

Nowthen City Office
8188 199th Ave. NW
Nowthen MN, 55330
(763)-441-1347



Council Meeting Location:
Historic Townhall
19800 Nowthen Blvd NW
Nowthen MN, 55330

Nowthen City Council
Special Meeting
April 22, 2024
4:00 pm
CITY OFFICE CONFERENCE ROOM

1. Call to Order
 - Roll Call
 - Approve Agenda
2. Approve Resolution 2024-38 Authorizing payment for postage and printing for the Spring and Fall Newsletters.
3. Adjourn

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RESOLUTION No. 2024-39

A RESOLUTION APPROVING PAYMENT FOR THE 2024 SPRING AND FALL NEWSLETTERS.

WHEREAS, the city has a semi-annual newsletter each spring and fall to help inform residents about the community, and;

WHEREAS, the cost of the newsletter is included in the 2024 budget plus any revenues collected for advertising in the newsletter, and;

WHEREAS, the spring newsletter is ready for printing and postage cost is required prior to printing. The postage for the spring newsletter is \$1,042.21. The cost of the printing is yet to be determined.

WHEREAS, due to the timeliness of the postage cost to be paid up front to the printer, staff is asking for permission to pay the postage and printing costs prior to printing and mailing as required by the printer, for both the Spring 2024 newsletter and the Fall 2024 newsletter not to exceed budgeted amount of \$7,000 plus any revenues collected.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NOWTHEN as follows:

1. The recitals set forth above are incorporated herein.
2. Staff will send two (2) newsletters out to city residents, one in the spring & one in the fall.
3. Staff are authorized to pay the postage and printing as required by the printer not to exceed \$7,000 plus any revenues collected for the 2024 advertising for the printing of both the spring and fall newsletters.

The motion for the adoption of the foregoing resolution was proposed by Council Member _____ and was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

And the following voted against the same:

Passed and adopted by the Nowthen City Council this 22nd day of April 2024.

CITY OF NOWTHEN

By: JEFFREY M. PILON
Its Mayor

ATTEST _____
By: SCOTT LEHNER
Its City Administrator