



MINNESOTA CITY JOBS  
invites applications for the position of:

# City Administrator

Nowthen

An Equal Opportunity Employer

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**SALARY:**

Annually  
\$95,000.00 - \$120,000.00

**OPENING DATE:** 05/06/22

**CLOSING DATE:** 05/31/22 11:59 PM

**JOB POSTING:**

**Job Summary:** Serves as chief administrative official with overall responsibility to manage the daily operations of the administration department and oversee all other City functions.

View the full position profile

at <https://www.ddahumanresources.com/active-searches>.

**Minimum Qualifications:** Associate degree or related experience, and two years' experience in municipal government or a related level of experience. Desired qualifications include a bachelor's degree in Public or Business Administration, Urban & Regional Studies, or another related field, five years' experience in municipal government, experience in community/economic development, human resources, public financing, and/or planning and zoning at a decision-making level, and extensive experience working as the primary support person to a locally elected body.

**Apply:** Visit <https://daviddrown.hiringplatform.com/103001-nowthen-city-administrator/340228-application-form/en> and complete the application process by May 31, 2022. Finalists will be selected on June 16, 2022, and final interviews will be held on July 11, 2022.

Please direct any questions to [pat@daviddrown.com](mailto:pat@daviddrown.com) or 612-920-3320 x116.

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