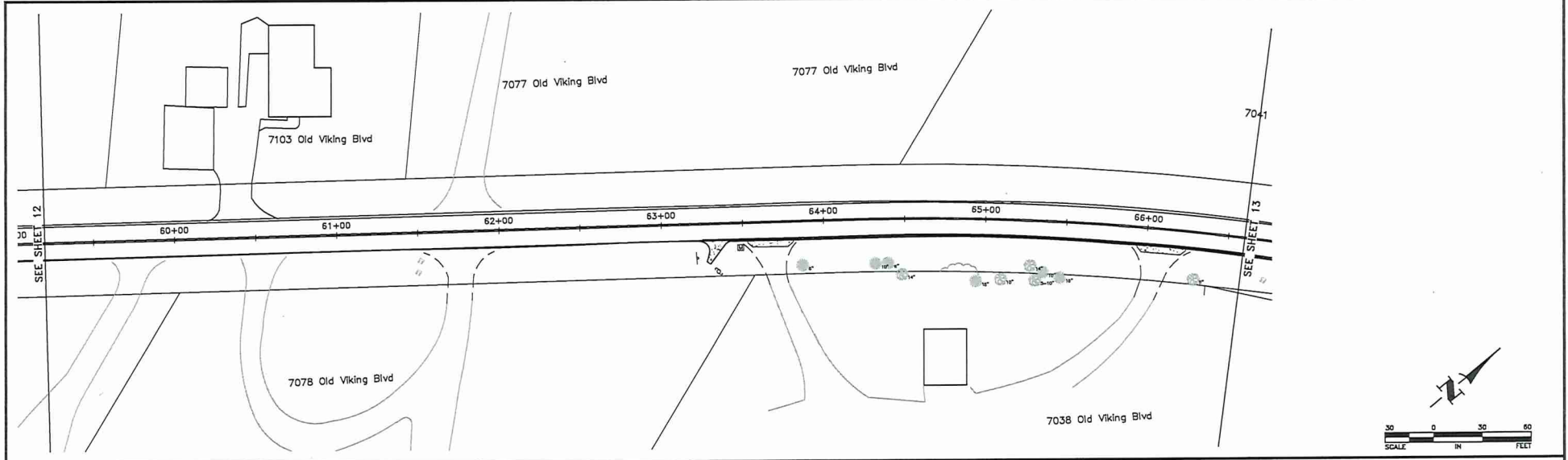
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185TH/187TH/CLIFTON AND
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STRIPING PLAN
 OLD VIKING BLVD
 NOWTHEN, MN

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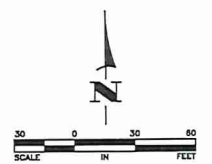
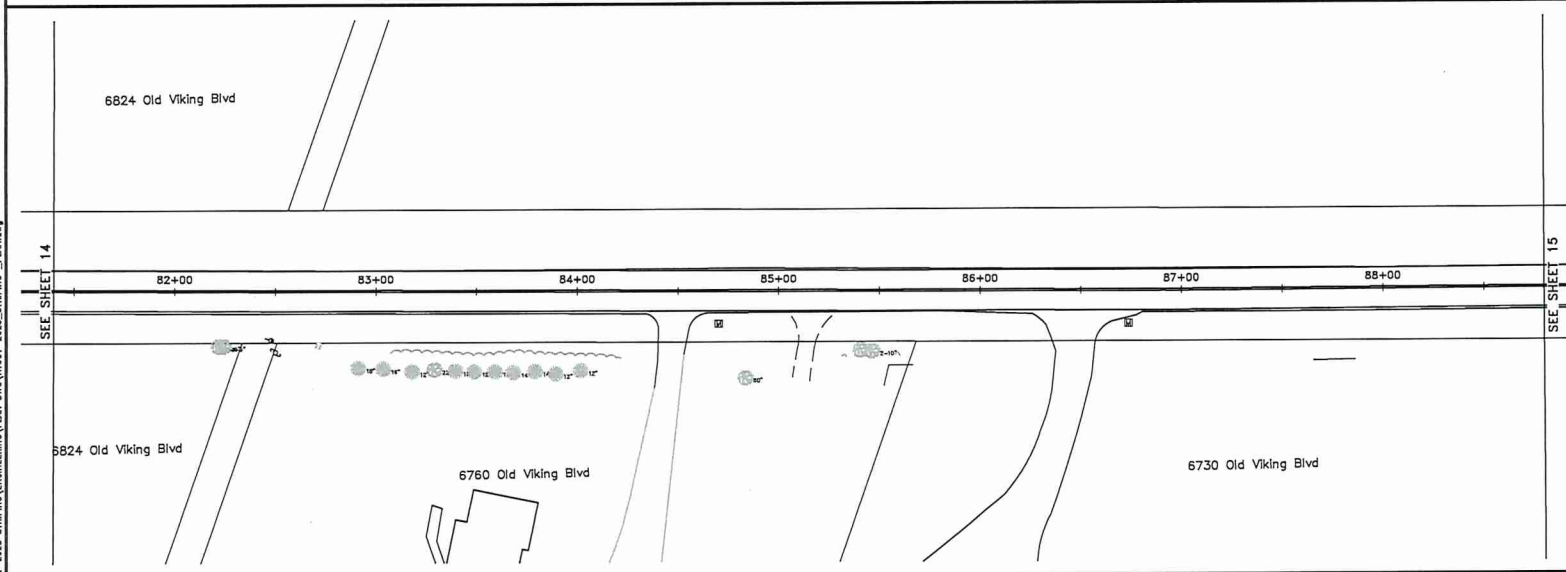
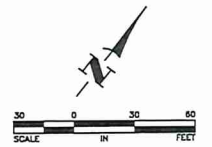
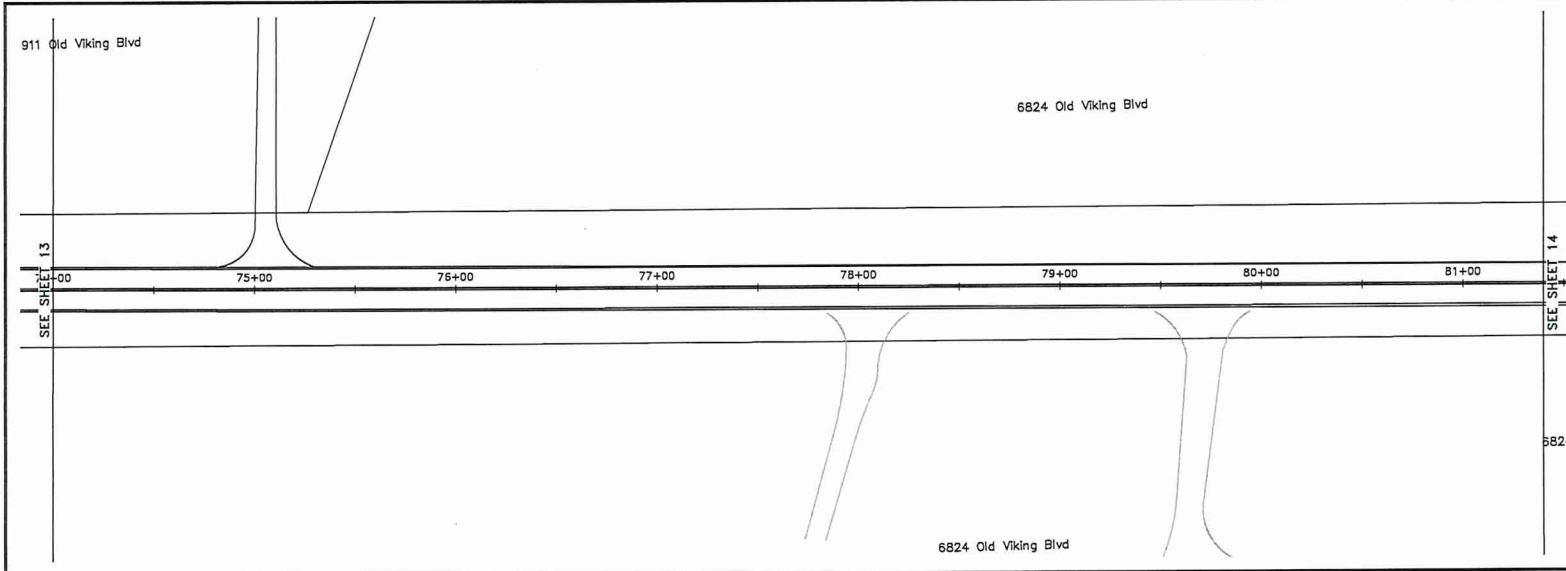
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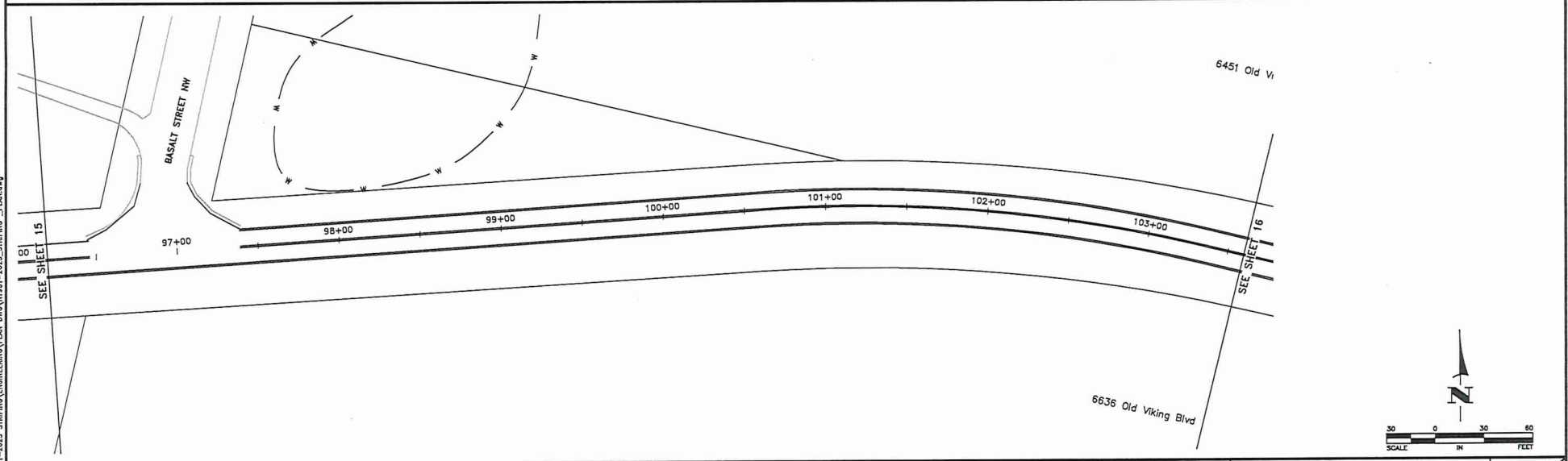
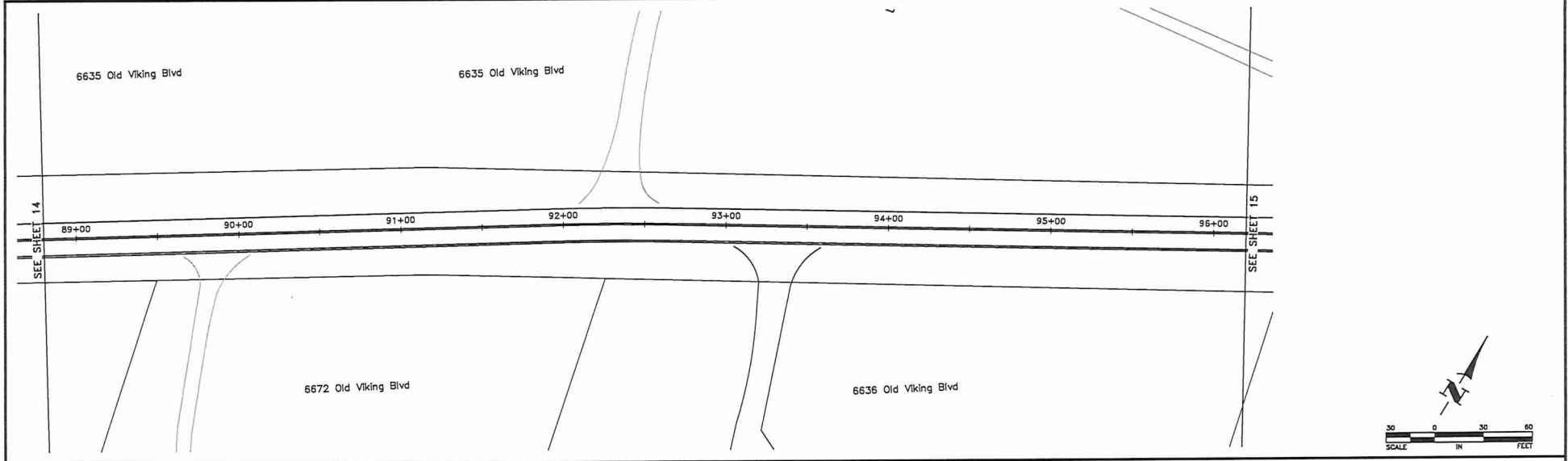
Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5850 FAX 763-427-6520
 www.hakanson-anderson.com

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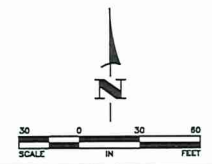
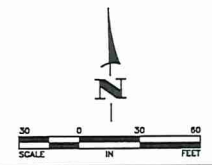
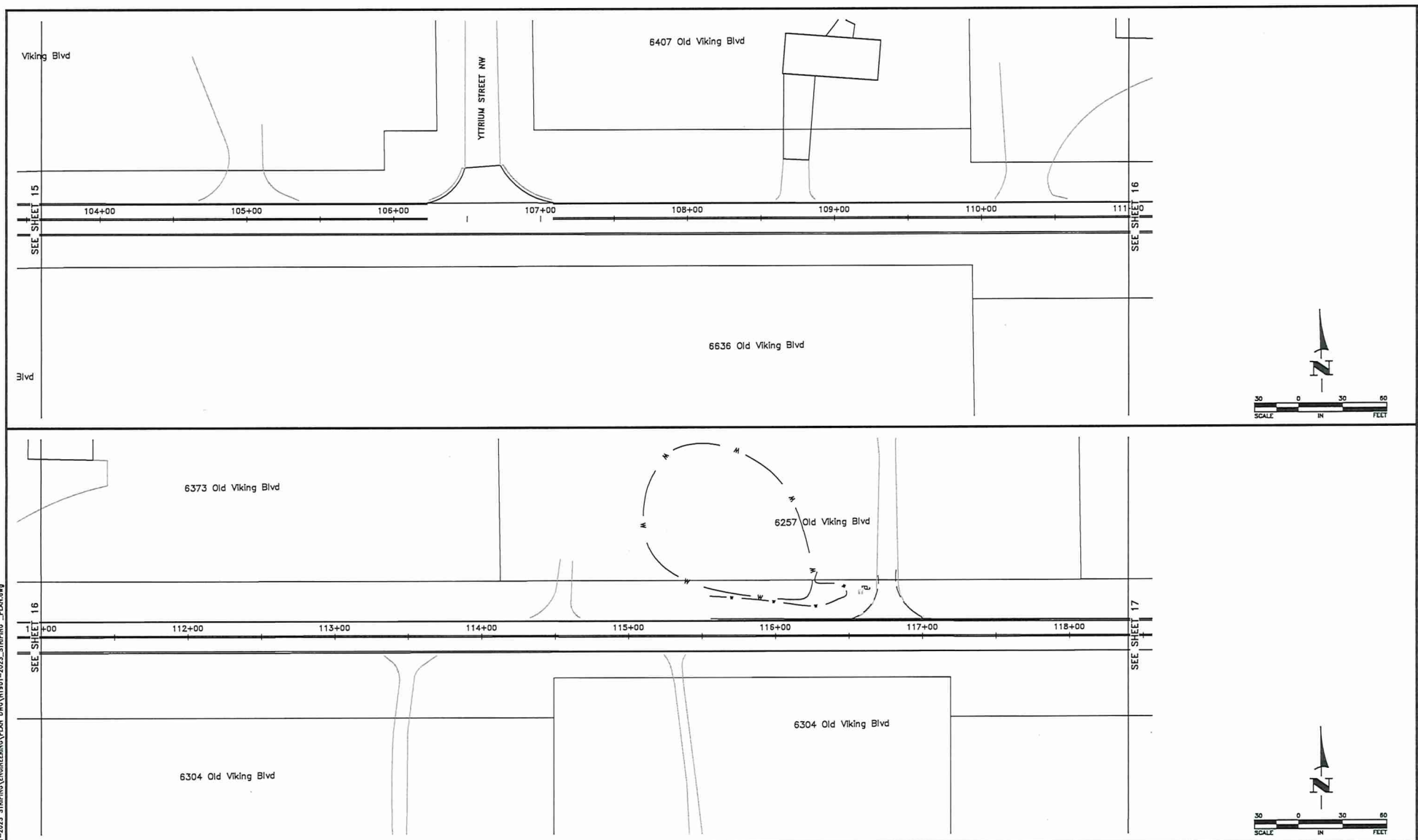
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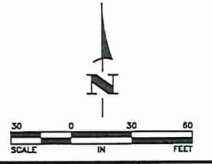
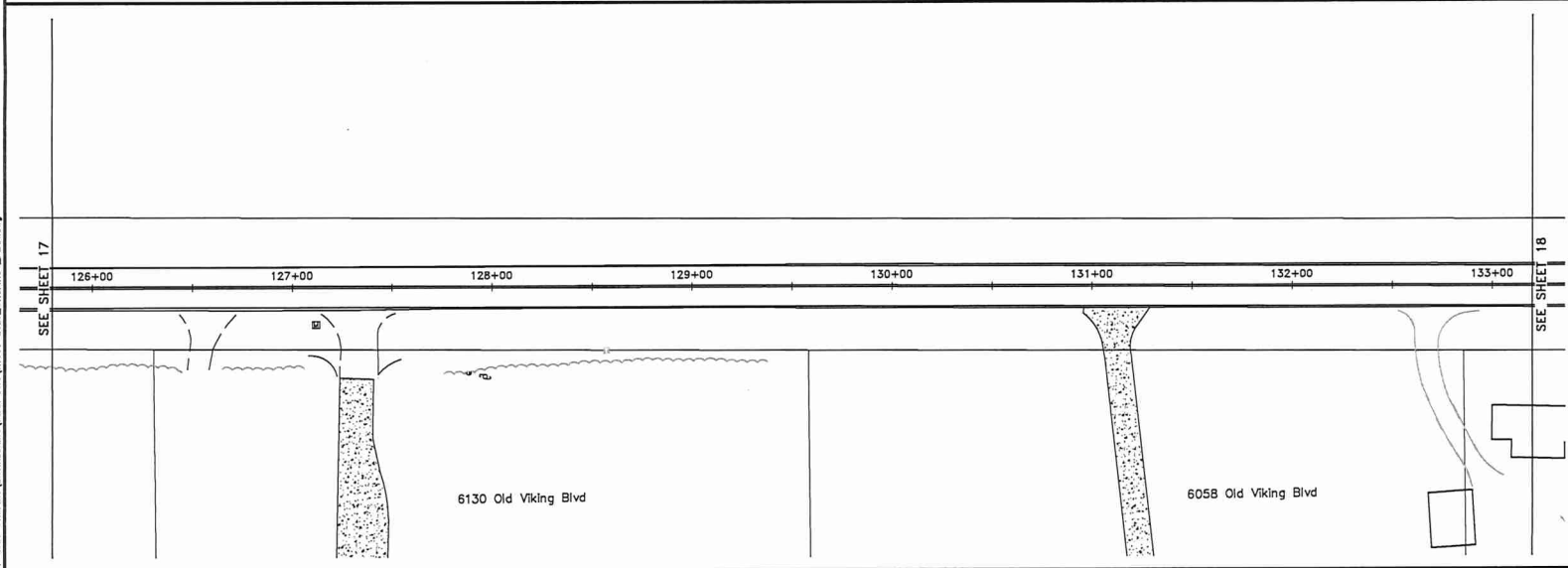
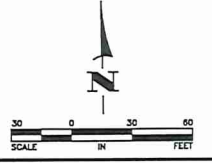
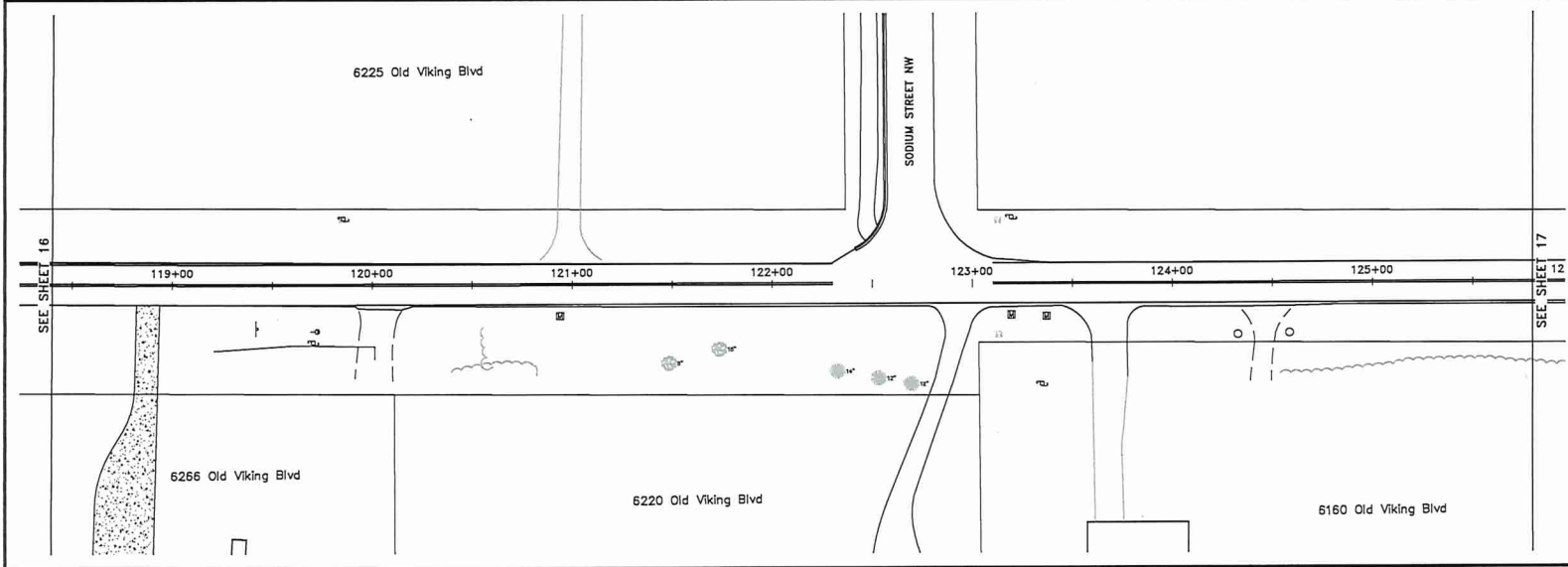
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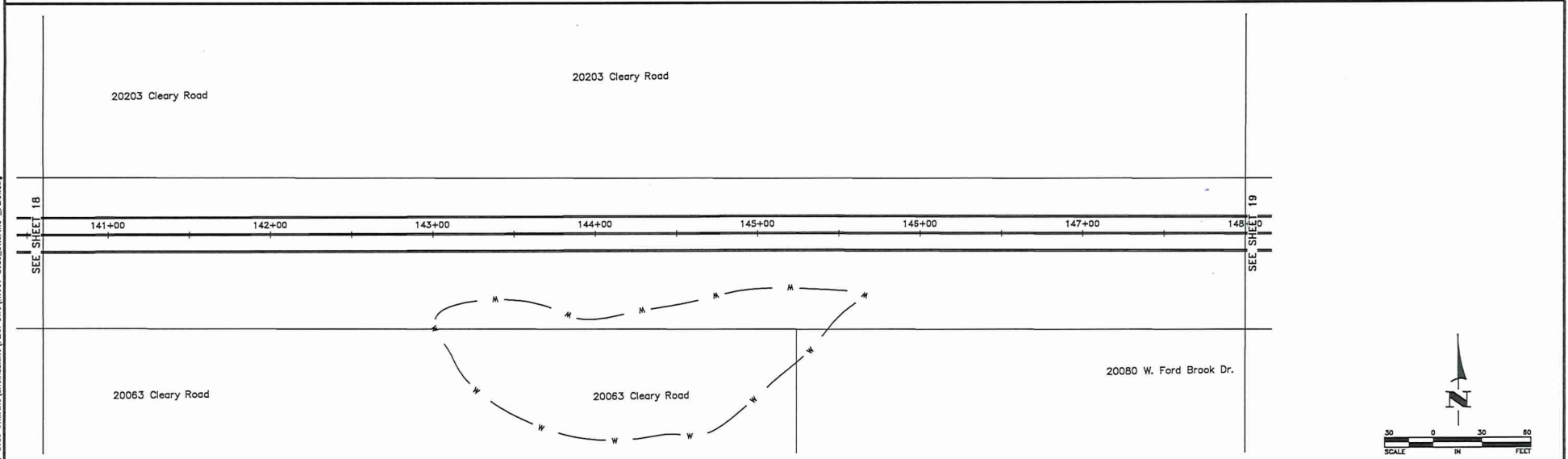
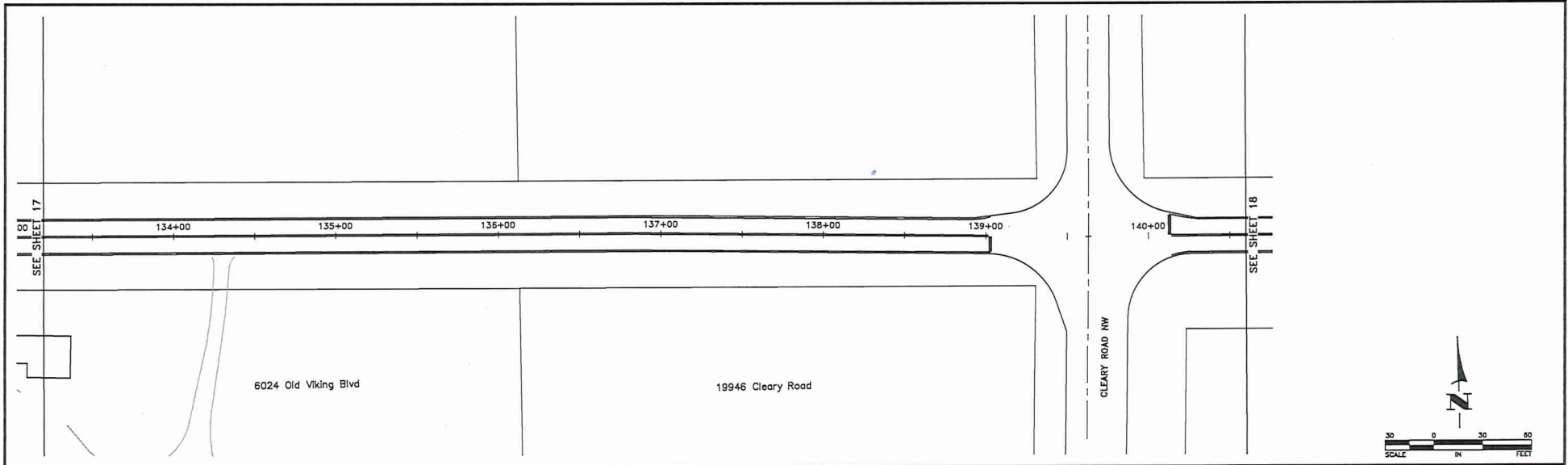
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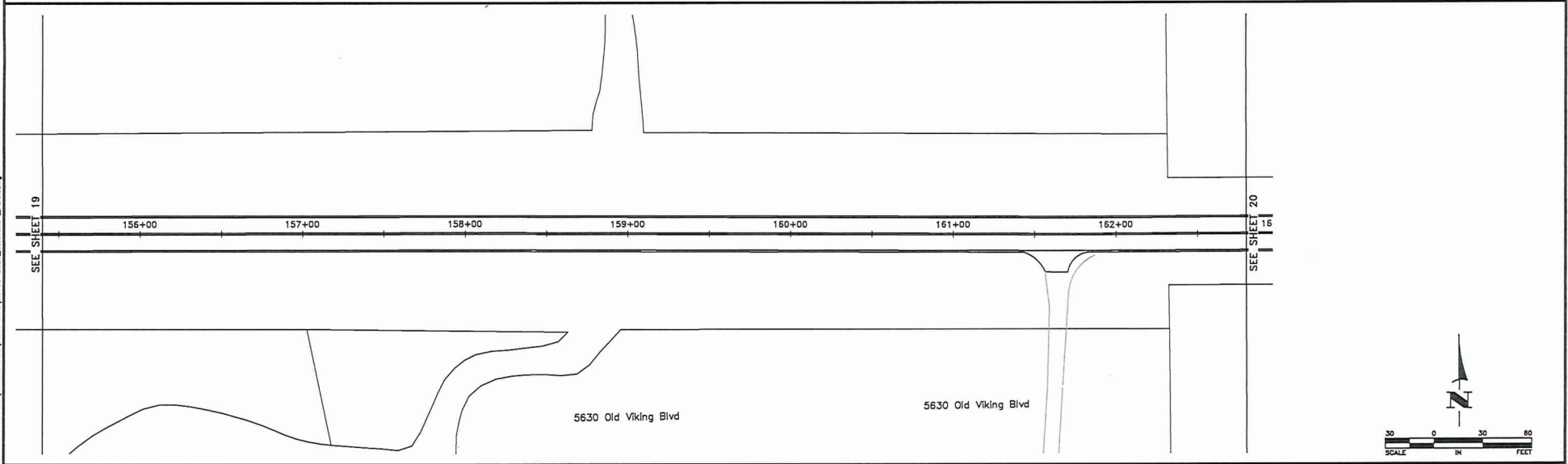
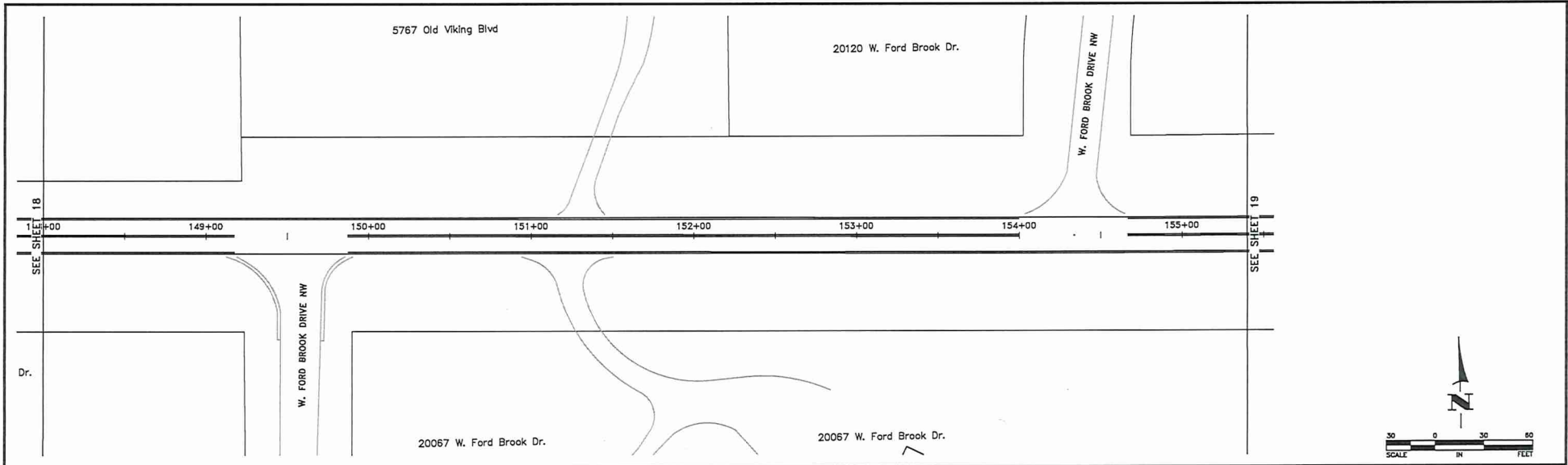
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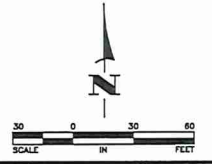
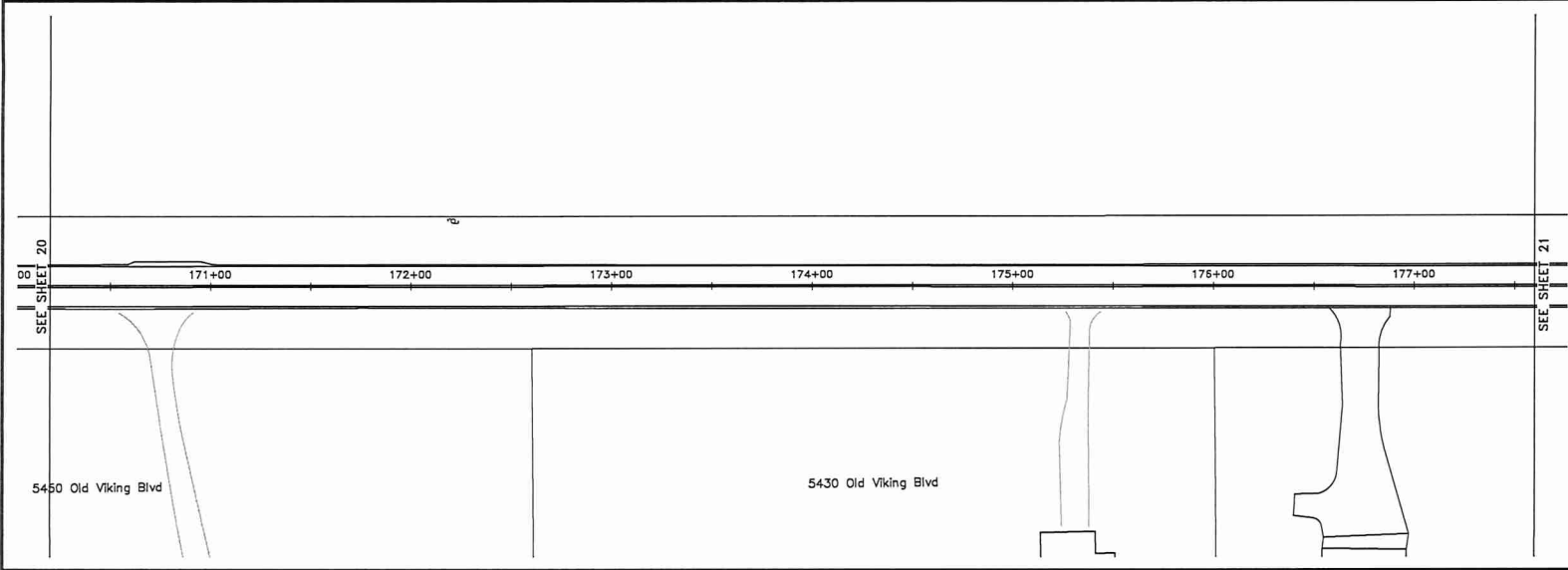
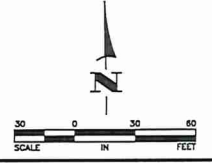
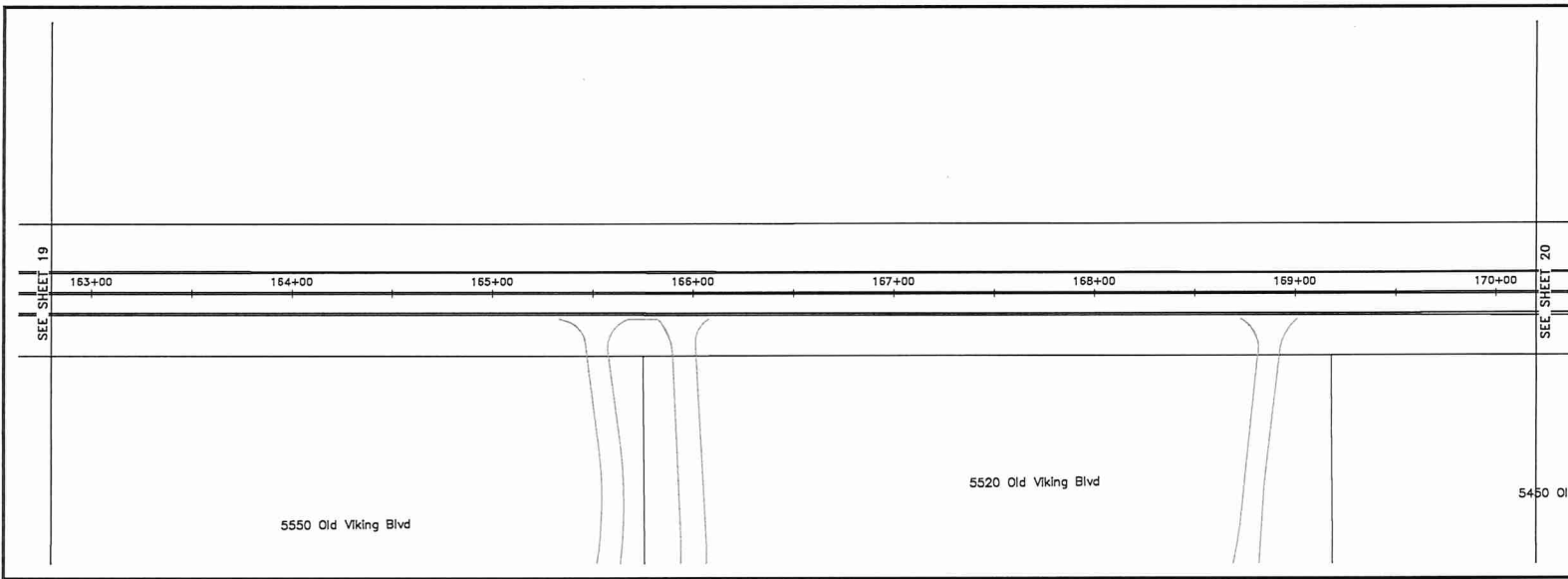
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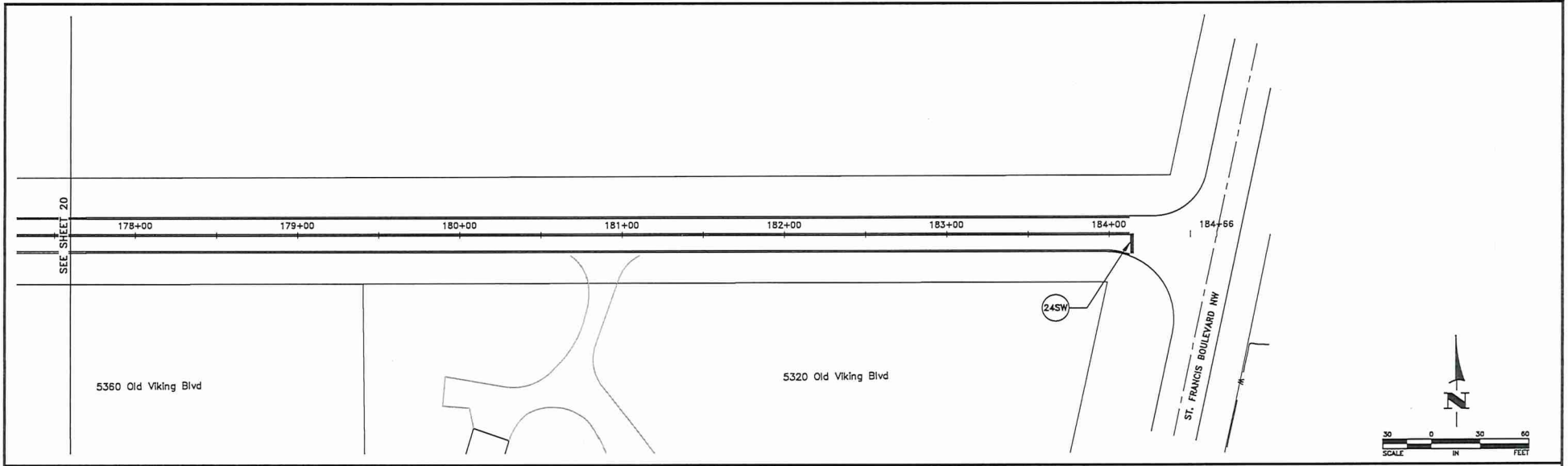
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REQUEST FOR COUNCIL ACTION

Agenda Item: 10B2	Department: Public Works	Requested Council Meeting Date: July 11, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-38 APPROVING THE INSTALLATION OF A NEW CULVERT ON XENON STREET NW AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DAVE PERKINS CONTRACTING, INC.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The existing culvert has exhausted its lifetime expectancy and needs to be replaced. It has been in the ground for 40+ years and is failing. At the May meeting, council wanted to know if this culvert could qualify for a bridge grant. According to Public Works Supervisor, Joe Glaze, it does not as it is only one culvert, not two. Therefore, it does not qualify as a bridge.

Attached please find two bids to replace this culvert.

1. Dave Perkins Contracting, Inc. \$54,000
2. One-Call Contracting, Inc. \$ 60,002

It is the recommendation of staff to include a \$10,000 contingency in the pricing in case issues develop during the replacement.

The low bid is from Dave Perkins Contracting, Inc. for \$54,000. It is the recommendation from staff to award the contract to Dave Perkins Contracting, Inc. for \$54,000 plus the \$10,000 contingency.

SOURCE OF FUNDING: 414-43414-510 Infrastructure

REQUESTED COUNCIL ACTION: Approve Resolution 2023-38 approving the installation of a new culvert on Xenon Street NW by Dave Perkins Contracting, Inc. and authorizing the mayor to enter into a contract with Dave Perkins Contracting, Inc.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-38

A RESOLUTION APPROVING THE INSTALLATION OF A NEW CULVERT ON XENON STREET NW AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH DAVE PERKINS CONTRACTING, INC.

WHEREAS, the existing culvert on Xenon Street has exhausted its lifetime expectancy and needs to be replaced and;

WHEREAS, two bids to replace this culvert have been presented from Dave Perkins Contracting, Inc. and One-Call Contracting, Inc. and;

WHEREAS, it is recommended that the council award the contract to Dave Perkins Contracting, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The installation of a new culvert on Xenon Street is approved.
3. The mayor is authorized to enter into a contract with Dave Perkins Contracting, Inc.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of July, 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



**dave
perkins
contracting
inc.**

Perkins contracting

19745 NOWTHEN BLVD
NOWTHEN, MN 55303
Phone: (612) 363-6459
Email: rperkins@perkinscontractinginc.com

ESTIMATE

Prepared For

City of nowthen

Estimate # 10244

Date 04/25/2023

Business / Tax # Perkins contracting, inc

Description	Rate	Quantity	Total
mobilization and pipe delivery 6 weeks to get this product.	\$1,500.00	1	\$1,500.00
96-inch 14GA HELICAL GALV 5X1 CSP installed does not include flared end section or rip rap	\$855.00	50	\$42,750.00
remove existing 96-inch pipe with soil correction.	\$3,500.00	1	\$3,500.00
Bolders for rip rap	\$250.00	25	\$6,250.00
Subtotal			\$54,000.00
Total			\$54,000.00

All Permit Fee's Add To Bid Amount
Dewater Extra If Required

BY: Rene' Perkins (President)

Dave Perkins Contracting, Inc.

Grade & Backfill With Existing Material. No Soil Correction. No Haul Off. No Erosion Control. Staking By Others. Dewatering Extra If Required. Not Responsible For Private Utilities Locate By Others. Not Responsible For Any Unforeseen Circumstances Would Be Extra. No Sub Grade Stabilization. No Restoration. Permits Fees Paid By Owner. Add 1.5 % If Bond Required. Add Additional 1.65% If 2 Year Warranty Bond Is Required. Frost As Per Hourly Rate. Bid Good For 7 Days. Due To Supply Shortage.

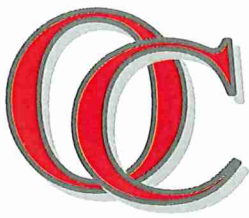
ACCEPTED BY: _____ DATE: _____

PRE-LIEN NOTICE

(a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

(b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

City of nowthen



ONE-CALL CONTRACTING, INC.

Standard Form Proposal & Agreement

April 25th, 2023

City of Nowthen
8188 199th Ave NW
Nowthen, MN 55330

Attn: Joe Glaze
joe.c.glaze@gmail.com
Main Office 763-441-1347

Re: Proposal: 96 Inch Storm Pipe Replacement – Corrugated Metal Pipe Option

One-Call Contracting Inc. will provide Labor, Material, and Equipment to complete the following work:

ITEMS

Mobilization

Mobilize equipment to site for performance of project.....\$3,000.00

Demo / Removals

Remove, Haul off & Dispose of existing 96 inch pipe.....\$3,924.00

Storm Sewer

Provide, Import & Install 50 LF of 96” galvanized 14 gauge corrugated metal pipe.

Note – No flared ends are currently anticipated or included.....\$46,103.00

Restoration

Provide, Import & Install 20 tons of riprap for pipe ends.....\$6,975.00

CSP Option Total.....\$60,002.00

Notes

This proposal needs to become a rider to any & all contracts.

NOT INCLUDED UNLESS NOTED

- | | |
|--|--|
| 1) De-Watering | 6) Staking / Surveying |
| 2) Any Hazardous Materials / Buried Debris | 7) Testing |
| 3) Soil Corrections | 8) Erosion Control |
| 4) Winter Conditions | 9) Maintaining Erosion Control |
| 5) Shoring | 10) No Restoration, Sod, Landscape |
| | 11) Freeze Protection / Frost Blankets |

Customer Signature

Date

Shawn Mitchell
Cell 612-221-8598
shawn@onecallcontracting.net
Project Manager / Estimator

3139 162nd Lane NW, Andover, MN 55304 | Phone: 763-780-9197 | Fax: 763-717-4607
Proud To Be Woman Owned, Section 3 and SBE Certified



ONE-CALL CONTRACTING, INC.

Standard Form Proposal & Agreement

April 25th, 2023

City of Nowthen
8188 199th Ave NW
Nowthen, MN 55330

Attn: Joe Glaze
joe.c.glaze@gmail.com
Main Office 763-441-1347

Re: Proposal: 96 Inch Storm Pipe Replacement – Reinforced Concrete Pipe Option

One-Call Contracting Inc. will provide Labor, Material, and Equipment to complete the following work:

ITEMS

Mobilization

Mobilize equipment to site for performance of project.....\$3,000.00

Demo / Removals

Remove, Haul off & Dispose of existing 96 inch pipe.....\$3,924.00

Storm Sewer

Provide, Import & Install 50 LF of 96” class 2 reinforced concrete pipe & pipe restraints.

Note – No flared end aprons are currently anticipated or included.....\$81,361.00

Restoration

Provide, Import & Install 20 tons of riprap for pipe ends.....\$6,975.00

RCP Option Total.....\$95,260.00

Notes

This proposal needs to become a rider to any & all contracts.

NOT INCLUDED UNLESS NOTED

- | | |
|--|--|
| 1) De-Watering | 6) Staking / Surveying |
| 2) Any Hazardous Materials / Buried Debris | 7) Testing |
| 3) Soil Corrections | 8) Erosion Control |
| 4) Winter Conditions | 9) Maintaining Erosion Control |
| 5) Shoring | 10) No Restoration, Sod, Landscape |
| | 11) Freeze Protection / Frost Blankets |

_____ Customer Signature

_____ Date

Shawn Mitchell
Cell 612-221-8598
shawn@onecallcontracting.net
Project Manager / Estimator

3139 162nd Lane NW, Andover, MN 55304 | Phone: 763-780-9197 | Fax: 763-717-4607
Proud To Be Woman Owned, Section 3 and SBE Certified



REQUEST FOR COUNCIL ACTION

Agenda Item: 10B3	Department: Public Works	Requested Council Meeting Date: July 11, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-39 AUTHORIZING THE FIRST PHASE OF PATCHING REPAIRS TO JASPER STREET WITH WORK PERFORMED BY THE PUBLIC WORKS DEPARTMENT.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Jasper Street is in need of repairs. After discussion with our city engineer, initial estimates for repairs are 1.6 million dollars, with the residents paying 50% via property assessment; the amount assessed per household would be approximately \$41,000.

Because of these numbers, the city will be doing repairs in phases and the work will be completed by our Public Works department. The estimated cost for phase one is \$15,467 plus a \$5,000 contingency, totaling \$20,467. Please see the estimate prepared by Public Works Supervisor, Joe Glaze. They will be repairing the two worst areas (see highlighted area on attached map). It will be repaired and graded letting it settle over the winter and blacktop applied next winter. (Black top is not included in this bid).

SOURCE OF FUNDING: 414-43414-510 Infrastructure

REQUESTED COUNCIL ACTION: Approve Resolution 2023-39 authorizing the first phase of patching repairs to Jasper Street with the work performed by the Public Works department.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				X

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-39

A RESOLUTION AUTHORIZING THE FIRST PHASE OF PATCHING REPAIRS TO JASPER STREET WITH WORK PERFORMED BY THE PUBLIC WORKS DEPARTMENT.

WHEREAS, Jasper Street is in need of repairs and;

WHEREAS, because repair estimates are high the city will complete repairs in phases and;

WHEREAS, phase one of repairs will be completed by the Public Works department at a cost of \$20,467.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The Public Works department is authorized to work on the first phase of repairs to Jasper Street.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

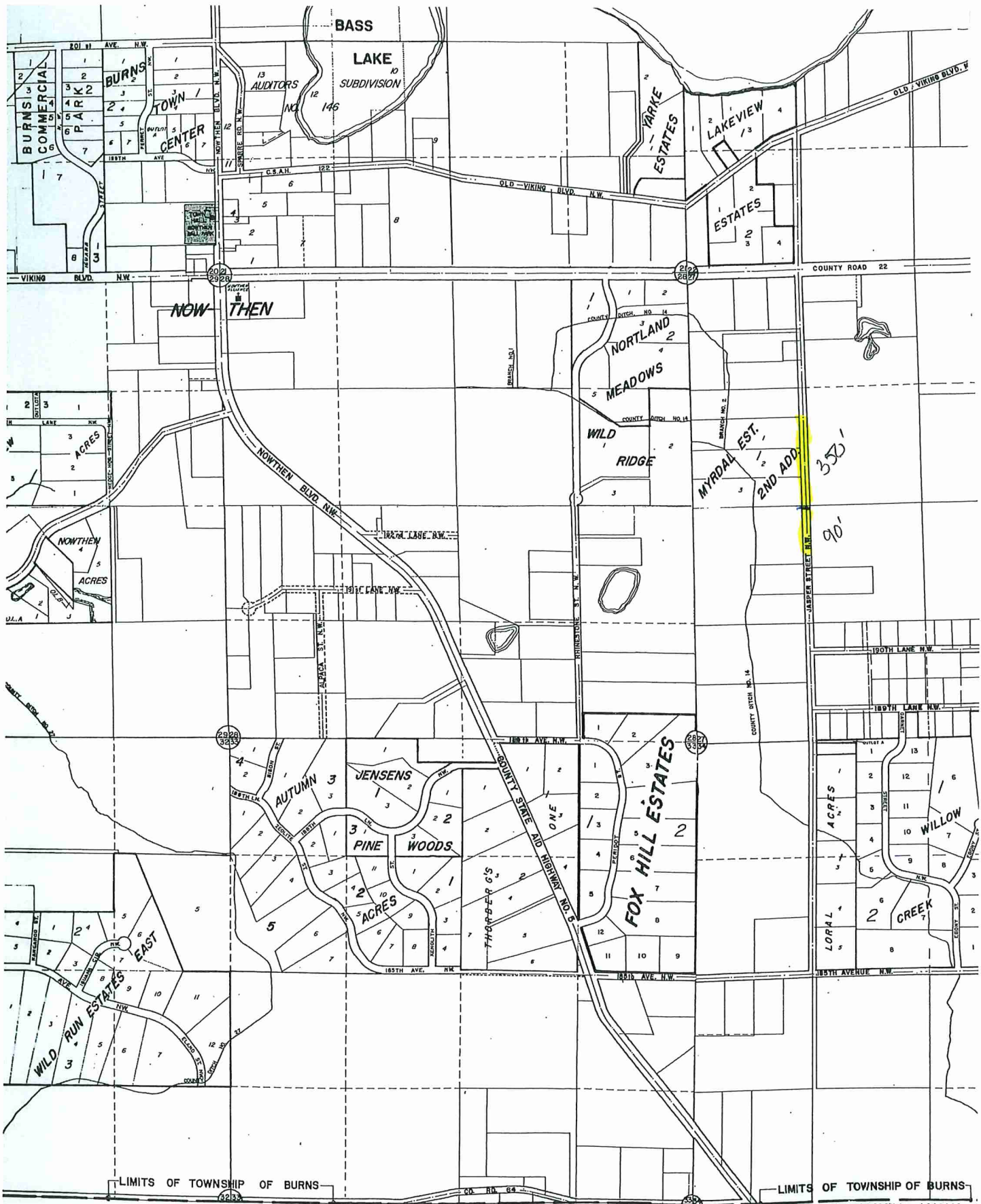
And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of July, 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator




 SHADED AREA DENOTES
 PARK LOCATION

MAY 2001
 MAY 2007

CITY OF RAMSEY, ANOKA COUNTY

MAP OF TOWNSHIP OF BURNS

Digout 350 ft. approx 7' Deep. = 778 ton

FABRIC - 800.⁰⁰

FILL SAND - 649 ton. approx cost. 12.98.

Reel MATERIAL - 129 ton. approx cost. 7.322.

8 HR x 4 PEOPLE x 4 DAY'S 128 m.H. x 30.⁰⁰/P.H. = 3840.⁰⁰

EXCAVATOR RENTAL. 3000.⁰⁰ week.

TOTAL 11.260

IF WE CAN DO IT IN THREE DAY'S COST WOULD BE.

10.300.⁰⁰

IF WE NEED TO ADD ANOTHER DUMP TRUCKS.

APPROX COST FOR TRUCK. 120.⁰⁰/per HR.

~~DOES~~ ASPHALT NOT INCLUDED.

Digout 90FT 2' Deep.	= 147 ton	
FILL SAND-IN.	110 ton.	220. ⁰⁰
Recy MATERIAL-	37 ton.	667.
FABIC	400. ⁰⁰	400. ⁰⁰
RENTAL EXCAVATOR.		1000. ⁰⁰
8 x 4 x 2 DAY 64 M.H. x 30. ⁰⁰ / ₁₀₀		1920. ⁰⁰

APPROX COST.

4707.⁰⁰

Does NOT include ASPHALT.



REQUEST FOR COUNCIL ACTION

Agenda Item: 10B4	Department: Parks & Rec.	Requested Council Meeting Date: July 11, 2023	Submitted By: Council Member Breyen
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-40, AUTHORIZING MEMORIAL PARK BASEBALL AND SOFTBALL FIELD REPAIRS AND SAFETY UPGRADES AND PURCHASING REPLACEMENT EQUIPMENT FOR FIELD MAINTENANCE.

BACKGROUND AND SUPPLEMENTAL INFORMATION:

The baseball field in Nowthen Memorial Park needs some maintenance work on the fencing and can benefit from a safety upgrade. The fences have shifted along the foul lines and the fencing has pulled away from the ground wire. In order to correct this, the fencing can be removed, lowered and then the top of the fence posts cut off to line up with the rest of the fence. Also, the yellow fence toppers have deteriorated over the years and should be replaced. Currently those fence toppers have only been on the fair territory outfield fence. We can replace the existing toppers as well as add them around the entire 10' fencing. A safety upgrade would be to add 32' of a 4' fence in front of the dugouts to help protect the players from a batted ball; also add fence toppers to this fence to protect players trying to catch a batted ball. Using the Poly-Cap (like drain tile) fence top is more durable and cheaper by \$1200-\$2300 in price for the materials.

In addition, the paint is peeling away from the foul poles. There is some direct to metal paint that can be used to repaint the poles yellow.

The mat drag used to drag the fields is showing signs of wear; the metal pieces are coming apart. A steel brace was added to the current mat drag to extend its life. Included in this RCA would be to purchase a replacement mat drag from Beacon Steel.

The fence work is quoted to be \$5400. The fence toppers are \$1963 from baseballfencetopper.com. The paint from Sherwin Williams is \$155 per gallon, estimating 4 gallons, that would be \$620. The mat drag is \$635 with shipping from beaconathletics.com. Some members of the Nowthen Knights baseball team have volunteered to install fence toppers and paint the foul poles.

The softball field has similar issues with the fence poles; doesn't currently have any fence toppers. To complete the softball field, it is an additional \$1,120, plus paint and fencing repairs. (Council Member Breyen working on pricing).

All volunteers to sign a waiver with the City of Nowthen.

SOURCE OF FUNDING: 100-36230; Using Contributions from ERYHA Gambling Funds along with Park Capital Improvement funds for items that qualify.

REQUESTED COUNCIL ACTION:

Approval of Resolution 2023-40 authorizing Memorial Park Baseball and Softball field repairs and safety upgrades and purchasing replacement equipment for field maintenance, not to exceed \$13,000.

SUPPORTING DOCUMENTS ATTACHED:



Resolution	Ordinance	Contract	Minutes	Plan Map
X				

Other:

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-40

A RESOLUTION AUTHORIZING MEMORIAL PARK BASEBALL AND SOFTBALL FIELD REPAIRS AND SAFETY UPGRADES AND PURCHASING REPLACEMENT EQUIPMENT FOR FIELD MAINTENANCE.

WHEREAS, the baseball field in Nowthen Memorial Park needs maintenance work on the fencing as well as a safety upgrade and;

WHEREAS, the mat drag used for the baseball and softball fields needs to be replaced and;

WHEREAS, the total cost for fence maintenance is quoted at \$5400 and the mat drag replacement is \$635, Softball top, paint, and misc. items with the total not to exceed \$13,000.00

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. Maintenance work on the baseball field is approved.
3. Maintenance work on the softball field is approved.
4. Replacement of the mat drag is approved.
5. Not exceed to \$13,000
6. All volunteers sign a waiver.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of July 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



REQUEST FOR COUNCIL ACTION

Agenda Item: 10B5	Department: Administration	Requested Council Meeting Date: July 11, 2023	Submitted By: Scott Lehner, City Administrator
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TITLE OF ISSUE: APPROVAL OF RESOLUTION 2023-41, APPROVING A TEMPORARY THREE-DAY ON-SALE LIQUOR LICENSE FROM AUGUST 18, 2023 TO AUGUST 20, 2023 FOR THE RAMSEY LIONS FOR THE 2023 NOWTHEN THRESHING SHOW.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Since 1971, Nowthen’s Threshing Show has attracted thousands of visitors to unique and historic exhibits, demonstrations and a variety of food and entertainment. This year is the 52nd Annual Threshing show!

The 2023 show is from August 8th through the 20th, sponsored by the Ramsey Lions Club. For additional information see www.nowthenthreshing.com

The Ramsey Lions have requested a three-day temporary on-sale liquor license as allowed by state statute. Attached for council information is the application submitted by the Ramsey Lions.

Typically, a background check is part of the application process; however, from the perspective of the Minnesota Department of Public Safety Alcohol and Gambling Enforcement Division such a check is optional. None was done in connection with the application as the same person requests this license annually.

The city fee schedule calls for a fee of \$50.00 per day or \$150.00 for this license application, which has been paid.

Also required is a liability insurance policy naming the city as additional insured. The application confirms that West Bend Mutual will provide a policy with a \$1,000,000.00 per occurrence and \$1,000,000.00 aggregate.

SOURCE OF FUNDING: General Fund Revenue 100-32110

REQUESTED COUNCIL ACTION: Motion and second as part of the consent agenda to approve Resolution 2023-41 for the Temporary On-Sale Liquor License for the Ramsey Lions for the 2023 Nowthen Threshing Show.

SUPPORTING DOCUMENTS ATTACHED:

Resolution	Ordinance	Contract	Minutes	OTHER
X				

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

RESOLUTION No. 2023-41

A RESOLUTION APPROVING A TEMPORARY THREE-DAY ON-SALE LIQUOR LICENSE FROM AUGUST 18TH THROUGH AUGUST 20TH, 2023 FOR THE RAMSEY LIONS FOR THE NOWTHEN THRESHING SHOW.

WHEREAS, The Nowthen Threshing Show is in its 52nd year and,

WHEREAS, Ramsey Lions are sponsoring the 2023 event scheduled for August 18th through August 20th, 2023 and,

WHEREAS, The Ramsey Lions have registered a Temporary On-Sale Liquor License for the event.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. The Temporary On-Sale liquor license is hereby approved.
3. The Ramsey Lions confirm that they will provide a certificate of liability insurance naming the City of Nowthen as additional insured in the limits approved by the city attorney.
4. The \$150.00 permit fee will be paid prior to receipt of license.
5. The Ramsey Lions will prepare and present a premises map to the city showing the limitations of liquor dispensing and consumption.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 11th day of July 2023.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: RAMSEY LIONS Date of organization: OCTOBER 1972 Tax exempt number: _____

Organization Address (No PO Boxes): PO BOX 771 City: ANOKA State: MN Zip Code: 55303

Name of person making application: STEVE WELCH Business phone: 763-422-9690 Home phone: 612-961-2773

Date(s) of event: 8/18/23-8/20/23 Type of organization: Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name: MIKE BEACH City: RAMSEY State: MN Zip Code: 55303

Organization officer's name: STEVE WELCH City: RAMSEY State: MN Zip Code: 55303

Organization officer's name: TOM STRAUSS City: RAMSEY State: MN Zip Code: 55303

Location where permit will be used. If an outdoor area, describe.

NOWTHEN THRESHING SHOW
 7415 OLD VIKING BLVD NW
 ANOKA MN 55303

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

RAMSEY LIONS

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

WEST BEND MUTUAL
 1,000,000/2,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license: _____ Date Approved: _____

Fee Amount: _____ Permit Date: _____

Event in conjunction with a community festival Yes No

Current population of city: _____ City or County E-mail Address: _____

Please Print Name of City Clerk or County Official: _____ Signature City Clerk or County Official: _____

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
 No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

2023 Vendor Contract

Between: Nowthen Historical Power Association, Inc. (hereinafter "NHPA") and Ramsey Lions (hereinafter "Contracted Vendor").

NHPA does hereby grant Contracted Vendor permission and authority to provide food vending services at one site on the grounds for the August 18th, 19th, & 20th, 2023 Nowthen Threshing Show, held on our property at 7415 Old Viking Blvd., Nowthen, MN. Contracted Vendor will provide adequate vending services for the entire three-day show. There will be no parking on the show grounds or elsewhere in the exhibit area with the exception of the vending unit. If Contracted Vendor is requesting to have more than one location/trailer on the grounds, that request must be clearly noted here and is subject to approval by NHPA Board of Directors.

Number of vending units requested: 3 Number Approved: _____

NHPA will provide the space to set up and limited electrical service. If your unit has electrical receptacles and/or lights, it must display a current and valid Minnesota State Board of Electricity inspection sticker. The cord or cords from your unit must be type SO or equivalent (heavy duty cord). NHPA Electrical Committee will refuse connection to electrical power if not in compliance with the above items. Please indicate the voltage and amps that you will need:

Same as last year

A current State or County Food License for your unit must be displayed. A certificate of insurance naming the Nowthen Historical Power Association, Inc., as an additional insured must be returned with the signed contract.

Please list the food or beverage that you plan on or would like to serve:

pork chops, potatoes salad, baked beacs, beer, seltzer, water

Our organization strives to have a variety of food for our guests. Contracted Vendor agrees that NHPA will approve food offerings to avoid too much duplication. NHPA will review the requested food choices on this contract and will cross out any unapproved menu items.

Contracted Vendor agrees to remit 17% of the **gross** earnings from such vending concession, plus \$20.00 per vending unit for garbage removal. These fees shall be paid in full no later than Friday, September 1, 2023, unless other arrangements are made with the Vendor Coordinator, Anne Zimmerman. Make checks payable to: **Nowtben Historical Power Association, Inc.**

Vendors may set up beginning Monday August 14, 2023. If you have questions, please contact Anne Zimmerman at awetter01@gmail.com or 651-343-5572.


Signature Contracted Vendor

Printed Name: Ramsey Lions

Unit Name: Ramsey Lions

Phone & Email: 612-867-1841 ramseylions@comcast.net

Mailing Address: 15368 Germanium St NW, Ramsey, MN 55303


Anne Zimmerman
NHPA Director & Vendor Coordinator

John Wetter, NHPA President