



FIELD AND FACILITY RENTAL APPLICATION

8188 199th Ave. NW, Nowthen, MN 55330

(763) 441-1347

A valid email address is required to submit a form online or you can email the completed form to info@nowthenmn.net or return the form to the city office

Name of Applicant: _____ Date: _____

Applicant Address: _____

Telephone: _____ Email: _____

Organization (If Applicable): _____

Event Type: _____

Dates Requested: _____ Times Requested: _____

Approximate # of Participants: _____

List ALL Amusement Activities (Bounce Houses, Dunk Tanks, etc.): _____

Special Needs Requested: _____

Location Requested: _____

The applicant hereby agrees to indemnify and hold the city harmless from any and all liability and expense, including attorney fees arising out of the applicant's operation, use, or condition of the park shelter/concession including liability for death or injury to persons, damage to property, strict liability under the laws or judicial decisions of any state or the United States, and legal expenses in defending any claim brought to enforce any such liability or expense. The applicant shall follow applicable city ordinances & policies, except when approved by the city council. By signing below, you are agreeing to adhere to all rules, policies and ordinances put forth by our city code. Please be sure to review all the rules for use prior to your event.

****Reservations are not confirmed until the deposit and payment are received****

By signing below, you acknowledge you have read and agree to Nowthen's Facility Rental Information and Rules for use.

Signature: _____ Date: _____

- Application, deposit, and rental fee must be submitted within the 10-day grace period or the reservation will be forfeited.
- All building and shelter rentals require a \$50.00 deposit to confirm reservation. The deposit is refundable and will be returned the following business day as long as the facility or shelter was left clean and undamaged, and any keys are returned.
- Tax is included in the pricing below. The Minnesota state tax rate of 8.125%.
- Refunds for rental fees will be issued only if a 5 business day notice is given. Refunds are not issued for same day weather cancellations.

Please choose from the following selections and indicate if you are a resident or non-resident.

- Nowthen Resident
- Senior Nowthen Resident (age 62+)
- Non-Resident

Historic Town Hall Rental Fee + tax		Memorial Park Shelter and Concession-Rental Fee + tax	
<input type="radio"/> Resident \$54.06	<input type="radio"/> Non-Resident \$108.13	<input type="radio"/> Resident \$54.06	<input type="radio"/> Non – Resident \$108.13
Historic Town Hall Rental fees are waived for government groups, Nowthen senior citizens (62 years or older), Nowthen resident funerals, Nowthen Lions, and the Nowthen Heritage Committee; damage and key deposit will be required.			

Twin Lakes Park Shelters and Concessions Rental Fees + tax		
Shelter Type	Residents	Non-Residents
<input type="radio"/> Beach Shelter (Includes Electricity)	\$54.06	\$108.13
<input type="radio"/> Concessions	\$27.03	\$27.03
<input type="radio"/> Woodland Shelter	\$0.00	\$27.03
<input type="radio"/> Prairie Shelter	\$0.00	\$27.03
<input type="radio"/> Greenberg Shelter	\$0.00	\$27.03
<input type="radio"/> Eagle Shelter	\$0.00	\$27.03

Field rentals require a \$100.00 deposit. The deposit is refundable and will be returned the following business day as long as the facility, shelter or field was left clean and undamaged, and any keys are returned.

***Important!** Effective 2024, there are new sprinklers installed at the baseball field. Renters are responsible for any damage to the sprinkler lines or sprinkler heads.

<p style="text-align: center;">Nowthen Ball Fields – Rental Fees</p>

<p>All fields are \$30.00 for a 3-hour minimum and \$10.00 per hour afterward. Plus tax. \$32.14/\$10.81</p>

<p><input type="radio"/> Memorial Park Soccer Field</p>

<p><input type="radio"/> Memorial Park Softball Field</p>

<p><input type="radio"/> Memorial Park Baseball Field</p>

<p><input type="radio"/> Twin Lakes Park Softball Field</p>

<p><input type="radio"/> Twin Lakes Park Soccer Field</p>
